

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – NOVEMBER 18, 2019
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. R. Wiley – President
Mrs. Purcell –V. President
Mr. Baltazar-Lopez
Mr. Miller
Mr. Thompson
Mr. Vezmar
Mrs. J. Wylie
Dr. K. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Ms. Manges
Mr. Parsley
Mr. Zoll
Dr. Kilgore
Mrs. McKenzie
Mrs. Hallman
Mrs. Wallace
Mr. Diaz

Public

S. Whaley
R. Winkleblech
G. Mason
B. Baylis
E. Rust

Media: Brooke Schultz, DE State News

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:30 PM on Monday evening, November 18, 2019 in the Milford Central Academy Cafeteria.

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to adjourn into Executive Session at 6:31 PM. **Motion carried unanimously.**

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to adjourn Executive Session at 7:01 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve the minutes for the October 21, 2019 Regular Board Meeting with amendment. **Motion carried unanimously.**

RECOGNITIONS AND ACCOMPLISHMENTS

Dr. Dickerson recognized and expressed thanks to the vendors and donors who participated in the We Are Milford Day held on November 2, 2019. Included were Abbotts Mill & Nature Center, HELP Initiative, Delaware 4-H, Bayhealth Wellness Center, Bayhealth My Chart, Food Bank, Boys and Girls Club, Delaware State Education Association (DSEA), Milford Pop Warner, Downtown Milford Incorporated (DMI), Music School of Delaware, Carlisle Fire Company, Milford Police Department, Sharp Energy & Hill's Bus Service, Milford Elks Lodge, BSN Sports, City of Milford, Delaware State Police, Jostens, and Chic Fil-A. Donations and support were received from Bayhealth, Atlantic Concrete, Greene Turtle, Jerry's Paving, Milford Rent-All, Grottos Pizza, Pilottown Engineering, Tetra Tech, and IG Burton.

Thank you to The Rotary Club for presenting dictionaries to all third grade students within the district.

November is Psychology Awareness Month and Dr. Dickerson praised all the school psychologists in the district for their excellence and dedication to the students.

Milford School District will have their annual Thanksgiving Lunch on Thursday, November 21, in all the schools.

ADMINISTRATIVE SERVICES

Dr. Dickerson reported the carpet removal project for Ross Elementary and the HVAC project in the high school gym are in the planning stage.

SUPERINTENDENT REPORTS

Upcoming Events

Milford Central Academy will host Thanksgiving Dinner for local community members on Tuesday, November 26, in the Central Academy cafeteria. Student organizations, ministries, and volunteers will help prepare and serve the meal. Mrs. Dukes is the organizer of this event. Milford Central Academy Winter Chorus performance will be Wednesday, December 11, and the Band will perform on Thursday, December 12, at 6:30 PM in the high school auditorium. Mr. Zoll reported that Milford Central Academy students and advisors participated in the Girls on the Run event on Saturday, November 16.

Milford High School National Honor Society Induction will be held on Wednesday, November 20. The Fall Play, *Aesop's Fables*, will be performed on Friday, November 22, and Saturday, November 23, in the high school auditorium. The Milford High School Kelly Tyrrell Gill Night of the Arts is Wednesday, December 18, at 6:30 PM in the auditorium.

Athletics

Mr. Winkleblech reported the following information. Luke Bogan (11th) made 2nd team All-State soccer and Faith Mitchell (8th) made 2nd team All-State cross country. Congratulations to Faith Mitchell for being 8th overall at the cross country state meet. All Conference Fall 2019 recipients are: **Volleyball** – Charlee McDowell (11th) -Honorable Mention; **Soccer** – Luke Bogan (11th) - 1st team, Samuel Dominquez (11th) - 1st team, Aaron Sollie (11th) - 2nd team, Emanuelle Carranza (11th) – Honorable Mention; **Field Hockey** – Summer Davis (11th) - 1st team midfielder, Sara Wallace (12th) - 2nd team defense, Olivia Muir (10th) –Honorable Mention; **Cross Country** – Faith Mitchell (8th) - 1st team, Brianna Thompson (9th) - 2nd team, Alexandria Herber (10th) – Honorable Mention, Jorja Willey (8th) – Honorable Mention, Conor Sylvester (11th) – Honorable Mention; and **Football** – Anthony Diaz (12th) - 1st team defensive line and 2nd team offensive guard, Zyair Toledo (12th) - 2nd team offensive tackle, Anthony Diaz (12th) - 2nd team offensive guard, Marquis Gillis (11th) - 2nd team fullback, Mason Sauers (11th) – 2nd team punter, Bevensky Augustin (12th) - 2nd team defensive end, Isais Tilghman (12th) - 2nd team linebacker, Jabraih Luke (12th) - 2nd team defensive back, and Ricky Mercado-Diaz (11th) – Honorable mention.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MR. MILLER/SECONDED BY MRS. PURCELL to approve the Revenue and Expenditure Report as of October 31, 2019. **Motion carried unanimously.**

Child Nutrition Equipment Purchases

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR to award Singer for 4 Combi-Ovens; 2 for Ross and 2 for MHS for a total of \$59,767.50. **Motion carried unanimously.**

Board Policy 4323(a) Local salary Supplement: Cafeteria Workers

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve Board Policy 4323(a) Local Salary Supplement: Cafeteria Workers. **Motion carried unanimously.**

Board Policy 4302(b) Local Salary Supplement: Technology Assistants

MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. J. WYLIE to approve Board Policy 4302(b) Local Salary Supplement: Technology Assistants. **Motion carried unanimously.**

Board Policy 4302(c) Local Salary Supplement: Technology Specialists

MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. J. WYLIE to approve Board Policy 4302(c) Local Salary Supplement: Technology Specialists. **Motion carried unanimously.**

Board Policy 4303(b) Local Salary Supplement: Chief Custodian

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MR. MILLER to approve Board Policy 4303(b) Local Salary Supplement: Chief Custodian. **Motion carried unanimously.**

Board Policy 4304 Local Salary Supplement: Food Service Manager

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. J. WYLIE to approve Board Policy 4304 Local Salary Supplement: Food Service Manager. **Motion carried unanimously.**

Board Policy 4328 Local Salary Supplement: Bus Driver/Bus Aide on District Owned Buses

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve Board Policy 4328 Local Salary Supplement: Bus Driver/Bus Aide on District Owned Buses. **Motion carried unanimously.**

Class Size and 98% Division I Staffing Waiver

MOTION MADE BY MRS. J. WYLIE/SECONDED BY MR. MILLER to approve the Class Size and 98% Division I Staffing Waiver. **Motion carried unanimously.**

PERSONNEL

Personnel Report

RECOMMEND FOR EMPLOYMENT*

HALL, Melanie

Mispillion – Child Nutrition (4 hrs.)

Effective: November 19, 2019

MESSICK, Allison

Central Academy – Child Nutrition (3 hr. floater)

Effective: November 19, 2019

SMITH, Sharone

Morris – Part-Time Paraprofessional 5.5 hrs. (Educational Support)

Effective: November 19, 2019

EMORY, Hilary

Morris – Full-Time Paraprofessional (Educational Support)

Effective: November 19, 2019

LEAVE OF ABSENCE

STRETT, Alicia

Ross - Special Education Coordinator

Effective: November 25 and ending December 15, 2019

RESIGNATION

SHORTS, Mercedes

Ross – Full-Time Paraprofessional

Effective: December 20, 2019

Service to MSD: 3 yrs.

WILLIAMS, Joanna
Mispillion – Child Nutrition (4 hrs.)
Effective: October 25, 2019
Service to MSD: 1 month

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

SCHLUETER, Keri
Morris – Pre-K Teacher
Effective: November 19, 2019 and ending June 30, 2020

RECOMMEND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

Ross	Instructional Coach, Special Education	Brumbley, Danielle
Central	Soccer, Girls Coach, Asst.	Albright, Jena
Central	Wrestling Coach, Asst.	Duffy, Emmanuel (NE)
Central	Softball Coach, Head	Barkley, Kevin (NE)
Central	Softball Coach, Asst.	Todd, Haley
High	Track Coach, Asst.	Crenshaw, Joe (NE)
High	Track Coach, Asst.	Jumper, Jason
High	Track Coach, Asst.	Cartwright, Bryson
High	Basketball Boys Coach, Asst.	Coleman, Antonio (NE)
High	Basketball Boys Coach, Freshmen	King, Derek (NE)
High	Basketball Girls Coach, Asst.	Fitzwater, Mark
High	Softball, Girls Coach, Asst.	Andrews, Amber
High	Softball, Girls Coach, Asst.	McKee, Marcy
High	Weightroom Coordinator Winter/Spring	Strickland, Shaun

RECOMMEND VOLUNTEER COACH – 2019-2020

High	Basketball Boys Coach, Volunteer	Masten, Robert (NE)
High	Basketball Boys Coach, Volunteer	Green, Wenndalon (NE)
High	Basketball Girls Coach, Volunteer	Ivory, McKenzie
High	Basketball Girls Coach, Volunteer	Dennis, Lendon (NE)
High	Swim Coach, Volunteer	Hague, Sara (NE)
Central	Softball Coach, Volunteer	Andrews, Rick (NE)

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. MILLER that the Board approve the Personnel Report as written. **Motion carried unanimously.**

Board Policy 4101A Title IX Rights and Responsibilities

Board Policy 4219 Sexual Harassment

Dr. Peel discussed the changes to these policies.

We Are Milford Day

Dr. Peel was very pleased with the event and the day's activities. He expressed thanks to the committee, vendors, and all those who participated.

INSTRUCTION AND STUDENT PROGRAMS

Student Services

Ms. Manges reported Milford School District triggered for Disproportionate Representation in Special Education based on September 30, 2018 and December 1, 2018 Child Count Data. Milford School District is conducting a self-assessment of policies, practices, and procedures to ensure compliance with

child find, evaluation, and special education eligibility requirements. Milford School District will report findings to DOE.

MHS Dress Code Pilot

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON to approve the Milford High School Dress Code Pilot for January 6, 2020 through June 12, 2020.

Roll Call:	Mr. Baltazar-Lopez	Abstain	Mr. Vezmar	Yes
	Mr. Miller	Yes	Mrs. R. Wiley	Yes
	Mrs. Purcell	Abstain	Mrs. J. Wylie	Yes
	Mr. Thompson	Yes		

Motion passed with 5 yes, 0 no, and 2 abstain.

Policy Discussion

Immigration and Customs Enforcement (ICE) and Schools

Mr. Baltazar-Lopez would like a policy assuring that students and their information are protected in the event that Federal ICE visits schools. After much discussion, a policy, following provisions within FERPA, (Family Educational and Privacy Act), will be drafted for protecting the privacy of all the student information across the district.

Protecting Students When Known Students Are Unable to Return Home After School

Mr. Baltazar-Lopez requested the district's policy and procedures relating to students being protected and safe when emergency situations arise at home and there is not someone home to care for the student. School administrators assured that procedures are in place. From discussion, the district will draft a guidance document for schools.

ADJOURNMENT

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL that the Regular Meeting of the Milford Board of Education held on Monday, November 18, 2019 adjourn at 8:37 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary