

HOME of the BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, MAY 18, 2020 AT 7:00 PM  
PUBLIC SCHOOL BOARD MEETING**

*Delaware Governor John Carney issued a proclamation on March 13, 2020 and a subsequent proclamation addressing school boards authorizing public bodies governed by 20 Del. C. §§ 10001 et. seq. to meet electronically due to public health threats caused by COVID-19. As such, the Milford Board of Education will hold this meeting electronically.*

**Public may access this electronic meeting at the following link:**

<https://milfordsd.webex.com/milfordsd/onstage/g.php?MTID=e5e5f0f5ad08f22ecf61c98b5bf1c4ab6>

**Event password: milfordboard**

**To access the meeting via audio conference, members of the public may use the following information:**

**Dial in: +1-408-418-9388**

**Access code: 356 299 391**

**1. Call to Order by President**

**2. Roll Call**

\_\_\_\_\_ **Mr. R. Baltazar-Lopez**

\_\_\_\_\_ **Mr. J. Miller**

\_\_\_\_\_ **Mrs. J. Purcell**

\_\_\_\_\_ **Mr. K. Thompson**

\_\_\_\_\_ **Mr. D. Vezmar**

\_\_\_\_\_ **Mrs. R. Wiley**

\_\_\_\_\_ **Mrs. J. Wylie**

**3. Introduction of Visitors**

**4. Pledge of Allegiance**

**5. Approval of Minutes**

**A. Regular Meeting Minutes for April 20, 2020 Action Item (Attachment)**

**B. Regular Meeting Minutes for May 5, 2020 Action Item (Attachment)**

**6. Changes and Additions to Agenda (items that arose after posting and cannot be deferred, if any)**

**7. Public Comment**

8. **Superintendent Reports – Dr. Kevin Dickerson**
  - A. Recognition
  - B. Summer Feeding Programs
  - C. Summer School
  
9. **Business – Mrs. Sara Croce**
  - A. Revenue and Expenditure Report as of April 30, 2020 **Action Item** (Attachment)
  
10. **Instruction and Student Programs**
  - A. **Director of Student Learning – Dr. Bridget Amory**
    1. Remote Learning Opportunities Grading and Promotion
  - B. **Supervisor of Secondary Student Learning – Dr. Kate Marvel (with Mr. Jesse Parsley)**
    1. Graduation and Senior Events
  - C. **Director of Student Services – Ms. Laura Manges**
  
11. **Administrative Services**
  - A. **Buildings, Grounds and Operations – Dr. Glen Stevenson**
    1. Recommend Approval for Paving the Access Road (4<sup>th</sup> Street Entrance) Leading into the Banneker Bus Parking Lot **Action Item** (Attachment)
  
12. **Board Discussion**
  - A. DSBA Updates
  
13. **Adjournment to Executive Session**
  - A. Personnel Matters – See 29 Del. C § 10004(b)(9)
    1. Discussion of the personnel report and the competencies of staff recommended for hire.
  
14. **Personnel – Dr. Jason Peel**
  - A. Personnel **Action Item** (Attachment)
  
15. **Adjournment**



MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING – APRIL 20, 2020  
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. R. Wiley – President  
Mrs. J. Purcell –V. President  
Mr. R. Baltazar-Lopez  
Mr. J. Miller  
Mr. K. Thompson  
Mr. D. Vezmar  
Mrs. J. Wylie  
Dr. K. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel  
Dr. Amory  
Mrs. Croce  
Ms. Manges  
Dr. Stevenson  
Mr. Parsley  
Mrs. McKenzie  
Mrs. Forrest  
Mrs. Hallman  
Mr. LoBiondo  
Mrs. Wallace

Public

S. Whaley  
B. Baylis  
G. Layton  
D. Garcia  
J. Griffin  
K. Marvel  
M. Anstine  
E. Rust

*Media: Brooke Schultz, DE State News*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 7:00 PM on Monday evening, April 20, 2020.

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

President Wiley noted a correction to the February 24, 2020 Regular Board Meeting minutes for her to be included, along with Mrs. Wylie, as Board members on a committee to analyze elementary school boundaries and make recommendations.

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** to approve the minutes with correction for the February 24, 2020 Regular Board Meeting. **Motion carried unanimously.**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. PURCELL** to approve the minutes for the March 30, 2020 Regular Board Meeting. **Motion carried unanimously.**

**SUPERINTENDENT REPORTS**

***District Safety Committee***

Mr. Jon LoBiondo will establish and chair this committee consisting of district-community representatives. Mrs. Jean Wylie and Mr. David Vezmar will be Board representatives on the committee.

***Student Athlete Manual***

Mr. Ryan Winkleblech will establish and chair this committee consisting of district-community representatives. Mr. Kris Thompson and Mr. Jason Miller will be Board representatives on the committee.

***MOU Between MEA and MSD for Postponement of Collective Bargaining and Extension of Current Collective Bargaining Agreement Until a Successor Agreement can be Negotiated***

**MOTION MADE BY MR. RONY BALTAZAR-LOPEZ/SECONDED BY MR. JASON MILLER** to approve the MOU Between MEA and MSD for Postponement of Collective Bargaining and Extension of Current Collective Bargaining Agreement Until a Successor Agreement can be Negotiated. **Motion carried unanimously.**

**2020-2021 School Calendar**

Dr. Dickerson stated that Dr. Amory is looking at possible adjustments to the 2020-2021 school calendar if needed. Currently, the 2020-2021 school calendar is planned for as previously approved.

**BOARD DISCUSSION**

***Draft Revised Board Policy 4224 Leave of Absence***

**MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR** to approve Board Policy 4224 Leave of Absence. **Motion carried unanimously.**

***DSBA Updates***

Mr. Miller reported a letter had been drafted by DSBA requesting for schools to open as soon as safely possible.

**BUSINESS**

***Revenue and Expenditure Report***

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON** to approve the Revenue and Expenditure Report as of February 29, 2020. **Motion carried unanimously.**

**MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE** to approve the Revenue and Expense Report as of March 31, 2020. **Motion carried unanimously.**

***Final Fiscal Year 2020 Revenue and Expenditure Budgets Amendment***

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER** to approve the Final Fiscal Year 2020 Revenue and Expenditure Budgets Amendment. **Motion carried unanimously.**

***DOE Financial Position Report***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. VEZMAR** to approve the DOE Financial Position Report. **Motion carried unanimously.**

**COVID-19 RELATED UPDATES AND DISCUSSION  
INSTRUCTION AND STUDENT PROGRAMS**

***Student Learning***

Dr. Amory reported that staff is embracing the opportunity to connect with students. She was very pleased with staff having a very positive attitude and putting forth a lot of effort. Support Information hotlines have been set up. Support is in Spanish, Creole and English. Dr. Amory communicated that a high percentage of students are engaged in the learning opportunities. More than 1,100 Chromebooks have been distributed and hot spots are noted around the community. Dr. Amory gave a big thank you to all the staff and administrators for their efforts. Staff members have been very creative, including home visits, in communicating and responding to families.

***Supervisor of Secondary Student Learning***

Dr. Marvel reported that the Central Academy and High School staff are doing well with contacting students weekly and/or daily. Outreach to students is ongoing. Teachers are working with quality plans. Dr. Marvel expressed thanks to the teachers, technology and curriculum staff. Graduation plans are being discussed to appropriately recognize the Class of 2020. Mrs. Wiley suggested surveying senior students and parents for suggestions.

***Student Services***

Ms. Manges reported that the Related Services team has made great strides in supporting families remotely with services and resources. Milford School District completed the IEP Power Plus migration.

**ADMINISTRATIVE SERVICES**

***Building, Ground and Operations***

Dr. Stevenson reported that custodians and maintenance staff have done an awesome job in maintaining buildings and helping with the food preparations and deliveries.

***Child Nutrition***

Mrs. Forrest reported her staff started serving meals on March 18, 2020 with a drive through grab and go. This service has continued at four locations for at least three days a week. Two breakfasts and two lunches are provided daily. Mrs. Forrest expressed thank you to the child nutrition staff, volunteers and community members. In a one-month period, 16,000 breakfast and 17,000 lunches have been prepared and distributed. Mr. Thompson stated kudos to the child nutrition staff for all their efforts and accomplishments.

***Technology Operations***

Mr. Whaley reported his department has distributed more than 1,100 Chromebooks and other technology to students and staff, and have been available for any requests or needs. Hotlines have been set up. WIFI has been made available in school parking lots. Dr. Dickerson gave thanks for the Technology Department being responsive to the needs of the district-community. Dr. Dickerson stated that the district is continuing to look at ways to expand connectivity and Wi-Fi spots for students and families.

***High School Library Carpet***

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON** to approve Tri-State Carpet, Inc. for a price of \$26,320.90 for the high school library carpet. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON** to adjourn into Executive Session at 8:20 PM. **Motion carried unanimously.**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR** to adjourn Executive Session at 9:06 PM. **Motion carried unanimously.**

**PERSONNEL**

***Personnel Report***

**RETIREMENT**

SCHLABACH, Kathleen  
District Office – Administrative Secretary  
Effective: April 30, 2020  
Service to MSD: 30 years

**RESCIND EMPLOYMENT**

NUNEZ, Elizabeth  
District – Spanish Immersion Teacher  
Effective: August 18, 2020

**RESIGNATION**

HILDEBRANT, Rebecca  
Ross – Elementary Autistic Teacher  
Effective: April 30, 2020  
Service to MSD: 2 years

**RECOMMEND FOR EMPLOYMENT\***

ARTIST, Charity  
Banneker – Child Nutrition 3 hours  
Effective: February 25, 2020

STANLEY, Tavon  
District – School Psychologist Intern  
Effective: August 18, 2020

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT\*

STRATTON, Lynette  
Morris – Speech Language Pathologist  
Effective: August 18, 2020

RECOMMEND FOR EMPLOYMENT

WINDSOR, Sharon  
District – Administrative Secretary  
Effective: May 25, 2020

AMEND LEAVE OF ABSENCE

RICHARDS, Karine  
High School – Technology Teacher  
Effective: September 28, 2020 and ending January 22, 2021 (from January 21)

RECOMMEND EMPLOYMENT REVISION – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES\*

Central	Lacrosse Coach, Head.	Faulkner, Blake
High	Lacrosse Coach, Asst.	Deeney, Ryan/Galante, Charles/Edward, TJ (NE) (one position split between three coaches)

RESCIND VOLUNTEER COACH – 2019-2020

High	Baseball, Volunteer	Kimmel, Dan (NE)
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\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL** that the Board approve the Personnel Report as written. **Motion carried unanimously.**

***Additional Early May Meeting Date***

The date of an additional May meeting will be posted. This meeting will be for personnel.

**ADJOURNMENT**

**MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MRS. PURCELL** that the Regular Meeting of the Milford Board of Education held on Monday, April 20, 2020 adjourn at 9:09 PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
BOARD MEETING – MAY 5, 2020  
AUDIO CONFERENCE

Board Members

Mrs. Wiley – President  
Mrs. Purcell – V. President  
Mr. Baltazar-Lopez  
Mr. Miller - absent  
Mr. Thompson  
Mr. Vezmar  
Mrs. Wylie  
Dr. Dickerson, Exec. Secretary

Admin. Present

S. Croce  
J. Peel  
L. Manges  
G. Stevenson  
J. Parsley

Public

S. Whaley  
C. Bontrager  
G. Layton  
J. Griffin  
E. Rust

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:03 PM on Tuesday evening, May 5, 2020.

**Milford School District End of School Year and Events**

Dr. Dickerson expressed appreciation for Milford School District's teachers as he acknowledged Teacher Appreciation Day and Week, and commended all staff for the outstanding work they continue to do. He also acknowledged the district's school nurses for their excellent work and National School Nurse Day on May 6. Dr. Dickerson reviewed end of school year important dates and events for seniors and pre-K through grade 11 students. Graduation, events and recognition for Milford High School's Class of 2020 are being discussed and finalized with a committee consisting of students, parents and staff. Plans are being made for 8<sup>th</sup> grade, 5<sup>th</sup> grade and Kindergarten end-of-year virtual recognition events.

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON** to adjourn to Executive Session at 6:22PM. **Motion carried unanimously.**

**MOTION MADE BY MR. THOMPSON, SECONDED BY MR. VEZMAR** to adjourn Executive Session at 6:54PM. **Motion carried unanimously.**

**PERSONNEL**

***Personnel Report***

RESIGNATION

BEAM, Amanda  
Mispillion – Elementary Teacher  
Effective: June 30, 2020  
Service to MSD: 1 year

RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT

COOPER, Brandy  
Central Academy – Assistant Principal with one-year contract ending June 30, 2021  
Effective: July 1, 2020



RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT\*

CINQUE, Amanda  
High School – English Teacher  
Effective: August 18, 2020

BARCZEWSKI, Catherine  
High School – Science Teacher  
Effective: August 18, 2020

RAINER, Charlene  
Milford School District – Elementary Teacher  
Effective: August 18, 2020

GUAJARDO, Marisa  
Morris – Pre-K Teacher  
Effective: August 18, 2020

SCHLUETER, Keri  
Morris – Pre-K Teacher  
Effective: August 18, 2020

TURNER, Jeri  
Morris – Special Education Coordinator  
Effective: August 18, 2020

JACOBS, Alyssa  
Mispillion – Elementary Teacher  
Effective: August 18, 2020

WEILER, Amy  
Mispillion – Elementary / Library Teacher  
Effective: August 18, 2020

KIRKPATRICK, Megan  
Mispillion – Elementary Teacher  
Effective: August 18, 2020

WALLACE, Katherine  
Ross – Elementary Teacher  
Effective: August 18, 2020

HENRY, Rafiq  
High School – Social Studies Teacher  
Effective: August 18, 2020

TEMPORARY CONTRACT EXPIRATION

SAMS, Patadora  
High School – English Teacher  
Effective: June 30, 2020

MARSH, Richard  
High School – Special Education Teacher  
Effective: June 30, 2020

HAYE, Karl  
High School – Special Education Teacher  
Effective: June 30, 2020

GOLDSBOROUGH, Katelyn  
Mispillion – Special Education Teacher  
Effective: June 30, 2020

TONKIN, Jamie  
Central Academy – Special Education Teacher  
Effective: June 30, 2020  
Service to MSD: 5 months

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

**MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE** to approve the Personnel Report. **Motion carried unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. WYLIE** that the Regular Meeting of the Milford Board of Education held on Tuesday, May 5, 2020 adjourn at 6:57PM. **Motion carried unanimously.**

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Kevin Dickerson, Executive Secretary

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Edna Rust, Recording Secretary

**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2020 Monthly Revenue Report**  
**As of April 30, 2020**  
**83% of the Fiscal Year completed**

REVENUE SOURCE	Final FY 2020 Budget	Actual to date	% received
<b>STATE FUNDS</b>			
Formula Salaries	25,457,433.38	28,260,428.76	111.01%
Cafeteria Salaries	594,271.00	594,271.00	100.00%
Division II, All Other Costs	897,770.00	897,770.00	100.00%
Division II, All Other Costs - VOC	103,868.00	103,868.00	100.00%
Division II, Energy	777,159.00	777,159.00	100.00%
Division III, Equalization	5,639,274.00	5,639,274.00	100.00%
State Transportation	3,075,579.02	3,075,579.02	100.00%
Homeless Transportation	393,131.98	393,131.98	100.00%
Foster Care Transportation	61,377.00	61,377.00	100.00%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	98,660.30	98,660.30	100.00%
Drivers' Education	16,172.00	16,172.00	100.00%
Unique Alternatives	394,996.88	378,028.88	95.70%
Professional Development	18,391.34	18,391.34	100.00%
Delaware Sustainment Fund	798,877.00	798,877.00	100.00%
Technology Block Grant	106,916.00	106,916.00	100.00%
Educator Accountability (CPR)	1,044.58	1,044.58	100.00%
World Language Expansion	30,000.00	94,473.46	314.91%
Education Opportunity Grant	871,300.00	871,300.00	100.00%
Education Opportunity Grant - Mental Health (Ross)	155,364.00	155,364.00	100.00%
Student Success Block Grant - K-3	107,560.00	107,560.00	100.00%
Student Success Block Grant - Reading (Ross)	81,102.00	81,102.00	100.00%
School Safety and Security	142,663.55	142,663.55	100.00%
Substitute Reimbursement- Paid Parental Leave	2,185.11	2,185.11	100.00%
Year Long Residency	-	3,684.00	
Critical Needs Scholarships	-	13,000.00	
Minor Capital Improvements	408,331.00	408,331.00	100.00%
Major Capital Improvements	-	-	
<b>TOTAL STATE FUNDS</b>	<b>40,234,427.14</b>	<b>43,101,611.98</b>	<b>107.13%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	8,070,000.00	8,285,085.95	102.67%
Current Expense (capitations)	200.00	264.60	132.30%
Athletics	40,000.00	38,031.00	95.08%
Interest	325,000.00	530,608.17	163.26%
Building Rental	36,000.00	80,185.00	222.74%
Other Local Revenue	18,500.00	9,045.65	48.90%
Sol - Systems	1,500.00	706.04	47.07%
Energy Curtailment	15,000.00	11,505.02	76.70%
CSCRCP	20,000.00	25,448.60	127.24%
Indirect Costs	85,000.00	58,487.29	68.81%
Cafeteria	2,070,000.00	1,781,024.49	86.04%
Net Choice Billings	(95,969.94)	(95,624.93)	99.64%
Net Charter Billings	(130,070.62)	(130,070.63)	100.00%
Tuition Billings	(1,960,000.00)	(2,096,346.73)	106.96%
Social Studies Coalition/Donations	107,000.00	79,009.98	73.84%
Debt Service	1,270,000.00	1,287,640.00	101.39%
Debt Service - County Impact Fees	147,841.37	44,426.50	30.05%
Tuition	2,825,000.00	2,763,567.74	97.83%
Minor Capital Improvements	272,221.00	272,060.76	99.94%
E-Rate	9,350.00	9,359.06	100.10%
Education Opportunity Match	-	-	
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
<b>TOTAL LOCAL FUNDS</b>	<b>13,126,571.81</b>	<b>12,954,413.56</b>	<b>98.69%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	1,086,566.00	1,090,013.00	100.32%
IDEA - Preschool	53,718.00	53,718.00	100.00%
Title I	1,909,792.00	1,913,960.00	100.22%
Title II	351,701.00	352,643.00	100.27%
Title III English Acquisition	54,120.00	54,120.00	100.00%
Education for the Homeless	-	-	
Perkins	162,937.21	163,880.21	100.58%
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>3,618,834.21</b>	<b>3,628,334.21</b>	<b>100.26%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>56,979,833.16</b>	<b>59,684,359.75</b>	<b>104.75%</b>

**Milford School District**  
**Monthly Report of Expenditures**  
For the month ended April 30, 2020

Operating Unit	Budget Line	Final Budget				
		Amount	Encumbered	Expended	Budget Remaining	% Remaining
9180668A	Benjamin Banneker Elementary School	\$ 61,110.00	9,286.82	22,719.58	\$ 29,103.60	47.62%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 60,197.00	1,939.09	33,098.95	\$ 25,158.96	41.79%
9180672A	Lulu M. Ross Elementary School	\$ 81,960.00	3,379.89	39,004.82	\$ 39,575.29	48.29%
9180673A	Mispyllion Elementary School	\$ 62,838.00	11,926.29	33,383.99	\$ 17,527.72	27.89%
9180675A	Milford Central Academy	\$ 129,646.00	777.78	83,604.39	\$ 45,263.83	34.91%
9180678A	Milford Senior High School	\$ 157,382.50	15,925.22	73,096.29	\$ 68,360.99	43.44%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	8,044.00	\$ 956.00	10.62%
	School Resource Officer	\$ 165,000.00	3,806.00	161,194.00	\$ -	0.00%
99900100	Legal Services, Audit and Insurance Premiums	\$ 180,000.00	24,337.03	51,585.99	\$ 104,076.98	57.82%
99900300	District Expenditures	\$ 35,000.00	2,502.69	4,926.45	\$ 27,570.86	78.77%
	School Safety and Security	\$ 142,663.55	2,199.21	140,464.34	\$ -	0.00%
	Public Relations and Communication	\$ 3,000.00	592.79	2,530.39	\$ (123.18)	-4.11%
	Copy Center (District Wide)	\$ 98,500.00	15,743.64	78,970.45	\$ 3,785.91	3.84%
	Student Emergency Fund	\$ 4,000.00	2,000.00	2,000.00	\$ -	0.00%
99910100	Superintendent	\$ 1,500.00	162.21	1,193.57	\$ 144.22	9.61%
99920000	World Language Immersion (State Grant)	\$ 30,000.00	-	7,578.38	\$ 22,421.62	74.74%
	Educator Accountability (State Grant)	\$ 1,044.58	155.75	888.83	\$ -	0.00%
	Student Success Block Grant (Reading)	\$ 81,102.00	-	60,093.13	\$ 21,008.87	25.90%
	Opportunity Grant Mental Health - Ross	\$ 155,364.00	-	85,248.54	\$ 70,115.46	45.13%
	Education Opportunity Grant	\$ 871,300.00	1,119.55	363,896.50	\$ 506,283.95	58.11%
	Summer School	\$ 30,000.00	-	36,187.39	\$ (6,187.39)	-20.62%
	Translators	\$ 20,000.00	-	3,612.40	\$ 16,387.60	81.94%
	Extra Time Programs	\$ 30,000.00	-	17,129.70	\$ 12,870.30	42.90%
	Curriculum and Instruction	\$ 240,591.34	-	82,214.57	\$ 158,376.77	65.83%
99920700	Athletics - High School	\$ 170,000.00	26,000.00	140,459.29	\$ 3,540.71	2.08%
	Athletics - Milford Central Academy	\$ 30,000.00	383.58	27,831.92	\$ 1,784.50	5.95%
99920800	Driver's Education	\$ 16,172.00	-	13,167.26	\$ 3,004.74	18.58%
99930200	Tuition - Special Services	\$ 579,500.00	9,964.14	235,391.15	\$ 334,144.71	57.66%
	Tuition - Special Services - ILC	\$ 285,500.00	3,494.02	178,638.33	\$ 103,367.65	36.21%
	Unique Alternatives (State Funds)	\$ 394,996.88	72,906.30	255,332.46	\$ 66,758.12	23.38%
99930300	Special Services	\$ 49,000.00	6,036.77	33,032.18	\$ 9,931.05	20.27%
	Student Success Block Grant (K-3 Basic)	\$ 107,560.00	-	70,371.28	\$ 37,188.72	
	Special Services - State Related Services	\$ 98,660.30	18,938.80	79,721.50	\$ -	0.00%
99940100	Contingencies and One-Time Items	\$ 300,000.00	6,371.37	47,472.11	\$ 246,156.52	82.05%
99940200	Division I/Formula Salaries	\$ 25,459,618.49	-	25,301,096.97	\$ 158,521.52	0.62%
99940300	Division II - Vocational	\$ 103,868.00	2,624.94	45,137.25	\$ 56,105.81	54.02%
99940400	Division III/Local Salaries	\$ 10,750,000.00	-	8,536,034.48	\$ 2,213,965.52	20.60%
	Union agreed Limited Contracts	\$ 365,000.00	-	234,249.68	\$ 130,750.32	35.82%
99940500	Title I	\$ 1,909,792.00	49,825.70	731,679.59	\$ 1,128,286.71	59.08%
	Title II	\$ 351,701.00	-	33,277.58	\$ 318,423.42	90.54%
	Title III	\$ 54,120.00	-	3,879.87	\$ 50,240.13	92.83%
	IDEA Part B	\$ 1,086,566.00	37,284.86	243,402.43	\$ 805,878.71	74.17%
	IDEA Preschool	\$ 53,718.00	15,512.00	29,488.00	\$ 8,718.00	16.23%
	Perkins	\$ 162,937.21	10,429.18	84,067.39	\$ 68,440.64	42.00%
	Homeless	\$ -	-	-	\$ -	
	Other Federal Grants	\$ -	-	-	\$ -	
99940600	Insurance Expense	\$ 94,324.00	-	94,324.00	\$ -	0.00%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	2,864.82	46,561.24	\$ 57,573.94	53.81%
99940810	Technology Equipment & Repair	\$ 272,800.00	36,116.61	202,840.47	\$ 33,842.92	12.41%
	Technology Block Grant	\$ 106,916.00	-	106,916.00	\$ -	0.00%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	7,500.00	\$ 7,500.00	50.00%
	Critical Needs Reimbursement (DDOE)	\$ -	-	11,700.00	\$ (11,700.00)	
	Tuition Reimbursement	\$ 60,000.00	-	31,320.35	\$ 28,679.65	47.80%
99950000	Personnel/Human Resources	\$ 10,000.00	162.21	9,700.99	\$ 136.80	1.37%
99960000	Child Nutrition Operations	\$ 2,070,000.00	365,621.31	2,114,379.56	\$ (410,000.87)	-19.81%
	Cafeteria Salaries	\$ 594,271.00	-	490,342.27	\$ 103,928.73	17.49%
99960100	Facilities Maintenance	\$ 90,000.00	19,565.24	70,372.21	\$ 62.55	0.07%
	Custodial Services and Supplies	\$ 90,000.00	14,414.17	75,445.15	\$ 140.68	0.16%
99960200	Operations and Utilities	\$ 297,000.00	27,805.40	242,135.87	\$ 27,058.73	9.11%
	Energy Division II	\$ 777,159.00	212,858.22	559,300.78	\$ 5,000.00	0.64%
99960300	State Transportation	\$ 3,075,579.02	615,138.45	2,456,121.78	\$ 4,318.79	0.14%
	State Homeless Transportation	\$ 393,131.98	70,663.40	310,381.20	\$ 12,087.38	3.07%
	State Foster Transportation	\$ 61,377.00	9,013.00	46,675.00	\$ 5,689.00	9.27%
	Transportation Supplies	\$ 1,000.00	273.79	496.28	\$ 229.93	22.99%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	560.00	21,533.28	\$ 906.72	3.94%
	Local Activities Transportation	\$ 3,000.00	-	1,493.02	\$ 1,506.98	50.23%
	Local Homeless Transportation Match	\$ 25,100.00	8,448.60	34,492.80	\$ (17,841.40)	-71.08%
	Local Transportation Match	\$ 341,251.14	68,348.76	273,883.44	\$ (981.06)	-0.29%
<b>Total Operating Budget</b>		<b>\$ 53,487,817.99</b>	<b>\$ 1,807,479.60</b>	<b>\$ 44,924,313.06</b>	<b>\$ 6,756,025.33</b>	<b>12.63%</b>
99970000	Local Debt Service	\$ 1,417,841.37	-	1,417,841.37	\$ -	0.00%
99970200	Minor Capital Improvements	\$ 680,552.00	219,582.92	119,867.95	\$ 341,101.13	50.12%
<b>Total Capital Budget</b>		<b>\$ 2,098,393.37</b>	<b>\$ 219,582.92</b>	<b>\$ 1,537,709.32</b>	<b>\$ 341,101.13</b>	<b>16.26%</b>
<b>Grand Total</b>		<b>\$ 55,586,211.36</b>	<b>\$ 2,027,062.52</b>	<b>\$ 46,462,022.38</b>	<b>\$ 7,097,126.46</b>	<b>12.77%</b>

*Note: Budgets are based on the final budget allocations as voted by the MSD Board of Education  
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

**Jerry Kovach**  
President



**17776 Oak Hill Drive - Milford, DE 19963**  
**302-422-7676 Fax: 302-422-3434**

## Proposal

Date of Proposal:  
02/06/2020  
Project Number:  
JP200061  
-rf-

To: Milford School District  
906 Lakeview Ave.  
Milford, DE 19963  
Attn: Glen Stevenson

Project:

Banneker Elementary Pavement  
Improvements –  
see highlighted attachment for  
limits of paving  
gstevens@msd.k12.de.us

Phone: 302-270-8501

Email

We hereby submit the following specifications and price quotes for the above referenced project:

### **Banneker Elementary Pavement Improvements – see highlighted attachment for limits of paving**

#### **RED AREA – Option 1: Pavement Fabric and Resurface**

1. Construct butt joints at all tie-ins.
2. Sweep and clean existing pavement of loose material and debris.
3. Perform necessary patching.
4. Supply and install paving fabric with performance grade asphalt.
5. Resurface with 2" Type "C" surface hot mix (64-22) on approx. 1,484 square yards.

**RED AREA – Option 1: \$46,078.00**

#### **RED AREA – Option 2: Full Depth Pavement Reconstruction**

1. Rotomill and remove existing pavement.
2. Fine grade existing subgrade.
3. 2" type "B" base course (64-22) and 2" Type "C" surface hot mix (64-22) on approx. 1,484 square yards.

**RED AREA – Option 2: \$51,686.00**

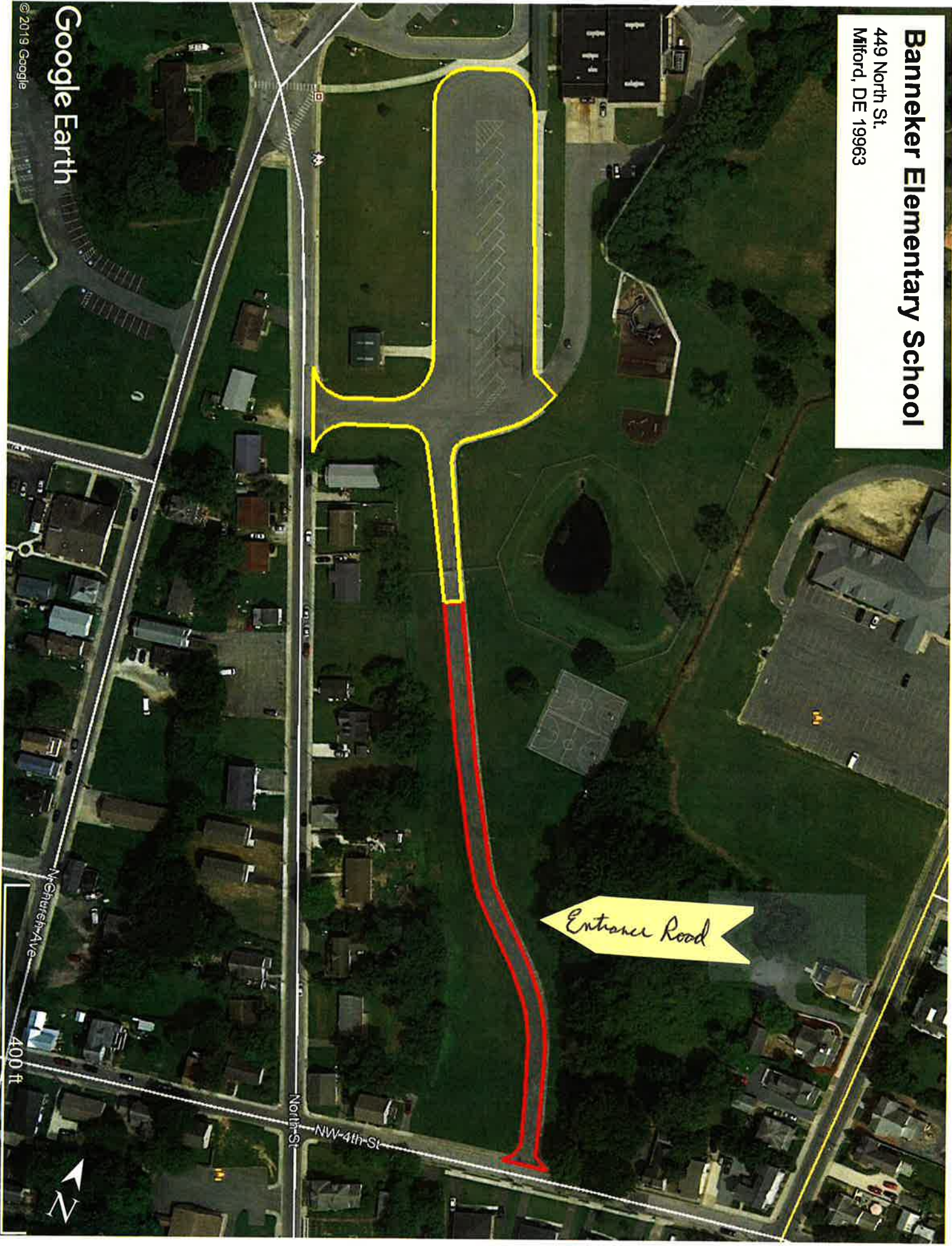
*\* Recommendation \**

#### **YELLOW AREA – Pavement Resurface**

1. Construct butt joints at all tie-ins.
2. Sweep and clean base pavement of loose material and debris.
3. Apply tack coat.
4. Resurface with 1½" Type "C" surface hot mix (64-22) on approx. 6,346 square yards.
5. Restripe pavement to match existing condition.

**YELLOW AREA: \$72,326.00**

**Banneker Elementary School**  
449 North St.  
Milford, DE 19963



Google Earth

© 2019 Google

General Notes:

- No retainage
- All mix quoted is 64-22/160 GY unless otherwise specified

Escalation Clauses:

- **Quote based on current Liquid Asphalt Cost for February 2020, \$485.00 per Ton**
- **Invoicing to reflect changes in liquid asphalt & fuel surcharges, and annual aggregate and transportation increases, from the time proposal was quoted**
- **By signing below you indicate that you accept the above general notes and escalation clause.**

We hereby propose to furnish labor, materials and equipment in accordance with the above specifications and terms, for the sum of:


**Pricing as Indicated Above, per Option(s)**

**Standard Terms:** Additional Hot Mix used due to change in plans, scope, leveling and wedging will be billed separate from and in addition to the proposal price. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Jerry's Inc. will not be responsible for damage to pavement due to construction activities and traffic. Owner to carry fire, tornado and other necessary insurance. This agreement is subject to strikes, accidents, unforeseen construction problems, and other causes beyond our control. Jerry's Inc. workers are covered by Worker's Compensation Insurance.

**Payment Terms:** Net 30 days from date of invoice. A 1.5% per month (18% per year) service charge will be added to all unpaid balances after 30 days from date of invoice. Purchaser agrees that payment is not contingent on future events, including regulatory approval, release of bond or draws. This proposal creates a contractual obligation requiring purchaser to pay all monies due, any service charge due and any collection costs Jerry's Inc. may incur including, but not limited to, reasonable counsel fees, court costs and other similar collection expenses. If at any time the financial responsibility of purchaser becomes impaired or unsatisfactory to the Company, Jerry's Inc. reserves the right to require payment in advance or satisfactory security.

**ACCEPTANCE OF PROPOSAL:** I hereby accept the above terms, specifications and conditions, and I authorize Jerry's Inc. to do the work as specified. Payment will be made as outlined above. I represent that I am authorized on behalf of the above-named owners to execute this proposal, to bind owners in contract to the contents of this proposal, and to undertake the work on this property.

Authorized by:  
Jerry Kovach



Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please return signed copy of proposal for scheduling. Keep a copy for your records.



4024 HOPKINS CEMETERY RD., FELTON, DE 19943

Bruce Betts, President • 302-242-6131 • bruce.lbc@yahoo.com

CONSTRUCTION, INC.

302-284-9193

To: Milford School District  
906 Lakeview Avenue  
Milford, DE 1993  
Phone: 302-270-8501

Proposal Date: February 26, 2020  
Proposal Number: 1155  
Architect:  
Date of Plans:

**RE: Banneker Elementary**

We hereby submit specifications and estimates for:

North Street Lot

- 1. Place 1 1/2" top asphalt hot mix
- 2. Roll asphalt hot mix to compact
- 3. Stripe parking space

Total \$80,420.00

Entrance Road

- 1. Remove and haul away fatigued pavement
- 2. Establish grade
- 3. Fine grad
- 4. Place 4" top asphalt hot mix
- 5. Roll to compact

Total \$59,985.00

Notes:

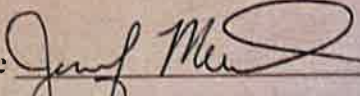
- A. Undercut and fill for the same will be extra by the cubic yard, if needed
- B. If graded aggregate base course is needed it will \$45 per ton

We propose hereby to furnish labor, material and equipment – complete in accordance with above specifications, for the sum of:  
North Street Lot: Eighty Thousand Four Hundred Twenty Dollars and 00/100 (\$80,420.00)  
Entrance Road: Fifty-Nine Thousand Nine Hundred Eighty Five Dollars and 00/100 (\$59,985.00)

Terms: Net 15-30 days from date of invoice. 1 1/2% per month (18% per year). Special terms Thirty (30) Days. If at any time the financial responsibility of purchaser becomes impaired or unsatisfactory to the Company, LeRoy Betts Construction, Inc. reserves the right to require payment in advance or satisfactory security.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. This agreement is subject to strikes, accidents, unforeseen construction problems and other causes beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Our insurance company is The Cincinnati Insurance

Authorized Signature 

Note: This proposal may be withdrawn by us if not accepted within Thirty (30) days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_






April 29, 2020

Milford School District  
906 Lakeview Ave.  
Milford, DE 19963

Attn: Glen Stevenson  
302-270-8501  
[gstevens@msd.k12.de.us](mailto:gstevens@msd.k12.de.us)

#### Banneker Elementary

##### Full Depth Area: Access Road from NW 4<sup>th</sup> Street to Entrance Gate

- 
1. Remove existing pavement.
  2. Fine grade existing base.
  3. Replace with 2½" type "B" base course and 1½" Type "C" surface hot mix on 1,466 square yards.

Price: \$70,758.50

##### Overlay Area: Bus Lot

1. Perform taper milling as necessary.
2. Sweep and tack.
3. Overlay with 1½" Type "C" surface hot mix on 6,320 square yards.

Price: \$96,103.50

