

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – JANUARY 22, 2018
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President
Mrs. Dennehy - Absent
Mr. Emory
Mr. Evans
Ms. Kirby –left at 8:30pm
Mrs. Purcell
Mr. Schelhouse
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Ms. Manges
Mrs. Croce
Dr. Stevenson
Mrs. Hallman
Mr. Snyder
Mrs. McKenzie
Mrs. Wallace
Dr. Carnevale
Mrs. Carter
Ms. Alfaro

Public

S. Whaley
S. Geesaman
B. Cooper
S. Whaley
J. Simpson
M. Robbins
E. Rust

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:30 PM on Monday evening, January 22, 2018 in the Milford Central Academy Cafeteria.

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND STUDENT MATTERS.

A. Personnel Matters – See 29 Del. C §10004(b)(9)

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS to adjourn into Executive Session at 6:31 PM. **Motion carried unanimously.**

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. PURCELL to adjourn Executive Session at 7:09 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

MOTION MADE BY MR. EVANS/SECONDED BY MRS. PURCELL to approve the minutes of the December 18, 2017 Regular Board Meeting. **Motion carried unanimously.**

RECOGNITION AND ACCOMPLISHMENTS

Mispillion Elementary Recognized

Mispillion Elementary School was one of fifteen schools named by the Delaware Department of Education as a 2017 Recognition School. Mispillion will receive an \$8,000 award to benefit

their students and school, and will be able to proudly display a banner recognizing their great accomplishment.

Secretary of Education Susan Bunting said, "I congratulate the students, educators and families whose hard work and support led to these achievements. These school communities have provided educational programs and created school cultures that allow students to thrive. We must learn from what is working well in these buildings and replicate these successes across our state."

Recognition Schools are chosen for exceptional performance and/or closing the achievement gap. Mispillion was chosen for exceptional student performance. Congratulations to the entire Mispillion school-community for this great accomplishment. The district thanks Mispillion Elementary for their excellent work and outstanding representation of the Milford School District.

Alpha Kappa Alpha Sorority, Inc., Epsilon Iota Omega Chapter

Thank you to Shavonne Bailey for coordinating the Stuff the Bus event to benefit MSD students and families in need. The event was held on January 15th in the Milford Shopping Plaza. Donations included new coats, hats, scarves, gloves, backpacks, school supplies and non-perishable food items for students and families.

Dr. Martin Luther King, Jr. Event

Banneker hosted the community's Dr. Martin Luther King Jr. Celebration on January 15th. Thank you to the community for such a wonderful event.

Board Elections

Milford School Board has two seats open for election this spring - Area A and At-Large. The filing deadline is Friday, March 2, 2018 and the election date is Tuesday, May 8, 2018. More information can be found at www.electionskc.delaware.gov.

SUPERINTENDENT REPORTS

Morris Early Childhood Center

Mrs. Hallman, Principal, reported Morris students are participating in the Great Kindness Challenge by earning rewards for deeds of kindness.

Benjamin Banneker Elementary

Ms. Alfaro, Assistant Principal, stated students are competing in the Banneker Winter Olympics. Donuts for Dads is scheduled for February 1, 2018 at 7:00 am. Star students will be recognized at the PTP meeting on Monday, January 29, 2018.

Lulu M. Ross Elementary

Mrs. McKenzie, Principal, reported the fourth and fifth grade band concerts were well attended. The Fuel Up to Play 60 kickoff is February 5, 2018. The Imagine Delaware Literacy Festival had lots of activities and demonstrations for parents and students. Mrs. Tracey Carney, the State's First Lady, attended and read to the students.

Misphillion Elementary

Mrs. Wallace, Principal, stated the fourth and fifth grade band concerts were wonderful as well as the third, fourth, and fifth grade chorus concert that was held in the high school auditorium. The first and second grade chorus concert held at Misphillion had standing room only.

Central Academy

Dr. Carnevale, Principal, reported the Science Fair held on Friday, January 19, 2108 had many excellent projects on display. A Geography Bee will be held on Tuesday, January 23, 2018. Milford Central Academy will be hosting "We The People" state competition on February 16, 2018. The MCA "We The People" team is the first middle school team in Delaware to participate in May's National "We The People" competition in Washington, D.C.

Milford High School

Mr. Snyder, Principal, reported that the first semester has ended. The MHS Band and Chorus was very busy before the holidays touring the Senior Center and participating in several parades. Governor Carney and Secretary Bunting will be visiting MHS for the second time this year on February 13, 2018 at 9:30 am to recognize the Readiness with a Purpose initiative. Eighth grade students will be visiting MHS for scheduling during Freshman Night in February.

Upcoming Events

Dr. Dickerson noted the upcoming events for the rest of January and February.

Buccaneer Logo

After a brief discussion on the buccaneer logos currently in use, it was decided that a revised draft of Policy 1014 will be brought to the February board meeting.

PERSONNEL

Personnel Reports

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

JEFFERSON, Nicholas

High School – Science Teacher

Effective: January 23, 2018 and ending June 30, 2018

RESIGNATION

BREWER, Ronald

Banneker – P/T Paraprofessional (27.5 hrs.)

Effective: January 28, 2018

Years of Service to MSD: 3 mos.

BROWN, Carole

Banneker – Child Nutrition General Worker

Effective: January 19, 2018

Years of Service to MSD: 5

TRIPP, Shawniece

High School – Child Nutrition General Worker

Effective: December 21, 2017

Years of Service to MSD: 1 mo.

RETIREMENT

SOUCEK, Sandra
Banneker – Grade 2 Teacher
Effective: June 30, 2018
Years of Service to MSD: 25

STUBBOLO, Garth
High School – Science Teacher
Effective: January 19, 2018
Years of Service to MSD: 1

TRANSFER

RIDDICK, Sherry
Transfer from Mispillion Child Nutrition (3 hrs.) to Banneker Child Nutrition (3 hrs.)
Effective: February 5, 2018

RECOMMEND FOR EMPLOYMENT*

O'HEA, Rebecca
District – School Psychologist Intern
Effective: 2018-2019 School Year

RESCIND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

High	Track Coach, Head	Helmick, Patrick (21B)
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RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES*

Central	Softball Coach, Asst.	McKee, Jerry (21B)
Central	Baseball Coach, Asst.	Rodgers, John

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS that the Board approve the Personnel Report as written. **Motion carried unanimously.**

First Read of Board Policy 4101A Title IX Rights and Responsibilities

Dr. Peel discussed the revisions to Board Policy 4101A Title IX Rights and Responsibilities.

INSTRUCTION AND STUDENT PROGRAMS

Director of Student Learning

21st Century Grant Proposal

The 21st Century Grant is a community partnership for summer and after school programs for the elementary students. MSD has submitted an elementary proposal and a secondary proposal.

Board Policy 6303 Diploma Requirements

MOTION MADE BY MR. EVANS/SECONDED BY MR. SCHELHOUSE to approve the revisions to Board Policy 6303 Diploma Requirements. **Motion carried unanimously.**

Request Approval for Field Trips

Mr. Emory requested to have more timely notice of upcoming field trip forms.

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EMORY to approve the Field Trip requests. **Motion carried unanimously.**

First Read of 2018-2019 Calendar Draft

Dr. Amory presented the calendar drafted from the committee and thanked all the committee members. Mr. Evans asked about the last staff day being Monday, June 17, 2018.

Supervisor of Technology

Mr. Whaley discussed the quotes received for the server/storage refresh. He explained that the committee recommended SHI International. Funding for the project will come from State Technology Block grant funds. Mr. Whaley was commended for working on the bids to get the price reduced.

MOTION MADE BY MR. EMORY/SECONDED BY MR. EVANS to approve SHI International Corp. for their quote on the server/storage refresh in the amount of \$62,633.39. **Motion carried unanimously.**

E-Rate Updates

Mr. Whaley applied for funding to replace the wireless at MHS, MCA and Morris. This installation is tentatively scheduled for the week of February 5, 2018. A recommendation for upgrading fiber cabling and network drops in three schools will be presented at a future meeting.

Director of Student Services

Board Policy 4101B Section 504 Student and Parents Rights

Ms. Manges presented the first read of the new Board Policy 4101B Section 504 Student and Parent Rights.

BUSINESS

MOTION MADE BY MR. EMORY/SECONDED BY MR. EVANS to approve the Revenue and Expenditure Reports as of December 31, 2017. **Motion carried unanimously.**

Financial Position Report

MOTION MADE BY MR. EVANS/SECONDED BY MR. SCHELHOUSE to approve the Financial Position Report. **Motion carried unanimously.**

Fiscal Year 2016 School District Expenditure Inspection Report

Mrs. Croce presented the Fiscal Year 2016 School District Expenditure Inspection Report.

Final FY 2018 Budget

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS to approve the Final FY 2018 Budget. **Motion carried unanimously.**

Operations Purchasing Thresholds

MOTION MADE BY MR. EMORY/SECONDED BY MR. EVANS to approve the Operations Purchasing Threshold of \$15,000. **Motion carried unanimously.**

ADMINISTRATIVE SERVICES

BUILDING, GROUNDS, OPERATIONS

Building Automation

Building automation upgrades will be done for all schools within the district. Funding for the project will come from Minor Capital Improvement funds.

MOTION MADE BY MR. EMORY/SECONDED BY MR. EVANS to approve Modern Controls for the building automation upgrades for \$119,448. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS that the Regular Meeting of the Milford Board of Education held on Monday, January 22, 2018 adjourn at 8:54PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary