

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – AUGUST 21, 2017
MILFORD CENTRAL ACADEMY

Board Members Present

Mrs. Wiley – President- Absent
Mrs. Dennehy –V.President
Mr. Emory
Mr. Evans
Ms. Kirby
Mrs. Purcell
Mr. Schelhouse
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce
Dr. Peel
Dr. Amory
Dr. Stevenson
Ms. Manges
Dr. Kilgore
Mr. Snyder
Mrs. Hallman
Mrs. McKenzie
Mr. Parsley

Public

G. Mason
E. Rust
S. Geesaman
S. Whaley

The Regular Meeting of the Milford Board of Education was called to order by Vice President Dennehy at 6:32 PM on Monday evening, August 21, 2017 in the Central Academy Cafeteria.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Legal Matters – See 29 Del. C § 10004(b)(4)(2)

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS to adjourn into Executive Session at 6:33 PM. **Motion carried unanimously.**

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EMORY to adjourn Executive Session at 7:01 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. EVANS/SECONDED BY MR. EMORY to approve the minutes of the August 7, 2017 Regular Board Meeting. **Motion carried unanimously.**

Recognition and Accomplishments

Milford Central Academy FFA Accomplishments

Congratulations to Ms. Judith Bruns and the students of MCA's FFA Chapter for being named a Gold Chapter for the State of Delaware and named the top middle school FFA chapter in the state.

Jacob Smith (9th) placed 1st in grade 7-8 Agriscience Fair. The project is one of the top 12 projects in the nation and he has been invited to attend the National FFA Convention in October.

The MCA FFA Ag Mechanics Team placed 1st in the state. Tyler Smith (7th) placed 1st, Natalie Armstrong (8th) placed 2nd, Julianne Walls (9th) placed 3rd and Matthew Sacks (7th) placed 4th individually.

The MCA FFA Veterinary Science Team placed 1st in the state. Hannah Haigh (8th) placed 1st and Maddy Kibler (9th) placed 2nd, individually.

The MCA Chapter Horticulture Display "America the Beautiful" won a 1st place Premium Blue Ribbon and Chapter members were invited to a meet and greet session with US Secretary of Agriculture, Sonny Purdue, as well as Delaware's Senator Carper, Senator Coons and Representative Lisa Blunt-Rochester.

The Livestock Evaluation CDE team placed 1st in the state with Victoria Jordan (9th) taking 1st place individually, Emma Simpson (7th) 2nd place, Jacob Smith (9th) 5th place and Ashlyn Welch (9th) 13th place.

Michael Foxwell (8th) placed 1st in the State in the Tractor Driving Career Development Event which was new for middle school students.

MHS FFA

See attachment.

Jada and Aiyana Newsome – Junior Olympics

Jada, 5th grade Banneker student, and Aiyana, 1st grade Banneker student, qualified for the Junior Olympics held in Michigan. Both qualified in the 4x100 m relay and Jada also qualified in the long jump event. Jada's relay team ranked 15th of 48 teams and she placed 26th in the long jump out of 80 girls. These students were the only two downstate girls to compete.

Anchor Church Donation of School Supplies

The Anchor Church donated school supplies for our homeless students at Mispillion Elementary School. They will also provide lunch for the Mispillion staff on the first teacher day. Thank you to Pastor Bowman, Desiree and Jason Pilgrim and other members for the generous donations.

SUPERINTENDENT'S REPORTS

Morris Early Childhood Center

Mrs. Hallman, Principal, reported teachers are excited to have their first orientation day for Kindergarten students on August 31.

Benjamin Banneker Elementary School

Dr. Kilgore, Principal, welcomed the staff in during the summer and is very pleased with their dedication. During Summer Professional Development, teachers learned about trauma and compassion. Banneker will welcome an Immersion class to their building. Meet the teacher day is August 30th.

Lulu M. Ross Elementary School

Mrs. McKenzie, Principal, reported the gym floor was recently completed. Summer has been busy with entering and withdrawing students. The teachers are ready for the new year to begin.

Mispillion Elementary School

Mrs. Wallace, Principal, thanked the custodians for maintaining the building and commented on the pride shown from the staff. The secretarial staff was trained on Google.docs over the summer to enhance communication processes. Milford Parks and Recreation were in the building most of the summer with their youth activities.

Milford Central Academy

Mr. Parsley, Assistant Principal, thanked the custodians for their outstanding work throughout the summer. New teachers are in setting up their rooms. Instructional Leaders have met during the summer and are ready to begin the new year. The 6th grade walk-through was a big success. MCA Open House is scheduled for Wednesday, August 30th, at 6:00 pm.

Milford High School

Mr. Snyder, Principal, stated the enrollment is up from last year. The high school is fully staffed and the Behavioral ILC teachers have been trained and are ready to meet the students. The custodians have done an outstanding job with classroom moving and cleaning of the building. The Band will feature a Buccaneer/Pirate theme for the Friday night games. Open House is scheduled for Tuesday, August 29th, and 9th grade students will be welcomed with an orientation on August 31st. The AP numbers and results are excellent. The FFA did an outstanding job during the summer and at the Fair.

Upcoming Events

A calendar with school activities and events is being finalized for students and families. It was suggested to add sports as well. This calendar will also be on the district web page.

INSTRUCTION AND STUDENT PROGRAMS

Summer Programming Summary

Ms. Manges reported the five-week summer program served 45 students with staff members providing excellent services. Appreciation was expressed to Mr. LoBiondo and all the administrators. The Extended School Year services included thirty-five students and dedicated teachers.

Autism Program Update

Teachers attended six trainings during the summer for working with autistic students. Programs will be held at Morris Early Childhood Center and Ross Elementary School.

BUSINESS

MOTION MADE BY MR. EMORY/SECONDED BY MR. EVANS to approve the Revenue and Expenditure Report as of June 30, 2017. **Motion carried unanimously.**

MOTION MADE BY MR. EVANS/SECONDED BY MRS. PURCELL to approve the Revenue and Expenditure Report as of July 31, 2017. **Motion carried unanimously.**

MOTION MADE MR. SCHELHOUSE/SECONDED BY MR. EMORY to approve the DOE Financial Position Report. **Motion carried unanimously.**

Presentation of Certificates of Financial Training

Mrs. Croce presented certificates to the members attending the Financial Responsibility Training held in the Middle School Boardroom on July 17, 2017.

Freedom of Information (Sunshine Law) Board Policy #8501

Mrs. Croce presented the first read of Freedom of Information Board Policy #8501.

ADMINISTRATIVE SERVICES

BUILDINGS, GROUNDS, and OPERATIONS

Cameras in MHS Weight Room/Parking Lot

Dr. Stevenson discussed the need for cameras for the high school weight room and parking lot.

The maintenance and custodial workers were commended for the great job done during the summer. Moving of classrooms and painting has been done in most of the buildings.

The tennis courts, the chiller at Ross Elementary and Morris Early Childhood Center's parking lot are completed. Child Nutrition is now located at Morris Early Childhood Center. The High School roof sections have been repaired. They were still under warranty. The Technology Department have three employees working at the District Office and three working out of the High School.

TRANSPORTATION

MOTION MADE BY MR. EMORY/SECONDED BY MRS. PURCELL to Transfer Bus Routes #10, #16, #50, #58, #59 and #60 from JL School Bus Service to RJK Transportation. **Motion carried unanimously.**

ORGANIZATIONAL STRUCTURE DISCUSSION

District Administrative Titles & Responsibilities

MOTION MADE BY MR. EVANS/SECONDED BY MRS. PURCELL to change Director of Elementary Schools PreK-5 Policy #2004 to Director of Student Learning Policy #2004. **Motion carried unanimously.**

MOTION MADE BY MR. EVANS/ SECONDED BY MR. SCHELHOUSE to change Director of Secondary Schools 6-12 Policy #2005 to Director of Human Resources and School Climate Policy #2005. **Motion carried unanimously.**

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS to accept the changes to Chief Financial Officer Policy #2012. **Motion carried unanimously.**

MOTION MADE BY MR. EVANS/SECONDED BY MRS. PURCELL to delete Director of Personnel Policy #2011. **Motion carried unanimously.**

MOTION MADE BY MR. EVANS/SECONDED BY MR. SCHELHOUSE to change Director of Special Education PreK-12 Policy #2013 to Director of Student Services Policy #2013. **Motion carried unanimously.**

PERSONNEL

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

CASHDOLLAR, Casey

Ross – English as Second Language (ESL)

Effective: August 23, 2017

ROSCOE, Amy

High School – Special Education

Effective: August 23, 2017

RASH, Jessica
Central Academy – Language Arts Teacher
Effective: August 23, 2017

CLAYTON-MOYER, Haley
High School – English Teacher
Effective: August 23, 2017

GORLICH, Suzanna
High School – Math Teacher
Effective: August 23, 2017

RECOMMEND FOR EMPLOYMENT

CARTWRIGHT, Bryson
High School – Night Custodian
Effective: August 22, 2017

FAIR, AMY
Ross – Child Nutrition 3 hrs.
Effective: August 28, 2017

HOLMES, Helen
Mispillion – Child Nutrition 3 hrs.
Effective: August 28, 2017

MCDANIEL, Kathryn
Ross – Child Nutrition 3 hrs.
Effective: August 28, 2017

NICHOLS, Kimberly
High School – P/T Paraprofessional (27.5 hrs.)
Effective: August 28, 2017

SHOCKLEY, Ashley
High School – F/T Paraprofessional
Effective: August 28, 2017

RESIGNATION

CALLOWAY, Lisa
High School – Child Nutrition 7 hrs.
Effective: August 14, 2017
Years of Service to MSD: 10

LEWIS, LaDonna
Mispillion – Child Nutrition 3 hrs.
Effective: August 17, 2017
Years of Service to MSD: 2 mos.

PEREZ CASTILLO, Yeny
Morris – F/T Paraprofessional
Effective: August 18, 2017
Years of Service to MSD: 3

SHAW, Deanna
High School – English Teacher
Effective: August 6, 2017
Years of Service: 2

WINKLEBLECH, Andrea
High School – Math Teacher
Effective: August 11, 2017
Years of Service to MSD: 1

FMLA
Board Only

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Field Hockey Coach, Asst.	Blacksten, Brittany(21B)/Robinson, Dawn(21B)
High	Boys Soccer Volunteer	Daino, Randy (21B)

RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Field Hockey Coach, Asst.	Silicato, Sara (21B)/Blacksten, Brittany (21B)
High	Field Hockey Volunteer	Robinson, Dawn (21B)
Central	Cross Country Volunteer	Thompson, Kris (21B)

TITLE CHANGE

AMORY, Bridget
Milford School District – Director of Student Learning
Effective: August 22, 2017

MANGES, Laura
Milford School District – Director of Student Services
Effective: August 22, 2017

PEEL, Jason
Milford School District – Director of Human Resources & School Climate
Effective: August 22, 2017

MOTION MADE BY MR. EVANS/SECONDED BY MRS. PURCELL to approve the Personnel report as written. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. EMORY that the Regular Meeting of the Milford Board of Education held on Monday, August 21, 2017 adjourned at 8:18 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary