



HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, OCTOBER 15, 2018 AT 6:30 PM
PUBLIC SCHOOL BOARD MEETING
MILFORD CENTRAL ACADEMY**

It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of the meeting for the reasons identified below, then return to a regular session meeting at approximately 7:00 pm.

1. **Call to Order by President**
2. **Roll Call**

_____ Mrs. Dennehy	_____ Mr. Schelhouse
_____ Mr. Evans	_____ Mr. Vezmar
_____ Mr. Miller	_____ Mrs. Wiley
_____ Mrs. Purcell	
3. **Adjournment to Executive Session**
 - A. **Personnel Matters – See 29 Del. C § 10004(b)(9)**
 1. **Discussion of the personnel report and the competencies of staff recommended for hire.**
4. **Introduction of Visitors**
5. **Pledge of Allegiance**
6. **Approval of Minutes**
 - A. **Regular Meeting Minutes for September 17, 2018 *Action Item* (Attachment 1)**
7. **Changes and Additions to the Agenda (items that arose after posting and cannot be deferred, if any)**
8. **Public Comment**
9. **Recognition and Accomplishments**
10. **Superintendent Reports – Dr. Kevin Dickerson**
 - A. **School Counselor Presentation**

- B. Reports from School Administrators
 - 1. Evelyn I. Morris Early Childhood Center
 - 2. Benjamin Banneker Elementary School
 - 3. Lulu M. Ross Elementary School
 - 4. Mispillion Elementary School
 - 5. Milford Central Academy
 - 6. Milford High School
 - 7. Athletics
- C. Upcoming Events
- D. Milford Middle School Committee Update
- E. Inclement Weather PD Bank

11. Business – Mrs. Sara Croce

- A. Revenue and Expenditure Report as of September 30, 2018 *Action Item* (Attachment 2)
- B. Approval of Board Policy 5103 Milford School District Fund Raising *Action Item* (Attachment 3)

12. Personnel – Dr. Jason Peel

- A. Personnel *Action Item* (Attachment 4)
- B. Constable Positions

13. Instruction and Student Programs

- A. **Director of Student Learning – Dr. Bridget Amory**
 - 1. Field Trips *Action Item* (Attachment 5)
- B. **Director of Student Services – Ms. Laura Manges**

14. Administrative Services

- A. **Buildings, Grounds and Operations – Dr. Glen Stevenson**

15. Adjournment

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – SEPTEMBER 17, 2018
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President
Mrs. Dennehy –V. President
Mr. Evans
Mr. Miller – 6:25PM
Mrs. Purcell
Mr. Vezmar
Mr. Schelhouse
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Ms. Manges
Dr. Stevenson
Mrs. Hallman
Mr. Zoll
Mrs. Alfaro
Mrs. McKenzie
Mrs. Wallace
Mr. Parsley

Public

S. Whaley
S. Buford
J. Griffin
R. Clayville
N. Pierre
G. Mason
E. Rust

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:01 PM on Monday evening, September 17, 2018 in the Milford Central Academy Cafeteria.

MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY to adjourn into Executive Session at 6:02 PM. **Motion carried unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Student Matters – See 29 Del. C § 810004(b)(6)
- C. Legal Matters – See 29 Del. C § 10004(b)(4)

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS to adjourn Executive Session at 7:06 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. DENNEHY to approve the minutes of the August 20, 2018 and August 30, 2018 Regular Board Meetings. **Motion carried unanimously.**

CHANGES AND ADDITIONS TO THE AGENDA

Item #7(a) was posted at approximately 3:25 p.m. on September 17, 2018. The District realized

that Student Matter 2018-09-1 was posted as an executive session discussion item, but not as an action item. Therefore, the agenda was changed to include the corollary action item. This issue arose on the afternoon of September 17, 2018 and could not be deferred due to State-mandated discipline timelines. Original posting was on September 10, 2018 at 7:34 a.m.

MOTION MADE BY MR. EVANS/SECONDED BY MRS. DENNEHY to accept the recommendation for expulsion for student 2018-09-1. **Motion carried unanimously.**

PUBLIC COMMENT

George Mason invited the Board to a presentation regarding the Holocaust on October 4, 2018 at the Milford Library. It will start at 6 PM and last approximately one hour.

RECOGNITION AND ACCOMPLISHMENTS

Dr. Dickerson expressed thanks to Re/Max Twin Counties for the coffee and pastry event on August 24, 2018 at Dolce Bakery and Coffee Shop for school district personnel acknowledging the beginning of the school year.

Thank you to God's Way, Dentsply Sirona, Anchor Church, Reformation Lutheran Church of Milford, United Church, Northway Church, Delaware State Police, and Milford Police Department for the donations of school supplies.

Milford School District appreciates the support of the local businesses providing lunch for new teachers. Thank you to Abbott's Grill, Applebee's of Milford, Arenas Deli, Chick-fil-A Milford, Dolce Bakery and Coffee Shop, Food Bank of Delaware, Georgia House, Kickin' Chicken, La Hacienda, Legenda Pizza and Grill, Mama Maria Restaurant & Pizzeria, Redner's Warehouse Market, Walmart, and Westside Restaurant.

Thank you to Stephany Vecchiolli, Ross Teacher, for her extraordinary assistance and care for a student hit by a car in the community one evening two weeks ago. Appreciation was expressed for Ms. Vecchiolli, Dr. Hammer, and all the other emergency responders for assisting at the scene.

Laurel High School Director of Athletics, Jerry Mears, sent a note expressing appreciation for the use of the fields and the accommodations made. Thank you to Tommy Drummond, Drew Holleger, Silas McTeer, Allen Coverdale, and Ryan Winkleblech for making the Laurel Bulldogs feel at home.

Delaware School Board Association

Mr. Schelhouse spoke of his past associations with DSBA. He feels the organization needs to be supported 100% by all the 19 school districts in the state to be successful. Mrs. Purcell felt the workshop offered by DSBA was very informative. Mr. Evans sees the values of the association but disagrees with the voting structure. Mr. Vezmar suggested budgeting for the expense next year. Mrs. Wiley stated the organization has made some changes and would be a good professional organization for the Board.

MOTION MADE BY MRS. PURCELL to join the Delaware School Board Association. The motion failed.

Dr. Dickerson reported there was a public meeting explaining the roles and purpose of the Milford Middle School (Lakeview Avenue) Committee. Desired uses for the property were suggested by

community members. The agenda is posted for the next meeting scheduled for Tuesday, September 25, 2018 at 6 PM in the Central Academy cafeteria.

Reports from School Administrators

Mrs. Jenn Hallman, Morris Early Childhood Principal, was pleased with the student orientation day and feels the year is off to a great start. The PTP group is planning events for the year for the students. Appreciation was stated for having Mr. Don Christie, Safety Monitor, in the building.

Mrs. Lisa Alfaro, Banneker Elementary Assistant Principal, thanked the district for their support on the first day of school. The inductions for Safety Patrol will be held in the high school auditorium on October 3, 2018.

Mrs. Cindy McKenzie, Ross Elementary Principal, stated attendance for the 1st grade orientation was exceptional. Breakfast in the 1st grade classrooms gives the students more time in the classroom for instruction. The English Language Learners parent night was not well attended due to the weather. The PTP is planning a Walk-A-Thon September 28, 2018.

Mrs. Teresa Wallace, Mispillion Elementary Principal, stated more breakfasts are being served to the students. A new attendance check in/check out for students has been successful. The Fuel Up to Play 60 kick off will be Thursday, September 20, 2018 starting at 5 PM. The Fall Festival including a book fair and games is scheduled for Wednesday, September 26, 2018 at 5 PM. Thank you to Bryan Shupe and family for their donation of school supplies for students.

Mr. Gary Zoll, Central Academy Principal, mentioned an amazing start for the school year. Many positive feedback from staff and parents were received with regards to the planning of the open house. Brandy Cooper, math teacher, has been named a finalist for the 2018 Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST). PAEMST finalists earn a chance to be named a 2018 math or science awardee by the U.S. Department of Education. FFA members Emma Simpson (8th) and Hannah Haigh (9th) received Silver on their Agriscience Fair Project at the Big E. After school programs are off to a good start.

Mr. Jesse Parsley, Supervisor of Secondary Student Learning, said the Freshman Orientation was awesome. There was an awesome turnout for the open house. Thanks were expressed to the custodial staff for the amazing job with giving the building a fresh, new look with the painting. The Honor Roll Breakfast was a big success with many receiving this distinguished award. Several high school students attended the FFA Big E last week. Mrs. Chorman has been busy placing students in the elementary schools from the Teacher Academy. A pep rally is scheduled for Friday, September 21, 2018 for the students.

Dr. Dickerson thanked the school administrators, technical and support staff for the well-organized open houses for the beginning of the school year.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. VEZMAR to approve the Revenue and Expenditure Report as of August 31, 2018. **Motion carried unanimously.**

Review of Board Policy 5103 Milford School District Fundraising

Mrs. Croce will bring a revised policy to the next board meeting.

Board Policy 4303(a) Local Salary Supplement: Custodians

Board Policy 4306 Local Salary Supplement: Teachers

Board Policy 4305 Local Salary Supplement: Secretaries

Board Policy 4307 Preparation Salary Supplement

MOTION MADE BY MR. VEZMAR/ SECONDED BY MRS. PURCELL to accept the revisions to Board Policy 4303(a) Local Salary Supplement: Custodians; revisions to Board Policy 4306 Local Salary Supplement: Teachers; delete Board Policy 4305 Local Salary Supplement: Secretaries; and delete Board Policy 4307 Preparation Salary Supplement. **Motion carried unanimously.**

PERSONNEL

Personnel Report

RESIGNATION

SOSA, Erin

High School – Spanish Teacher

Effective: September 19, 2018

Years of Service to MSD: 8

ANDERSEN, Patricia

Morris – Part-Time Paraprofessional (27.5 hrs.)

Effective: September 21, 2018

Years of Service to MSD: 8

PIKUS, Gretchen

High School – Social Studies Teacher

Effective: August 30, 2018

Years of Service to MSD: 21

Harris, Michelle

Ross – Library Media Specialist

Effective: September 21, 2018

Years of Service to MSD: 3

AMEND EFFECTIVE DATE – RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

YOUNG, Devon

High School – English Teacher

Effective: September 17, 2018 (from August 22, 2018)

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

FAULKNER, Matthew

High School – Social Studies Teacher

Effective: October 8, 2018

DEEVEY, Michael
Central Academy – Special Education Teacher
Effective: October 10, 2018

SCHULER-KOLTUK, Tanya
High School – Spanish Teacher
Effective: September 20, 2018

RECOMMEND FOR EMPLOYMENT*

SCHMIDT, Melissa
Morris – Educational Support Part-Time Paraprofessional (27.5 hrs.)
Effective: September 18, 2018

WEBB, Brittany
Mispillion – Child Nutrition (3 hrs.)
Effective: September 18, 2018

BUNTING, Derek
Ross – Child Nutrition (3 hrs.)
Effective: September 18, 2018

FIRCH, Mackenzie
Morris – Educational Support Part-Time Paraprofessional (27.5 hrs.)
Effective: September 24, 2018

LOUIS, Marise
Central Academy – World Language Part-Time Paraprofessional (27.5 hrs.)
Effective: September 18, 2018

TRANSFER

REYNOLDS, Norman
Transfer from Ross Chief Custodian to Morris Chief Custodian
Effective: October 1, 2018

HAUG, Laura
Transfer from Central Academy 11mo. Clerk (4.5 hrs.) to Central Academy 12 mo. Clerk
(4.5 hrs.)
Effective: August 30, 2018

KENDZIERSKI, Keith
Transfer from Morris Night Custodian to Ross Chief Custodian
Effective: October 1, 2018

RECOMMEND EMPLOYMENT – 2018-2019 LIMITED CONTRACTS FOR PERSONAL SERVICES*

High	Instructional Coach, Special Education	Hurd, Amy
High	Instructional Coach, Science	Grobinski, David
High	Advisor, Homecoming	Lynch, Kate
Central	Wrestling Coach, Head	Newsome, Wayne

Central	Basketball, Girls Coach, Head	White, Leona
Central	Basketball, Girls Coach, Asst.	Kemmerlin, Prince
Central	Football, Volunteer	Tilghman, Dontae

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS that the Board approve the Personnel Report as written.

Roll Call:	Mrs. Dennehy	yes	Mr. Schelhouse	yes
	Mr. Evans	yes	Mr. Vezmar	yes
	Mr. Miller	abstain	Mrs. Wiley	yes
	Mrs. Purcell	yes		

6 yes – 1 abstain **Motion carried.**

INSTRUCTION AND STUDENT PROGRAMS

Director of Student Learning

In-Service Review

Dr. Amory reported teachers engaged in training for the new science curriculum for grades 6-8. Illuminate has been implemented and professional development was provided across the district. Staff received professional compliments from the presenters and left the training eager and excited to get started. Thank you to the tech department, Sheri Firch, and Renae Worley for their continued support with Illuminate. Ms. Cami Morgan has led the task of aligning and revising the World Language curriculum to meet the Department of Education 502 curriculum alignment requirements. Alignment for the Visual and Performing Arts will be coming this year.

Director of Student Services

Special Programs Update

Ms. Manges reported the district has an excellent group of related service providers. Evening events will be set up for small groups for autism training during the school year. High Roads is providing staff to assist two behavioral classrooms in the high school. Math 180 training is scheduled for November/December 2018 to support teachers in providing supplemented instruction to students.

ADMINISTRATIVE SERVICES

Dr. Stevenson reported additional maintenance at the middle school grounds will be conducted. From all the rain recently leaks in the buildings have been addressed. He expressed thanks to the custodial and maintenance staff for keeping the buildings looking their best. Baneker is having some issues with some of their windows.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS to adjourn into Executive Session at 8:38 PM. **Motion carried unanimously.**

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. MILLER to adjourn Executive Session at 9:19 PM. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER that the Regular Meeting of the Milford Board of Education held on Monday, September 17, 2018 adjourn at 9:20 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary

DRAFT

MILFORD SCHOOL DISTRICT
Fiscal Year 2019 Monthly Revenue Report
As of September 30, 2018
25% of the Fiscal Year completed

REVENUE SOURCE	Preliminary FY 2019 Budget	Actual to date	% received
STATE FUNDS			
Formula Salaries	26,147,462	24,637,682	94.23%
Cafeteria Salaries	485,872	437,285	90.00%
Division II, All Other Costs	851,086	838,321	98.50%
Division II, All Other Costs - VOC	99,443	74,582	75.00%
Division II, Energy	737,822	664,040	90.00%
Division III, Equalization	5,339,016	4,748,100	88.93%
State Transportation	2,739,236	1,364,993	49.83%
Homeless Transportation	447,895	192,000	42.87%
Foster Care Transportation	82,851	49,300	59.50%
Transportation Supply	1,000	1,000	100.00%
Related Services Cash Option	55,000	127,639	232.07%
Drivers' Education	15,545	13,991	90.00%
Unique Alternatives Transportation	268,930	328,406	122.12%
Professional Development	-	-	
Delaware Sustainment Fund	785,596	323,869	41.23%
Academic Excellence Cash Option	-	-	
Technology Block Grant	63,068	95,044	150.70%
Educator Accountability (CPR)	1,091	-	0.00%
World Language Expansion	30,000	40,000	133.33%
Odyssey of the Mind			
Education Opportunity Grant		142,014	
Student Success Block Grant - K-3		62,937	
Student Success Block Grant - Reading (Ross)		79,366	
Minor Capital Improvements	289,957	138,388	47.73%
Milford Career and Technical Fund		25,000	
Major Capital Improvements	-	-	
TOTAL STATE FUNDS	38,440,869	34,383,957	89.45%
LOCAL FUNDS			
Current Expense (tax rate)	7,892,376	1,249,193	15.83%
Current Expense (capitations)	250	-	0.00%
Athletics	40,000	12,390	30.98%
Interest	85,000	17,750	20.88%
Building Rental	15,000	3,905	26.03%
Other Local Revenue	18,500	1,866	10.08%
Sol - Systems	1,500	521	34.76%
Energy Curtailment	15,000	-	0.00%
CSCR	20,000	-	0.00%
Indirect Costs	175,000	17,181	9.82%
Cafeteria	2,070,000	97,616	4.72%
Net Choice Billings	(117,391)	-	0.00%
Net Charter Billings	(119,049)	(40,197)	33.77%
Tuition Billings	(1,955,000)	-	0.00%
Social Studies Coalition/Donations	107,000	45,975	42.97%
Debt Service	1,270,000	195,621	15.40%
Debt Service - County Impact Fees	194,041	-	0.00%
Tuition	2,825,000	433,541	15.35%
Minor Capital Improvements	193,305	29,631	15.33%
E-Rate	25,000	-	0.00%
Extra Time Local Match	-	-	
Reading and Match Specialist Match Tax	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
TOTAL LOCAL FUNDS	12,755,531	2,064,993	16.19%
FEDERAL FUNDS			
IDEA Part B	1,065,421	266,032	24.97%
IDEA - Preschool	45,979	47,165	102.58%
Title I	1,665,001	589,864	35.43%
Title II	333,718	62,980	18.87%
Title III English Acquisition	48,104	51,993	108.08%
Education for the Homeless	10,000	-	0.00%
School Based HIV/STD Prevention	-	-	
Perkins	140,022	34,039	24.31%
TOTAL FEDERAL/OTHER FUNDS	3,308,245	1,052,073	31.80%
GRAND TOTAL ALL FUNDS	54,504,645	37,501,023	68.80%

Milford School District
Monthly Report of Expenditures
For the month ended September 30, 2018

Operating Unit	Budget Line	Final Budget			Budget Remaining	% Remaining
		Amount	Encumbered	Expended		
9180668A	Benjamin Banneker Elementary School	\$ 60,347.00	9,263.50	955.96	\$ 50,127.54	83.07%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 45,441.50	3,680.41	7,241.72	\$ 34,519.37	75.96%
9180672A	Lulu M. Ross Elementary School	\$ 73,395.00	2,822.33	2,003.76	\$ 68,568.91	93.42%
9180673A	Misphillion Elementary School	\$ 64,424.50	1,552.38	4,315.09	\$ 58,557.03	90.89%
9180675A	Milford Central Academy	\$ 121,155.00	5,265.74	28,564.04	\$ 87,325.22	72.08%
9180678A	Milford Senior High School	\$ 149,437.50	12,255.96	41,998.49	\$ 95,183.05	63.69%
99900000	Board Of Ed/District Expenses	\$ 2,000.00	-	116.46	\$ 1,883.54	94.18%
	School Resource Officer	\$ 165,000.00	162,000.00	-	\$ 3,000.00	1.82%
99900100	Legal Services, Audit and Insurance Premiums	\$ 89,459.00	13,845.00	6,155.00	\$ 69,459.00	77.64%
99900300	District Expenditures	\$ 20,000.00	3,904.42	2,816.11	\$ 13,279.47	66.40%
	Public Relations and Communication	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
	Copy Center (District Wide)	\$ 95,000.00	73,149.73	24,028.79	\$ (2,178.52)	-2.29%
	Student Emergency Fund	\$ 4,000.00	2,000.00	2,000.00	\$ -	0.00%
99910100	Superintendent	\$ 1,500.00	410.14	561.59	\$ 528.27	35.22%
99920000	World Language Immersion (State Grant)	\$ 30,000.00	-	26,785.77	\$ 3,214.23	10.71%
	Educator Accountability (State Grant)	\$ 1,090.88	-	-	\$ 1,090.88	100.00%
	Milford Career and Technical (State Grant)		11,072.10	-	\$ (11,072.10)	
	Student Success Block Grant (Reading)		-	4,646.53	\$ (4,646.53)	
	Education Opportunity Grant - Ross		-	3,715.32	\$ (3,715.32)	
	Summer School	\$ 25,000.00	-	20,132.06	\$ 4,867.94	19.47%
	Translators	\$ 20,000.00	-	192.84	\$ 19,807.16	99.04%
	Extra Time Programs	\$ 20,000.00	-	87.99	\$ 19,912.01	99.56%
	Curriculum and Instruction	\$ 200,600.00	28,737.33	24,028.50	\$ 147,834.17	73.70%
99920500	State Professional Development	\$ -	-	-	\$ -	
99920700	Athletics - High School	\$ 156,500.00	105,764.81	18,037.79	\$ 32,697.40	20.89%
	Athletics - Milford Central Academy	\$ 26,500.00	17,533.10	5,856.95	\$ 3,109.95	11.74%
99920800	Driver's Education	\$ 15,545.00	1,124.40	7,366.36	\$ 7,054.24	45.38%
99930200	Tuition - Special Services	\$ 574,500.00	112,044.00	42,131.08	\$ 420,324.92	73.16%
	Tuition - Special Services - ILC	\$ 295,500.00	4,402.38	54,093.10	\$ 237,004.52	80.20%
	Unique Alternatives (State Funds)	\$ 268,929.50	266,885.50	22,706.60	\$ (20,662.60)	-6.99%
99930300	Special Services	\$ 49,000.00	26,732.27	11,726.17	\$ 10,541.56	21.51%
	Special Services - State Related Services	\$ 55,000.00	-	-	\$ 55,000.00	100.00%
99940100	Contingencies and One-Time Items	\$ 200,000.00	-	-	\$ 200,000.00	100.00%
99940100	Milford Middle School Evaluation	\$ 50,000.00	-	1,381.82	\$ 48,618.18	97.24%
99940200	Division I/Formula Salaries	\$ 26,147,461.67	-	7,424,989.71	\$ 18,722,471.96	71.60%
99940300	Division II - Vocational	\$ 99,443.00	1,483.77	2,325.67	\$ 95,633.56	96.17%
99940400	Division III/Local Salaries	\$ 10,300,000.00	-	2,493,086.22	\$ 7,806,913.78	75.80%
	Union agreed Limited Contracts	\$ 340,000.00	-	1,320.47	\$ 338,679.53	99.61%
99940500	Title I	\$ 1,665,001.00	-	26,955.00	\$ 1,638,046.00	98.38%
	Title II	\$ 333,718.00	-	-	\$ 333,718.00	100.00%
	Title III	\$ 48,104.00	-	-	\$ 48,104.00	100.00%
	IDEA Part B	\$ 1,065,421.00	-	-	\$ 1,065,421.00	100.00%
	IDEA Preschool	\$ 45,979.00	-	-	\$ 45,979.00	100.00%
	Perkins	\$ 140,022.00	15,805.50	-	\$ 124,216.50	88.71%
	Homeless	\$ 10,000.00	-	-	\$ 10,000.00	100.00%
	Other Federal Grants	\$ -	-	-	\$ -	
99940600	Insurance Expense	\$ 83,000.00	-	13,931.00	\$ 69,069.00	83.22%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	5,015.70	5,934.70	\$ 96,049.60	89.77%
99940810	Technology Equipment & Repair	\$ 270,000.00	24,274.90	99,853.77	\$ 145,871.33	54.03%
	Technology Block Grant	\$ 63,068.00	-	76,684.88	\$ (13,616.88)	-21.59%
99940900	Tuition Reimbursement	\$ 60,000.00	-	-	\$ 60,000.00	100.00%
99950000	Personnel/Human Resources	\$ 8,000.00	886.15	1,975.58	\$ 5,138.27	64.23%
99960000	Child Nutrition Operations	\$ 2,070,000.00	417,017.65	372,515.07	\$ 1,280,467.28	61.86%
	Cafeteria Salaries	\$ 485,872.00	-	126,618.57	\$ 359,253.43	73.94%
99960100	Facilities Maintenance	\$ 90,000.00	35,606.67	14,352.66	\$ 40,040.67	44.49%
	Custodial Services and Supplies	\$ 90,000.00	41,581.32	27,414.68	\$ 21,004.00	23.34%
99960200	Operations and Utilities	\$ 327,340.00	56,510.90	57,387.86	\$ 213,441.24	65.20%
	Energy Division II	\$ 737,822.00	270,358.58	149,291.42	\$ 318,172.00	43.12%
99960300	State Transportation	\$ 2,739,235.56	829,901.06	301,648.68	\$ 1,607,685.82	58.69%
	State Homeless Transportation	\$ 447,895.00	178,291.80	1,708.20	\$ 267,895.00	59.81%
	State Foster Transportation	\$ 82,851.00	39,937.00	63.00	\$ 42,851.00	51.72%
	Transportation Supplies	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	889.75	15,564.66	\$ 6,545.59	28.46%
	Local Activities Transportation	\$ 3,000.00	-	31.18	\$ 2,968.82	98.96%
	Local Homeless Transportation Match	\$ 60,000.00	19,810.20	189.80	\$ 40,000.00	66.67%
	Local Transportation Match	\$ 315,000.00	92,211.22	30,737.08	\$ 192,051.70	60.97%
Total Operating Budget		\$ 51,139,558.11	\$ 2,894,027.67	\$ 11,608,225.75	\$ 36,637,304.69	71.64%
99970000	Local Debt Service	\$ 1,464,041.07	-	285,246.22	\$ 1,178,794.85	80.52%
99970200	Minor Capital Improvements	\$ 483,262.00	38,608.96	18,832.49	\$ 425,820.55	88.11%
Total Capital Budget		\$ 1,947,303.07	\$ 38,608.96	\$ 304,078.71	\$ 1,604,615.40	82.40%
Grand Total		\$ 53,086,861.18	\$ 2,932,636.63	\$ 11,912,304.46	\$ 38,241,920.09	72.04%

*Note: Budgets are based on preliminary budget allocations as voted by the MSD Board of Education
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

MILFORD SCHOOL DISTRICT
Milford, Delaware 19963
POLICY

5103

MILFORD SCHOOL DISTRICT FUNDRAISING

The Milford School District recognizes the need for fundraising activities to support various student groups. No commitments to fundraisers shall be made until they are approved through the appropriate process. All fundraiser proposals must be submitted to the building administrator for approval. The building administrator will review and approve or deny the fundraiser proposal. If the fundraiser is approved, the building administrator will submit the approved fundraiser form to the District Office for final review and approval. A calendar of approved fundraisers will be maintained by District Office staff to minimize overlapping fundraisers throughout the district. If consideration is given to a fundraiser that encourages students to sell items in exchange for a reward or sell items door to door within the community, the district will review the fundraiser with the Milford Board of Education prior to any district approval. Under no circumstances will a fundraiser supporting the use of alcohol or tobacco products be approved.

Fundraisers that request donations of cash through crowdfunding websites and email communications (i.e. GoFundMe, Snap-Raise, etc.) are discouraged. Fundraisers through supplies and material donation sites such as DonorsChoose may be approved through the appropriate process.

All money raised through fundraising activities shall be deposited in the student activity account of each school and shall be handled according to the accounting procedures established by the district. Under no circumstances shall funds be deposited into a personal bank account of an employee or advisor.

Fundraisers that sell food and beverage items, whether sold in school or the community, shall meet the nutritional standards set forth in the district Wellness Policy (Board Policy 3304a) in compliance with USDA Federal Standards.

Concession sales at school activities outside school hours may continue the sale of items previously included (i.e. candy, baked goods, pizza, soda), but must include healthy alternatives (fruit juices, bottled water, fruit, vegetables, whole grain baked goods) that meet the "Guidelines for Healthy Fund Raisers." Healthy items must be prominently displayed and equally promoted with the other items.

ADOPTED: October 18, 1976

REVISED: March 21, 1977, February 23, 2009

PERSONNEL REPORT – Action Item

AMEND EFFECTIVE DATE – RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

DEEVEY, Michael

Central Academy – Special Education Teacher

Effective: October 8, 2018 (from October 10, 2018)

AMEND EFFECTIVE DATE – RECOMMEND FOR EMPLOYMENT

LOUIS, Marise

Central Academy – World Language Part-Time Paraprofessional (27.5 hrs.)

Effective: October 1, 2018 (from September 18, 2018)

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

ROCKWELL, Elizabeth

Ross – Music Teacher

Effective: October 16, 2018

RECOMMEND FOR EMPLOYMENT*

KENDZIERSKI, Keith, Sr.

High School – Night Custodian

Effective: October 18, 2018

MURPHY, Rose

Ross – Child Nutrition (3 hrs.)

Effective: October 23, 2018

GOOCH, James

Banneker – Safety Monitor

Effective: October 16, 2018

RETIREMENT

MCDUGALL, Cynthia

High School – Special Education Teacher

Effective: June 30, 2018

Years of Service to MSD: 21

TRANSFER

NEEMAN, Frank

Transfer from High School Night Custodian to Morris Night Custodian

Effective: October 3, 2018

TIMM, Christopher

Transfer from Central Academy Full-Time Paraprofessional to High School Full-Time Paraprofessional

Effective: August 27, 2018

RECOMMEND EMPLOYMENT – 2018-2019 LIMITED CONTRACTS FOR PERSONAL SERVICES*

High	Advisor, Math League	Gorlich, Suzanna
High	Advisor, Technology Student Assoc. (TSA)	Streck, Michael
High	Cheerleading Coach – Basketball	Shockley, Myrna
High	Basketball Boys, Freshmen	Faulkner, Matthew
High	Basketball Girls Coach, Asst.	Barkley, Kevin (21B)
High	Basketball Boys Coach, Asst.	Jones, Kyle
	Basketball Boys, Volunteer	Coleman, Antonio
		King, Derek
		Masten, Arthur
		Savage, Mike
High	Wrestling Coach, Asst.	Worley, Keegan
High	Wrestling, Volunteer	Strickland, Shawn
		Deevey, Mike
		Reid, Will
		Moore, Joshua
Central	Advisor, National Honor Society	Hamilton, Michele/Cilano, Jennifer
Central	Cheerleading Coach – Basketball	Dukes, Stephanie
Central	Basketball, Boys Coach, Head	Hazzard, Tony (21B)
Central	Basketball, Boys Coach, Asst.	Dukes, Jaron (21B)/Hazzard, Troy (21B)
Central	Wrestling Coach, Asst.	Mills, Judd (21B)
Central	Wrestling, Volunteer	Deevey, Mike

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.