



HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, APRIL 15, 2019 AT 6:00 PM
PUBLIC SCHOOL BOARD MEETING
MILFORD CENTRAL ACADEMY**

It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of the meeting for the reasons identified below, then return to a regular session meeting at approximately 7:00 pm.

1. **Call to Order by President**
2. **Roll Call**

<input type="checkbox"/> Mrs. Dennehy	<input type="checkbox"/> Mr. Schelhouse
<input type="checkbox"/> Mr. Evans	<input type="checkbox"/> Mr. Vezmar
<input type="checkbox"/> Mr. Miller	<input type="checkbox"/> Mrs. Wiley
<input type="checkbox"/> Mrs. Purcell	
3. **Adjournment to Executive Session**
 - A. **Personnel Matters – See 29 Del. C § 10004(b)(9)**
 1. **Discussion of the personnel report and the competencies of staff recommended for hire.**
4. **Introduction of Visitors**
5. **Pledge of Allegiance**
6. **Approval of Minutes**
 - A. **Regular Meeting Minutes for March 18, 2019 Action Item (Attachment 1)**
7. **Changes and Additions to the Agenda (items that arose after posting and cannot be deferred, if any)**
8. **Public Comment**
9. **Recognition and Accomplishments**

10. Superintendent Reports – Dr. Kevin Dickerson

- A. Reports from School Administrators
 - 1. Evelyn I. Morris Early Childhood Center
 - 2. Benjamin Banneker Elementary School
 - 3. Lulu M. Ross Elementary School
 - 4. Mispillion Elementary School
 - 5. Milford Central Academy
 - 6. Milford High School
 - 7. Athletics
- B. Upcoming Events
- C. DSBA Membership **Action Item**
- D. Milford Middle School (Lakeview Property) Committee Update
 - 1. Committee Discussion
 - 2. Committee Presentation – May 20th Board Meeting

11. Business – Mrs. Sara Croce

- A. Revenue and Expenditure Report as of March 31, 2019 **Action Item** (Attachment 2)
- B. DOE Financial Position Report **Action Item** (Attachment 3)
- C. Legislative Issues

12. Personnel – Dr. Jason Peel

- A. Personnel **Action Item** (Attachment 4)
- B. Request Approval of Board Policy 4309F Limited Contract for Instruction Scope of Services **Action Item** (Attachment 5)
- C. University of Delaware Education Majors Visit

13. Instruction and Student Programs

- A. **Director of Student Learning – Dr. Bridget Amory**
 - 1. ELA Adoption **Action Item** (Attachment 6)
 - 2. Field Trips **Action Item** (Attachment 7)
- B. **Director of Student Services – Ms. Laura Manges**

14. Administrative Services

- A. **Buildings, Grounds and Operations – Dr. Glen Stevenson**

15. Adjournment

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – MARCH 18, 2019
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President
Mrs. Dennehy –V. President (left 7:05PM)
Mr. Evans - Absent
Mr. Miller
Mrs. Purcell
Mr. Vezmar
Mr. Schelhouse
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Dr. Stevenson
Ms. Manges
Mr. Snyder
Mrs. Wallace
Mrs. Alfaro
Mrs. McKenzie
Mrs. Messick
Mr. Zoll

Public

B. Knollinger
D. Louis
S. Williams
C. Mason
S. Buford
R. Frost
T. Mentzer
N. Mentzer
E. Rauch
E. Williams
B. Layton
M. Silva
J. Sobota
E. Bryan
C. Smith
S. Wilks
J. DelRossi
S. Layton
M. Williams
E. Lang
C. Kimmel
C. Lankford
P. Seibel
G. Mason
T. Frost
R. Frost
J. Mentzer
J. Rauch
S. Rauch
K. Thompson
S. Layton
D. Sobota
C. Cashdollar
M. Brooks
B. Sobota
K. DelRossi
N. DelRossi
M. Hamilton
K. Williams
E. Rust

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:01 PM on Monday evening, March 18, 2019 in the Milford Central Academy Cafeteria.

MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. MILLER to adjourn into Executive Session at 6:02 PM. **Motion carried unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND STUDENT MATTERS.

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to adjourn Executive Session at 7:06 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. PURCELL to approve the minutes for the February 19, 2019 Regular Board Meeting. **Motion carried unanimously.**

CHANGES AND ADDITIONS TO THE AGENDA

13.A.2 Elympics was moved to Recognitions and Accomplishments

RECOGNITIONS AND ACCOMPLISHMENTS

Dr. Dickerson recognized Mrs. Christine Smith, MHS Band Instructor, and Mr. Todd Mentzer, Elementary Band Instructor, for their leadership with the Milford School District band students. Mrs. Smith introduced the students selected to the Kent County Senior Honor Band. Congratulations to Nicholas DelRossi – tenor saxophone, Ryan Frost – French horn, Christopher Lankford – percussion, Stephen Layton – percussion, Nicholas Mentzer – trumpet, Aaliya Neal – clarinet, Alex Palmer – alto saxophone, Samuel Rauch – bassoon, Benjamin Sobota – trombone, Sophia Williams – trombone, and Shannon Wilt – oboe. Mrs. Smith also introduced students selected to Delaware All-State Junior Band. Congratulations to Nicholas DelRossi – 2nd Chair tenor saxophone and Stephen Layton – 1st Chair percussion. Students selected to Delaware All-State Senior Band are Christopher Lankford – 1st Chair percussion, Nicholas Mentzer – 3rd Chair trumpet, and Samuel Rauch – 2nd Chair bassoon.

Elympics

Dr. Dickerson and Dr. Amory expressed thanks to Montessa Brooks (Ross), Erin Bryan (MCA), Casey Cashdollar (Ross), Sharlitta Gilbert (MHS), Bernard Knollinger (Misp), Janelle Layton (Morris), Duvanel Louis (Banneker), and Mary Silva (Banneker) for their involvement with Elympic Day for English Language Learners. Students and parents enjoyed the activities and events held during the day.

Kids Heart Challenge

Mike Casale, Banneker teacher, was the top fundraiser during the Kids Heart Challenge event.

Odyssey of the Mind

Congratulations to Taylor Wachter (8th), December Annis (8th), Jude Parfitt (6th), and Cole McDonald (8th) for earning 2nd place with Problem 4 Structure Toss Division 2 (MCA) coached by Meredith Hall. Adam and Molly Brownstein coached Problem 2 Technical Hide in Plain Sight Division 3 (MHS) and the team earned 1st place. Team members include Caleb Brownstein (12th), Bella Keesler-Evans (10th), Welinton Rosario (11th), Ry'ana Johnson (11th), Delaney Dillon, Bethany Pasmore, and Donny Pasmore. Both teams are advancing to the state finals on March 30.

FFA Meats Evaluatio CDE

The FFA Meats Evaluation Team placed 2nd in the state February 28. Team members include Curtis Sharp (12th), Sarah Hastings (11th), and Mary Torbert (12th). Congratulations to Curtis Sharp for 1st place overall and Sarah Hastings for 8th place individually.

DECA – Distributive Education Clubs of America

Congratulations to Trey Lodge (11th) for placing 1st in Entrepreneurship, Team of Alex Mergner (10th) and James Stangle (10th) for placing 1st in Finance, Natalie Zelano (12th) for placing 2nd in

Marketing Communications, and Cannon Cline (10th) for placing 2nd in Sports and Entertainment Marketing and Mrs. Judy Emory, Advisor. These students will travel to the Nationals in Orlando, FL.

BPA – Business Professionals of America

Congratulations to Lauren Becton (12th) – 2nd place Basic Office Systems & Procedures and Torch Awards; Deena Johnson (10th), Trey Lodge (11th), Alex Mergner (10th), and Dominic Piper (10th) – 2nd place Small Business Management Team; Amber Landon (12th) – 4th place Banking and Finance, 4th place Fundamental Spreadsheet and Torch Award; Ethan Lang (12th) – 1st place Business Ethics and Law; Ethan Lang (12th), Trevor Mitchell (12th), Brian Saxton (12th), and James Stangle (10th) – 2nd place Economic Research Team; and Trevor Mitchell (12th) – 2nd place Fundamental Accounting. Congratulations also to Ms. Rose Parker, MHS BPA Advisor.

Educators Rising

Congratulations to Haley Thompson (9th), Anneliese Hatfield (9th), Amber Landon (12th), Haley Pagden (12th), Cassandra Schreiber (12th), and Grace Sekscinski (12th) who brought home a medal as well as the coveted bell for not only ranking in gold status; but also for winning the highest points out of all the state competitors. This chapter earned superior status for their community efforts and mentoring. Grace won gold status for her competitive event as well as the coveted bell for the highest points earned throughout the state. Congratulations to Mrs. Molly Chorman as the advisor.

Applebee's Teacher of the Month

Congratulations to Haley Todd (MHS teacher) for being Applebee's March Teacher of the Month.

SUPERINTENDENT REPORTS

Reports from School Administrators

Mrs. Jodi Morris, Morris Early Childhood Assistant Principal, expressed thanks to the high school athletes for their participation in an assembly. Morris is collaborating with the University of Delaware Agriculture program and the chicks are hatching. A Pallet Paint Night with PBS is scheduled for March 29. Kindergarten registration has begun. Activities were held every day for celebrating Dr. Seuss week.

Mrs. Lisa Alfaro, Banneker Elementary Assistant Principal, reported more than 20 students were inducted in the National Elementary Honor Society on March 5. The Multi-Cultural Night was very successful. Friday evening, March 22, there will be a dance for the 1st, 2nd, and 3rd grade students at the Central Academy. Banneker students are participating in a national-standards based program called The Walking Classroom. This program is a before-school activity with students briskly walking for 20 minutes listening to kid-friendly content aligned with academic standards.

Mrs. Cindy McKenzie, Ross Elementary Principal, stated the Bayhealth Marketing and Communications team presented eight students with awards on February 28 for Bayhealth's Sussex Campus Art and Essay Contest. Amara Duff was the 1st place winner for Second Grade Art from Mrs. Lori Gooding's class. Allison Parisi won 1st place Fourth Grade Art, Ma'Kye Cook won 2nd place Fourth Grade Art, and Brooke Jackson won 3rd place Fourth Grade Art from Mrs. Denise Heimbaugh's class. Erica Mollura won 1st place for Fifth Grade Art, Isaiah Blackwell won 2nd place Fifth Grade Art, Lucy Chorman won 1st place for Fifth Grade Essay, and Mariam Carranza won 2nd place for Fifth Grade Essay from Mrs. Michele Davis's class. The Center for Social Development

from University of Massachusetts visited Ross Elementary as part of their recognition for being identified as a Model Unified Champion School on March 13. Students will participate in a Talent Show on Thursday, March 21.

Mrs. Teresa Wallace, Mispillion Elementary Principal, stated the Choral Concert on March 14 for 1st and 2nd grade students was a big success. The third, fourth, and fifth grade Concert will be on Thursday, April 4. Students are excited about the upcoming dance.

Mr. Gary Zoll, Central Academy Principal, reported spring sports have started. Congratulations to Dakota Carmona (8th), Mya Cherneski (8th), Gesel Esparza (8th), Rebecca Johnson (8th), Sabta Mele (8th), and Ciera Stevens-Brittingham (8th) for receiving the Torch Award – Diplomat Status at the BPA State Leadership Conference. Mya Cherneski placed 4th in Financial Literacy earning her the opportunity to go to Anaheim, CA to compete nationally. Mrs. Claudia Harris is the advisor. Ms. McKenzie Ivory, MCA FFA Advisor, was very pleased with Emma Simpson (8th), Tyler Smith (8th), Carley Mackert (7th), and Dalton Cleveland (7th) for winning 1st place Jr. Floriculture Team at the State Competition. Carley Mackert placed 2nd, Emma Simpson placed 5th, and Tyler Smith placed 9th individually. Congratulations to Matthew Sacks for placing 9th in Jr. Extemporaneous Speaking.

Mr. Shawn Snyder, High School Principal, stated the spring musical was a big success with several underclassmen having lead roles. The Food Science class had the honor of Chef Troeppe visiting the classroom to speak about careers in culinary arts and perform a cooking demonstration. Congratulations to Ashby Amory for winning a scholarship at the 13th Annual Drawing Scholarship Competition at Lynn University, Boca Raton, FL. There were approximately 100 families who attended Freshman Scheduling night. Indian River will be visiting MHS to look at their ILC program.

Athletics

Mr. Winkleblech stated JV Lacrosse had 41 girls try out. State Wrestling finals included Corey Messick (10th) 2nd in the 106 pound weight class, Jack Thode (9th) 2nd in the 113 pound weight class, Gajj Copes (11th) 2nd in the 160 pound weight class, Rafael Mejia (10th) 6th in the 170 pound weight class, Bevensky Augustin (11th) 4th in the 182 pound weight class, and Anthony Diaz (11th) 2nd in the 220 pound weight class. Congratulations to Ben Sobota (12th) for placing 10th in the 50 meters free style state swimming competition. Daniel Shockley (12th) and Nicolas Sivals (12th) were selected to participate in the Boys Basketball Blue/Gold game. All Conference swimming selections included Ben Sobota (12th) – 1st Team, Mason Sauers (10th) – 2nd Team, Allison Benton (10th) – 2nd Team, and Ryan Mackesey (12th) – Honorable Mention; Jeannellie Robles Ortiz (12th) – Honorable Mention for Girls Basketball; and Daniel Shockley (12th) – 2nd Team, Nicolas Sivals (12th) – 2nd Team, and Terrell Gibbs (12th) – Honorable Mention for Boys Basketball; Jack Thode (9th) Gajj Copes (11th), and Anthony Diaz (11th) earned 1st Team, and Corey Messick earned 2nd Team for wrestling.

DSBA – Delaware School Board Association

Board members discussed the advantages of joining DSBA for the 2019-2020 school year.

Milford Middle School (Lakeview Property) Committee Update

Mrs. Sara Croce and Dr. Glen Stevenson presented a power point with information reported to the committee and public on February 26 and March 12. Discussion was held and the Administration will give a grade level recommendation to the Committee at the next Committee meeting. The next public meeting is on Tuesday, April 2 at 6 PM in the Central Academy Cafeteria.

Dr. Dickerson introduced Kristopher R. Thompson; Mr. Thompson will fill the Area B seat on the board in July.

Eighth Grade Athletic Eligibility

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR for Dr. Dickerson and the Athletic Director to explore Eighth Grade Athletic Eligibility for high school sports. **Motion carried unanimously.**

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve the Revenue and Expenditure Report as of February 28, 2019. **Motion carried unanimously.**

Summer Feeding Program

Mrs. Croce informed the board that the Child Nutrition department is seeking approval from the Department of Education to host a summer food service program at Milford Central Academy. The program would provide a free meal twice a day to all children under the age of 18. Adults would be able to eat for a nominal charge. Mrs. Croce and Sharon Forrest, Child Nutrition Supervisor, recently attended a training event hosted by the Department of Education to gather more information. Mrs. Forrest is currently in the process of completing the application that is due April 30, 2019.

Legislative Issues

Mrs. Croce reviewed current legislation of interest to the Milford School District. She provided some background information on the referendum reform bill that circulated last legislative season and has been discussed this year but not yet assigned a bill number. Mrs. Croce also stated that the Governor's Recommended Budget Bill was very favorable to education. The proposed Education Opportunity funding for English Learners and Low-Income Students could be very beneficial to the district and our students if it goes through as proposed. Mrs. Croce also informed the Board that House Bill 48 was recently discussed in committee to expand unit funding for basic special education students in grades K-3.

PERSONNEL

Personnel Report

AMEND HIRE DATE – RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

WISE, Carly

Ross – Special Education Teacher

Effective: March 12, 2019 (from March 6, 2019) and ending June 30, 2019

RESIGNATION

CARTWRIGHT, Bryson

High School – Night Custodian

Effective: March 8, 2019

Service to MSD: 1 yr. 5 mos.

DRUMMOND, Thomas
High School – Chief Custodian
Effective: February 26, 2019
Service to MSD: 7 yrs. 7 mos.

RECOMMEND EMPLOYMENT – 2018-2019 LIMITED CONTRACTS FOR PERSONAL SERVICES*

Central Soccer, Girls Volunteer Miller, Jason (21B)

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. SCHELHOUSE that the Board approve the Personnel Report as written. **Motion carried unanimously.**

Board Policy 4309A Employment Procedure: Limited Contracts

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MR. MILLER to approve Board Policy 4309A Employment Procedure: Limited Contracts. **Motion carried unanimously.**

Board Policy 4109 Employment Procedures: Summer Program

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR to approve Board Policy 4109 Employment Procedures: Summer Program. **Motion carried unanimously.**

Board Policy 4309F Limited Contract for Instruction Scope of Services

Dr. Peel presented Board Policy 4309F Limited Contract for Instruction Scope of Services for a first read.

INSTRUCTION AND STUDENT PROGRAMS

Director of Student Learning

Proposed 2019-2020 Academic Calendar

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER to approve the 2019-2020 Draft B Academic Calendar. **Motion carried unanimously.**

English Language Arts Curriculum Review Process

This past year members have been participating in a K-12 English Language Arts Curriculum Review Process to evaluate the current resources and determine if the district needs to invest in updating ELA resources.

ADMINISTRATIVE SERVICES

Board Policy 5201 Elementary School Assignments

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. PURCELL to approve Board Policy 5201 Elementary School Assignments. **Motion carried unanimously.**

MCA Boilers

MOTION MADE BY MR. MILLER/SECONDED BY MRS. PURCELL to rescind Havtech for 4 units for MCA. **Motion carried unanimously.**

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve R.E. Michel Company, LLC for 4 Bosch 10 Ton 2 Stage Water Source Heat Pumps for \$40,301.92 for MCA. **Motion carried unanimously.** Minor Cap funds will be used.

MMS Roof Repair

MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. PURCELL to approve Quality Exteriors, Inc. for High Roof Area Repairs to MMS for a cost not to exceed \$10,250.00. **Motion carried unanimously.** Minor cap funds will be used.

ADJOURNMENT

MOTION MADE BY MR. SCHELHOUSE/SECONDED BY MRS. PURCELL that the Regular Meeting of the Milford Board of Education held on Monday, March 18, 2019 adjourn at 9:44 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary

MILFORD SCHOOL DISTRICT
Fiscal Year 2019 Monthly Revenue Report
As of March 31, 2019
75% of the Fiscal Year completed

REVENUE SOURCE	Final FY 2019 Budget	Actual to date	% received
STATE FUNDS			
Formula Salaries	26,147,461.67	24,260,341.70	92.78%
Cafeteria Salaries	558,887.00	558,887.00	100.00%
Division II, All Other Costs	879,584.00	879,584.00	100.00%
Division II, All Other Costs - VOC	105,381.00	105,381.00	100.00%
Division II, Energy	764,150.00	764,150.00	100.00%
Division III, Equalization	5,519,527.00	5,519,527.00	100.00%
State Transportation	2,994,921.23	3,020,458.56	100.85%
Homeless Transportation	342,000.00	342,000.00	100.00%
Foster Care Transportation	49,300.00	84,300.00	170.99%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	58,633.26	58,633.26	100.00%
Drivers' Education	14,414.00	14,414.00	100.00%
Unique Alternatives	319,710.30	352,261.26	110.18%
Professional Development	-	-	
Delaware Sustainment Fund	801,942.00	801,942.00	100.00%
Academic Excellence Cash Option	-	-	
Technology Block Grant	107,326.00	107,326.00	100.00%
Educator Accountability (CPR)	1,090.88	1,027.61	94.20%
World Language Expansion	48,395.08	48,395.08	100.00%
Odyssey of the Mind			
Education Opportunity Grant	142,014.00	142,014.00	100.00%
Recognition School (Mispillion)	8,000.00	8,000.00	100.00%
Student Success Block Grant - K-3	62,936.91	62,936.91	100.00%
Student Success Block Grant - Reading (Ross)	79,365.77	79,365.77	100.00%
School Safety and Security	140,421.29	140,421.29	100.00%
Minor Capital Improvements	399,880.00	399,880.00	100.00%
Milford Career and Technical Fund	25,000.00	25,000.00	100.00%
Major Capital Improvements	-	-	
TOTAL STATE FUNDS	39,571,341.39	37,777,246.44	95.47%
LOCAL FUNDS			
Current Expense (tax rate)	7,892,375.88	7,813,150.57	99.00%
Current Expense (capitations)	250.00	18.90	7.56%
Athletics	40,000.00	39,064.00	97.66%
Interest	85,000.00	171,418.02	201.67%
Building Rental	15,000.00	15,137.50	100.92%
Other Local Revenue	18,500.00	5,034.91	27.22%
Sol - Systems	1,500.00	832.56	55.50%
Energy Curtailment	15,000.00	18,831.49	125.54%
CSCRCP	20,000.00	12,937.73	64.69%
Indirect Costs	175,000.00	51,907.88	29.66%
Cafeteria	2,070,000.00	1,503,502.19	72.63%
Net Choice Billings	(102,585.39)	(102,214.99)	99.64%
Net Charter Billings	(108,404.57)	(108,404.56)	100.00%
Tuition Billings	(1,965,000.00)	(1,547,175.70)	78.74%
Social Studies Coalition/Donations	107,000.00	64,615.27	60.39%
Debt Service	1,270,000.00	1,226,444.48	96.57%
Debt Service - County Impact Fees	194,041.07	61,737.08	31.82%
Tuition	2,825,000.00	2,711,603.36	95.99%
Minor Capital Improvements	193,305.00	185,359.08	95.89%
E-Rate	25,000.00	8,652.56	34.61%
Extra Time Local Match	-	-	
Reading and Match Specialist Match Tax	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
TOTAL LOCAL FUNDS	12,770,981.99	12,132,452.33	95.00%
FEDERAL FUNDS			
IDEA Part B	1,064,130.00	1,064,130.00	100.00%
IDEA - Preschool	47,165.00	47,165.00	100.00%
Title I	1,835,010.00	1,835,010.00	100.00%
Title II	370,471.00	370,471.00	100.00%
Title III English Acquisition	51,993.00	51,993.00	100.00%
Education for the Homeless	-	-	
School Based HIV/STD Prevention	-	-	
Perkins	146,156.00	146,156.00	100.00%
TOTAL FEDERAL/OTHER FUNDS	3,514,925.00	3,514,925.00	100.00%
GRAND TOTAL ALL FUNDS	55,857,248.38	53,424,623.77	95.64%

Milford School District
Monthly Report of Expenditures
For the month ended March 31, 2019

Operating Unit	Budget Line	Final Budget				
		Amount	Encumbered	Expended	Budget Remaining	% Remaining
9180668A	Benjamin Banneker Elementary School	\$ 62,560.50	13,880.08	23,604.07	\$ 25,076.35	40.08%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 47,368.00	3,803.86	27,251.88	\$ 16,312.26	34.44%
9180672A	Lulu M. Ross Elementary School	\$ 77,822.00	10,551.87	36,666.37	\$ 30,603.76	39.33%
9180673A	Mispyllion Elementary School	\$ 64,424.50	2,210.85	27,433.22	\$ 34,780.43	53.99%
9180675A	Milford Central Academy	\$ 121,750.00	3,695.87	78,562.14	\$ 39,491.99	32.44%
9180678A	Milford Senior High School	\$ 154,387.50	15,915.82	104,628.12	\$ 33,843.56	21.92%
99900000	Board Of Ed/District Expenses	\$ 2,000.00	-	1,342.71	\$ 657.29	32.86%
	School Resource Officer	\$ 165,000.00	2,357.50	159,737.50	\$ 2,905.00	1.76%
99900100	Legal Services, Audit and Insurance Premiums	\$ 109,459.00	5,055.25	16,698.50	\$ 87,705.25	80.13%
99900300	District Expenditures	\$ 20,000.00	7,879.31	16,071.90	\$ (3,951.21)	-19.76%
	School Safety and Security	\$ 140,421.29	65,930.00	74,491.29	\$ -	0.00%
	Public Relations and Communication	\$ 1,000.00	-	871.96	\$ 128.04	12.80%
	Copy Center (District Wide)	\$ 98,500.00	24,560.47	72,118.05	\$ 1,821.48	1.85%
	Student Emergency Fund	\$ 4,000.00	2,000.00	2,000.00	\$ -	0.00%
99910100	Superintendent	\$ 1,500.00	165.88	1,177.04	\$ 157.08	10.47%
99920000	World Language Immersion (State Grant)	\$ 48,395.08	-	34,433.59	\$ 13,961.49	28.85%
	Educator Accountability (State Grant)	\$ 1,090.88	-	-	\$ 1,090.88	100.00%
	Milford Career and Technical (State Grant)	\$ 25,000.00	20,125.00	4,875.00	\$ -	0.00%
	Student Success Block Grant (Reading)	\$ 79,365.77	-	39,189.25	\$ 40,176.52	50.62%
	Education Opportunity Grant - Ross	\$ 142,014.00	-	43,455.51	\$ 98,558.49	69.40%
	Recognition School - Mispyllion	\$ 8,000.00	-	7,942.78	\$ 57.22	0.72%
	Summer School	\$ 25,000.00	-	20,132.06	\$ 4,867.94	19.47%
	Translators	\$ 20,000.00	-	8,479.54	\$ 11,520.46	57.60%
	Extra Time Programs	\$ 25,000.00	-	17,286.05	\$ 7,713.95	30.86%
	Curriculum and Instruction	\$ 200,600.00	6,055.66	96,568.01	\$ 97,976.33	48.84%
99920500	State Professional Development	\$ -	-	-	\$ -	-
99920700	Athletics - High School	\$ 156,500.00	38,287.66	118,697.50	\$ (485.16)	-0.31%
	Athletics - Milford Central Academy	\$ 26,500.00	5,932.00	22,182.43	\$ (1,614.43)	-6.09%
99920800	Driver's Education	\$ 14,414.00	570.51	13,843.49	\$ -	0.00%
99930200	Tuition - Special Services	\$ 574,500.00	46,050.70	167,256.82	\$ 361,192.48	62.87%
	Tuition - Special Services - ILC	\$ 285,500.00	1,869.99	162,025.33	\$ 121,604.68	42.59%
	Unique Alternatives (State Funds)	\$ 319,710.30	115,022.60	204,687.70	\$ -	0.00%
99930300	Special Services	\$ 49,000.00	9,069.53	32,717.34	\$ 7,213.13	14.72%
	Student Success Block Grant (K-3 Basic)	\$ 62,936.91	-	21,648.31	\$ 41,288.60	-
	Special Services - State Related Services	\$ 58,633.26	17,700.00	26,867.50	\$ 14,065.76	23.99%
99940100	Contingencies and One-Time Items	\$ 200,000.00	-	-	\$ 200,000.00	100.00%
99940100	Milford Middle School Evaluation	\$ 50,000.00	3,827.40	17,132.79	\$ 29,039.81	58.08%
99940200	Division I/Formula Salaries	\$ 26,147,461.67	-	21,859,232.63	\$ 4,288,229.04	16.40%
99940300	Division II - Vocational	\$ 105,381.00	12,241.12	49,484.34	\$ 43,655.54	41.43%
99940400	Division III/Local Salaries	\$ 10,300,000.00	-	7,277,485.78	\$ 3,022,514.22	29.34%
	Union agreed Limited Contracts	\$ 340,000.00	-	183,687.35	\$ 156,312.65	45.97%
99940500	Title I	\$ 1,835,010.00	6,530.29	656,016.25	\$ 1,172,463.46	63.89%
	Title II	\$ 370,471.00	-	76,107.96	\$ 294,363.04	79.46%
	Title III	\$ 51,993.00	-	10,498.22	\$ 41,494.78	79.81%
	IDEA Part B	\$ 1,064,130.00	84,601.96	417,398.76	\$ 562,129.28	52.83%
	IDEA Preschool	\$ 47,165.00	-	-	\$ 47,165.00	100.00%
	Perkins	\$ 146,156.00	20,125.40	64,102.19	\$ 61,928.41	42.37%
	Homeless	\$ -	-	-	\$ -	-
	Other Federal Grants	\$ -	-	-	\$ -	-
99940600	Insurance Expense	\$ 87,500.00	-	86,195.00	\$ 1,305.00	1.49%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	1,526.05	29,999.58	\$ 75,474.37	70.54%
99940810	Technology Equipment & Repair	\$ 272,800.00	13,554.97	179,927.24	\$ 79,317.79	29.08%
	Technology Block Grant	\$ 107,326.00	-	76,684.88	\$ 30,641.12	28.55%
99940900	Tuition Reimbursement	\$ 60,000.00	-	30,000.00	\$ 30,000.00	50.00%
99950000	Personnel/Human Resources	\$ 8,000.00	450.61	7,720.30	\$ (170.91)	-2.14%
99960000	Child Nutrition Operations	\$ 2,070,000.00	294,540.61	1,717,560.76	\$ 57,898.63	2.80%
	Cafeteria Salaries	\$ 558,887.00	-	379,273.89	\$ 179,613.11	32.14%
99960100	Facilities Maintenance	\$ 90,000.00	26,100.69	61,166.10	\$ 2,733.21	3.04%
	Custodial Services and Supplies	\$ 90,000.00	26,703.74	62,670.89	\$ 625.37	0.69%
99960200	Operations and Utilities	\$ 314,100.00	43,753.98	178,508.44	\$ 91,837.58	29.24%
	Energy Division II	\$ 764,150.00	150,221.31	560,202.94	\$ 53,725.75	7.03%
99960300	State Transportation	\$ 2,994,921.23	316,332.12	2,063,602.17	\$ 614,986.94	20.53%
	State Homeless Transportation	\$ 342,000.00	60,205.60	266,306.40	\$ 15,488.00	4.53%
	State Foster Transportation	\$ 49,300.00	30,795.00	47,018.00	\$ (28,513.00)	-57.84%
	Transportation Supplies	\$ 1,000.00	-	1,000.00	\$ -	0.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	517.47	19,277.12	\$ 3,205.41	13.94%
	Local Activities Transportation	\$ 3,000.00	-	1,760.66	\$ 1,239.34	41.31%
	Local Homeless Transportation Match	\$ 38,000.00	5,328.40	29,589.60	\$ 3,082.00	8.11%
	Local Transportation Match	\$ 332,769.03	41,712.39	226,514.19	\$ 64,542.45	19.40%
Total Operating Budget		\$ 52,163,873.92	\$ 1,557,759.52	\$ 38,321,067.39	\$ 12,285,047.01	23.55%
99970000	Local Debt Service	\$ 1,464,041.07	-	1,223,569.12	\$ 240,471.95	16.43%
99970200	Minor Capital Improvements	\$ 666,467.00	160,862.77	217,283.52	\$ 288,320.71	43.26%
Total Capital Budget		\$ 2,130,508.07	\$ 160,862.77	\$ 1,440,852.64	\$ 528,792.66	24.82%
Grand Total		\$ 54,294,381.99	\$ 1,718,622.29	\$ 39,761,920.03	\$ 12,813,839.67	23.60%

*Note: Budgets are based on the final budget allocations as voted by the MSD Board of Education
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

Financial Position Report

as of 31-March-2019

Forecast Period: Q4-2019

District: Milford

Description	Actual Unencumbered	Encumbered	Projected Income 4/1 to 6/30	Projected Available Income for Quarter 4	Projected Salary 4/1 to 6/30	Projected Non-Salary 4/1 to 6/30	Total Projected Expenditures for Quarter 4	Projected Available Balance 6/30	Projected 1 month Local Payroll
Local Expenses	\$15,075,568.51	\$212,481.56	\$135,951.00	\$15,430,910.31	\$2,220,000.00	\$769,997.00	\$2,989,997.00	\$12,440,913.32	\$790,000.00
Div II	\$464,153.49	\$257,852.66	\$0.00	\$722,006.15	\$0.00	\$518,059.09	\$518,059.09	\$203,947.06	
Div III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cash Option	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Discretionary Fund Revenue	\$15,539,722.00	\$470,334.22	\$135,951.00	\$16,152,916.46	\$2,220,000.00	\$1,288,056.09	\$3,508,056.09	\$12,644,860.38	

Approved by Superintendent: _____

Approved by Board President: _____

Preparer: _____

PERSONNEL REPORT – *Action Item*

RESIGNATION

WALTERS, Harold

District – Secondary School Climate and Truancy Specialist

Effective: April 18, 2019

EVANS-KEESLER, Rebecca

Mispillion – Grade 4 Teacher

Effective: June 30, 2019

BORQUA-DOHENY, Carmen

Ross – Spanish Immersion Teacher

Effective: June 30, 2019

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

ALICEA, Cindy

Ross – Spanish Immersion Teacher

Effective: August 14, 2019

ABBOTT, Quinn

Central Academy – Physical Education Teacher

Effective: August 14, 2019

LOVENGUTH, Amber

District – Speech Language Pathologist

Effective: August 20, 2019

MYERS, Christopher

Central Academy – Music Teacher

Effective: August 14, 2019

FAULKNER, Matthew

High School – Social Studies Teacher

Effective: August 14, 2019

RECOMMEND FOR EMPLOYMENT*

MILLER, Brad

High School – Night Custodian

Effective: April 16, 2019

CARTWRIGHT, Bryson

High School – Chief Custodian

Effective: April 16, 2019

TRANSFER

ARTIST, Charity

Transfer from High School Child Nutrition 5 hrs. to High School Child Nutrition 3 hrs.

Effective: April 1, 2019

RESCIND RETIREMENT

GEORGE, Diane

Central Academy – F/T Paraprofessional

RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES*

Central Academy

Softball, Volunteer

Eskridge, Shane (NE)

High School

Softball, Volunteer

Petty, Richard (NE)

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

Limited Contract for Instruction Scope of Services

Name: _____

Limited Contract Title: _____

For the year: _____

The Milford School District uses Limited Contracts to provide focused support to the Milford School District and school-based initiatives. The Limited Contract expires on June 30 of each year, and may be re-issued upon the discretion of the superintendent/principal pending available funds and Board Policy. To substantiate the value of this Limited Contract, and its contribution to the overall school culture and student achievement, please complete the following information:

Goals:

Evidence of impact: (Share how this Limited Contract has improved the school culture and/or student achievement.)

Number of persons impacted: Students _____ Adults _____

Indicate number of meetings/activities/events conducted within the scope of this Limited Contract.

- Number of meetings: _____
- Number of activities: _____
- Number of events: _____

Attach sample agendas, programs, or other marketing documents.

Recommendations for improvement: (indicate how the scope of services could be improved)

Please submit this form to the principal on or before June 1.

Signature Date

Office Use Only

I have reviewed this form and recommend the following:

Check one:

- Discontinue this Limited Contract
- Continue this Limited Contract

Check one:

- Reassign this person to the Limited Contract
- Do not reassign this person to the Limited Contract

Print Name/Signature

Date

**MSD ELA Adoption
Recommendation 2019**

Grade Band	Resource
K – 5	Bookworms Open Ed Resources
6 – 8	Amplify Core Knowledge
9 – 12	My Perspectives Pearson