



HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, JULY 6, 2020 AT 7 PM
REORGANIZATION AND REGULAR BOARD MEETING**

Delaware Governor John Carney issued a proclamation on March 13, 2020 and a subsequent proclamation addressing school boards authorizing public bodies governed by 20 Del. C. §§ 10001 et. seg. to meet electronically due to public health threats caused by COVID-19. As such, the Milford Board of Education will hold this meeting electronically.

Public may access this electronic meeting at the following link:

<https://milfordsd.webex.com/milfordsd/onstage/g.php?MTID=e7024416b628fe39c5982164935543bd6>

Event password: milfordboard

To access the meeting via audio conference, members of the public may use the following information:

Dial in: +1-408-418-9388

Access code: 129 697 8419

- 1. Call to Order by President**
- 2. Roll Call**

| | |
|--------------------------|------------------|
| _____ Mr. Baltazar-Lopez | _____ Mr. Vezmar |
| _____ Mr. Miller | _____ Mrs. Wiley |
| _____ Mrs. Purcell | _____ Mrs. Wylie |
| _____ Mr. Thompson | |
- 3. Introduction of Visitors**
- 4. Pledge of Allegiance**
- 5. Approval of Minutes**
 - A. Regular Meeting Minutes for June 15, 2020 **Action Item**
- 6. Changes to the Agenda**
- 7. Public Comment**
- 8. Executive Secretary asks for Nominations for the Office of President**
 - A. Board Members nominate (No second is required)
 - B. Executive Secretary: Any other nominations?
 - C. Board Member moves that the nominations be closed
 - D. Second motion to close
 - E. Temporary Chairperson reads list of nominees

9. **Executive Secretary – Election of President** Action Item
 - A. If one nominee – voice vote
 1. If unanimous “yes”, Executive Secretary declares results
 2. If not unanimous, Executive Secretary calls for roll call vote, announces count, and declares winner (If majority of 4)
 - B. If more than one nominee, Executive Secretary calls for roll call vote, announces count, and declares winner (If majority of 4)
 - C. If no one received four (4) votes, Executive Secretary calls for another roll call vote
10. **Newly Elected President Assumes Office**
11. **President Asks for Nominations for the Office of Vice President**
 - A. Board Members nominate (No second is required)
 - B. President: Any other nominations?
 - C. Board Member moves that the nominations be closed
 - D. Second motion to close
 - E. President reads list of nominees
12. **President – Election of Vice President** Action Item
 - A. If one nominee – voice vote
 1. If unanimous “yes”, President declares results
 2. If not unanimous, President calls for roll call vote, announces count, and declares winner (If majority of 4)
 - B. If no one received four (4) votes, call for another roll call vote
13. **President, On Behalf of Board, Designates Dr. Dickerson, Superintendent, as Executive Secretary of The Milford Board of Education for 2020-2021 School Year** Action Item
14. **Superintendent Reports – Dr. Kevin Dickerson**
 - A. Employees of the Year and Retirees
 - B. State School Reopening Workgroups
 - C. District Planning for 2020-2021 School Year
 - D. 2020-2021 Calendar Revision Discussion
 - E. DIAA Update
15. **Business – Mrs. Sara Croce**
 - A. Sussex and Kent County Tax Rate Proposal Action Item
 - B. Fiscal Year 2021 Preliminary Revenue and Expenditure Budgets Action Item
 - C. State Budget Bill Review
 - D. Annual Leave Carryover Extension Action Item
16. **Instruction and Student Programs**
 - A. **Director of Student Learning – Dr. Bridget Amory, Supervisor of Secondary Student Learning – Dr. Kate Marvel, MHS Principal – Mr. Jesse Parsley**
 1. MHS Advanced Placement Program Presentation
 - B. **Director of Student Services – Ms. Laura Manges**
 1. Summer Program Update
 2. Review of Safety Protocols for Summer Programming
17. **Administrative Services – Dr. Glen Stevenson**
 - A. Facility Use by Outside Organizations Action Item
18. **Board Discussion**
 - A. DSBA Updates
 - B. Equity and Diversity Leadership Position Action Item

- C. August Board Meetings – Virtual or In-Person
- D. Tax Exemption Request – 2021-1 **Action Item**
- E. Tax Exemption Request – 2021-2 **Action Item**

19. Adjournment to Executive Session **Action Item**

- A. Personnel Matters – See 29 Del. C § 10004(b)(9)
 - 1. Discussion of the Personnel Report and the competencies of staff recommended for hire.
- B. Legal Matters – See 29 Del. C § 10004(b)(4)
 - 1. Discussion of strategy pertinent to collective bargaining.

20. Return to Open Session **Action Item**

21. Personnel – Dr. Jason Peel

- A. Personnel **Action Item**

22. Adjournment **Action Item**

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – JUNE 15, 2020

Board Members

Mrs. R. Wiley – President
Mrs. J. Purcell –V. President
Mr. R. Baltazar-Lopez
Mr. J. Miller -absent
Mr. K. Thompson
Mr. D. Vezmar
Mrs. J. Wylie
Dr. K. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Ms. Manges
Dr. Stevenson
Mr. Parsley
Mrs. Wallace
Mrs. Carter
Mr. LoBiondo

Public

S. Whaley
J. Griffin
K. Marvel
C. Bontrager
A. Hood
S. Willey
E. Rust

Media: Brooke Schultz, DE State News

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 7:00 PM on Monday evening, June 15, 2020.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR to approve the minutes for May 18, 2020 Regular Board Meeting. **Motion carried unanimously.**

SUPERINTENDENT REPORTS

Recognition

Congratulations to Mispillion Elementary School's Ms. Heather Motter and Mrs. Heather Craig-Evans for receiving a \$3,000 grant from the Milford Lions Club to purchase materials and supplies for classroom programs. Congratulations to Kimberly Webb for being named Milford School District Teacher of the Year! Thank you to Ted Layton of Riverview Builders for supporting a Teacher of the Year billboard. Mr. Warrington has delivered large quantities of groceries to a number of families in need from donations from staff members and their friends. Congratulations to Laura Manges for being nominated for DASEP Special Education Administrator of the Year for showing qualities of being a strong leader in special education. Congratulations to Milford High School Band's 2020-2021 Student Leadership Team: Drum Major, Sophia Sobota; Section Leaders – Flute, Kayla Clausen, Clarinet – Rebecca Wisniewski, Alto Saxophone – Aaliyah Neal, Tenor/Baritone Saxophone – Hannah Cannady, Trumpet/Horn – Josiah Moore, Trombone/Baritone/Tuba – Sophia Williams; Drumline, Stephen Layton; Pit, Tristan Stevenson, and Color Guard, McKenna Hazzard. Senior Awards will be revealed in an upcoming press release. Dr. Dickerson expressed a big thank you to the families of the district for being so wonderful and supportive during remote learning. Milford School District is grateful for the support the district-community provides. Graduation is Thursday, June 18, 2020 at 7:00PM. The Senior Cruise is Wednesday, June 17th at 6:30PM.

2020-2021 Schedule of Board Meetings

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE to approve the 2020-2021 Schedule of Board Meetings. **Motion carried unanimously.**

BUSINESS

Revenue and Expenditure Reports

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR to approve the Revenue and Expenditure Report as of May 31, 2020. **Motion carried unanimously.**

Preliminary Tax Rate Discussion

Mrs. Croce presented a PowerPoint with the preliminary tax rate information.

INSTRUCTION AND STUDENT PROGRAMS

Student Learning

Milford School District successfully submitted 502 Alignment documents required by the Delaware Department of Education with the adoption of the revised Visual and Performing Arts Standards. Thank you to the following staff for their professionalism and efforts in this work: Visual Arts – Karine Richards, Julie Skerrett, Rebecca Pepper, Vicki Hudson, and Karen Fitzpatrick; Performing Arts – Christine Smith, Carissa Meiklejohn, Todd Mentzer, Jeffrey Thompson, and Samantha Hodne; and Katie Marvel, Supervisor of Secondary Learning.

A district committee has been reviewing conferencing and learning management options for remote learning. The committee has maintained the following learning platforms for students: grades K-4 Google Classroom and grades 5-12 Schoology. The committee completed a review of conferencing tools. The district will continue to use Google Meet and add Microsoft Teams as a conferencing tool option. Dr. Amory stated the district has also been reviewing various tools used for school-to-home communication, including a new tool that allows for text communications to be shared in multiple languages.

Student Services

Ms. Manges communicated summer programming plans. Ms. Manges reported families have responded to have their students participate in onsite summer programming. In-school services begin July 13th. Functional skills will be taught combined with intensive opportunities including physical therapy, occupational therapy and speech. Mr. LoBiondo is contacting families to schedule transportation. Health screenings and protocols will be in place. Snacks will be provided to students during the in-school services. Ms. Manges will provide information regarding protocols at the next Board meeting.

Mrs. Croce reported summer feeding will have multiple meals distributed on Mondays and Thursdays throughout the summer for district students.

ADMINISTRATIVE SERVICES

Buildings, Grounds, and Operations

Dr. Stevenson opened a discussion regarding facility use and reported there are outside organizations wanting to use district facilities when the district reopens facility use. Dr. Dickerson stated the district's first priority is reopening facilities for students and school groups. Health and safety protocols will need to be followed for facility use. There was facility use discussion concerning the state's reopening phases, protocols needing to be followed, student-athlete use, liability, training needed for staff overseeing students using facilities, responsibilities for cleaning facility areas following use, fees for outside organizations using facilities to cover custodial services and when would be an appropriate time to reopen facility use for outside organizations. Dr. Dickerson expressed the district's desire to continue assisting community organizations with facility use. Dr. Stevenson and Dr. Dickerson will provide additional requirements for outside organization use of district facilities at the next Board meeting and the Board will have further discussion regarding outside organization use of district facilities.

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON to adjourn into Executive Session at 8:20 PM. **Motion carried unanimously.**

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON to adjourn Executive Session at 9:07 PM. **Motion carried unanimously.**

PERSONNEL

Personnel Report

RESIGNATION

NAUMAN, Maire
High School – Math Teacher
Effective: June 30, 2020
Service to MSD: 11 years

GAZZE, Sarah
Ross – Reading Interventionist
Effective: June 30, 2020
Service to MSD: 2 years

ALICEA, Cindy
Ross – Spanish Immersion
Effective: June 30, 2020
Service to MSD: 1 year

RETIRE

SHORT, Peggy
District – Administrative Secretary
Effective: July 31, 2020
Service to MSD: 26 years

TRANSFER

HAZZARD, Felsia
Transfer from Full-Time One On One Paraprofessional to Full-Time Technology Paraprofessional
Effective: August 24, 2020

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

DELGADO, Glenda
Banneker – Immersion Teacher
Effective: August 18, 2020

O'BRIEN, Jacquelyn
High School – Math Teacher
Effective: August 18, 2020

HOLLETT, Elizabeth
Milford School District – Certified Occupational Therapy Assistant (COTA)
Effective: August 18, 2020

WILKINSON, Anne
Mispillion – Special Education Teacher
Effective: August 18, 2020

TORO-CARDONA, Angelica
Ross – Spanish Immersion Teacher
Effective: August 18, 2020

HALE, Amanda
High School – Special Education Teacher
Effective: August 18, 2020

REDUCTION IN FORCE

Individuals on the consent agenda were reduced in force.

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment:

K READINESS – BEGINNER BUCCANEERS & GRADES 1-5 - VOYAGERS

BEISAW, Ashleigh
BROOKS, Montessa
CAMPBELL, Brittney
LEE, Courtney
MARCH, Alexandria
MCDUFF, Juli
PASE, Jamie
RAINER, Charlene
WARNOCK, Shannon
WEBB, Kim
WEILER, Amy
WELDON, Latosha

SCHOOL NURSE

NASH, Ann Marie
RASH, Cheryl
SMITH, Sue
WHITE, Yvonne

RECOMMEND EMPLOYMENT – 2020-2021 LIMITED CONTRACTS*

| | | |
|------------|-----------------------------------|-------------------------------|
| Banneker | Advisor, Honor Society | French, Lauren/Leyanna, Emily |
| Banneker | Advisor, Student Council | Gresick, Mary |
| Banneker | Advisor, Girls on the Run | Norman, Jennifer |
| Banneker | Yearbook Advisor | Sapp, Susan |
| Banneker | Instructional Coach, Related Arts | Branner, Marina |
| Banneker | Instructional Coach, Grade 1 | Walters, Kristin |
| Banneker | Instructional Coach, Grade 2 | Nolt, Joe |
| Banneker | Instructional Coach, Grade 3 | Puddicombe, Sue |
| Banneker | Instructional Coach, Grade 4 | French, Nathan |
| Banneker | Instructional Coach, Grade 5 | French, Lauren |
| Mispillion | Advisor, Honor Society | Bostic Jennifer |
| Mispillion | Advisor, Student Council | Holleger, Carrie |
| Mispillion | Advisor, Girls on the Run | Schrock, Emily |
| Mispillion | Advisor, Yearbook | Pase, Jamie |
| Mispillion | Instructional Coach, Related Arts | Harris, Josh |
| Mispillion | Instructional Coach, Grade 1 | Blizzard, Kristine |
| Mispillion | Instructional Coach, Grade 2 | Zeveney, Toni |
| Mispillion | Instructional Coach, Grade 3 | Nichols, Jennifer |
| Mispillion | Instructional Coach, Grade 4 | Sharp, Kelly |
| Mispillion | Instructional Coach, Grade 5 | McKee, Deanna |
| Ross | Advisor, Honor Society | Lee, Courtney |
| Ross | Advisor, Student Council | Bair, JoAnn |
| Ross | Advisor, Girls on the Run | Mahan, Anne |
| Ross | Advisor, Yearbook | Hudson, Melinda |
| Ross | Instructional Coach, Grade 1 | Plummer, Starla |
| Ross | Instructional Coach, Grade 2 | Sekscinski, Kim |
| Ross | Instructional Coach, Grade 3 | Davis, Sara |

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|---------|---|-----------------------------------|
| Ross | Instructional Coach, Grade 4 | Webb, Kim |
| Ross | Instructional Coach, Grade 5 | Davis, Michele |
| Ross | Instructional Coach, Related Arts | Mahan, Anne |
| Ross | Instructional Coach, Special Education | Brumbley, Danielle |
| Central | Field Hockey Coach, Head | Pepper, Rebecca |
| Central | Field Hockey Coach, Asst. | McKee, Marcy |
| Central | Soccer Coach, Head | Holloway, Sam |
| Central | Soccer Coach, Asst. | Kemmerlin, Prince (NE) |
| Central | Volleyball Girls Coach, Head | Howard, Donovan |
| Central | Volleyball Girls Coach, Asst. | White, Leona |
| Central | Baseball Coach, Head | Faulkner, Matt |
| Central | Softball Coach, Head | Barkley, Kevin (NE) |
| Central | Basketball, Boys Coach, Head | Hazzard, Tony (NE) |
| Central | Basketball, Boys Coach, Asst. | Sivels, Jawon |
| Central | Basketball, Girls Coach, Head | White, Leona |
| Central | Basketball, Girls Coach, Asst. | Kemmerlin, Prince (NE) |
| Central | Cheerleading Coach – Football | McKenzie, Ivory |
| Central | Cheerleading Coach – Basketball | Dukes, Stephanie |
| Central | Wrestling Coach, Head | Newsome, Wayne |
| Central | Wrestling Coach, Asst. | Duffy, Emmanuel (NE) |
| Central | Lacrosse Coach, Head | Holloway, Sam |
| Central | Soccer, Girls Coach, Head | Kemmerlin, Prince (NE) |
| Central | Soccer, Girls Coach, Asst. | Albright, Jena |
| Central | Advisor, Business Prof. of America | Harris, Claudia |
| Central | Advisor, FFA | Aten, Olivia |
| Central | Advisor, Health Occ. Student Assoc. | Ayers, Pat |
| Central | Advisor, Technology Student Assoc. | March, Alexandra |
| Central | Advisor, Yearbook | Davis, Trisha / Conaway, Jenna |
| Central | Advisor, Honor Society | Dennehy, Yvette / Harris, Claudia |
| Central | Athletic Events Coordinator | Brennan, Sean |
| Central | Band Director | Thompson, Jeff |
| Central | Chorus Director | Myers, Chris |
| Central | Coordinator, Science Olympiad | Powers, Jacquelyn |
| Central | Instructional Coach, English | Geesaman, Sherry |
| Central | Instructional Coach, Related Arts | McKee, Marcy |
| Central | Instructional Coach, Science | Woods, Judith |
| Central | Instructional Coach, Social Studies | Bailey, Matthew |
| High | Cross Country Coach, Head | Skinner, Lance (NE) |
| High | Cross Country Coach, Asst. | Venette, Steve (NE) |
| High | Field Hockey Coach, Head | McPike, Andrea |
| High | Football Coach, Head | Strickland, Shaun |
| High | Football Coach, Asst. (Defensive Coord.) | Brannan, Nick |
| High | Football Coach, Asst., (Offensive Coord.) | Harris, Josh |
| High | Football Coach, Asst. | Deeney, Ryan / Jefferson, Nick |
| High | Football Coach, Asst. | Brennan, Sean / Abbott, Quinn |
| High | Football Coach, Asst. | Galante, Charles / Faulkner, Matt |
| High | Soccer Boys Coach, Head | French, Nathan |
| High | Soccer Boys Coach, Asst. | Evans, Ed |
| High | Coach, Unified Basketball | Croce, Bobby |
| High | Basketball Boys Coach, Head | Shorts, Lamarr |
| High | Basketball Girls Coach, Head | Barkley, Kevin (NE) |
| High | Indoor Track Coach, Head | Helmick, Patrick (NE) |
| High | Indoor Track Coach, Asst. | Jumper, Jason |
| High | Indoor Track Coach, Asst. | Crenshaw, Joe (NE) |

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| High | Swim Coach, Head | Wells, Kelly (NE) |
| High | Wrestling Coach, Head | Parsley, Don |
| High | Wrestling Coach, Asst. | Worley, Keegan |
| High | Volleyball Girls Coach, Head | Motter, Heather |
| High | Baseball Coach, Head | Brannan, Nick |
| High | Baseball Coach, Asst. | Casale, Mike |
| High | Softball Girls Coach, Head | Reed, MacKenzie |
| High | Softball Girls Coach, Asst. | Andrews, Amber |
| High | Softball Girls Coach, Asst. | McKee, Marcy |
| High | Lacrosse Girls Coach, Head | Frampton, Amanda |
| High | Lacrosse Girls Coach, Asst. | McMillan, Leslie |
| High | Soccer Girls Coach, Head | Howard, Donovan |
| High | Golf Coach, Head | Kendzierski, Keith |
| High | Track Coach, Head | Helmick, Patrick (NE) |
| High | Track Coach, Asst. | Crenshaw, Joe (NE) |
| High | Track Coach, Asst. | Jumper, Jason |
| High | Tennis Girls Coach, Head | Powers, Jacquelyn |
| High | Tennis Boys Coach, Head | Worley, Keegan |
| High | Advisor, Business Prof. of America | Parker, Rose |
| High | Advisor, Dist. Educ. Clubs of America | Emory, Judy |
| High | Advisor, Educators Rising | Chorman, Molly |
| High | Advisor, FFA | Walton, Caitlin / Stahl, Chris / Ivory, McKenzie |
| High | Advisor, Health Occ. Student Assoc. | McMillan, Leslie |
| High | Advisor, Homecoming | Lynch, Kate / Parks, Shae |
| High | Advisor, Honor Society | Young, Devon |
| High | Advisor, Interact Club | Barczewski, Catherine |
| High | Advisor, Senior Class | Harrington, Tina |
| High | Advisor, Sophomore Class | Lehman, Ashley |
| High | Advisor, Student Council | Lynch, Kate / Parks, Shae |
| High | Advisor, Technology Student Assoc. | Streck, Mike |
| High | Asst. Band Director | Thompson, Jeff |
| High | Athletic Director | Winkleblech, Ryan |
| High | Band Director | Smith, Christine |
| High | Coordinator, Band Front (Color Guard) | Link Noah |
| High | Instructional Coach, Business/CTE | Parker, Rose |
| High | Instructional Coach, English | Meiklejohn, Carissa |
| High | Instructional Coach, Foreign Language | Morgan, Cameron |
| High | Instructional Coach, Social Studies | Evans, Veronica |
| High | Instructional Coach, Special Education | Hurd, Amanda |
| High | Instructional Coach, Tech Ed/Ag/CTE | Stahl, Christopher |
| High | Instructional Coach, Visual & Perf. Arts | Smith, Christine |
| High | Instructional Coach, Phys..Ed/Driver Ed | Fleming, Jan |
| High | Theatrical Drama/Musical Director | Meiklejohn, Carissa |
| High | Theatrical Producer, Fall & Spring | Snyder, Erica |
| High | Theatrical Stage/Set | Evans, Ed |
| High | Theatrical Pit Conductor | Smith, Christine |
| High | Theatrical Lighting | Streck, Mike |
| High | Weight Room Coord.-Winter/Spring | Strickland, Shaun |
| High | Weight Room Coord.-Fall/Winter | Reed, MacKenzie |
| District | Lead, School Nurse | White, Yvonne |
| District | Coordinator, Odyssey of the Mind Elem. | Fitzpatrick, Karen |
| District | Lead, School Counselor | Forsberg-Davis, Maud |

| | | |
|----------|---------------------------------------|--------------------|
| District | Mentor Site Coordinator | Geesaman, Sherry |
| District | Lead, English Learners Teacher | Gilbert, Sharlitta |
| District | Coordinator, Odyssey of the Mind Sec. | Woods, Judith |

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. BALTAZAR-LOPEZ that the Board approve the Personnel Report as written. **Motion carried unanimously.**

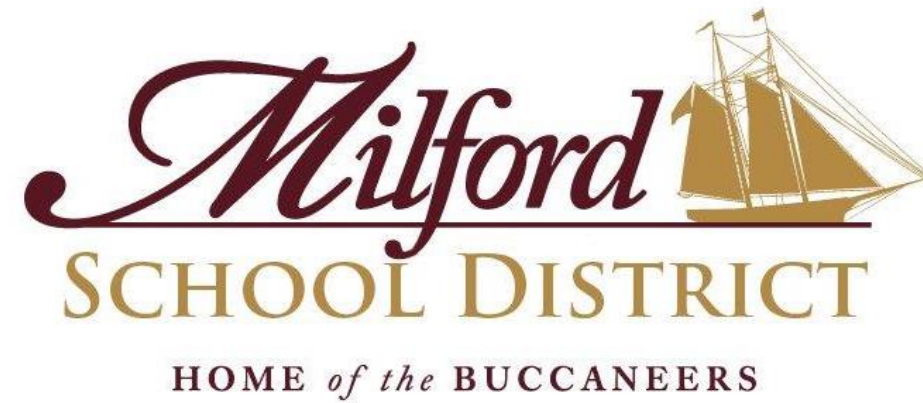
MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR to approve the 2020-2021 Limited Contract Positions. **Motion carried unanimously.**

ADJOURNMENT

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MR. THOMPSON that the Regular Meeting of the Milford Board of Education held on Monday, June 15, 2020 adjourn at 9:11 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary



Milford School District

Milford School District 2020 Retirees

Peggy Short
MSD 26 years
Administrative
Secretary



Milford School District

2020 Retirees

**Kathleen
Schlabach
MSD 30 years
Administrative
Secretary**



Lulu Ross Elementary 2020 Retirees

**Carol Davis
MSD 37 years
Paraprofessional**



Lulu Ross Elementary 2020 Retirees

**Sheree Burke
MSD 20 years
Speech
Pathologist**



Lulu Ross Elementary 2020 Retirees

**Leesa Lopez
MSD 26 years
Elementary
Teacher**



Lulu Ross Elementary 2020 Retirees

**Cynthia Peterman
MSD 38 years
Elementary Teacher**



Lulu Ross Elementary 2020 Retirees

**Wanda Corder
MSD 29 years
Elementary
Teacher**



Milford Central Academy 2020 Retirees

Aaron White
28 Years MSD
Custodian



Milford Central Academy 2020 Retirees

Diane George
12 Years MSD
Paraprofessional



Milford Central Academy

2020 Retirees

Mark McDaniel
22 Years MSD
Assistant
Principal



Milford High School 2020 Retirees

Ken Outten
MSD 25 years
Teacher



Milford High School 2020 Retirees

**Deborah
Staub**
MSD 17 years
Child Nutrition



Milford High School 2020 Retirees

**Dawn
Dehel
MSD 26 years
Teacher**



Milford High School 2020 Retirees

**Dave
Grobinski**
MSD 29 years
Teacher



Morris Early Childhood Center Teacher of the Year

**Jennifer
Legg**



Lulu Ross Elementary and Milford School District Teacher of the Year

Kimberly Webb



Banneker Elementary Teacher of the Year

**Sandra
Tinsley**



Mispillion Elementary Teacher of the Year

**Jennifer
Nichols**



Milford Central Academy Teacher of the Year

Kristin Schlegel



Milford High School
Teacher of the Year

Amy
Roscoe



Morris Early Childhood Center Paraprofessional of the Year

**Ileana
Heredia**



Lulu Ross Elementary and Milford School District Paraprofessional of the Year

**Robert
Newsome**



Banneker Elementary Paraprofessional of the Year

Duvanel
Louis



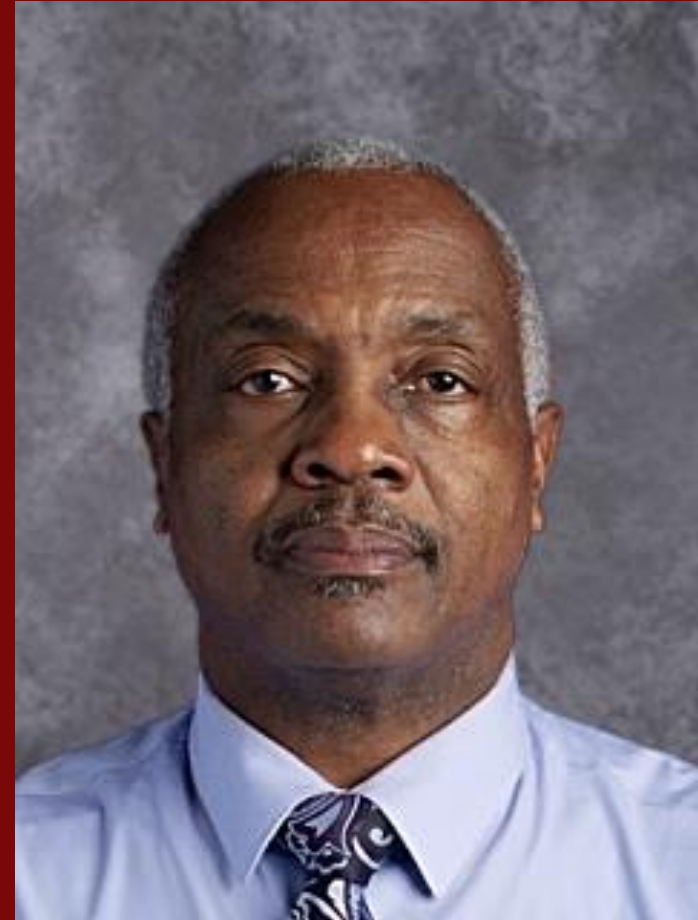
Mispillion Elementary Paraprofessional of the Year

**Darlene
Groce**



Milford Central Academy Paraprofessional of the Year

Mike Savage



**Milford High School
Paraprofessional of the Year**

**Jessenia
Carranza**



**Milford School District
Secretary of the Year**

**Cherie
White**



**Milford School District
School Nurse of the Year**

**Yvonne
White**



Milford School District School Counselor of the Year

**Ally
Zanks**



Milford School District Custodian of the Year

**Sean
Smith**



**Milford School District
Related Services Employee of the Year**

**Alexis
Monocello**



**Milford School District
Child Nutrition Employee of the Year**

**Courtney
Boone**



Milford School District Technology Employee of the Year

**Josh
Griffin**



**Milford School District
Maintenance Employee of the Year**

**Chuck
Caplinger**



Milford School District

**Thank You
Milford School District
Staff!**

Milford School District Calendar 2020-2021

176 Student Day Calendar

188 Teacher Day Calendar

185 Para Day Calendar

MSD Board Approved 1/27/2020

August 2020

| | | Su | M | Tu | W | Th | F | Sa | 18-19 New Hire Orientation 24-27 District PD Opening 28 Student Transition Day 31 First Day K-12 |
|-----|-------|----|----|----|----|----|----|----|---|
| | | | | | | | | 1 | |
| | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
| | | 16 | 17 | 18 | 19 | 20 | 21 | 22 | |
| Aug | Stdnt | 2 | 6 | 30 | 31 | | | | |
| | Tchr | | | | | 27 | 28 | 29 | |

September 2020

| | | Su | M | Tu | W | Th | F | Sa | 4 Schools Closed 7 Labor Day/District Closed 15 Primary Election/PD |
|-------|-------|----|----|----|----|----|----|----|---|
| | | | | 1 | 2 | 3 | 4 | 5 | |
| | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Sept | Stdnt | 19 | 20 | 20 | 21 | 22 | 23 | 24 | |
| | Tchr | | | 13 | 14 | 15 | 16 | 17 | |
| Total | | 21 | 26 | 27 | 28 | 29 | 30 | | |

October 2020

| | | Su | M | Tu | W | Th | F | Sa | 1-Mid Marking Period 9 State PD |
|-------|-------|----|----|----|----|----|----|----|------------------------------------|
| | | | | | | 1 | 2 | 3 | |
| | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| Oct | Stdnt | 21 | 22 | 18 | 19 | 20 | 21 | 22 | |
| | Tchr | | | 11 | 12 | 13 | 14 | 15 | |
| Total | | 42 | 48 | 25 | 26 | 27 | 28 | 29 | |

November 2020

| | | Su | M | Tu | W | Th | F | Sa | 4 End of MP1 3 Election Day/District Closed 5 Return Day/PD/District 11 Veterans Day/District Closed 25 Schools Closed 26 -27 Thanksgiving/Distri |
|-------|-------|----|----|----|----|----|----|----|--|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| Nov | Stdnt | 15 | 16 | 22 | 23 | 24 | 25 | 26 | |
| | Tchr | | | 15 | 16 | 17 | 18 | 19 | |
| Total | | 57 | 64 | 29 | 30 | | | | |

December 2020

| | | Su | M | Tu | W | Th | F | Sa | 11-Mid Marking Period 23/24 Schools Closed 23/31 District Closed |
|-------|-------|----|----|----|----|----|----|----|--|
| | | | | 1 | 2 | 3 | 4 | 5 | |
| | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Dec | Stdnt | 16 | 16 | 20 | 21 | 22 | 23 | 24 | |
| | Tchr | | | 13 | 14 | 15 | 16 | 17 | |
| Total | | 73 | 80 | 27 | 28 | 29 | 30 | 31 | |

January 2021

| | | Su | M | Tu | W | Th | F | Sa | 1 - District Closed 18 District Closed 22 End of MP2 25 PD |
|-------|-------|----|----|----|----|----|----|----|---|
| | | | | | | | 1 | 2 | |
| | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |
| Jan | Stdnt | 18 | 19 | 17 | 18 | 19 | 20 | 21 | |
| | Tchr | | | 10 | 11 | 12 | 13 | 14 | |
| Total | | 91 | 99 | 24 | 25 | 26 | 27 | 28 | |
| | | | | 31 | | | | | |

February 2021

| | | Su | M | Tu | W | Th | F | Sa | 15 District Closed 25-Mid Marking Period |
|-------|-------|-----|-----|----|----|----|----|----|---|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | |
| | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| Feb | Stdnt | 19 | 19 | 21 | 22 | 23 | 24 | 25 | |
| | Tchr | | | 14 | 15 | 16 | 17 | 18 | |
| Total | | 110 | 118 | 28 | | | | | |

March 2021

| | | Su | M | Tu | W | Th | F | Sa | 12 PD 29 End of MP3 |
|-------|-------|-----|-----|----|----|----|----|----|------------------------|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | |
| | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | |
| Mar | Stdnt | 22 | 23 | 21 | 22 | 23 | 24 | 25 | |
| | Tchr | | | 14 | 15 | 16 | 17 | 18 | |
| Total | | 132 | 141 | 28 | 29 | 30 | 31 | | |

April 2021

| | | Su | M | Tu | W | Th | F | Sa | 1 PD 2/5 District Closed 6/9 Spring Break/Schools Closed |
|-------|-------|-----|-----|----|----|----|----|----|--|
| | | | | | | 1 | 2 | 3 | |
| | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| Apr | Stdnt | 15 | 16 | 18 | 19 | 20 | 21 | 22 | |
| | Tchr | | | 11 | 12 | 13 | 14 | 15 | |
| Total | | 147 | 157 | 25 | 26 | 27 | 28 | 29 | |

May 2021

| | | Su | M | Tu | W | Th | F | Sa | 7-Mid Marking Period 27-Graduation 31 District Closed |
|-------|-------|-----|-----|----|----|----|----|----|---|
| | | | | | | | | 1 | |
| | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| May | Stdnt | 20 | 20 | 16 | 17 | 18 | 19 | 20 | |
| | Tchr | | | 9 | 10 | 11 | 12 | 13 | |
| Total | | 167 | 177 | 23 | 24 | 25 | 26 | 27 | |
| | | | | 30 | 31 | | | | |

June 2021

| | | Su | M | Tu | W | Th | F | Sa | 11 End of MP4 14/15 PD |
|-------|-------|-----|-----|----|----|----|----|----|---------------------------|
| | | | | 1 | 2 | 3 | 4 | 5 | |
| | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Jun | Stdnt | 9 | 11 | 13 | 14 | 15 | 16 | 17 | |
| | Tchr | | | 6 | 7 | 8 | 9 | 10 | |
| Total | | 176 | 188 | 20 | 21 | 22 | 23 | 24 | |
| | | | | 27 | 28 | 29 | 30 | | |

Non work days for ParaProfessional Staff 1/25, 4/1, 6/15

Calendar Notes: Green = Student Day, Gray = District Closed, Pink = Staff PD, PD = Professional Development, White = District Open with no students / staff

1010 Interscholastic Athletics during the COVID-19 Pandemic

1.0 Applicability

The Delaware Interscholastic Athletic Association was established, in part, to protect the physical well-being of student athletes and promote healthy adolescent lifestyles (14 Del.C. §301). This regulation shall apply to Interscholastic Athletics at Member Schools during the public health emergency due to the COVID-19 pandemic.

2.0 Definitions

The following words and terms, when used in this regulation, shall have the following meaning:

“Board” means the Delaware Interscholastic Athletic Association Board of Directors established pursuant to 14 Del.C. Ch. 3.

“Competition” means a contest between two schools in which student athletes compete.

“Conditioning Program” means a voluntary conditioning program that is available to all interested, enrolled students at a Member School, is not restricted to members of a particular team, and in which sport-specific equipment and organized drills in the skills and techniques of a particular sport are prohibited as provided in subsection 6.5 of 14 DE Admin. Code 1008 and 14 DE Admin. Code 1009.

“Interscholastic Athletics” means sports engaged in by middle and high school student athletes who represent Member Schools. Interscholastic athletics is education-based. Interscholastic athletic programs are designed to support the academic mission of Member Schools and serve as an extension of the classroom that provides learning experiences to student athletes.

“Member School” means a full or associate member school of the Delaware Interscholastic Athletic Association and includes all Delaware public schools and nonpublic Delaware schools that elect to become member schools.

“Open Gym Program” means a voluntary program that is available to all interested, enrolled students at a Member School in which the Member School opens its gymnasium or other facility for informal, recreational activities as provided in subsection 6.4 of 14 DE Admin. Code 1008 and 14 DE Admin. Code 1009.

“Play Day” is a preseason event involving a series of Scrimmages held during the legal practice period for that sport season involving multiple schools.

“PPE Form” means the DIAA-approved pre-participation physical evaluation form that a student athlete is required to submit to the student athlete’s Member School prior to participating in interscholastic tryouts, practices, scrimmages, and games.

“Practice” means working on skills for a particular sport within a single team at a Member School as guided by coaches and includes team workouts and inner-team scrimmages.

“Qualified Healthcare Professional” means a Doctor of Medicine (MD); a Doctor of Osteopathic Medicine (DO); or a school nurse, a nurse practitioner, a physician assistant, or an athletic trainer. Qualified Healthcare Professionals shall be licensed in good standing in the state in which they practice.

“Reexamination” means the limited reexamination in order to medically clear a student athlete who had a pre-participation physical and evaluation and was subsequently treated for an injury during the preceding sports season, absent from school for an illness other than the usual minor upper respiratory or gastrointestinal upset during the preceding sports season, had an operation performed during the preceding sports season, or has a remedial defect as required by subsection 3.1.3 of 14 DE Admin. Code 1008 and 14 DE Admin. Code 1009.

“Scrimmage” means an informal competition between schools in which a final score is not kept, the time periods are permitted to be modified, the results of the competition are not reported to the media, the coaches are permitted to interrupt the play to provide instruction, and the competition is strictly for practice purposes.

“Tournament” means a series of competitions between a number of Member Schools in a DIAA-recognized sport.

“Vulnerable Individual” means a person who qualifies as vulnerable and is strongly advised to shelter in place based on the Delaware Division of Public Health’s guidance,

including a person who is over the age of 65, a person who is immunocompromised, and a person with an underlying health condition. Conditions that can cause a person to be immunocompromised include cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications. Underlying health conditions include chronic lung disease, moderate to severe asthma, a serious heart condition, severe obesity (body mass index of 40 or higher), and diabetes.

“Workout” means generic conditioning activities engaged in by individual student athletes, including aerobic, agility, balance, flexibility, and resistance training.

3.0 Pre-Participation Physical Examination

3.1 New Student Athletes and Out-of-State Transfer Student Athletes

3.1.1 A student athlete who enters sixth or ninth grade, seeks to participate in Interscholastic Athletics for the first time at the middle or high school level, or transfers from another state and enrolls in middle or high school at a Member School for the 2020-2021 school year shall obtain a physical and evaluation and submit the completed 2020-2021 PPE Form before trying out, practicing, scrimmaging, and competing.

3.2 Returning Student Athletes Who Obtained a Physical for the 2020-2021 School Year

3.2.1 If a student athlete obtained a physical and evaluation after April 1, 2020 and prior to the effective date of this regulation, the student athlete may submit a completed 2019-2020 PPE Form and 2020-2021 Supplemental PPE Form to be eligible to participate in tryouts, practices, scrimmages, and competitions during the 2020-2021 school year.

3.2.2 The student athlete is not required to submit a completed 2020-2021 PPE Form unless the student athlete requires a Reexamination.

3.3 Returning Student Athletes Who Have Not Obtained a Physical for the 2020-2021 School Year

3.3.1 Returning Middle School Student Athletes - Notwithstanding subsection 3.1.1 of 14 **DE Admin. Code** 1008, a Member School's Qualified Healthcare Professional shall review a student athlete's 2020-2021 History Form and Athlete Medical Card to determine if the student athlete is required to obtain a physical and evaluation before participating in tryouts, practices, scrimmages, and competitions at the middle school level during the 2020-2021 school year if the student athlete had a valid pre-participation physical evaluation during the 2019-2020 school year and does not require a Reexamination. If the Qualified Healthcare Professional determines that a student athlete is not required to obtain a physical and evaluation before participating, the student athlete shall obtain a physical and evaluation and submit the completed 2020-2021 PPE Form by the end of the fall season and prior to starting the winter season in order to continue being eligible to participate.

3.3.2 Returning High School Student Athletes - Notwithstanding subsection 3.1.1 of 14 **DE Admin. Code** 1009, a Member School's Qualified Healthcare Professional shall review a student athlete's 2020-2021 History Form and Athlete Medical Card to determine if the student athlete is required to obtain a physical and evaluation before participating in tryouts, practices, scrimmages, and competitions at the high school level during the 2020-2021 school year if the student athlete had a valid pre-participation physical evaluation during the 2019-2020 school year and does not require a Reexamination. If the Qualified Healthcare Professional determines that a student athlete is not required to obtain a physical and evaluation before participating, the student athlete shall obtain a physical and evaluation and submit the completed 2020-2021 PPE Form by the end of the fall season and prior to starting the winter season in order to continue being eligible to participate.

3.3.3 If a Member School's Qualified Healthcare Professional does not make a determination as provided in subsections 3.3.1 and 3.3.2, the student athlete shall obtain a physical and evaluation and submit the completed 2020-2021 PPE Form before trying out, practicing, scrimmaging, or competing.

4.0 Suspension of Interscholastic Athletic Activities and DIAA Return to Play Stages

- 4.1 Member Schools, student athletes, coaches, administrators, officials, and spectators shall comply with the requirements of this regulation and of all orders and guidance applicable to sports, exercise facilities, and pools issued by the State related to the COVID-19 pandemic. The Board may investigate, conduct hearings, and impose penalties for failure to comply with any of the requirements of this regulation.
- 4.2 If in-person instruction is not permitted by the State and school buildings are closed statewide under a State order, interscholastic athletic activities, including tryouts, practices, scrimmages, competitions, and tournament events, shall be suspended. Member Schools shall not offer or permit interscholastic athletic activities of any kind. Member Schools that offer or permit interscholastic athletic activities in violation of this subsection gain an unfair advantage over other Member Schools once Interscholastic Athletics resume and may have penalties imposed against them.
- 4.3 If in-person instruction is not permitted by the State at some schools or school buildings are closed in some areas of the State (e.g., COVID-19 hotspots or a Member School chooses to be closed), interscholastic athletic activities, including tryouts, practices, scrimmages, competitions, and tournament events, shall be suspended for the Member Schools that are not permitted to provide in-person instruction or whose school buildings are closed. Member Schools that are permitted to provide in-person instruction and whose buildings are open may provide interscholastic athletic activities subject to the requirements in subsection 4.4.
- 4.4 If in-person instruction is permitted by the State and school buildings are open at some or all Member Schools, the Board shall determine the applicable DIAA Return to Play Stage for Member Schools that choose to have Interscholastic Athletics.
 - 4.4.1 DIAA Return to Play Stages are different from the State's Economic Reopening Phases. DIAA may establish and enforce requirements for Interscholastic Athletics that are stricter than the Delaware Division of Public Health's guidance and the State's Economic Reopening Phases guidelines applicable to sports.
 - 4.4.2 How the Applicable DIAA Return to Play Stage Is Determined
 - 4.4.2.1 Movement from and between the DIAA Return to Play Stages will be determined by the Board in consultation with the Delaware Division of Public Health and subject to the State's orders.
 - 4.4.2.2 The Board's Executive Director shall provide notice to Member Schools of the applicable DIAA Return to Play Stage.
 - 4.4.3 Requirements That Apply to DIAA Return to Play Stages 1, 2, and 3
 - 4.4.3.1 Member Schools may establish and enforce stricter requirements than the requirements provided in this regulation.
 - 4.4.3.2 Member Schools shall perform screenings for COVID-19 symptoms before every activity, including team meetings.
 - 4.4.3.2.1 Screenings shall include a temperature check.
 - 4.4.3.2.2 The Member School shall record the temperatures and responses to the screening questions of each person on the DIAA COVID-19 Screening Form. The responses shall be recorded and stored by the Member School.
 - 4.4.3.2.3 The person conducting the screenings shall immediately report any person whose temperature is above 100.4°F or who had a positive response to one of the screening questions to the Member School's Qualified Healthcare Professional. The Member School's Qualified Healthcare Professional shall confirm if the person has any symptoms of COVID-19. A person who has any symptoms of COVID-19 shall not participate in the

activity, shall leave the school premises immediately, and shall not return to any interscholastic athletic activities until the Member School receives written verification of the person's negative polymerase chain reaction (PCR) test for COVID-19 and the person is cleared by the Delaware Division of Public Health.

- 4.4.3.3 Student athletes shall wear cloth face coverings based on the Delaware Division of Public Health's current guidance applicable to sports. All other individuals, including coaches, administrators, officials, and spectators, shall wear cloth face coverings as required by the State's emergency order and modifications thereto.
- 4.4.3.4 Social distancing shall be maintained based on the Delaware Division of Public Health's guidance applicable to sports, including at facilities and on buses. Member Schools shall ensure social distancing by student athletes during non-playing time, including arranging alternate seating so student athletes are not clustered together on bleachers and benches.
- 4.4.3.5 Member Schools shall organize and stagger student athletes' arrival and departure procedures to reduce close contact and mixing of teams.
- 4.4.3.6 Student athletes shall not gather in enclosed spaces, such as dugouts, unless they can maintain social distancing based on the Delaware Division of Public Health's current guidance applicable to sports.
- 4.4.3.7 Member Schools shall make hand sanitizer or hand washing stations readily available to individuals throughout the facilities where Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs are held, including at each entry and exit. Hand sanitizer shall be composed of 60% ethanol or 70% isopropanol.
- 4.4.3.8 Hydration stations are prohibited. Student athletes shall bring their own water bottles to interscholastic athletic activities but they shall not share their water bottles with others.
- 4.4.3.9 Spitting of all types is prohibited, including chewing sunflower seeds, chewing gum, spitting of water post-rinsing, and general spitting.
- 4.4.3.10 Coaches and officials shall bring their own clothing, towels, and drinks.
- 4.4.3.11 Officials shall use artificial noisemakers, such as an electronic whistle, instead of traditional whistles.
- 4.4.3.12 Member Schools shall follow the Delaware Division of Public Health's and the Center for Disease Control's infection control guidelines for cleaning of bodily fluids.
- 4.4.3.13 Handshakes, high-fives, and fist bumps are discouraged.
- 4.4.3.14 Spectators shall adhere to the restrictions on gatherings based on the State's orders.
- 4.4.3.15 Scrimmages and Competitions against a school in a different state should be avoided. If a Member School's team travels to a Scrimmage or Competition against a school in a different state, the team shall follow all of the requirements in this regulation and any applicable requirements of the other state.
- 4.4.3.16 Hosting Scrimmages and Competitions for a school from a different state is discouraged. If a member school hosts a Scrimmage or Competition with a school from a different state, the out-of-state school is required to follow applicable guidance and orders.
- 4.4.3.17 Member Schools are required to post extensive signage for student athletes, coaches, administrators, officials, and spectators about wearing required face coverings, maintaining social distancing, hand washing, covering coughs and sneezes, and staying home if experiencing COVID-19 symptoms.

- 4.4.3.18 Member Schools shall ensure student athletes, coaches, administrators, officials, and spectators are informed and routinely reminded of team infection control measures and of the expectation to stay home when sick.
- 4.4.3.19 Coaching out of season, as provided in subsection 7.6 of 14 **DE Admin. Code** 1008 and 14 **DE Admin. Code** 1009 is permitted in DIAA Return to Play Stages 1, 2, and 3.
- 4.4.4 DIAA Return to Play Stage 1 – During DIAA Return to Play Stage 1, Workouts are permitted subject to the limitations in subsection 4.4.4.4. Practices, Scrimmages, Competitions, Play Days, Tournament events, Conditioning Programs, and Open Gym Programs are not permitted.
 - 4.4.4.1 Vulnerable Individuals shall not attend Workouts.
 - 4.4.4.2 All coaches and student athletes shall be screened by their Member School for COVID-19 symptoms prior to every workout.
 - 4.4.4.3 Member Schools shall keep a record of all persons present at every Workout.
 - 4.4.4.4 Limitations on DIAA Return to Play Stage 1 Workouts
 - 4.4.4.4.1 Workouts shall be held outdoors only.
 - 4.4.4.4.2 Workouts shall be limited to no more than 10 student athletes at a time and shall be conducted in pods of five to 10 with the same student athletes working out together during each workout.
 - 4.4.4.4.3 Individuals shall maintain social distancing at all times based on the Delaware Division of Public Health's guidance applicable to sports. If individuals cannot maintain the minimum distance, the maximum number of individuals shall be decreased until proper social distancing occurs.
 - 4.4.4.4.4 Individual drills requiring the use of athletic equipment are permitted.
 - 4.4.4.4.5 Resistance training is permitted and shall be emphasized with bodyweight based, sub-maximal lifts and use of resistance bands.
 - 4.4.4.5 Athletic Equipment
 - 4.4.4.5.1 Athletic equipment, including towels, clothing, shoes, and sports specific equipment, shall not be shared between student athletes.
 - 4.4.4.5.2 Clothing and towels shall be washed after each workout.
 - 4.4.4.5.3 All athletic equipment, including balls and equipment for individual drills and resistance training, shall be cleaned after each use and prior to use by the next individual.
 - 4.4.4.5 Additional Health and Safety Requirements
 - 4.4.4.5.1 Locker rooms shall be closed.
 - 4.4.4.5.2 Member Schools shall adequately clean bathrooms with an EPA List 6 approved disinfectant.
 - 4.4.4.5.3 Coaches shall limit the number of individuals in the bathroom in order to maintain social distancing.
 - 4.4.4.5.4 Student athletes and coaches shall clean their hands based on the Delaware Division of Public Health's guidance before touching any surfaces and before and after participating in workouts.
 - 4.4.4.5.5 Member Schools shall cover equipment that has holes with exposed foam, such as athletic pads.
 - 4.4.4.5.6 Student athletes shall report to workouts in proper gear, should return home to shower at the end of workouts, and should wash their workout clothing immediately upon returning home.

- 4.4.5 DIAA Return to Play Stage 2 – During DIAA Return to Play Stage 2, Workouts; Practices in the sports specified in subsection 4.4.5.4; and Practices, Scrimmages, and Competitions in the sports specified in subsection 4.4.5.5 are permitted subject to the limitations in subsection 4.4.5.6. Play Days and Tournament events are not permitted. Conditioning Programs and Open Gym Programs that are held outdoors are permitted.
 - 4.4.5.1 Vulnerable Individuals shall not attend Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, or Open Gym Programs.
 - 4.4.5.2 All coaches and student athletes shall be screened by their Member School for COVID-19 symptoms prior to every Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program. Officials shall be screened by the host Member School prior to officiating.
 - 4.4.5.3 Member Schools shall keep a record of all persons present at every Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program.
 - 4.4.5.4 Practices are permitted in the following sports during Stage 2: baseball; outdoor basketball; field hockey; girls' lacrosse; soccer; softball; swimming - individual and relays; tennis; track and field – high jump, individual running events, long jump, pole vault, and throwing events; and volleyball.
 - 4.4.5.5 Practices, Scrimmages, and Competitions are permitted in the following sports during Stage 2: Cross country with staggered starts; golf; and track and field – individual running events and throwing events only.
 - 4.4.5.6 Limitations on DIAA Return to Play Stage 2 Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs
 - 4.4.5.6.1 Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs shall be held outdoors only.
 - 4.4.5.6.2 The number of individuals participating in a Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program shall be limited based on the Delaware Division of Public Health's guidance.
 - 4.4.5.6.3 Workouts shall be conducted in pods of five to 10 student athletes with the same student athletes working out together during each Workout.
 - 4.4.5.6.4 Individuals shall maintain social distancing at all times, including on sidelines and benches, based on the Delaware Division of Public Health's guidance applicable to sports. If individuals cannot maintain the minimum distance, the maximum number of individuals shall be decreased until proper social distancing occurs.
 - 4.4.5.6.5 Teams should remain stable from one day to the next. The same student athletes and staff should make up one team. Student athletes and staff should not switch between teams. Member Schools should restrict interaction between teams as much as possible to reduce the risk of spread of COVID-19. Staggered scheduling by team is encouraged.
 - 4.4.5.7 Athletic Equipment
 - 4.4.5.7.1 Athletic equipment, including towels, clothing, shoes, and sports specific equipment, shall not be shared between student athletes.
 - 4.4.5.7.2 Clothing and towels shall be washed after each Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program.

- 4.4.5.7.3 All sports specific athletic equipment, including balls, shall be intermittently cleaned during practices and contests.
- 4.4.5.7.4 Athletic equipment for individuals, such as bats, batting helmets, and catcher's gear, shall be cleaned between uses.
- 4.4.5.8 Additional Health and Safety Requirements
 - 4.4.5.8.1 Locker rooms shall be closed.
 - 4.4.5.8.2 Member Schools shall sanitize all hard surfaces with an EPA List 6 approved disinfectant, including equipment, bathrooms, and benches, of the facility where the Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program will be held prior to an individual or group entering the facility.
 - 4.4.5.8.3 Individuals shall clean their hands based on the Delaware Division of Public Health's guidance before touching any surfaces and before and after participating in Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs.
 - 4.4.5.8.4 Member Schools shall cover equipment that has holes with exposed foam, such as athletic pads.
 - 4.4.5.8.5 Student athletes shall report to Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs in proper gear, should return home to shower at the end of the Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program, and should wash their Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program clothing immediately upon returning home.
- 4.4.6 DIAA Return to Play Stage 3 – During DIAA Return to Play Stage 3, Workouts; modified Practices in the sports specified in subsection 4.4.6.4; and Practices, Scrimmages, and Competitions in the sports specified in subsection 4.4.6.5 are permitted subject to the limitations in subsection 4.4.6.6. Play Days and Tournament events are not permitted. Conditioning Programs and Open Gym Programs (indoors and outdoors) are permitted.
 - 4.4.6.1 Vulnerable Individuals may attend Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs if permitted by the Delaware Division of Public Health's guidelines.
 - 4.4.6.2 All coaches and student athletes shall be screened by their Member School for COVID-19 symptoms prior to every Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program. Officials shall be screened by the host Member School prior to officiating.
 - 4.4.6.3 Member Schools shall keep a record of all persons present at every Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program.
 - 4.4.6.4 Modified Practices that comply with the Delaware Division of Public Health's guidelines for social distancing are permitted in the following sports during Stage 3: football, boys' lacrosse, and wrestling.
 - 4.4.6.5 Practices, Scrimmages, and Competitions are permitted in the following sports during Stage 3: baseball; basketball; cross country with staggered starts; field hockey; golf; girls' lacrosse; soccer; softball; swimming - individual and relays; tennis; track and field – high jump, individual running events, long jump, pole vault, and throwing events; and volleyball.
 - 4.4.6.6 Limitations on DIAA Return to Play Stage 3 Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs

- 4.4.6.6.1 Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs may be held indoors or outdoors if permitted by the Delaware Division of Public Health's guidance applicable to sports.
- 4.4.6.6.2 The number of individuals participating in a Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program shall be limited based on the Delaware Division of Public Health's guidance.
- 4.4.6.6.3 Individuals shall maintain social distancing at all times, including on sidelines and benches, based on the Delaware Division of Public Health's guidance applicable to sports. If individuals cannot maintain the minimum distance, the maximum number of individuals shall be decreased until proper social distancing occurs.
- 4.4.6.6.4 Teams should remain stable from one day to the next. The same student athletes and staff should make up one team. Student athletes and staff should not switch between teams. Member Schools should restrict interaction between teams as much as possible to reduce the risk of spread of COVID-19. Staggered scheduling by team is encouraged.
- 4.4.6.7 Athletic Equipment
 - 4.4.6.7.1 Towels, clothing, and shoes shall not be shared between student athletes.
 - 4.4.6.7.2 Clothing and towels shall be washed after each Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program.
 - 4.4.6.7.3 Athletic equipment for individuals, such as bats, batting helmets, and catcher's gear, shall be cleaned between uses. Other equipment, such as football helmet/pads, hockey helmets/pads, lacrosse helmets/pads/gloves/eyewear, and wrestling ear guards, shall be worn by only one individual and not shared.
 - 4.4.6.7.4 Weight equipment shall be wiped down thoroughly before and after an individual's use.
 - 4.4.6.7.5 Maximum lifts shall be limited and power cages shall be used for squats and bench presses. Spotters may stand at the end of the bar.
- 4.4.6.8 Additional Health and Safety Requirements
 - 4.4.6.8.1 Staggered use of indoor communal spaces may begin in the weight room, locker room, and athletic training room. Member Schools shall increase ventilation in indoor communal spaces by using fans or opening windows or doors if it is safe to open them.
 - 4.4.6.8.2 Member Schools shall sanitize all hard surfaces with an EPA List 6 approved disinfectant, including chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, and athletic training room tables, of the facility where the Workout, Practice, Scrimmage, Competition, Conditioning Program, or Open Gym Program will be held prior to an individual or group entering the facility.
 - 4.4.6.8.3 Individuals shall clean their hands based on the Delaware Division of Public Health's guidance before touching any surfaces and before and after participating in Workouts,

- Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs.
- 4.4.6.8.4 Member Schools shall cover equipment that has holes with exposed foam, such as athletic pads and weight benches.
- 4.4.6.8.5 Student athletes shall report to Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs in proper gear, should return home to shower at the end of Workouts, Practices, Scrimmages, Competitions, Conditioning Programs, and Open Gym Programs, and should wash their Workout, Practice, Scrimmage, Competition, Conditioning Program, and Open Gym Program clothing immediately upon returning home.
- 4.4.6.8.6 Student athletes shall wear appropriate clothing and shoes at all times in the weight room to minimize sweat from transmitting onto equipment and other hard surfaces.

5.0 Effective Date

This regulation shall be effective on July 1, 2020 and shall be in effect for 120 days unless it is renewed, amended, or repealed.

Milford School District

Final Tax Rate Proposal

July 6, 2020

Proposed Fiscal Year 2021 Tax Rate – Sussex County

Sussex County

| CATEGORY | FY 2020 | | FY 2021 | | CHANGE | |
|---------------------------------|-----------|---------------|-----------|---------------|--------------------|--------------|
| CURRENT EXPENSE | \$ | 3.2188 | \$ | 3.2188 | \$ - | 0.0% |
| TUITION | \$ | 1.0737 | \$ | 1.0644 | \$ (0.0093) | -0.9% |
| DEBT SERVICE | \$ | 0.4931 | \$ | 0.4747 | \$ (0.0184) | -3.9% |
| MATCH TAX - MCI | \$ | 0.1057 | \$ | 0.0927 | \$ (0.0130) | -14.0% |
| MATCH TAX - EXTRA-TIME | | | | | \$ - | |
| MATCH TAX - TECHNOLOGY | | | | | \$ - | |
| MATCH TAX - READING SPECIALISTS | | | | | \$ - | |
| MATCH TAX - MATH SPECIALISTS | | | | | \$ - | |
| TOTAL TAX RATE | \$ | 4.8913 | \$ | 4.8506 | \$ (0.0407) | -0.8% |

Proposed Fiscal Year 2021 Tax Rate – Kent County

Kent County

| CATEGORY | FY 2020 | FY 2021 | CHANGE |
|---------------------------------|------------------|------------------|--------------------------|
| CURRENT EXPENSE | \$ 1.1390 | \$ 1.1390 | \$ - 0.0% |
| TUITION | \$ 0.3799 | \$ 0.3766 | \$ (0.0033) -0.9% |
| DEBT SERVICE | \$ 0.1745 | \$ 0.1680 | \$ (0.0065) -3.7% |
| MATCH TAX - MCI | \$ 0.0374 | \$ 0.0328 | \$ (0.0046) -12.3% |
| MATCH TAX - EXTRA-TIME | | | \$ - |
| MATCH TAX - TECHNOLOGY | | | \$ - |
| MATCH TAX - READING SPECIALISTS | | | \$ - |
| MATCH TAX - MATH SPECIALISTS | | | \$ - |
| TOTAL TAX RATE | \$ 1.7308 | \$ 1.7164 | \$ (0.0144) -0.8% |

FY 2021 Tax Rate Examples

Kent County Assessed Value Examples

| Kent Assessed Value Examples | 29,250 | 57,934 | 86,478 | 114,457 |
|---|-----------|-------------|-------------|-------------|
| Kent FY 2020 Tax (current) | \$ 506.26 | \$ 1,002.72 | \$ 1,496.76 | \$ 1,981.02 |
| Kent FY 2021 Proposed Tax | \$ 502.05 | \$ 994.38 | \$ 1,484.31 | \$ 1,964.54 |
| Difference FY 2020 vs. Proposed FY 2021 | \$ (4.21) | \$ (8.34) | \$ (12.45) | \$ (16.48) |

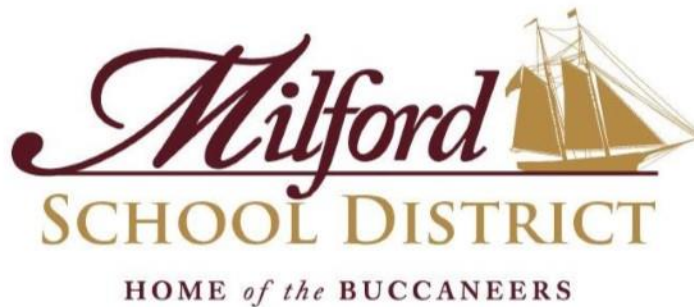
Sussex County Assessed Value Examples

| Sussex County Assessed Value | 10,350 | 20,500 | 30,600 | 40,500 |
|---|-----------|-------------|-------------|-------------|
| Sussex FY 2020 Tax (current) | \$ 506.26 | \$ 1,002.72 | \$ 1,496.76 | \$ 1,981.02 |
| Sussex FY 2021 Proposed Tax | \$ 502.05 | \$ 994.38 | \$ 1,484.31 | \$ 1,964.54 |
| Difference FY 2020 vs. Proposed FY 2021 | \$ (4.21) | \$ (8.34) | \$ (12.45) | \$ (16.48) |

Proposed Fiscal Year 2021 Tax Rates

| | Sussex County | Kent County |
|---------------------------------|------------------|------------------|
| CATEGORY | FY 2021 | FY 2021 |
| CURRENT EXPENSE | \$ 3.2188 | \$ 1.1390 |
| TUITION | \$ 1.0644 | \$ 0.3766 |
| DEBT SERVICE | \$ 0.4747 | \$ 0.1680 |
| MATCH TAX - MCI | \$ 0.0927 | \$ 0.0328 |
| MATCH TAX - EXTRA-TIME | | |
| MATCH TAX - TECHNOLOGY | | |
| MATCH TAX - READING SPECIALISTS | | |
| MATCH TAX - MATH SPECIALISTS | | |
| TOTAL TAX RATE | \$ 4.8506 | \$ 1.7164 |

Questions



ADMINISTRATION

Kevin A. Dickerson, Ed.D.
Superintendent

Bridget R. Amory, Ed.D.
Director of Student Learning

Sara E. Croce, MBA
Chief Financial Officer

Laura L. Manges, M.Ed.
Director of Student Services

J. Jason Peel, Ed.D.
Director of Human Resources
and School Climate

Glen E. Stevenson, Ed.D.
Supervisor of Buildings/Grounds

BOARD OF EDUCATION

Renate K. Wiley
President

Judith C. Purcell
Vice President

Rony J. Baltazar-Lopez

Jason M. Miller

Kristopher R. Thompson

David S. Vezmar

Jean A. Wylie

Mailing Address

906 Lakeview Avenue
Milford, DE 19963

Telephone

(302) 422-1600

Fax

(302) 422-1608

Website

www.milfordschooldistrict.org

July 7, 2020

Milford School District
906 Lakeview Avenue
Milford, DE 19963

Ms. Sue Willson
Kent County Receiver of Taxes
555 Bay Road
Dover, DE 19901

Dear Ms. Willson:

On July 6, 2020 the Milford School District Board of Education approved the following tax rates for Fiscal Year 2021. Please note that the district completely eliminated its capitation tax. **Please ensure that no capitation taxes are assessed for the Milford School District.** The district authorizes that you collect from the district assessment list the following:

The tax rate of \$1.7164 on every one hundred dollars of assessed value.

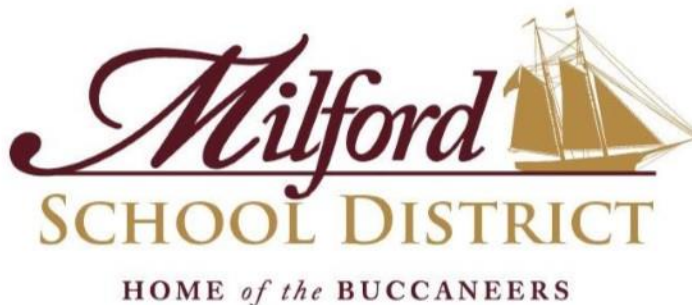
| <u>TAX DISTRIBUTION</u> | <u>REAL</u> | <u>CAP</u> |
|-------------------------|-------------|------------|
| Local Operations | 1.1390 | 0 |
| Debt Service | 0.1680 | 0 |
| Tuition | 0.3766 | 0 |
| Match Tax | 0.0328 | 0 |
| Total | \$1.7164 | 0 |

SIGNED: _____

PRESIDENT, MILFORD BOARD OF EDUCATION

ATTEST: _____

CHIEF FINANCIAL OFFICER, MILFORD SCHOOL DISTRICT



ADMINISTRATION

Kevin A. Dickerson, Ed.D.
Superintendent

Bridget R. Amory, Ed.D.
Director of Student Learning

Sara E. Croce, MBA
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Website

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July 7, 2020

Milford School District
906 Lakeview Avenue
Milford, DE 19963

Ms. Patricia Faucett
Sussex County Receiver of Taxes
P.O. Box 429
Georgetown, DE 19947

Dear Ms. Faucett:

On July 6, 2020, the Milford School District Board of Education approved the following tax rates for Fiscal Year 2021. Please note that the district completely eliminated its capitation tax. **Please ensure that no capitation taxes are assessed for the Milford School District.** The district authorizes that you collect from the district assessment list the following:

The tax rate of \$4.8506 on every one hundred dollars of the assessment.

| <u>TAX DISTRIBUTION</u> | <u>REAL</u> | <u>CAP</u> |
|-------------------------|-------------|------------|
| Local Operations | 3.2188 | 0 |
| Debt Service | 0.4747 | 0 |
| Tuition | 1.0644 | 0 |
| Match Tax | 0.0927 | 0 |
| Total | \$4.8506 | \$0 |

SIGNED: _____
PRESIDENT, MILFORD BOARD OF EDUCATION

ATTEST: _____
CHIEF FINANCIAL OFFICER, MILFORD SCHOOL DISTRICT



Preliminary Fiscal Year 2021 Revenue Budget

| REVENUE SOURCE | Final FY 2020 Budget | Preliminary FY 2021 Budget |
|---|-------------------------|-------------------------------|
| STATE FUNDS | | |
| Formula Salaries | 25,457,433.38 | 26,730,305.05 |
| Cafeteria Salaries | 594,271.00 | 594,271.00 |
| Delaware Sustainment Fund | 798,877.00 | 782,899.46 |
| Academic Excellence Cash Option | - | - |
| Related Services Cash Option | 98,660.30 | - |
| Division II, All Other Costs | 897,770.00 | 182,770.00 |
| Division II, All Other Costs - VOC | 103,868.00 | 103,868.00 |
| Division II, Energy | 777,159.00 | 777,159.00 |
| Division III, Equalization | 5,639,274.00 | 5,639,274.00 |
| State Transportation | 3,071,260.23 | 3,071,260.23 |
| Transportation - Driver Training | 4,318.79 | 4,318.79 |
| Homeless Transportation | 393,131.98 | 393,131.98 |
| Foster Transportation | 61,377.00 | 61,377.00 |
| Transportation Supply | 1,000.00 | 1,000.00 |
| Unique Alternatives | 394,996.88 | 394,996.88 |
| Drivers' Education | 16,172.00 | 16,172.00 |
| Professional Development | 18,391.34 | - |
| Technology Block Grant | 106,916.00 | 106,916.00 |
| CPR Instruction | 1,044.58 | 1,044.58 |
| Education Opportunity Grant | 871,300.00 | 906,951.00 |
| Education Opportunity Grant - Mental Health - Ross/Morris | 155,364.00 | 255,225.00 |
| Student Success Block Grant Reading - Ross/Morris | 81,102.00 | 159,276.00 |
| Student Success Block Grant K-3 | 107,560.00 | 119,274.00 |
| World Language Expansion | 30,000.00 | 30,000.00 |
| Substitute Reimbursement - Parental Leave | 2,185.11 | - |
| Minor Capital Improvements | 408,331.00 | 369,211.00 |
| School Safety and Security Fund | 142,663.55 | - |
| Major Capital Improvements | - | - |
| TOTAL STATE FUNDS | 40,234,427.14 | 40,700,700.97 |
| LOCAL FUNDS | | |
| Current Expense (tax rate) | 8,070,000.00 | 8,200,000.00 |
| Current Expense (capitations) | 200.00 | 200.00 |
| Athletics | 40,000.00 | 40,000.00 |
| Interest | 325,000.00 | 325,000.00 |
| Building Rental | 36,000.00 | 36,000.00 |
| Other Local Revenue | 18,500.00 | 18,500.00 |
| Sol - Systems | 1,500.00 | 1,500.00 |
| Energy Curtailment | 15,000.00 | 15,000.00 |
| E-Rate | 9,350.00 | 9,350.00 |
| CSCR | 20,000.00 | 35,000.00 |
| Indirect Costs | 85,000.00 | 85,000.00 |
| Cafeteria | 2,070,000.00 | 2,070,000.00 |
| Net Choice Billings | (95,969.94) | (95,969.94) |
| Charter Billings | (130,070.62) | (130,070.62) |
| Tuition Billings | (1,960,000.00) | (1,960,000.00) |
| Tuition | 2,825,000.00 | 2,825,000.00 |
| Donations | 107,000.00 | 107,000.00 |
| Debt Service | 1,270,000.00 | 1,260,000.00 |
| Debt Service - County | 147,841.37 | 78,343.00 |
| Match Tax - Minor Capital Improvements | 272,221.00 | 246,141.00 |
| Match Tax - Reading and Math Specialists | - | - |
| Match Tax - Extra Time | - | - |
| Match Tax - Technology Maintenance | - | - |
| TOTAL LOCAL FUNDS | 13,126,571.81 | 13,165,993.44 |
| FEDERAL FUNDS | | |
| IDEA | 1,086,566.00 | 1,086,566.00 |
| IDEA - Preschool | 53,718.00 | 53,718.00 |
| TITLE I | 1,909,792.00 | 1,909,792.00 |
| TITLE II | 351,701.00 | 351,701.00 |
| TITLE III | 54,120.00 | 54,120.00 |
| PERKINS | 162,937.21 | 162,937.21 |
| TOTAL FEDERAL/OTHER FUNDS | 3,618,834.21 | 3,618,834.21 |
| GRAND TOTAL ALL FUNDS | 56,979,833.16 | 57,485,528.62 |

Milford School District
Preliminary Expenditure Budget
Fiscal Year 2021

| Operating Unit | Operating Unit Description | FY 2020 Final Budget | FY 2021 Preliminary Budget | Difference between FY 20 and FY 21 | % Difference |
|-------------------------------|--|-------------------------|----------------------------|------------------------------------|--------------|
| 9180668A | Benjamin Banneker Elementary School | \$ 61,110.00 | \$ 51,943.50 | \$ (9,166.50) | -15% |
| 9180670A | Evelyn I. Morris Early Childhood Center | \$ 60,197.00 | \$ 51,167.45 | \$ (9,029.55) | -15% |
| 9180672A | Lulu M. Ross Elementary School | \$ 81,960.00 | \$ 69,666.00 | \$ (12,294.00) | -15% |
| 9180673A | Misphillion Elementary School | \$ 62,838.00 | \$ 53,412.30 | \$ (9,425.70) | -15% |
| 9180675A | Milford Central Academy | \$ 129,646.00 | \$ 110,199.10 | \$ (19,446.90) | -15% |
| 9180678A | Milford Senior High School | \$ 157,382.50 | \$ 134,600.13 | \$ (22,782.38) | -14% |
| 99900000 | Board of Education - School Resource Officer | \$ 165,000.00 | \$ 165,000.00 | \$ - | 0% |
| 99900000 | Board of Education | \$ 9,000.00 | \$ 9,000.00 | \$ - | 0% |
| 99900100 | Legal Services and Audit | \$ 180,000.00 | \$ 180,000.00 | \$ - | 0% |
| 99900300 | District Expenditures | \$ 35,000.00 | \$ 35,000.00 | \$ - | 0% |
| 99900300 | Public Relations and Communication | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0% |
| 99900300 | Uniform Assistance | \$ 4,000.00 | \$ 4,000.00 | \$ - | 0% |
| 99900300 | School Safety and Security | \$ 142,663.55 | \$ - | \$ (142,663.55) | -100% |
| 99900300 | Copy Center (District wide) | \$ 98,500.00 | \$ 98,500.00 | \$ - | 0% |
| 99910100 | Superintendent | \$ 1,500.00 | \$ 1,500.00 | \$ - | 0% |
| 99920000 | World Language Immersion (State Grant) | \$ 30,000.00 | \$ 30,000.00 | \$ - | 0% |
| 99920000 | Educator Accountability (State Grant) | \$ 1,044.58 | \$ 1,044.58 | \$ - | 0% |
| 99920000 | Student Success Block Grant - Mental Health | \$ 155,364.00 | \$ 255,225.00 | \$ 99,861.00 | 64% |
| 99920000 | Student Success Block Grant Reading | \$ 81,102.00 | \$ 159,276.00 | \$ 78,174.00 | 96% |
| 99920000 | Education Opportunity Grant | \$ 871,300.00 | \$ 906,951.00 | \$ 35,651.00 | 4% |
| 99920000 | Summer School | \$ 30,000.00 | \$ 30,000.00 | \$ - | 0% |
| 99920000 | Translators | \$ 20,000.00 | \$ 20,000.00 | \$ - | 0% |
| 99920000 | Extra Time Programs | \$ 30,000.00 | \$ 30,000.00 | \$ - | 0% |
| 99920000 | Curriculum/Instructional | \$ 240,591.34 | \$ 244,200.00 | \$ 3,608.66 | 1% |
| 99920700 | Athletics - Middle School | \$ 30,000.00 | \$ 30,000.00 | \$ - | 0% |
| 99920700 | Athletics - High School | \$ 170,000.00 | \$ 170,000.00 | \$ - | 0% |
| 99920800 | Driver's Education | \$ 16,172.00 | \$ 16,172.00 | \$ - | 0% |
| 99930200 | Special School - Tuition ILC | \$ 285,500.00 | \$ 285,500.00 | \$ - | 0% |
| 99930200 | Special School - Tuition | \$ 579,500.00 | \$ 584,500.00 | \$ 5,000.00 | 1% |
| 99930200 | Special School - Unique Alternatives (State) | \$ 394,996.88 | \$ 394,996.88 | \$ - | 0% |
| 99930300 | Special Services | \$ 49,000.00 | \$ 49,000.00 | \$ - | 0% |
| 99930300 | Student Success Block Grant K-3 | \$ 107,560.00 | \$ 119,274.00 | \$ 11,714.00 | 11% |
| 99930300 | Special Services - State Related Services | \$ 98,660.30 | \$ - | \$ (98,660.30) | -100% |
| 99940100 | Contingencies and One-Time Items | \$ 300,000.00 | \$ 300,000.00 | \$ - | 0% |
| 99940200 | Division I Sal/Other State Prg | \$ 25,459,618.49 | \$ 26,730,305.05 | \$ 1,270,686.56 | 5% |
| 99940300 | Division Ii Vocational | \$ 103,868.00 | \$ 103,868.00 | \$ - | 0% |
| 99940400 | Local Limited Contracts | \$ 365,000.00 | \$ 365,000.00 | \$ - | 0% |
| 99940400 | Division Iii/Local Salaries | \$ 10,750,000.00 | \$ 10,750,000.00 | \$ - | 0% |
| 99940500 | Title I | \$ 1,909,792.00 | \$ 1,909,792.00 | \$ - | 0% |
| 99940500 | Title II | \$ 351,701.00 | \$ 351,701.00 | \$ - | 0% |
| 99940500 | Title III | \$ 54,120.00 | \$ 54,120.00 | \$ - | 0% |
| 99940500 | IDEA Part B | \$ 1,086,566.00 | \$ 1,086,566.00 | \$ - | 0% |
| 99940500 | IDEA Preschool | \$ 53,718.00 | \$ 53,718.00 | \$ - | 0% |
| 99940500 | Perkins | \$ 162,937.21 | \$ 162,937.21 | \$ - | 0% |
| 99940500 | Homeless | \$ - | \$ - | \$ - | 0% |
| 99940600 | Insurance | \$ 94,324.00 | \$ 94,324.00 | \$ - | 0% |
| 99940700 | Private Grants/Donations | \$ 107,000.00 | \$ 107,000.00 | \$ - | 0% |
| 99940810 | Technology Equipment & Repair | \$ 272,800.00 | \$ 272,800.00 | \$ - | 0% |
| 99940810 | Technology Block Grant | \$ 106,916.00 | \$ 106,916.00 | \$ - | 0% |
| 99940900 | Tuition Reimbursement - Administrative | \$ 15,000.00 | \$ 15,000.00 | \$ - | 0% |
| 99940900 | Tuition Reimbursement | \$ 60,000.00 | \$ 60,000.00 | \$ - | 0% |
| 99950000 | Personnel/Hr | \$ 10,000.00 | \$ 10,000.00 | \$ - | 0% |
| 99960000 | Child Nutrition Operations | \$ 2,664,271.00 | \$ 2,664,271.00 | \$ - | 0% |
| 99960100 | Facilities Maintenance | \$ 90,000.00 | \$ 90,000.00 | \$ - | 0% |
| 99960100 | Custodial Services | \$ 90,000.00 | \$ 90,000.00 | \$ - | 0% |
| 99960200 | Energy - Division II | \$ 777,159.00 | \$ 777,159.00 | \$ - | 0% |
| 99960200 | Local Energy/Utilities | \$ 87,000.00 | \$ 87,000.00 | \$ - | 0% |
| 99960200 | Custodial Substitutes | \$ 10,000.00 | \$ 10,000.00 | \$ - | 0% |
| 99960200 | Operations/Utilities | \$ 200,000.00 | \$ 207,500.00 | \$ 7,500.00 | 4% |
| 99960300 | State Transportation | \$ 3,531,088.00 | \$ 3,531,088.00 | \$ - | 0% |
| 99960400 | Local Transportation | \$ 392,351.14 | \$ 410,932.47 | \$ 18,581.33 | 5% |
| Total Operating Budget | | \$ 53,487,817.99 | \$ 54,695,125.66 | \$ 1,207,307.67 | 2% |
| 99970000 | Local Debt Service | \$ 1,417,841.37 | \$ 1,225,976.67 | \$ (191,864.70) | -14% |
| 99970200 | Minor Capital Improvements | \$ 680,552.00 | \$ 615,352.00 | \$ (65,200.00) | -10% |
| Total Capital Budget | | \$ 2,098,393.37 | \$ 1,841,328.67 | \$ (257,064.70) | -12% |
| TOTAL | | \$ 55,586,211.36 | \$ 56,536,454.33 | \$ 950,242.97 | 1.7% |
| <i>Reserve Allocation</i> | | <i>\$ 1,393,621.80</i> | <i>\$ 949,074.29</i> | <i>\$ (444,547.51)</i> | |
| GRAND TOTAL | | \$ 56,979,833.16 | \$ 57,485,528.62 | \$ 505,695.46 | 0.9% |

Epilogue for Leave Carryover

Section 362. The Department of Education, school districts and charter schools may at their discretion allow annual leave accrued through June 30, 2020 in excess of 42 days to be carried forward for up to six months beginning July 1, 2020. Any excess leave not used during this six-month period shall be forfeited and not paid to the employee. Employees that separate from employment during this six-month period shall forfeit any remaining excess leave and this leave will not be eligible for payment to the employee the time of separation. Any school district or charter school implementing this section must obtain written approval of their school board and maintain such for their records.

Data Trends

Honors, AP and Dual Enrollment Data for the Milford School District

MSD Board Meeting
July 6, 2020



Accolades

- **2018 Superstars in Education- The Will to Skill Program**
- **2019 DOE/Higher Education Presentation**

Both highlighted Milford's willingness to work with students of all backgrounds and abilities. Milford High School is known to have one of the most diverse AP/Honors/Dual Enrollment programs in the state. DOE often refers schools to contact us in order to learn about our processes.

Courses offered

Honors (18 courses):

- Math (6-8, Alg I, Geometry, Algebra II, Pre-Calculus)
- ELA (6-8, 9 & 10)
- Science (6-8, Physical Science, Biology, Chemistry)

Dual Enrollment (9 courses):

- Eng 101/102- Critical Thinking & Writing/Composition and Research (DTCC)
- MAT 153: College Math & Statistics (DTCC)
- CHM 111: Introduction to Chemistry (DTCC)
- BIO110:Essentials of Anatomy and Physiology (DTCC)- ****New in 20/21 SY**
- BIO120: Anatomy and Physiology I (DTCC)
- SOC 111: Sociology (DTCC)
- CRJ 101: Survey of Criminal Justice (WilmU)
- HLT321: Personal Wellness (WilmU)- ****New in 20/21 SY**

Courses offered

Advanced Placement (16 courses):

- Biology
- Calculus
- Chemistry
- Computer Science A
- Computer Science Principles
- English Language and Composition
- English Literature and Composition
- Environmental Science
- European History
- Human Geography
- Physics I
- Psychology
- Spanish Language & Culture
- Statistics
- US Government & Politics
- US History

Eligibility and Entrance Requirements

The goal of the Milford School District's Honors/AP/Dual Enrollment Program is to provide opportunities for enrichment and advancement for all students. All students are reviewed on an annual basis for placement in the Honors/AP/Dual Enrollment program. Selection is based upon various data gathered throughout the year.

Honors, AP and Dual Enrollment Recruitment and Draft

- Encourage entry at any grade level.
- MHS has identified ideal starter courses to ease students into the rigor.
- School counselors and teachers identify students who have potential and have personal conversations with them to discuss interests.
- Seek out students who may not feel they want to attend college.
Giving students experience with college coursework often reinforces that students are prepared and have the ability to be successful.
- Talk with families to encourage student participation.
- Accept self (student), guardian and/or teacher recommendations.

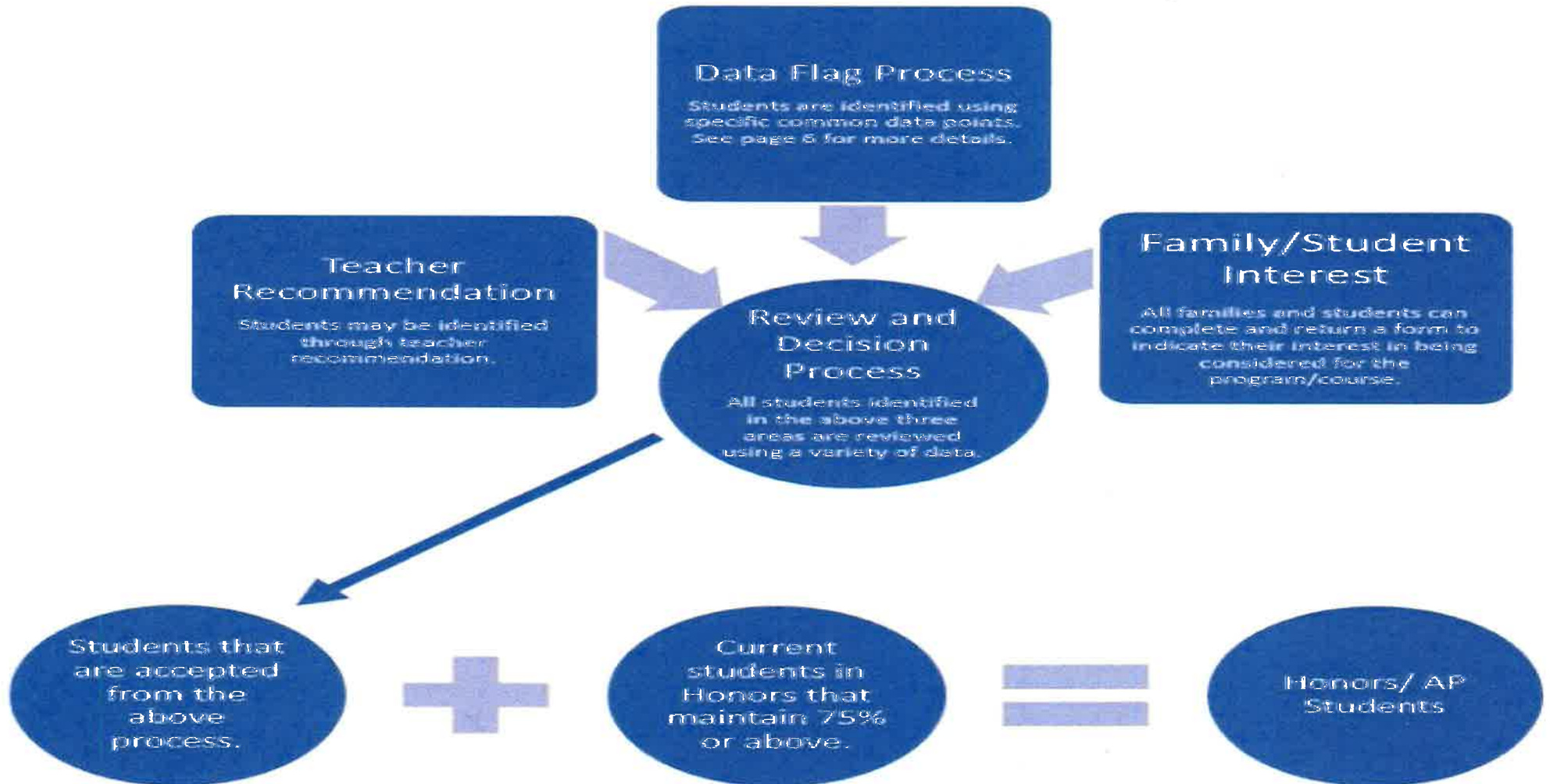
Timeline

- Identifying the Potential Students (Gathering the Data)
 - January- March
 - Parent interest meeting
 - Interest forms
 - Data collection
- Gathering Teacher Input
 - March- April
 - Teacher feedback forms
 - Universal Screeners (Data collection includes, but is not limited to, assessment scores, course grades, and recommendations)

Timeline

- Making Decisions
 - May
 - Review Committee (Includes content teachers, building and district administrators)
 - Invitations are filled out
- Communicating with Parents/Students
 - May
 - Invite letters
 - Phone calls
- Distributing Summer Work/Recommended Resources
 - May-July
 - Schoology based
 - Summer work support day

Overall Process for Student Identification in Honors/AP



Overall increase in Honors/AP Enrollment

| Ethnic Code | 2017 (total) | 2018 (total) | 2019 (total) | 2020 (total) |
|--|---------------------|---------------------|---------------------|---------------------|
| African American | 33 | 93 | 132 | 140 |
| American Indian/AK | 3 | 15 | 24 | 29 |
| Asian | 11 | 17 | 20 | 17 |
| Caucasian | 161 | 378 | 570 | 593 |
| Hispanic | 23 | 32 | 43 | 92 |
| Native Hawaiian or Other Pacific Islander | 0 | 3 | 2 | 2 |
| Grand Total | 231 | 538 | 791 | 873 |

Overall increase in Dual Enrollment

| Ethnic Code | 2019 (total) | 2020 (total) |
|--|---------------------|---------------------|
| African American | 14 | 60 |
| American Indian/AK | 1 | 6 |
| Asian | 1 | 13 |
| Caucasian | 31 | 173 |
| Hispanic | 2 | 29 |
| Native Hawaiian or Other Pacific Islander | 0 | 0 |
| Grand Total | 49 | 281 |

Moving Forward

- Continue to fine tune the enrollment process to ensure all students have access to AP, Honors and Dual Enrollment courses and have overall success in these courses.

[Superstars in Education- The Will to Skill Program](#)

Thank You

Any Questions?



Milford School District
906 Lakeview Avenue
Milford DE 19963
302-422-1600

Dear Parent/Guardian,

The Delaware Department of Education and Delaware Health and Social Services' Division of Public Health have requested that we provide you information regarding practices related to COVID-19.

- Screen your children for symptoms of COVID-19:
 - o Fever (100.4° or greater)
 - o Cough
 - o Shortness of Breath
 - o New loss of taste or smell
 - o Aches or muscle pain
 - o Sore throat
 - o Chills or repeated shaking with chills
 - o Nausea or vomiting
 - o Diarrhea
- Keep children who are sick at home; do not send them to school. Do not send children to school with a fever of 100.4° or greater.
- Teach your children to wash their hands frequently with soap and water for 20 seconds. Be sure to set a good example by doing this yourself.
- Wear a [face-covering](#) when required.
- Teach your children to cover coughs and sneezes with tissues or by coughing into the inside of the elbow. Again, set a good example by doing this yourself.
- Teach your children to stay at least six feet away from people other than your family.

If you have questions, please contact your school nurse or primary healthcare provider. You can also call your school nurse at (302) 422-1652 Morris Elementary School Nurse
(302) 430-7911 Milford Central Academy School Nurse.

For information or general questions on COVID-19 and prevention, visit the Delaware Health and Social Services' Division of Public Health's website at <https://coronavirus.delaware.gov/> or you can call 2-1-1 or text your ZIP code to 898-211 for deaf and hard of hearing. For those with specific health-related questions, email DPHCall@delaware.gov.

Summer School COVID-19 Health Protocol – Students

July 13 – August 6

Monday – Thursday 8:00 – 11:00

Materials:

- Wipes and hand sanitizer for drivers, teachers and paras
- Masks, gloves hand sanitizer and goggles for all staff (clear front mask)
- Water bottles for students
- Gowns and additional equipment for evaluation as needed
- Nursing supplies including infrared thermometers
- Individual school supply kits
- Portable Plexiglas barriers

Custodians will:

- Sanitize (3x per day) male and female bathroom on hourly basis by wiping down all surfaces, door handles, commodes, sinks, etc. Only one bathroom per gender will be utilized
- Sanitize classrooms at the end of each day by wiping down all surfaces, door handles, chairs, desks, etc.
- Sanitize (3x per day) entry and exit doors before, during, and after summer school hours
- Sanitize (3x per day) main office and common areas
- Remain on call for any and all sanitary needs
- Remove trash from lunch promptly after eating from each classroom

Bus drivers and bus aides will:

- Situate students in individual seats that are two seats apart from peers
- Provide instruction to students to remain in their seats and wear masks at all times
- Sanitize (3x per day) handrails and seats before and after each bus ride
- Alert school officials to any students who appear sick or who are not following protocol

Nurses will:

- Evaluate each child before entering school using COVID-19 protocol
- Remain in continuous contact with administration, teachers, and families regarding any student or safety concerns
- Quarantine students who show symptoms in a designated area and alert parents for special pick-up

Teachers will:

- Teach students proper safety protocols and practices.
- Wear face coverings and demonstrate safety protocols at all times
- Implore students to wear face coverings at all times
- Keep doors to classrooms closed and desks all facing same direction
- Administer hand sanitizer upon entry and exit
- Ensure that there are no more than twelve (12) people in a class at one time
- Ensure that one point of entry/exit is used for the school building
- Organize students to work in small groups of no more than 5 spaced to ensure social distancing
- Ensure students refrain from exchanging any materials with other students
- Assist with sanitizing tables and surfaces
- Ensure students refrain from using water fountains
- Wear gloves when assisting students with personnel hygiene needs.

- Facilitate lunch in the classroom by:
 - Ensure students do not share food or utensils
 - Seat students in appropriate distance and facing same direction
 - Facilitate hand washing before and after eating
 - Instruct students to dispose of their own trash after eating

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COVID Transportation Guidance

Transportation will play a significant role in the planning of summer school and for schools to reopen for the 2020/2021 school year. This document will serve as a guide and reference tool for questions and things to consider as your districts/schools look to reopen. This document will look at the following items:

- Cleaning and Sanitization
- Personal Protection Equipment for Drivers and Aides
- Special Population Considerations
- Homeless/Foster Considerations
- Other Considerations

General Bus Transportation Guidance:

- Seating charts will be required so that if a student or staff member tests positive, those in close contact can be determined. Two seating charts may need to be completed, one for a.m. and one for p.m.
- Create distance between children on school buses (seat children one child per row, skip rows) when possible.
- Be upfront with leadership and make sure they understand that no additional buses, drivers, or aides are available. The plan will have to be developed around the current resources. If your district/school currently shares buses with other districts, you may need to see if this plan is going to work currently or may need to add time to arrival or dismissal because of cleaning buses, etc. between runs. If your district/school did double/triple routes may need to add time between arrivals and dismissal for cleaning of buses.
- Need to provide training to all drivers/aides on all new procedures.
- Look at boarding back to front and unload front to back for social distancing.
- Space dismissal of students from buses in the morning as to social distance of students going into the buildings. This could have impact of start times for schools.
- Space dismissal of students in the afternoon as not to have as many students going to buses at one time. This could cause a delay of buses leaving in the afternoons. This could cause a delay in double and triple runs.

Cleaning and Sanitization:

Thomas and Blue Bird have put out specific cleaning guides for each of their manufactured buses as to best practices for the different types of surfaces within the interior and exterior of the buses. Below is general guidance on cleaning areas, and specific guidance should be obtained from manufactures as not to cause any issue with manufacturers warranties.

- Set up cleaning schedule on buses
 - High touch areas must be cleaned in-between runs. These areas included:

- Railing steps
 - Seats
 - Driver Area
- Deep cleaning should be scheduled daily
- Clean and disinfect wheelchairs and lift areas after each use. Deep cleaning should be done daily.

Personal Protection Equipment for Drivers and Aides:

- Must use facial covers as required by other staff. For drivers, a hairspray shield may be best to use as children board and unboard bus so that vision is not impaired when operating the bus.
- Face shields are highly recommended to be provided to bus aides due to their close proximity with students.
- Provide disposable disinfecting wipes and non-flammable alcohol-based hand sanitizer to drivers.

Special Population Considerations:

- On April 27th, Secretary DeVos stated that “School Districts will have to continue complying with the federal law requiring them to serve students with disabilities. There is no reason for Congress to waive any provision designed to keep students learning.” For example, if students will be required to wear a mask, you may have special population students who are not able to wear a mask.
- New training will have to be developed, especially around the definition of travel training. See 300.39(b)(4)
- Review your current pupils, are there any new needs because of COVID-19. For example, if you have students that are known to spit. How will this student be dealt with on the bus to protect other students and staff? Is specialized transportation going to have to be looked at?
- Will there be new pupils going to need services now because of COVID-19?
- Review your medically fragile students, how will these students be cared for?
- Physically disabled students – need to let parents know expectations of them in keeping the wheelchairs clean.
 - Disinfecting wheelchair handles before loading and after unloading may be required to protect the aide and families.
- Medical Assistance billing – if school starts back on split schedules, guidance will need to be consulted on billing for transportation.
- Behavioral Challenges – how will these areas be addressed for aides to handle because of social distancing and having to handle these pupils?

Homeless/Foster Considerations:

- How will you social distance in a van?
- How many students will you allow in a vehicle?

- Will you allow students from other districts/schools in vehicles because of cross-contamination?
 - Districts will be required to know who is transporting each student and any other student or staff member they have been in contact with.
 - Vendors will have to assign permanent staff to each route except when a substitute is needed but must document this information.

Other Considerations:

- All discipline policies need to be updated with both personnel and student policies on what actions will be taken if procedures are not followed.
- Do transportation contracts and parents sign a waiver for transportation?
- How will social distancing be handled at bus stops?
- Will physician clearance to return to work after a positive test be required for staff?
- Review bus breakdown and accident procedures for social distancing.
- Develop policy on what needs to occur if student or staff member become ill during the route.
- Review parent communications to include the following:
 - Drivers safety program on new policies and procedures
 - Sanitization procedures
 - New student policies and procedures

If you have additional questions concerning transportation, you may contact DDOE School Transportation at (302) 857-3390.

COVID-19 Health and Safety Guidelines and Protocols for Facility Use by Outside Organizations

1. During the COVID-19 health crisis, the CDC recommends that districts consider postponing non-critical events and gatherings, as well as limit visitors into schools.
2. District facilities may not be used by outside organizations during Delaware Reopening Phase 1 and Phase 2.
3. District facilities may be used by outside organizations on a limited basis during Delaware Reopening Phase 3 with a detailed plan of health and safety protocols approved by the district.
4. Only singular specified facility areas may be used by outside organizations for a block of time of no more than 90 minutes. Outside organizations will not be able to use multiple facility areas. Classrooms and libraries may not be used by outside organizations.
5. Specified facility areas used will be in close proximity to entrances from the outside of the facility.
6. Bathrooms may be available if in close proximity to the facility area in use.
7. All facility usage must comply with all applicable state orders for gatherings. Furthermore, gatherings of more than 50 attendees are not permitted in any facility area other than the Milford High School Auditorium. The district has final approval of the maximum number of outside organization attendees in any facility area.
8. Event attendees must strictly adhere to staying within the specified facility area approved for use and may not enter other areas of the facility. Failure for event attendees to follow this will result in the outside organization not being able to continue using district facilities.
9. Food, drinks other than water and concessions are prohibited during facility use by outside organizations. Water must be in a plastic bottle and not be shared with other attendees.
10. Additional insurance coverage may be requested for outside organizations to obtain prior to facility use.
11. Youth sports, camps, and daycare activities must follow state guidelines for return to play or operation, and the detailed plan submitted to the district must have these guidelines included.
12. All events sponsored by outside organizations must abide by Delaware Department of Public Health guidance and Delaware State of Emergency requirements.
13. All activities and events are limited to no more than 90 minutes in duration. 30 minutes of additional time is allotted for set up and breakdown of activities by a group of no more than five (5) people.
14. Outside organizations must sign a waiver form stating that Milford School District is not responsible if an event attendee allegedly contracts COVID-19 while using a district facility.
15. Additional rental fees will be charged for custodial coverage and may be charged for district costs in using disinfectant and cleaning supplies.
16. Outside organizations must submit a detailed plan that, at a minimum, satisfactorily addresses the following areas:
 - a. Ensuring people stay home if feeling sick or exhibiting symptoms related to COVID-19
 - b. Communications for all vulnerable individuals at high risk of contracting COVID-19
 - c. Temperature checks and health screenings for all event attendees
 - d. Hand sanitizer stations being readily available at various locations
 - e. Face coverings being worn by all event attendees ages 3 and older at all times
 - f. How social distancing will be maintained – 6 feet minimum maintained by people not of the same household
 - g. Entering and exiting procedures for attendees
 - h. No physical touching (handshakes, high fives, hugs, etc.) during the event

- i. Bathrooms, if requested for use, and high contact areas being disinfected every 15 minutes to an hour
- j. Cleaning and disinfecting all areas used once the event is completed
- k. Posting signage at the entrance into the facility area being used that states the following: Do not enter if you have a cough, high fever, shortness of breath, or if you have been exposed to anyone who has tested positive with COVID-19 in the past fourteen (14) days
- l. Notification process if an event attendee tests positive for COVID-19
- m. State guidelines for return to play or operation (if applicable)

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