

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – APRIL 20, 2020
MILFORD CENTRAL ACADEMY CAFETERIA

Board Members

Mrs. R. Wiley – President
Mrs. J. Purcell –V. President
Mr. R. Baltazar-Lopez
Mr. J. Miller
Mr. K. Thompson
Mr. D. Vezmar
Mrs. J. Wylie
Dr. K. Dickerson, Exec. Secretary

Admin. Present

Dr. Peel
Dr. Amory
Mrs. Croce
Ms. Manges
Dr. Stevenson
Mr. Parsley
Mrs. McKenzie
Mrs. Forrest
Mrs. Hallman
Mr. LoBiondo
Mrs. Wallace

Public

S. Whaley
B. Baylis
G. Layton
D. Garcia
J. Griffin
K. Marvel
M. Anstine
E. Rust

Media: Brooke Schultz, DE State News

The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 7:00 PM on Monday evening, April 20, 2020.

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to approve the minutes with correction for the February 24, 2020 Regular Board Meeting. **Motion carried unanimously.**

MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. PURCELL to approve the minutes for the March 30, 2020 Regular Board Meeting. **Motion carried unanimously.**

SUPERINTENDENT REPORTS

District Safety Committee

Mr. Jon LoBiondo will chair this committee. Other members will include a Student Resource Officer, family members, students, school nurses, Mrs. Jean Wylie and Mr. David Vezmar. Dr. Dickerson stated all efforts from everyone are truly appreciated.

Student Athlete Manual

Mr. Ryan Winkleblech will lead a committee including Mr. Kris Thompson, Mr. Jason Miller, students, and families. The Manual will include a code of conduct and other pertinent information.

MOU Between MEA and MSD for Postponement of Collective Bargaining and Extension of Current Collective Bargaining Agreement Until a Successor Agreement can be Negotiated

MOTION MADE BY MR. RONY BALTAZAR-LOPEZ/SECONDED BY MR. JASON MILLER to approve the MOU Between MEA and MSD for Postponement of Collective Bargaining and Extension of Current Collective Bargaining Agreement Until a Successor Agreement can be Negotiated. **Motion carried unanimously.**

2020-2021 School Calendar

Dr. Dickerson stated Dr. Amory is looking at possible alterations to the 2020-2021 School Calendar if needed. The calendar will stay in effect as long as schools reopen May 18, 2020.

BOARD DISCUSSION

Draft Revised Board Policy 4224 Leave of Absence

MOTION MADE BY MR. THOMPSON/SECONDED BY MR. VEZMAR to approve Board Policy 4224 Leave of Absence. **Motion carried unanimously.**

DSBA Updates

Mr. Miller reported a letter had been drafted by DSBA for schools to open as soon as safely possible. The decision had the majority of the district votes.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON to approve the Revenue and Expenditure Report as of February 29, 2020. **Motion carried unanimously.**

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. WYLIE to approve the Revenue and Expense Report as of March 31, 2020. **Motion carried unanimously.**

Final Fiscal Year 2020 Revenue and Expenditure Budgets Amendment

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. MILLER to approve the Final Fiscal Year 2020 Revenue and Expenditure Budgets Amendment. **Motion carried unanimously.**

DOE Financial Position Report

MOTION MADE BY MRS. WYLIE/SECONDED BY MR. VEZMAR to approve the DOE Financial Position Report. **Motion carried unanimously.**

COVID-19 RELATED UPDATES AND DISCUSSION INSTRUCTION AND STUDENT PROGRAMS

Student Learning

Dr. Amory reported the staff is embracing the opportunity to stay in touch with students. She was very pleased with staff having a very positive attitude and putting forth a lot of effort. Support Information Hot Lines are posted on the website. These include nurses and EL. They are in Spanish and Creole as well as English. Mrs. Wylie asked the percent of students not engaged. Dr. Amory responded only a handful of students have not been engaged or responding, maybe 5%. Staff is continuing to reach out to students, including home visits. More than 1,100 Chromebooks have been distributed and hot spots are noted around the community. Dr. Amory gave a big thank you to all the administrators and staff for their efforts. Staff has been very creative having flexible hours to respond to the families.

Supervisor of Secondary Student Learning

Dr. Marvel reported the Central Academy and High School staff are doing well with contacting students weekly and/or daily. Outreach to students is ongoing. Teachers are working with quality plans. Dr. Marvel expressed thanks to the technology and curriculum staff for doing a tremendous job with getting information distributed. Graduation plans are being discussed as the Class of 2020 needs to be recognized. Mrs. Wiley suggested surveying the senior parents for suggestions for a celebration.

Student Services

Ms. Manges reported the special services team has made great strides in supporting families remotely. Services include: family and student plans for academic, behavioral and emotional supports, a comprehensive community resource guide, Theraplatform services for Speech, OT, PT and Behavioral Coaching, Wellness Center Support, School Nurse Hotline, Family Interventionist Hotline, Home Visits, ABA Resources/Coaching, SDI, Modified Curriculum, Adapted Reevaluation Processes, Psychologist/Counselor newsletters and resources. Milford School District completed the IEP Power Plus migration as of April 2020.

ADMINISTRATIVE SERVICES

Building, Ground and Operations

Dr. Stevenson reported custodians and maintenance staff have done an awesome job keeping everything running smoothly and helping with the food preparations and deliveries while continuing to maintain the buildings.

Child Nutrition

Mrs. Forrest reported her staff started serving meals on March 18, 2020 with a drive through grab and go. This service has continued at four locations at least three days a week. Two breakfasts and 2 lunches are provided. Mrs. Forrest expressed thank you to all the staff that has volunteered as well as community members. In a one-month period, 16,000 breakfast and 17,000 lunches have been prepared. The staff is running they very smoothly while maintaining social distance. Mr. Thompson stated kudos to the child nutrition staff for all their efforts and accomplishments.

Technology Operations

Mr. Whaley reported his department has distributed 1,100 Chromebooks or devices to students and staff and have been available for any requests or needs. Hot lines have been set up. Wifi has been opened at certain times on different campuses. Dr. Dickerson gave thanks for being responsive to all the needs of the district. Mr. Thompson stated the complaints have been minimal. Mr. Baltazar-Lopez asked if school buses could be used as Wifi hot spots. Milford School District owns one bus; this would have to be worked with our bus contractors and will be looked at for more details. Dr. Dickerson stated we are continuing to expand connectivity and Wifi spots for our families. Mr. Thompson asked if the district could partner with local fire companies for the southern and eastern sections for more access. Mrs. Purcell suggested partnering with churches.

High School Library Carpet

MOTION MADE BY MR. VEZMAR/SECONDED BY MR. THOMPSON to approve Tri-State Carpet, Inc. for a price of \$26,320.90 for the high school library carpet. **Motion carried unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.

A. Personnel Matters – See 29 Del. C. § 10004(b)(9)

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. THOMPSON to adjourn into Executive Session at 8:20 PM. **Motion carried unanimously.**

MOTION MADE BY MRS. PURCELL/SECONDED BY MR. VEZMAR to adjourn Executive Session at 9:06 PM. **Motion carried unanimously.**

PERSONNEL

Personnel Report

RETIREMENT

SCHLABACH, Kathleen
District Office – Administrative Secretary
Effective: April 30, 2020
Service to MSD: 30 years

RESCIND EMPLOYMENT

NUNEZ, Elizabeth
District – Spanish Immersion Teacher
Effective: August 18, 2020

RESIGNATION

HILDEBRANT, Rebecca
Ross – Elementary Autistic Teacher
Effective: April 30, 2020
Service to MSD; 2 years

RECOMMEND FOR EMPLOYMENT*

ARTIST, Charity
Banneker – Child Nutrition 3 hours
Effective: February 25, 2020

STANLEY, Tavon
District – School Psychologist Intern
Effective: August 18, 2020

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

STRATTON, Lynette
Morris – Speech Language Pathologist
Effective: August 18, 2020

RECOMMEND FOR EMPLOYMENT

WINDSOR, Sharon
District – Administrative Secretary
Effective: May 25, 2020

AMEND LEAVE OF ABSENCE

RICHARDS, Karine
High School – Technology Teacher
Effective: September 28, 2020 and ending January 22, 2021 (from January 21)

RECOMMEND EMPLOYMENT REVISION – 2019-2020 LIMITED CONTRACTS FOR PERSONAL SERVICES*

Central	Lacrosse Coach, Head.	Faulkner, Blake
High	Lacrosse Coach, Asst.	Deeney, Ryan/Galante, Charles/Edward, TJ (NE) (one position split between three coaches)

RECOMMEND VOLUNTEER COACH – 2019-2020

High	Baseball, Volunteer	Kimmel, Dan (NE)
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*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MOTION MADE BY MR. THOMPSON/SECONDED BY MRS. PURCELL that the Board approve the Personnel Report as written. **Motion carried unanimously.**

Additional Early May Meeting Date

The date of an additional May meeting will be posted. This meeting will be for personnel only.

ADJOURNMENT

MOTION MADE BY MR. BALTAZAR-LOPEZ/SECONDED BY MRS. PURCELL that the Regular Meeting of the Milford Board of Education held on Monday, April 20, 2020 adjourn at 9:09 PM. **Motion carried unanimously.**

Kevin Dickerson, Executive Secretary

Edna Rust, Recording Secretary