

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING – OCTOBER 21, 2019  
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. R. Wiley – President  
Mrs. Purcell –V. President  
Mr. Baltazar-Lopez  
Mr. Miller  
Mr. Thompson  
Mr. Vezmar  
Mrs. J. Wylie  
Dr. K. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Mrs. Croce  
Ms. Manges  
Mr. Parsley  
Mr. Zoll  
Mrs. Alfaro  
Mrs. McKenzie  
Mrs. Hallman

Public

S. Whaley  
R. Winkleblech  
F. Neeman  
T. Newton  
C. Bontrager  
C. Kimmel  
G. Parfitt  
J. Thomas  
E. Rust

G. Mason

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:15 PM on Monday evening, October 21, 2019 in the Milford Central Academy Cafeteria.

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** to adjourn into Executive Session at 6:16 PM. **Motion carried unanimously.**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER** to adjourn Executive Session at 7:04 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

Mrs. Wiley asked to have a moment of silence for Mr. Clarence Harris, who was a Crossing Guard for schools in the Milford School District.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. MILLER/SECONDED BY MRS. PURCELL** to approve the minutes for the September 16, 2019 Regular Board Meeting. **Motion carried unanimously.**

**MOTION MADE BY MR. THOMPSON/SECONDED BY MR. MILLER** to approve the minutes for the October 9, 2019 Regular Board Meeting. **Motion carried unanimously.**

**CHANGES TO THE AGENDA**

Dr. Dickerson stated Administrative Services would be removed from the agenda.

**RECOGNITIONS AND ACCOMPLISHMENTS**

Dr. Dickerson presented certificates to Todd Newton and Frank Neeman for receiving the 2019 Delaware Association of Athletic Directors OA Newton Field Maintenance Award of Excellence for their outstanding job maintaining the athletic fields.

Congratulations to Cheryl Rash, Milford High School Nurse, for successfully meeting the requirements for the National Board of Certification of School Nurses.

Thank you to Representative Bryan Shupe for being the Principal for a Day at Morris Early Childhood Center and Debbie Millman, M&T Bank, on Monday, October 21<sup>st</sup>. Rob Rescigno, Wilmington University, will be at Ross Elementary on Wednesday, October 23<sup>rd</sup>; Kathy McGuiness, Delaware's Auditor, will be at Banneker Elementary on Friday morning, October 25<sup>th</sup>; and Scott Welch, Mohawk Electrical, will be Principal for the a Day at Milford High School on Thursday, October 31<sup>st</sup>.

Congratulations to Jaime Hill, Milford School District Teacher of the Year, for her outstanding representation of the district at the Teacher of the Year Banquet on October 15, 2019.

Congratulations to Andrea Fleming McPike (Milford High School graduate, Teacher, and Coach) for being inducted into the Lynchburg Sports Hall of Fame for her excellence as a field hockey student-athlete.

Congratulations to Sylvester Johnson, a 1970 Milford High School graduate, for being inducted in the University of Delaware Athletic Hall of Fame for his excellence as an athletic administrator at the collegiate level.

Dr. Dickerson expressed appreciation for the district's custodians and maintenance group, principals and IT professionals in accordance with recognition days in October for these employees.

#### **SUPERINTENDENT REPORTS**

##### ***Reports from School Administrators***

Mrs. Jenn Hallman, Morris Early Childhood Principal, reiterated Dr. Dickerson's praise and comments for Jaime Hill.

Mrs. Cindy McKenzie, Ross Elementary Principal, reported a new fence in front of the school is almost completed.

Mrs. Teresa Wallace, Mispillion Elementary Principal, reported the AHOY program will officially start this week at Mispillion.

##### ***Upcoming Events***

Dr. Dickerson highlighted the upcoming events from the Milford School District school calendar.

##### ***School Calendar 2020-2021***

Dr. Bridget Amory presented two skeleton calendars, one with all students beginning before Labor Day and one beginning after Labor Day, for the Board to review. The Board was supportive of the district considering a before Labor Day start for all students.

##### ***MHS Dress Code***

There was discussion regarding MHS students and staff suggestions of modifications to the dress code for MHS students.

##### ***Certificate of Necessity***

Dr. Dickerson reported the district's Certificate of Necessity was not approved by the Department of Education. Mrs. Wiley stated the district should resubmit the current project proposal again next year. Mr. Vezmar thanked Mrs. Croce for all her time and effort working on the Certificate.

##### ***DSBA Legislative Committee***

Mr. Vezmar reported on the Delaware School Board Association's legislative priorities and State legislation being considered.

Mr. Baltazar-Lopez would like to establish an official policies pertaining to what the school district should do in the event parents of students are not available for their students after school due to unforeseen circumstances and what to do in the event that Immigration and Customs Enforcement (ICE) should attempt to enter one of the schools.

**BUSINESS**

***Revenue and Expenditure Report***

**MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. JEAN WYLIE** to approve the Revenue and Expenditure Report as of September 30, 2019. **Motion carried unanimously.**

***Tax Exemption Request***

**MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON** to approve the Tax Exemption Request from the City of Milford for the future site of the Milford Police Department. **Motion carried unanimously.**

***2018-2019 Maximum Student-Teacher Ratio Audit Report***

Mrs. Croce presented the information for the 2018-2019 Maximum Student/Ratio from the State of Delaware.

***Board Policy 4339 Paid Leave for Birth or Adoption of a Child***

**MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MRS. JEAN WYLIE** to approve Board Policy 4339 Paid Leave for Birth or Adoption of a Child. **Motion carried unanimously.**

Dr. Peel reminded everyone of the WE ARE MILFORD DAY on November 2, 2019. Lots of fun activities are planned as well as a 5K run in the morning.

**PERSONNEL**

***Personnel Report***

**RECOMMEND FOR EMPLOYMENT\***

LEARY, Amy

Banneker – Child Nutrition (3 hrs.)

Effective: October 22, 2019

SHOCKLEY, Brenda

Milford School District – Child Nutrition (3hrs.)

Effective: October 22, 2019

FIRCH, MacKenzie

Morris – Full-Time Paraprofessional (Educational Support)

Effective: October 22, 2019

MEGILL, Colleen

Morris – Full-Time Paraprofessional (Educational Support)

Effective: October 22, 2019

CARMEAN, Abigail

High – Part-Time Paraprofessional 5.5 hrs. (Educational Support)

Effective: November 5, 2019

FORD, Paula

Morris – Part-Time Paraprofessional 5.5 hrs. (Educational Support)

Effective: November 5, 2019

VELASQUEZ, Eunise  
MCA – Part-Time Paraprofessional 5.5 hrs. (World Language)  
Effective: October 23, 2019

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\*

WALLACE, Katherine  
Ross – Elementary Teacher  
Effective: November 25, 2019

GUAJARDO, Marisa  
Morris – PreK-Teacher  
Effective: October 28, 2019

HAYE, Karl  
High – Special Education Teacher  
Effective: November 25, 2019

RECOMMEND FOR EMPLOYMENT – AHOY\*

Recommend for employment for AHOY, contingent upon funding and enrollment:

Ross

Kim Seckinski

RECOMMEND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES\*

High	Lacrosse Coach, Asst.	Deeney, Ryan
High	Lacrosse Coach, Asst.	Boyd, Bryan
High	Lacrosse Coach, Asst.	Edwards, TJ (NE)
High	Swim Coach, Asst.	Davis, Trisha
High	Band Front	Link, Noah
High	Indoor Track Coach, Asst.	Crenshaw, Joe (NE)
Central	Lacrosse Coach, Asst.	Frederick, Jack (NE)
Central	Track, Head Coach	Altidor, Rebecca

RECOMMEND VOLUNTEER COACH – 2019-2020

High	Lacrosse Coach, Volunteer	Galante, Charles
High	Indoor Track Coach, Volunteer	Cartwright, Bryson

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON** that the Board approve the Personnel Report as written. **Motion carried unanimously.**

**INSTRUCTION AND STUDENT PROGRAMS**

***Field Trips***

**MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR** to approve the field trip as presented. **Motion carried unanimously.**

***Instructional Programs***

Dr. Amory stated the annual School Choice meeting is scheduled for Tuesday, October 22<sup>th</sup>, in the District Office Conference Room at 5:30PM. CTE applications for the CTE State Innovation Grant as well as an application to request a new program of study to offer Hospitality and Tourism Management at the high school have been submitted to the Department of Education. The AHOY After School Program has been initiated

with the first sessions being held October 22<sup>nd</sup>. Staff and identified students are excited to bring this program to fruition. Dr. Amory commended the staff involved with implementing the new ELA programs across the district. The administration has been engaged in walkthroughs across all the schools and are pleased to share there is good instruction and active learning going on. We are pleased with the level of excitement and passion that the teachers are sharing with the students and are eager to see the positive results of their work.

***Student Services***

Ms. Manges reported the Special Education Leadership Team of Valerie Carter, Kathleen Molitor, Laurie Moorman, Wendy Yun, Brian Clarke, and Jerri Turner are participating in a yearlong professional learning network for educators who are leading special education programs. The team will be working with the University of Delaware and Dr. David Bateman (nationally recognized speaker on special education procedures and law). During the first session, it was very exciting to recognize the level of fidelity with which our teams are following best practice policies and procedures when implementing supports for students with disabilities.

**ADJOURNMENT**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** that the Regular Meeting of the Milford Board of Education held on Monday, October 21, 2019 adjourn at 8:22 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary