

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING – NOVEMBER 19, 2018  
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President  
Mrs. Dennehy –V. President - absent  
Mr. Evans – absent  
Mr. Miller  
Mrs. Purcell  
Mr. Vezmar  
Mr. Schelhouse - absent  
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Mrs. Croce  
Dr. Stevenson  
Ms. Manges  
Mr. Zoll  
Mrs. Wallace  
Mrs. McKenzie  
Mr. J. Parsley  
Mrs. Hallman  
Dr. Kilgore

Public

S. Whaley  
S. Buford  
S. Forrest  
R. Winkleblech  
N. Pletcher  
B. Voshell  
H. Todd  
B. Strickland  
C. Murtha  
E. Lang  
M. Berningor  
E. Rust

*Media: Terry Rogers – Milford Live*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:16 PM on Monday evening, November 19, 2018 in the Milford Central Academy Cafeteria.

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** to adjourn into Executive Session at 6:17 PM. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Legal Matters – See 29 Del. C § 10004(b)(4)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR** to adjourn Executive Session at 7:03 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER** to approve the minutes of the October 15, 2018 Regular Board Meeting. **Motion carried unanimously.**

## **RECOGNITION AND ACCOMPLISHMENTS**

### ***Omnibus School Safety Act***

Chris Murtha, Delaware Emergency Management Agency, Delaware Department of Safety & Homeland Security, presented Certificates of Compliance to the principals of each school in the district, as well as the District Office, for each school reaching 100% compliance for the Omnibus School Safety Act for the school year 2017-2018.

### ***Community Thanksgiving Dinner***

Dr. Dickerson stated there would be a Thanksgiving meal for community members Tuesday night, November 20<sup>th</sup> in the Central Academy cafeteria presented by Milford Central Academy student organizations as well as local churches and organizations.

### ***Ms. Haley Todd – MHS ILC***

Congratulations to Sierra McCrea for placing first in Delmarva Idol. Ms. Todd, ILC teacher, and Corey Mack, student, presented regarding the academics, opportunities, and successes of the program.

### ***Donations***

Dr. Dickerson gave thanks to members and organizations of the community for their generous donations to assist our students and families in need during the holidays.

## **MILFORD MIDDLE SCHOOL (LAKEVIEW PROPERTY) COMMITTEE**

Mr. Bill Strickland, Chairman, and Mr. Robert Voshell presented and discussed the Steering Committee's Recommendation to use the property for an educational setting and move forward to the technical phase of the committee's engagement.

**MOTION MADE BY MR. JASON MILLER/SECONDED BY MR. VEZMAR** to approve the recommendation of the Milford Middle School (Lakeview Property) Committee to proceed to the technical assessment phase for use of the Middle School property as an educational setting. **Motion carried unanimously.**

### ***Future Committee Work***

Mr. Strickland stated that Phase II would be the technical assessment phase.

Mr. Vezmar thanked the committee for their time spent to reach this recommendation.

## **SUPERINTENDENT REPORTS**

### ***Reports from School Administrators***

Mrs. Jennifer Hallman, Morris Early Childhood Principal, thanked the Ellendale Fire Department for helping them serve the lunch meal for Thanksgiving Dinner. Students and staff are enjoying the new farm scene displayed on the cafeteria wall. Family Movie Night will be held on Thursday, December 13<sup>th</sup>.

Dr. Bobbie Kilgore, Banneker Elementary Principal, stated Banneker donated 1,200 pounds of food to the Food Pantry. Meal boxes for twenty families will be given to Banneker students for the holiday. A huge thank you was expressed for the presence of Mr. James Gooch, Safety Monitor, in the building. Officer Theresa Bloodsworth and an AAA representative conducted a pedestrian

safety presentation for Banneker students on Monday, November 19<sup>th</sup>. Congratulations to Anthony Nash (5<sup>th</sup>) for being the Spelling Bee winner and Paige Legates (5<sup>th</sup>) for placing second, and Mrs. Heather Smith's class for winning the Sumdog's Sussex County Math contest.

Mrs. Cindy McKenzie, Ross Elementary Principal, thanked her Principal for a Day, Stephenie Tatman, co-owner of Dolce. Ross third grade students were very appreciative to receive dictionaries from the Rotary Club on November 13<sup>th</sup>. Students and staff collected canned good items and filled twenty-five Thanksgiving boxes including a turkey. Thank you to the Milford Police Department for their donations to fifteen Ross families.

Mrs. Teresa Wallace, Mispillion Elementary Principal, was very pleased that more than twenty veterans attended their Veteran's Day program on November 7<sup>th</sup>. Everyone appreciated the wonderful Thanksgiving feast on Thursday, November 15<sup>th</sup>. Appreciation was expressed for the third grade students receiving dictionaries from the Rotary Club.

Mr. Gary Zoll, Central Academy Principal, congratulated Hannah Haigh (9<sup>th</sup>) and Emma Simpson (8<sup>th</sup>) for their 3<sup>rd</sup> place finish with the Division 2 Animal Systems agriscience fair project at the 91<sup>st</sup> National FFA Convention and Expo. Mr. Zoll expressed thanks to Melissa Dukes for the joint effort with the MCA staff, area churches, Bible Club, Gospel Choir, Fellowship of Christian Athletes, Student Council, and FFA for organizing the community Thanksgiving Meal. Turkeys were donated by Mountaire Farms and Thanksgiving boxes will be provided to 50 families in need. A pep rally was held for more than 500 Central Academy students making the first marking period honor roll. Thirty-six Students of the Quarter earned a Chick-Fil-A lunch. Mr. Zoll was excited to announce a PTP meeting will be held on Tuesday, November 27<sup>th</sup>. A meeting for Fuel Up To Play 60 is scheduled. Mr. Zoll was honored to announce that Brandy Cooper, MCA teacher, was recognized as a finalist for the 2018 Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST).

Mr. Jesse Parsley, Supervisor of Secondary Student Learning, reported MHS will be sending 6 students to provide academic mentoring, translation services and educational activities for Kindergarten students at Morris Early Childhood Center. Congratulations to Leslie McMillan for being recognized as the PBS Teacher of the Month for September and Grace Parfitt for being recognized as PBS Teacher of the Month for October from Applebees. The Fall Play, *Nightfall with Edgar Allan Poe*, was a big success. Thank you to the LEO Club for providing Thanksgiving boxes to local families. FFA students will be going to the Cheer Center to serve the elderly their Thanksgiving dinner. Senator Coons held a Town Hall Meeting in the Carey-Simpson building regarding Agriculture Education. State and local (MHS and MCA) FFA members were present to ask questions and take part in the conversation. The 8<sup>th</sup> Grade Open House presentations were very impressive to parents and students in attendance. MHS is starting a Unified Olympic Basketball team.

### **Athletics**

Mr. Ryan Winkleblech reported the All-Conference Fall 2018 student recognitions. **Boys Soccer** -- Luke Bogan (10<sup>th</sup>) – 1<sup>st</sup> Team, Jaxson Turner (12<sup>th</sup>) – 1<sup>st</sup> Team, Lensky Legros (12<sup>th</sup>) – 2<sup>nd</sup> Team, Sammy-Dominguez-Perez (11<sup>th</sup>) – 2<sup>nd</sup> Team, Miguel Morales-Lopez (12<sup>th</sup>) – 2<sup>nd</sup> Team, and Brandon Zelaya-Hernandez (9<sup>th</sup>) – Honorable Mention. **Field Hockey** -- Summer Davis (10<sup>th</sup>) – 1<sup>st</sup> Team, Vanasha Daniels (12<sup>th</sup>) – 2<sup>nd</sup> Team, Silvara Santiago (12<sup>th</sup>) – 2<sup>nd</sup> Team, Emma Shockley (12<sup>th</sup>) – 2<sup>nd</sup>

Team, and Isabella Keesler-Evans (10<sup>th</sup>) – Honorable Mention. **Volleyball** -- Celia Reinhardt (12<sup>th</sup>) – 1<sup>st</sup> Team, McKayla Ryan (10<sup>th</sup>) – 2<sup>nd</sup> Team, and Grace Sekscinsk (12<sup>th</sup>) – Honorable Mention. **Cross County** – Alexandria Herber (9<sup>th</sup>) – Girls 2<sup>nd</sup> Team, Paige Thompson (9<sup>th</sup>) – Girls Honorable Mention, and Conor Sylvester (10<sup>th</sup>) – Boys Honorable Mention. **Football** – Ritchy Corvil (12<sup>th</sup>) – 1<sup>st</sup> Team Offense and 2<sup>nd</sup> Team Defense, Anthony Diaz (11<sup>th</sup>) – 1<sup>st</sup> Team, Tyron Mifflin (12<sup>th</sup>) – 2<sup>nd</sup> Team Offense and Defense, Zyair Toledo (11<sup>th</sup>) – 2<sup>nd</sup> Team, Rahshawn Price (12<sup>th</sup>) – 2<sup>nd</sup> Team, Jonathan Gagalone (12<sup>th</sup>) – 2<sup>nd</sup> Team, and Shawn Saxon (9<sup>th</sup>) – Honorable Mention.

***Child Nutrition Presentation***

Mrs. Sharon Forrest, Supervisor of Child Nutrition, presented a PowerPoint on National School Breakfast and Lunch Programs and information regarding Milford School District's Child Nutrition Program.

**BUSINESS**

***Revenue and Expenditure Report***

**MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR** to approve the Revenue and Expenditure Report as of October 31, 2018. **Motion carried unanimously.**

***Class Size and 98% Division I Staffing Waiver***

**MOTION MADE BY MR. MILLER/ SECONDED BY MR. VEZMAR** to approve the Class Size and 98% Division I Staffing Waiver. **Motion carried unanimously.**

***Board Policy 1009 Athletic Booster Clubs***

Mrs. Croce had the first read of Board Policy 1009 Athletic Booster Clubs.

**PERSONNEL**

***Personnel Report***

RESIGNATION

MESSICK, Courtney

District – Maintenance

Effective: December 17, 2108

Service to MSD: 9 years

KREMPASKY, Melissa

District Speech Language Pathologist

Effective: December 21, 2018

Service to MSD: 4 months

SALTIEL, John

Mispiration – Child Nutrition (6.5 hrs.)

Effective: November 30, 2018

Service to MSD: 2 years

ROCKWELL, Elizabeth Jo

Ross – Music Teacher

Effective: October 26, 2018

Service to MSD: 10 days

RECOMMEND FOR EMPLOYMENT\*

DUFFY, Michelle  
Central Academy – Part-Time Paraprofessional  
Effective: December 3, 2018

AMEND RETIREMENT DATE

MCDUGALL, Cynthia  
Effective: June 30, 2019 (from June 30, 2018)

RETIREMENT

DEHEL, Dawn  
High School – English Teacher  
Effective: June 30, 2019  
Service to MSD: 19 years

Kemmerlin, Dulcena  
Ross – Grade 5 Teacher  
Effective: June 30, 2019  
Service to MSD: 25 years

TRANSFER

NICHOLS, Kim  
Transfer from Milford High School Part-Time Paraprofessional to Morris Early Childhood Center Part-Time Paraprofessional  
Effective: January 2, 2019

WHIDBEE, Cleveland  
Transfer from Central Academy Child Nutrition 6 hrs. to Mispillion Child Nutrition 6.5 hrs.  
Effective: December 3, 2018

KENDZIERSKI, Kristofer  
Transfer from Central Academy Part-Time Paraprofessional to High School Full-Time Paraprofessional  
Effective: December 3, 2018

ANDERSON-DICKERSON, Keyana  
Transfer from Mispillion Child Nutrition 3 hrs. to Mispillion Child Nutrition 4 hrs.  
Effective: October 18, 2018

WEBB, Brittany  
Transfer from Mispillion Child Nutrition 3 hrs. to Mispillion Child Nutrition 4 hrs.  
Effective: October 18, 2018

PASSWATERS, Sandy  
Transfer from High School Child Nutrition Manager 7 hrs. to High School Child Nutrition Manager 7.5 hrs.  
Effective: November 12, 2018

THOMPSON, Tammy

Transfer from Central Academy Child Nutrition Manager 7 hrs. to Central Academy Child Nutrition Manager 7.5 hrs.

Effective: November 12, 2018

MORTON, Mariann

Transfer from Ross Child Nutrition Manager 7 hrs. to Ross Child Nutrition Manager 7.5 hrs.

Effective: November 12, 2018

BRADFORD, Melissa

Transfer from Mispillion Child Nutrition Manager 7 hrs. to Mispillion Child Nutrition Manager 7.5 hrs.

Effective: November 12, 2018

ZABEL, Patty

Transfer from Banneker Child Nutrition Manager 7 hrs. to Banneker Child Nutrition Manager 7.5 hrs.

Effective: November 12, 2018

NAILOR, Laura

Transfer from Morris Child Nutrition Manager 7 hrs. to Morris Child Nutrition Manager 7.5 hrs.

Effective: November 12, 2018

RESCIND EMPLOYMENT – 2018-2019 LIMITED CONTRACTS FOR PERSONAL SERVICES\*

Central	Wrestling Coach, Asst.	Mills, Judd
High	Golf Coach, Head	French, Nathan

RECOMMEND EMPLOYMENT – 2018-2019 LIMITED CONTRACTS FOR PERSONAL SERVICES\*

High	Softball, Girls Coach, Asst.	Barkley, Kevin (21B)
High	Softball, Volunteer	Andrews, Rick (21B)
		Masten, Rob (21B)
High	Softball (JV), Volunteer	Rogers, Brian (21B)
High	Soccer, Girls Coach, Asst.	Evans, Ed
High	Baseball Coach, Asst. (JV)	Jefferson, Nick
High	Baseball Coach, Asst.	Casale, Mike
High	Baseball, Volunteer	Kimmel, Dan (21B)
		Reed, Devon (21B)
		Berry, John
High	Lacrosse Coach, Asst.	Boyd, Bryan/ Edwards, Thomas (21B)
High	Lacrosse, Volunteer	Betts, Kyle (21B)
		Deeney, Ryan
High	Swim, Volunteer	Wells, Kelly
High	Unified Basketball, Volunteer	Jefferson, Nick
Central	Advisor, We the People	Holloway, Sam
Central	Wrestling Coach, Asst.	Duffy, Emmanuel (21B)
Central	Wrestling Volunteer	Mills, Judd (21B)
Central	Baseball Coach, Head	Faulkner, Matthew

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** that the Board approve the Personnel Report as written. **Motion carried unanimously.**

***Board Policy 4227 Use of Force***

***Board Policy 4308 Salary Schedule: Substitutes***

***Board Policy 4110 Reduction in Force***

Dr. Peel presented the first read of Board Policy 4227 Use of Force, Policy 4308 Salary Schedule, Substitutes, and Policy 4110 Reduction in Force.

Mr. Vezmar thanked the Directors for working to clean up Board Policies.

**INSTRUCTION AND STUDENT PROGRAMS**

**Director of Student Learning**

***Delaware School Success Framework***

The Delaware Department of Education under Every Student Succeeds Act (ESSA) has put a new framework for school ratings and new school report cards. The ratings focus on proficiency and growth in English Language Arts, Mathematics, Science, and Social Studies. Additional areas include student graduation rates, English Language Learner growth, on track attendance, College and career ready, and on track in 9<sup>th</sup> grade. Five schools are meeting expectations. MCA is approaching expectations and has qualified as a Targeted Support and Improvement (TSI) school.

***Erin's Law: Personal Body Safety Programming Requirement effective August 1, 2019***

The district has identified and selected the curriculum for implementation next year.

***Calendar Review***

The Calendar Review Committee has met and will have a proposed 2019-2020 academic calendar.

***Innovation Grant***

MSD has been successful in securing a \$10,000 Innovation Grant for the Milford High School Animal Science and Management program. Funds will be used for curriculum, training, and materials. The district will be seeking support from the Department of Education to update Digital Communication and Technology and Plant Science program offerings as well.

***Delaware Division of the Arts***

A grant has been secured from the Delaware Division of the Arts to support improv sessions across the 3<sup>rd</sup> grade classrooms this fall, winter, and spring. Department of Education representatives attended a session at Banneker Elementary.

***Mid-Del Grant***

Molly Chorman submitted a grant with Mid-Del Foundation and received \$3,000 to provide funds for Santa's Workshop at Milford High School this year.

***Empty Stocking Program***

The Empty Stocking program will sponsor all four elementary schools this holiday season. Milford School District will be helping to contribute dress code approved collared shirts with the stockings. Thank you to Del-One for their generous donation of \$2,000 to assist with the cost. Dr. Dickerson expressed thanks for the on-going contributions of Darel Laprade, the Milford Chronicle, Pastor Andy Stevens and the Milford Church of God.

Dr. Dickerson commended Dr. Amory for serving on the Governor's Task Force for English Language Learners.

Congratulations to Kerry Stahl for being selected as Vice President for DSEA.

**Director of Student Services**

***Delaware Positive Behavior Support Project***

Ms. Manges reported the DE-PBS Project offers annual recognition to schools that exemplify specific components of DE-PBS Key features. Morris Early Childhood Center achieved Phase I recognition for having a representative SWPBS team, school-wide behavioral expectations, teaching strategies, an acknowledgement system, collaboration with families and a framework for managing problem behaviors. All schools in the District continue to participate in and utilize positive behavior support strategies and interventions.

**ADMINISTRATIVE SERVICES**

Dr. Stevenson explained that the district is looking to upgrade the HVAC system in the high school gymnasium financed with minor capital improvement funds.

**ADJOURNMENT**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR** that the Regular Meeting of the Milford Board of Education held on Monday, November 19, 2018 adjourn at 9:21 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary