



HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963
Phone: (302) 422-1600

**AGENDA FOR MONDAY, SEPTEMBER 16, 2019 AT 6:15 PM
PUBLIC SCHOOL BOARD MEETING
MILFORD CENTRAL ACADEMY**

It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of the meeting for the reasons identified below, then return to a regular session meeting at approximately 7:00 pm.

1. **Call to Order by President**
2. **Roll Call**

<p>_____ Mr. Baltazar-Lopez</p> <p>_____ Mr. Miller</p> <p>_____ Mrs. Purcell</p> <p>_____ Mr. Thompson</p>	<p>_____ Mr. Vezmar</p> <p>_____ Mrs. Wiley</p> <p>_____ Mrs. Wylie</p>
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3. **Adjournment to Executive Session**
 - A. **Personnel Matters – See 29 Del. C § 10004(b)(9)**
 1. **Discussion of the personnel report and the competencies of staff recommended for hire.**
 - B. **Legal Matters – See 29 Del. C § 10004(b)(4)**
 1. **Discussion of strategy pertinent to active litigation.**
4. **Introduction of Visitors**
5. **Pledge of Allegiance**
6. **Approval of Minutes**
 - A. Regular Meeting Minutes for August 19, 2019 **Action Item** (Attachment 1)
 - B. Regular Meeting Minutes for August 28, 2019 **Action Item** (Attachment 2)
7. **Changes and Additions to Agenda (items that arose after posting and cannot be deferred, if any)**
8. **Recognition and Accomplishments**

9. **Public Comment**
10. **Administrative Services**
 - A. **Buildings, Grounds and Operations – Dr. Glen Stevenson**
 1. Summer Projects
11. **Superintendent Reports – Dr. Kevin Dickerson**
 - A. Reports from School Administrators
 1. Evelyn I. Morris Early Childhood Center
 2. Benjamin Banneker Elementary School
 3. Lulu M. Ross Elementary School
 4. Mispillion Elementary School
 5. Milford Central Academy
 6. Milford High School
 7. Athletics
 - B. Upcoming Events
 - C. School Administrator Salary Study **Action Item** (Attachment 3)
 - D. FY 2019-2020 Schedule of Board Meetings **Action Item**
 - E. Bike Rider Safety on Secondary Campus
12. **Business – Mrs. Sara Croce**
 - A. Revenue and Expenditure Report as of August 31, 2019 **Action Item** (Attachment 4)
 - B. Milford High School Band Uniforms Discussion
13. **Personnel – Dr. Jason Peel**
 - A. Personnel **Action Item** (Attachment 5)
 - B. Board Policy 5403 Student Attendance, K-12
14. **Instruction and Student Programs**
 - A. **Director of Student Learning – Dr. Bridget Amory**
 1. Field Trips **Action Item** (Attachment 6)
 - B. **Director of Student Services – Ms. Laura Manges**
15. **Adjournment**

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – AUGUST 19, 2019
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President -absent
Mrs. Purcell –V. President
Mr. Baltazar-Lopez -absent
Mr. Miller
Mr. Thompson
Mr. Vezmar -
Mrs. Wylie -absent
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Mrs. Manges
Dr. Stevenson
Mr. Parsley
Mrs. Wallace
Mr. LoBiondo
Dr. Kilgore
Mrs. McKenzie
Mr. Buford
Mr. Zolf

Public

S. Whaley
G. Mason
C. Kimmel
E. Rust

The Regular Meeting of the Milford Board of Education was called to order by Vice President Purcell at 7:26PM on Monday evening, August 19, 2019 in the Milford Central Academy Cafeteria.

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to adjourn into Executive Session at the end of the meeting. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to approve the minutes for the July 29, 2019 Regular Board Meeting. **Motion carried unanimously.**

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to approve the minutes for the August 12, 2019 Regular Board Meeting. **Motion carried unanimously.**

CHANGES AND ADDITIONS

Dr. Dickerson stated 14A Personnel would be moved to the end of the meeting and 10A1 Summer Projects would be tabled until the next meeting.

RECOGNITIONS AND ACCOMPLISHMENTS

Dr. Dickerson thanked Applebees, Arenas, Chick Fil-A, Dolce, Grottos, Mama Maria's, Milford Diner, Redners, Shang Hai, and Walmart for their generous donations for the New Teacher Orientation luncheon.

Congratulations to Ross Elementary and Banneker Elementary for being selected as Unified Champion Schools National Banner recipients. Only five Delaware schools and 173 nationally were recognized as a Banner school.

Dr. Dickerson informed the Board of the district and school's opening and transition events. The first day of school with all students is September 3rd.

School Safety

Mr. LoBiondo updated the Board with RAVE information.

SUPERINTENDENT REPORTS

Reports from School Administrators

Dr. Bobbie Kilgore, Banneker Elementary Principal, thanked the school custodians for their hard work getting the building ready for teachers and staff. Also, she thanked the Board for their flexibility in allowing teachers to choose their classroom preparation day. Banneker's two main initiatives this school year are to implement the new curriculum, Bookworms, with fidelity and to continue to learn more about trauma informed practices. Banneker is incorporating soft starts and morning meetings this school year and will continue to teach behavioral expectations.

Mrs. Cindy McKenzie, Ross Elementary Principal, stated Dr. Amanda Gaglione, Assistant Principal, is acclimating in her new position. The Bookworm training was attended by Ross Elementary staff. A \$25,000 Reimaging Grant for Bookworms Professional Development was received. A portion of the funding will be designated to additional Professional Development targeting Special Education and EL students. Ross hosted "Ross Rangers" during the first two weeks of August. This program was designed to jump start EL kindergarten students transitioning from Morris Early Childhood Center and assist current first grade EL students with maintaining their academic gains. The program was well attended and the News Journal did a story on the program. Notification was received that Ross Elementary was selected as a Unified Champion Schools National Banner recipient. Congratulations to Michele Davis, Program Coordinator, for her efforts with educating staff and students about inclusionary practices throughout the school. Ross Elementary is excited to have an additional counselor/social worker on board as additional support for students and families struggling with mental health issues, homelessness, and other issues needing support from outside agencies. The book "Better Than Carrots or Sticks" will be purchased to use with the staff as the first step in the process of Restorative Practices for classroom management focusing on relationship building with students.

Mrs. Teresa Wallace, Mispillion Elementary Principal, stated a group of teachers attended the Bookworms Training at the University of Delaware. This group, Bookworms Leadership Team, will support the teachers through curriculum implementation. Mispillion hosted Milford Parks and Recreation programming during the summer. Thank you to the custodial staff for their hard work for the opening of school for the staff, students, and families and the technology staff for making sure the technology in the classrooms is ready for the first day of school.

Mr. Gary Zoll, Milford Central Academy Principal, reported Open House is scheduled for August 28th. Sixth grade families are invited to attend from 5:00-6:30PM and the seventh and eighth grade families from 6:30-8:00PM. Various community partners (4H, Boys and Girls Club, Milford Parks and Recreation, etc.) will be in the cafeteria with informational tables. On August 29th the sixth grade will have an orientation day. Inservice days will have teachers working closely with an Amplify coach on the new English curriculum and staff will work with two different consultants, ABC Consulting and No Bully, on SEL strategies for students. Students have a new six period schedule this year for more choices. Students will take four expressives instead of eight, allowing the teachers to dive further into content. Athletics will begin on August 26th for the football team. All other sports practices begin on September 4th. A Strive for Five campaign will begin this year for all staff and students to try for five or less absences this year. Incentives will be provided to improve attendance numbers. Each counselor is teamed with an administrator per grade level to meet and work with the students as part of this goal.

Mr. Jesse Parsley, Milford High School Principal, reported fall sports have begun with over 170 students participating including nine 8th graders. MHS Marching Bucs completed Band Camp and are ready for Friday Night Lights. Congratulations to Cheerleaders Brooke Davis and Khyliah Reynolds for being selected as All American representatives at the New Year's Day Parade in London. Congratulations to Mrs. Karine Richards for being recognized as the High School Level Art Educator of the Year for the 2019-20 school year by the Delaware Art Education Association. Congratulations to the Milford FFA for receiving the prestigious Gold Chapter rating from the State of Delaware FFA. This award recognizes Milford FFA as being a top tier

program. MHS students will go on to the National event to represent the Milford FFA Chapter. Thank you to the custodial staff for the various projects completed to make the building ready for staff and students. MHS is planning the professional development day in October. Topics will include the impact of trauma on learning, trauma responsive classrooms and brain based strategies.

School Administrator Salary Study

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to table the School Administrator Salary Study until the next meeting for a more informed decision due to having three Board members absent.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR to approve the Revenue and Expenditure Report as of July 31, 2019. **Motion carried unanimously.**

Board Policy 4308 Salary Schedule: Substitutes

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER to approve Board Policy 4308 Salary Schedule: Substitutes. **Motion carried unanimously.**

PERSONNEL

StopIt App

Dr. Peel presented information regarding the STOPit App for use at Milford Central Academy and Milford High School. This is an anonymous reporting system used in school districts. It is an easy to use app for students to provide confidential and anonymous reports directly to the administration.

We Are Milford Day

Dr. Peel reported a We Are Milford Day is planned for November 2, 2019 from 9:00AM-2:00PM in conjunction with Milford School District's Homecoming weekend. Planned activities are a 5K run, student performances and fun educational activities.

Dr. Peel reported on the new teachers orientation activities. Thank you to Tina and Marvin Hill for providing bus transportation for the new teachers' tour of the community and schools around the Milford School District.

INSTRUCTION AND STUDENT PROGRAMS

Director of Student Learning

Field Trips

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER to approve the field trips as presented. **Motion carried unanimously.**

Abbotts Mill Partnership

Dr. Amory reported the Abbott's Mill partnership will continue moving forward this academic year. Milford School District is grateful for the local field experiences in science that have been provided to students through this partnership and are excited to see it continue.

Ross Rangers

This summer a portion of the remaining Opportunity Funds provided English Learner students the opportunity to participate in the Ross Rangers program. It was a great collaborative effort that came together to help over 30 EL students prepare for the upcoming school year by having them participate in learning throughout our community. There was media coverage of the program by Delaware Online. This would not have been possible without the leadership of Montessa Brooks at Ross Elementary as well as the professional talents of Courtney Lee, Mary Silva, Brittney Campbell, Ileana Heredia, Lissett Perez, Yesenia Robinson, and Casey Cashdollar.

Director of Student Services

Board Policy 6117 Independent Educational Evaluation

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to approve Board Policy 6117 Independent Educational Evaluation as written. **Motion carried unanimously.**

Comprehensive Early Childhood Program Expansion Grant Award

Ms. Manges reported Milford School District received \$34,601 from the Comprehensive Early Childhood Autism Program Expansion Grant. This money will be used for physical and sensory playground needs for pre-k students, adaptive furniture, curriculum, sensory supplies, and communication systems.

Mental Health Training Discussion

This discussion will be held during a future meeting.

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND STUDENT MATTERS.

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to adjourn into Executive Session at 8:29PM. **Motion carried unanimously.**

MOTION MADE BY MR. MILLER/SECONDED BY MR. VEZMAR to adjourn Executive Session at 9:25PM. **Motion carried unanimously.**

Personnel Report

RESIGNATION

TIJERINO, Melida

High School – Paraprofessional

Effective: August 15, 2019

Service to MSD: 5 years

RIDDICK, Sherry

Banneker – Child Nutrition (3 hrs.)

Effective: August 15, 2019

Service to MSD: 4 years

HALE, Amanda

High School – Special Education Teacher

Effective: August 13, 2019

Service to MSD: 2 years

ZIMMERMAN, Neda

Mispillion – Librarian

Effective: August 17, 2019

Service to MSD: 8 years

RIELEY, Lauren

Mispillion – Special Education Teacher

Effective: August 19, 2019

Service to MSD: 6 years

AMEND RESIGNATION DATE

BRADFORD, Melissa

Effective: August 17, 2019 (from September 13, 2019)

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

REED, Mackenzie
High School – Special Education Teacher
Effective: August 20, 2019

TURNER, Tia
Morris – Kindergarten Teacher
Effective: August 14, 2019

Pirgo-Taylor, Maritza
Ross – Spanish Immersion Teacher
Effective: August 20, 2019

RECOMMEND FOR EMPLOYMENT*

WHIDBEE, Cleveland
Mispillion – Child Nutrition Manager
Effective: August 20, 2019

SIVELS, Jawon
Central Academy – Paraprofessional Part-Time (29.5 hrs. Additional Adult Support)
Effective: August 20, 2019

RETURN FROM RIF
BOARD ONLY

TRANSFER

MITCHELL, Darian
Transfer from Banneker Teacher to Morris English Learner Teacher
Effective: August 20, 2019

FRAMPTON, Sherry
Transfer from High School Child Nutrition (6 hrs.) to High School Child Nutrition (6.5 hrs.)
Effective: August 29, 2019

MORGAN, Teresa
Transfer from Banneker Child Nutrition (5.5 hrs.) to High School Child Nutrition (6 hrs.)
Effective: August 29, 2019

BOONE, Courtney
Transfer from Banneker Child Nutrition (5 hrs.) to Banneker Child Nutrition (5.5 hrs.)
Effective: August 29, 2019

RESCIND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

High	Field Hockey Coach, Asst.	Silicato, Sarah
Mispillion	Instructional Coach, Expressives	Zimmerman, Neda
Banneker	Instructional Coach, Grade 2	Mitchell, Darian
Banneker	Instructional Coach, Grade 5	Baylis, Brice

EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

High	Field Hockey Coach, Volunteer	Silicato, Sarah (NE)
High	Field Hockey Coach, Volunteer	Shockley, Peyton
High	Field Hockey Coach, Volunteer	Lee, Lauren (NE)
High	Softball Coach, Head	Reed, Mackenzie (NE)
High	Weightroom Coordinator, Fall/Winter	Reed, Mackenzie (NE)

High	Soccer, Boys' Volunteer	Carranza, Antonio (NE)
High	Cross Country Coach, Asst.	Skinner, Lance (NE)
		Helmick, Patrick (NE)
High	Cross Country Coach, Head	Skinner, Lance (NE)
		Helmick, Patrick (NE)
High	Indoor Track Coach, Assistant	Jumper, Jason
High	Golf Coach, Head	Kenzierski, Kris
High	Girls Tennis Coach, Head	Powers, Jackie
High	Track Coach, Head	Helmick, Patrick
High	Soccer, Girls Coach, Asst.	Evans, Ed
High	Soccer, Girls Coach, Head	Howard, Donovan
High	Lacrosse, Girls Coach, Head, JV	Frampton, Amanda
High	Lacrosse, Girls Coach, Asst. JV	Mcmillan, Leslie
High	Instructional Coach, Science	Grobinski, Dave
Banneker	Instructional Coach, Grade 5	French, Lauren
Banneker	Instructional Coach, Grade 2	Nolt, Joe

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL that the Board approve the Personnel Report as written. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. MILLER that the Regular Meeting of the Milford Board of Education held on Monday, August 19, 2019 adjourn at 9:26 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – AUGUST 28, 2019
DISTRICT OFFICE BOARD ROOM

Board Members

Mrs. Wiley – President
Mrs. Purcell – V. President
Mr. Baltazar-Lopez
Mr. Miller - absent
Mr. Thompson
Mr. Vezmar
Mrs. Wylie
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel

Public

E. Rust

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 8:03 AM on Wednesday morning, August 28, 2019 in the District Office Board Room.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR to adjourn into Executive Session at 8:05 AM. **Motion carried unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND NOTICE OF INTENT TO TERMINATE.

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Notice of Intent to Terminate 2020-TI

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE to adjourn Executive Session at 8:23 AM. **Motion carried unanimously.**

PERSONNEL

Personnel Report

RESIGNATION

GONZALEZ-SOTO, Marli
Banneker – Paraprofessional Part-Time (27.5 hrs.)
Effective: August 27, 2019
Service to MSD: 2 yrs.

KNEIPP, Anne
Morris – Special Education Coordinator
Effective: September 27, 2019
Service to MSD: 5 yrs.

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

WALTERS, Jodi
High School – Special Education Teacher
Effective: September 30, 2019

RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT*

RAINER, Charlene
Banneker – Elementary Teacher
Effective: August 26, 2019 and ending June 30, 2020

GOLDSBOROUGH, Katelyn
Mispillion – Special Education Teacher
Effective: September 9, 2019 and ending June 30, 2020

RECOMMEND FOR EMPLOYMENT*

WATSON, Joseph
Central Academy – Night Custodian
Effective: August 29, 2019

STEVENS, Jennifer
Ross- Paraprofessional Part-Time (27.5 hrs. Educational Support)
Effective: August 26, 2019

CARRANZA, Jessenia
High School – Paraprofessional Full-Time (World Language)
Effective: August 26, 2019

TRANSFER

WEBB, Brittany
Transfer from Mispillion Child Nutrition 4 hrs. to Mispillion Child Nutrition 6.5 hrs.
Effective: August 29, 2019

RESCIND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

High Volleyball, Girls Coach, Asst. Rieley, Lauren

RECOMMEND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

Mispillion Instructional Coach, Expressives Harris, Josh

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MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR that the Board approve the Personnel Report as written. **Motion carried unanimously.**

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. BALTAZAR-LOPEZ to accept the Notice of Intent to Terminate 2020-TI*. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON that the Regular Meeting of the Milford Board of Education held on Wednesday, August 28, 2019 adjourn at 8:24 AM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary



Institute for Public Administration
180 Graham Hall
Newark, DE 19716-7380
Phone: 302-831-8971
Fax: 302-831-3488
Email: ipa@udel.edu

August 15, 2019

Sara Croce, Chief Financial Officer, Milford School District
906 Lakeview Avenue
Milford, DE 19963

Sara,

At the request of Milford School District, the University of Delaware's Institute for Public Administration agrees to complete the following project scope in support of the Milford School District Administrator Salary Project.

1. Identify administrative salaries in school districts surrounding the Milford School District including Cape Henlopen, Capital, Lake Forest, Seaford, and Smyrna to provide comparative data for salary comparisons. Positions to be compared will include Director (3), Elementary Principal, Elementary Assistant Principal, Middle School Principal, Middle School Assistant Principal, High School Principal, High School Assistant Principal, and Supervisor (2);
2. Present a market-driven administrative salary model that includes the basis for use and the flexibility offered to district leadership to determine administrator salaries;
3. Attendance at one Milford School District Board of Education workshop to present the results of the analysis, salary model options, and to respond to any questions regarding the project.

The project length will be from September 1, 2019 to October 1, 2019, or 1 month after the execution of contract. It will cost \$2,500, to be paid upon completion of the project. Kevin E. Carson, Ed. D will serve as the project's primary staff person for the Institute for Public Administration. A formal proposal will be submitted to Milford School District after confirmation of agreement on project details included in this letter.

Sincerely,

Christopher Kelly, Associate Policy Scientist

A handwritten signature in black ink that reads 'Christopher Kelly'.

CC: Jerome R. Lewis, Director
Kevin E. Carson, Senior Fellow

JOSEPH R. BIDEN, JR. SCHOOL OF PUBLIC POLICY & ADMINISTRATION

www.ipa.udel.edu

Milford School District
Monthly Report of Expenditures
For the month ended August 31, 2019

Operating Unit	Budget Line	Final Budget			Budget Remaining	% Remaining
		Amount	Encumbered	Expended		
9180668A	Benjamin Banneker Elementary School	\$ 61,309.29	6,295.00	406.17	\$ 54,608.12	89.07%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 46,420.64	5,411.85	1,932.90	\$ 39,075.89	84.18%
9180672A	Lulu M. Ross Elementary School	\$ 76,265.56	4,101.00	1,926.27	\$ 70,238.29	92.10%
9180673A	Misphillion Elementary School	\$ 63,136.01	2,607.39	2,813.19	\$ 57,715.43	91.41%
9180675A	Milford Central Academy	\$ 119,315.00	8,261.30	11,080.40	\$ 99,973.30	83.79%
9180678A	Milford Senior High School	\$ 151,359.75	5,526.10	7,386.54	\$ 138,447.11	91.47%
99900000	Board Of Ed/District Expenses	\$ 10,100.00	-	8,044.00	\$ 2,056.00	20.36%
	School Resource Officer	\$ 165,000.00	165,000.00	-	\$ -	0.00%
99900100	Legal Services, Audit and Insurance Premiums	\$ 104,459.00	-	-	\$ 104,459.00	100.00%
99900300	District Expenditures	\$ 35,000.00	-	(3,072.59)	\$ 38,072.59	108.78%
	School Safety and Security	\$ 140,421.29	-	-	\$ 140,421.29	100.00%
	Public Relations and Communication	\$ 1,500.00	-	887.60	\$ 612.40	40.83%
	Copy Center (District Wide)	\$ 98,500.00	7,688.72	15,982.96	\$ 74,828.32	75.97%
	Student Emergency Fund	\$ 4,000.00	4,000.00	-	\$ -	0.00%
99910100	Superintendent	\$ 1,500.00	492.12	306.28	\$ 701.60	46.77%
99920000	World Language Immersion (State Grant)	\$ 35,000.00	-	-	\$ 35,000.00	100.00%
	Educator Accountability (State Grant)	\$ 1,090.88	-	-	\$ 1,090.88	100.00%
	Student Success Block Grant (Reading)	\$ 79,365.77	-	-	\$ 79,365.77	100.00%
	Education Opportunity Grant - Ross	\$ 871,300.00	-	-	\$ 871,300.00	100.00%
	Summer School	\$ 25,000.00	-	40,372.36	\$ (15,372.36)	-61.49%
	Translators	\$ 20,000.00	-	393.16	\$ 19,606.84	98.03%
	Extra Time Programs	\$ 25,000.00	-	-	\$ 25,000.00	100.00%
	Curriculum and Instruction	\$ 220,600.00	8,344.11	26,192.81	\$ 186,063.08	84.34%
99920500	State Professional Development	\$ -	-	-	\$ -	-
99920700	Athletics - High School	\$ 164,325.00	56,251.21	18,740.13	\$ 89,333.66	54.36%
	Athletics - Milford Central Academy	\$ 27,825.00	14,095.37	3,404.73	\$ 10,324.90	37.11%
99920800	Driver's Education	\$ 15,545.00	-	32.40	\$ 15,512.60	99.79%
99930200	Tuition - Special Services	\$ 569,500.00	-	43,129.08	\$ 526,370.92	92.43%
	Tuition - Special Services - ILC	\$ 295,500.00	5,154.96	34,099.02	\$ 256,246.02	86.72%
	Unique Alternatives (State Funds)	\$ 319,710.30	-	-	\$ 319,710.30	108.19%
99930300	Special Services	\$ 49,000.00	11,365.27	3,962.20	\$ 33,672.53	68.72%
	Student Success Block Grant (K-3 Basic)	\$ 62,936.91	-	-	\$ 62,936.91	100.00%
	Special Services - State Related Services	\$ 50,000.00	-	-	\$ 50,000.00	100.00%
99940100	Contingencies and One-Time Items	\$ 300,000.00	21,088.62	12,810.09	\$ 266,101.29	88.70%
99940200	Division I/Formula Salaries	\$ 26,645,486.52	-	5,423,046.77	\$ 21,222,439.75	79.65%
99940300	Division II - Vocational	\$ 105,381.00	4,527.13	4,717.57	\$ 96,136.30	91.23%
99940400	Division III/Local Salaries	\$ 10,660,500.00	-	1,823,746.94	\$ 8,836,753.06	82.89%
	Union agreed Limited Contracts	\$ 340,000.00	-	-	\$ 340,000.00	100.00%
99940500	Title I	\$ 1,835,010.00	-	-	\$ 1,835,010.00	100.00%
	Title II	\$ 370,471.00	-	-	\$ 370,471.00	100.00%
	Title III	\$ 51,993.00	-	-	\$ 51,993.00	100.00%
	IDEA Part B	\$ 1,064,130.00	-	-	\$ 1,064,130.00	100.00%
	IDEA Preschool	\$ 47,165.00	-	-	\$ 47,165.00	100.00%
	Perkins	\$ 146,156.00	-	-	\$ 146,156.00	100.00%
	Homeless	\$ -	-	-	\$ -	-
	Other Federal Grants	\$ -	-	-	\$ -	-
99940600	Insurance Expense	\$ 87,500.00	-	13,931.00	\$ 73,569.00	84.08%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	-	7,010.25	\$ 99,989.75	93.45%
99940810	Technology Equipment & Repair	\$ 272,800.00	17,255.44	83,655.06	\$ 171,889.50	63.01%
	Technology Block Grant	\$ 107,326.00	65,130.39	-	\$ 42,195.61	39.32%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	-	\$ 15,000.00	100.00%
	Tuition Reimbursement	\$ 60,000.00	-	-	\$ 60,000.00	100.00%
99950000	Personnel/Human Resources	\$ 10,000.00	492.12	601.85	\$ 8,906.03	89.06%
99960000	Child Nutrition Operations	\$ 2,070,000.00	382,971.22	264,578.13	\$ 1,422,450.65	68.72%
	Cafeteria Salaries	\$ 558,887.00	-	100,403.77	\$ 458,483.23	82.04%
99960100	Facilities Maintenance	\$ 90,000.00	10,017.84	8,075.05	\$ 71,907.11	79.90%
	Custodial Services and Supplies	\$ 90,000.00	7,167.69	21,173.99	\$ 61,658.32	68.51%
99960200	Operations and Utilities	\$ 294,100.00	44,452.15	48,312.81	\$ 201,335.04	68.46%
	Energy Division II	\$ 764,150.00	248,295.87	87,354.13	\$ 428,500.00	56.08%
99960300	State Transportation	\$ 2,994,921.23	1,298,000.00	29,806.48	\$ 1,667,114.75	55.66%
	State Homeless Transportation	\$ 342,000.00	200,000.00	-	\$ 142,000.00	41.52%
	State Foster Transportation	\$ 49,300.00	25,000.00	-	\$ 24,300.00	49.29%
	Transportation Supplies	\$ 1,000.00	744.25	-	\$ 255.75	25.58%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	-	15,118.43	\$ 7,881.57	34.27%
	Local Activities Transportation	\$ 3,000.00	-	-	\$ 3,000.00	100.00%
	Local Homeless Transportation Match	\$ 34,200.00	20,000.00	6.00	\$ 14,194.00	41.50%
	Local Transportation Match	\$ 299,492.12	129,800.00	3,311.84	\$ 166,380.28	55.55%
Total Operating Budget		\$ 53,749,954.27	\$ 2,779,537.12	\$ 8,165,679.77	\$ 42,804,737.38	79.64%
99970000	Local Debt Service	\$ 1,417,841.37	-	248,411.16	\$ 1,169,430.21	82.48%
99970200	Minor Capital Improvements	\$ 519,158.00	-	-	\$ 519,158.00	100.00%
Total Capital Budget		\$ 1,936,999.37	\$ -	\$ 248,411.16	\$ 1,688,588.21	87.18%
Grand Total		\$ 55,686,953.64	\$ 2,779,537.12	\$ 8,414,090.93	\$ 44,493,325.59	79.90%

*Note: Budgets are based on the preliminary budget allocations as voted by the MSD Board of Education
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

MILFORD SCHOOL DISTRICT
Fiscal Year 2020 Monthly Revenue Report
As of August 31, 2019
16.7% of the Fiscal Year completed

REVENUE SOURCE	Preliminary FY 2020 Budget	Actual to date	% received
STATE FUNDS			
Formula Salaries	26,645,486.52	26,157,742.00	98.17%
Cafeteria Salaries	558,887.00	502,998.00	90.00%
Division II, All Other Costs	879,584.00	123,217.00	14.01%
Division II, All Other Costs - VOC	105,381.00	79,035.00	75.00%
Division II, Energy	764,150.00	687,735.00	90.00%
Division III, Equalization	5,519,527.00	4,909,806.00	88.95%
State Transportation	2,994,921.23	1,452,742.00	48.51%
Homeless Transportation	342,000.00	226,000.00	66.08%
Foster Care Transportation	49,300.00	42,150.00	85.50%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	50,000.00	52,770.00	105.54%
Drivers' Education	15,545.00	12,973.00	83.45%
Unique Alternatives	319,710.30	184,263.00	57.63%
Professional Development	-	21,097.00	
Delaware Sustainment Fund	801,942.00	723,153.00	90.18%
Academic Excellence Cash Option	-	-	
Technology Block Grant	107,326.00	96,782.00	90.18%
Educator Accountability (CPR)	1,090.88	-	0.00%
World Language Expansion	35,000.00	-	0.00%
Education Opportunity Grant	871,300.00	871,300.00	100.00%
Education Opportunity Grant - Mental Health (Ross)		77,682.00	
Student Success Block Grant - K-3	62,936.91	107,560.00	170.90%
Student Success Block Grant - Reading (Ross)	79,365.77	81,102.00	102.19%
School Safety and Security	140,421.29	-	0.00%
Substitute Reimbursement- Paid Parental Leave	-	2,185.11	
Minor Capital Improvements	311,495.00	-	0.00%
Major Capital Improvements	-	-	
TOTAL STATE FUNDS	40,656,369.90	36,413,292.11	89.56%
LOCAL FUNDS			
Current Expense (tax rate)	7,971,299.63	111,386.37	1.40%
Current Expense (capitations)	150.00	-	0.00%
Athletics	40,000.00	-	0.00%
Interest	125,000.00	87,106.47	69.69%
Building Rental	18,500.00	35.00	0.19%
Other Local Revenue	18,500.00	112.20	0.61%
Sol - Systems	1,500.00	-	0.00%
Energy Curtailment	15,000.00	-	0.00%
CSCR	20,000.00	18,478.25	92.39%
Indirect Costs	85,000.00	7,199.61	8.47%
Cafeteria	2,070,000.00	111,520.06	5.39%
Net Choice Billings	(102,585.39)	-	0.00%
Net Charter Billings	(108,404.57)	(46,468.60)	42.87%
Tuition Billings	(1,960,000.00)	-	0.00%
Social Studies Coalition/Donations	107,000.00	27,790.90	25.97%
Debt Service	1,270,000.00	19,938.60	1.57%
Debt Service - County Impact Fees	147,841.37	-	0.00%
Tuition	2,825,000.00	37,154.51	1.32%
Minor Capital Improvements	207,663.00	3,657.68	1.76%
E-Rate	8,500.00	-	0.00%
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
TOTAL LOCAL FUNDS	12,759,964.04	377,911.05	2.96%
FEDERAL FUNDS			
IDEA Part B	1,064,130.00	-	0.00%
IDEA - Preschool	47,165.00	-	0.00%
Title I	1,835,010.00	-	0.00%
Title II	370,471.00	-	0.00%
Title III English Acquisition	51,993.00	-	0.00%
Education for the Homeless	-	-	
School Based HIV/STD Prevention	-	-	
Perkins	146,156.00	-	0.00%
TOTAL FEDERAL/OTHER FUNDS	3,514,925.00	-	0.00%
GRAND TOTAL ALL FUNDS	56,931,258.94	36,791,203.16	64.62%

MILFORD SCHOOL DISTRICT

FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Misspillion
 Ross
 In-State
 Out-of-State
 Overnight
 Overnight

DATE(S) OF TRIP: May 2020 # of School Days missed: 0	TRIP DESTINATION: Salisbury Zoo, MD	TEACHER(S): All 1st grade/ Vezmar
NUMBER OF STUDENTS: 120	CONTENT AREAS: Science	GRADE(S): 1st
1. Instructional Unit Title: Organisms 2. Dates of Instructional Unit: From: MP3 To: MP4 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research <input checked="" type="checkbox"/> Video Software Other (specify)	4. Relationship of trip to instructional objective(s) (purpose of the trip): Students will observe the organisms and learn about their habitats. Students will also have to navigate around the zoo using a map.	Field Trip Cost Transportation: Est. \$8.00/ person Meals: NA Other expenses (explain): NA Funding Used: NA Individual student expense: Unknown Est \$8.00/ per Total Cost
Closest Medical Facility (with address & phone #): Peninsula Regional Medical Facility 100 E Carroll St Salisbury, MD 21801 410-546-6400		
Nurse Initials: <u>SMW</u>		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals).		
Comments:		
PRINCIPAL'S SIGNATURE: <u>[Signature]</u> DIRECTOR'S SIGNATURE: <u>[Signature]</u> SUPP'S SIGNATURE: <u>[Signature]</u> For all Out-of-State or overnight field trips except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.		
12/19/16		

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Misspillion
 Ross
 In-State
 Out-of-State
 Overnight
 Overnight

DATE(S) OF TRIP: November 1, 2019 # of School Days missed: 1	TRIP DESTINATION: National Zoo in Washington DC	TEACHER(S): Creasey and 6th Grade Teachers	GRADE(S): 6
NUMBER OF STUDENTS: 380-420	CONTENT AREA COURSE: Social Studies/Science/Language Arts/Math	Field Trip Cost Transportation: <small>See-Lan Charter buses - \$11.50 per bus</small> Meals: Bag/student responsibility Other expenses (explain): Optional Funding Used: Student funded Individual student expense: \$25	
1. Instructional Unit Title: Multi State Standards 2. Dates of Instructional Unit: From: September 2019 To: May 2020 3. Will technology be used in preparation for this trip? (Check One) Internet <input checked="" type="checkbox"/> Virtual Tour Research Video Software Other (specify)			
4. Relationship of trip to instructional objective(s) (purpose of trip): Social Studies - Geography Standard One: Students will develop a personal geographic framework, or "mental map," and understand the uses of maps and other geographies (Maps) Geography Standard Two: Students will develop a knowledge of the ways humans modify and respond to the natural environment (Environment) Science - 8-11.6.3-2, 6.8-3 ELA - 5-6.1, SL.6.1, SL.6.4, SL.6.5, RI.6.1, W.6.8 Math - Statistical Measures (Chapter 9) 6.SP.1.6.SP.2.6.SP.3.6.SP.4.6.SP.5.4 Data Displays (Chapter 10) 6.SP.2.6.SP.3.6.SP.5.6.SP.5.4			
Closest Medical Facility (with address & phone #): Children's National Hospital/1666 Connecticut Ave. NW/Washington DC 20009/(202) 884-7710 Nurse Initials: <i>KCC</i>			
APPROVAL SEQUENCE: (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:			
PRINCIPAL'S SIGNATURE: <i>Judith S. Burt</i> DIRECTOR'S SIGNATURE: <i>Deborah</i> SUPT'S SIGNATURE: <i>L. A. Dick</i> <small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>			
12/19/16			

Total Cost

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris Banneker Central Academy High School Misspillion Ross
 In-State Out-of-State Overnight Overnight

DATE(S) OF TRIP: Friday, June 28-Tuesday, June 30, 2020 # of School Days missed: 0	TRIP DESTINATION: TSA National Conference, Nashville, TN	TEACHER(S): March
NUMBER OF STUDENTS: 10	CONTENT AREAS: Technology	GRADE(S): 6-8

<p>1. Instructional Unit Title: Technology Student Association (TSA)</p> <p>2. Dates of Instructional Unit: From: September 2019 To: June 2020</p> <p>3. Will technology be used in preparation for this trip? (Check One)</p> <p>Internet <input checked="" type="checkbox"/> Virtual Tour Research Video Software Other (specify)</p> <p>4. Relationship of trip to instructional objective(s) (purpose of the trip):</p> <p>Students will compete at the Delaware State TSA Conference in April and qualifying students will compete at the National TSA Conference. This event enhances personal development, leadership, and career opportunities in STEM, whereby members apply and integrate these concepts through intracurricular activities, competitions, and related programs.</p> <p>ISTE Standard: Students use a variety of technologies within a design process to identify and solve problems by creating new, useful or imaginative solutions; such as students know and use a deliberate design process for generating ideas, testing theories, creating innovative artifacts or solving authentic problems, select and use digital tools to plan and manage a design process that considers design constraints and calculated risks, develop, test and refine prototypes as part of a cyclical design process and/or exhibit a tolerance for ambiguity, perseverance and the capacity to work with open-ended problems.</p>	<p><u>Field Trip Cost</u></p> <p>Transportation: \$2,400 flights & car</p> <p>Meals: \$2,200</p> <p>Other expenses (explain):</p> <p>Registration \$1,000, Hotel \$4,800</p> <p>Funding Used: 509: \$3500, TSA Account: \$3,000</p> <p>Individual student expense: \$100.00/mo. meals</p> <p>\$10,400 Total Cost</p>
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Closest Medical Facility (with address & phone #): Nashville General Hospital 1818 Albion St Nashville, Tennessee (615)341-4000

Nurse Initials: KKC

APPROVAL SEQUENCE: (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals)

Comments: Results from the State conference about qualified teams will not be announced until mid-April

PRINCIPAL'S SIGNATURE: *Judith Adams* **DIRECTOR'S SIGNATURE:** *Chadley* **SUPT'S SIGNATURE:** *L. A. DeL...*

For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a limit-cost summary and detailed itinerary must be submitted 30 days prior to the trip.