

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – JULY 29, 2019
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. Wiley – President
Mrs. Purcell –V. President
Mr. Baltazar-Lopez
Mr. Miller
Mr. Thompson
Mr. Vezmar - absent
Dr. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Mrs. Manges
Mrs. McKenzie
Mr. Parsley
Mrs. Hallman
Mr. Zoll
Mr. Buford
Mr. LoBiondo

Public

S. Whaley
G. Mason
J. Wylie
J. Legg
R. Hildebrandt
T. Clendaniel
B. Chorman
T. Wilkins
C. Wise
J. Raymond
A. Andrews
D. Brumbley
M. Shorts
L. Shorts
E. Rust
M. Berninger

Media: Terry Rogers, Milford Live

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:15 PM on Monday evening, July 29, 2019 in the Milford Central Academy Cafeteria.

MOTION MADE BY MR. MILLER/SECONDED BY MRS. PURCELL to adjourn into Executive Session at 6:15 PM. **Motion carried unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND STUDENT MATTERS.

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to adjourn Executive Session at 7:05 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to approve the minutes for the July 8, 2019 Reorganization/Regular Board Meeting. **Motion carried unanimously.**

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL to approve the minutes for the July 18, 2019 Regular Board Meeting. **Motion carried unanimously.**

CHANGES AND ADDITIONS

Dr. Dickerson stated 12B. School Administrator Salary Study would be tabled until a later meeting.

RECOGNITIONS AND ACCOMPLISHMENTS

Dr. Dickerson and Mrs. Manges recognized the staff involved with the Autism Program Environment Rating Scale (APERS). Appreciation and recognition was extended to Amber Andrews, Danielle Brumbley, Jacqueline Carmean, Brittany Chorman, Taylor Clendaniel, Patricia Emmitt, Rebecca Hildebrandt, Jennifer Legg, Erin Lukas, derek Mulholland, Robert Newsome, Tangela Rains, Jason Raymond, Mercedes Shorts, Tina Wilkins, Tonya Williams, and Carly Wise for their outstanding service provided to our students.

Dr. Dickerson recognized and thanked Anchor Church for assisting with the Food Pantry at Morris Early Childhood Center and holding a Back-to-School event on August 17th for students. Thank you to United Church for assisting with the Feeding Program at MCA this summer. Thank you to Milford Church of God for giving away toys and games to our students during the summer. Thank you to Mr. Ted Layton for sponsoring our Teacher of the Year billboard along Route 1. Thank you to Mr. Bill Strickland and Mr. Richard Y. Johnson for new turf in the Carey-Simpson Building. Congratulations to Banneker Elementary and Ross Elementary for being declared official Special Olympics Delaware Unified Champion Banner Schools for the second consecutive year!

Board Vacancy Member Appointment

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL to appoint Jean A. Wylie to the 1-year at large temporary board seat. **Motion carried unanimously.**

ADMINISTRATIVE SERVICES

Buildings, Ground, and Operations

Milford High School HVAC

Mrs. Croce explained that Furlow and Associates has been contracted to assist the district with the Milford High School gymnasium HVAC replacement. Once a project number is assigned, the project will be submitted to Facilities Management for approval to go out for bid this fall. Dr. Stevenson and Mrs. Croce will keep the board updated on the project status.

Ross Elementary – Abatement/Carpeting

Mrs. Croce shared that she and Dr. Stevenson met with a representative from BATTAs Environmental for environmental services and asbestos abatement project management as the district has determined a need to abate and install new carpet or flooring in Ross Elementary classrooms. Mrs. Croce asked the board to confirm that they would like to continue moving forward with the project.

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL to continue obtaining bids and working with contractors for the abatement and carpeting for Ross Elementary. **Motion carried unanimously.**

School Safety Funding

Mrs. Croce stated that there is a new allocation of School Safety funds in the Fiscal Year 2020 Bond Bill. The district is currently awaiting the application template from the Department of Education to apply for the funds. These funds can be used for security and safety updates to all schools.

SUPERINTENDENT REPORTS

Reports from School Administrators

Mr. Gary Zoll, Milford Central Academy Principal, reported on MCA preparations for more students in the building next year with increased enrollment.

Appointment of DSBA Board of Director Representative and Alternate

Mr. Jason Miller was appointed as Milford's representative and Mrs. Renate Wiley as the Alternate.

Appointment of DSBA Legislative Committee Representative and Alternate

Mr. David Vezmar was appointed at Milford's representative and Mr. Kristopher Thompson as the Alternate.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MR. MILLER/SECONDED BY MR. THOMPSON to approve the Revenue and Expenditure Report as of June 30, 2019. **Motion carried unanimously.**

Milford School District Financial Position Report

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to approve the Milford School District Financial Position Report. **Motion carried unanimously.**

Board Policy 4308 Salary Schedule: Substitutes

Mrs. Croce reviewed the first read of Board Policy 4308 Salary Schedule: Substitutes.

PERSONNEL

Personnel Report

RESIGNATION

DANJOLELL, Jennifer
High School – Special Education Teacher
Effective: July 31, 2019
Service to MSD: 8 years

SILVA, Mary
Banneker – English Learners Teacher
Effective: July 23, 2019
Service to MSD: 1 year

MANCUSO, Stacy
Mispillion – Elementary Teacher
Effective: July 26, 2019
Service to MSD: 19 years

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

ATEN, Olivia
Central Academy – Agriscience Teacher 12 month
Effective: August 14, 2019

BEISAW, Ashleigh
Morris – Kindergarten Teacher
Effective: August 14, 2019

PARZANESE, Cindy
Mispillion – Child Nutrition (4 hours)
Effective: August 19, 2019

TRANSFER

BAYLIS, Brice
Transfer from Banneker Elementary Teacher to District Gifted & Talented Teacher
Effective: August 20, 2019

MCPHATTER, Robert
Transfer from Mispillion Full-Time Discipline Paraprofessional to Central Academy Full-Time Discipline Paraprofessional
Effective: August 20, 2019

PHILLIPS, Kristine
Transfer from Central Academy Full-Time Paraprofessional to High School Full-Time Paraprofessional
Effective: August 20, 2019

HAZZARD, Felsia
Transfer from Central Academy Full-Time Paraprofessional to High School Full-Time Paraprofessional
Effective: August 20, 2019

REYNOLDS, Karen
Transfer from Banneker Part-Time Paraprofessional to Central Academy Part-Time Paraprofessional
Effective: August 20, 2019

STRASSLE, Lynne
Transfer from Ross Part-Time Paraprofessional to Central Academy Part-Time Paraprofessional
Effective: August 20, 2019

HERITAGE, Pam
Transfer from Banneker Part-Time Paraprofessional to Central Academy Part-Time Paraprofessional
Effective: August 20, 2019

RETURN FROM RIF
BOARD ONLY

RESCIND EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*
Morris Instructional Coach, Pre-K Lukas, Erin

EMPLOYMENT – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*
Morris Instructional Coach, Pre-K Andrews, Amber
MCA Advisor, FFA Aten, Olivia
MCA Instructional Coach, English Geesaman, Sherry

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL that the Board approve the Personnel Report as written. **Motion carried unanimously.**

Administrative Course Reimbursement Procedure

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MR. MILLER to approve the Administrative Course Reimbursement Procedure. **Motion carried unanimously.**

INSTRUCTION AND STUDENT PROGRAMS

Director of Student Learning

Field Trips

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. MILLER to approve the field trips as presented. **Motion carried unanimously.**

Bookworms Training

Dr. Amory reported that Milford School District teachers and administrators recently participated with a team of 25 elementary staff and administrators in the Bookworms Institute of Professional Learning Conference to help support the implementation of Bookworms in our K-5 classrooms. Participants were excited to learn and are eager to get started with our new ELA program.

Director of Student Services

APERS Summary

Ms. Manges presented information from the Autism Program Environment Rating Scale (APERS) Summary and how well Milford School District performed.

Board Policy 6117 Independent Educational Evaluation

Ms. Manges presented the first read of Board Policy 6117 Independent Education Evaluation.

Mental Health Services

Ms. Manges reported on Milford School District's mental health service, school personnel and contracted services, and mental health training.

Transportation

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MRS. PURCELL to approve the Field Trip and Athletic Summary 2019-2020. **Motion carried unanimously.**

RAVE Panic Button App

Mr. LoBiondo presented information on the RAVE Panic Button. The Delaware Department of Homeland Security is supporting the installation and use of this safety app platform. This app clearly communicates an emergency to 9-1-1, on-site personnel, and first responders. The district is exploring its implementation in all schools and will be seeking additional information regarding its use.

ADJOURNMENT

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON that the Regular Meeting of the Milford Board of Education held on Monday, July 29, 2019 adjourn at 8:42 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary