

MILFORD SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING – MAY 17, 2021

Board Members

Admin.
Present

Public

Public

Mr. R. Baltazar-Lopez –V. President	Dr. Peel	B. Baylis	K. O'Brien
Mr. S. Fitzgerald	Dr. Amory	A Brownstein	S. Puddicombe
Mr. K. Thompson	Ms. Manges	AM. Nash	K. Sharp
Mr. D. Vezmar	Mrs. Alfaro	C. Rumley	J. Griffin
Mrs. R. Wiley	Mrs. McKenzie	T. Blocker	J. Deeney
Mrs. J. Wylie	Mr. Zoll	W. Newsome	S. Sapp
Dr. K. Dickerson, Exec. Secretary	Mrs. Hallman	E. Elder	
	Dr. Marvel	J. Hubbard	
	Mrs. Croce	V. Newsome	
	Mr. Sharp	L. Barnett	
	Mr. Parsley	G. Parfitt	
	Mrs. Wallace	D. McKee	
	Mrs. J. Bruns	J. Griffin	
	Mr. J. LoBiondo	A.F.	
	Mr. R. Diaz	L. Luff	

Media: Terry Rogers MilfordLive

The Regular Meeting of the Milford Board of Education was called to order by Vice President Mr. R. Baltazar-Lopez at 6:00 PM on Monday evening, May 17, 2021.

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY MR. S. FITZGERALD/SECONDED BY MR. D. VEZMAR to adjourn into Executive Session at 6:02 PM. **Motion carried unanimously.**

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MR. S. FITZGERALD to adjourn Executive Session at 7:11 PM. **Motion carried unanimously.**

INTRODUCTION OF VISITORS

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MOTION MADE BY MR. D. VEZMAR/SECONDED BY MRS. J. WYLIE to approve the Regular Meeting Minutes for April 19, 2021 with the spelling correction of Mr. R. Baltazar-Lopez name. **Motion passed unanimously.**

CHANGES TO AGENDA – None

PUBLIC COMMENT – None

SUPERINTENDENT'S REPORT

Recognitions

Congratulations to Milford High School students Allison Benton and Kayla Clausen who are among the 90 students statewide honored as Class of 2021 Delaware Secretary of Education Scholars.

Congratulations to Banneker Elementary School for being chosen as a 2020 Exxon/Mobil 2020 Educational Alliance Recipient of \$500 for Math and Science education.

Congratulations to Krisanne Buckson, a student teacher and newly hired teacher at Lulu Ross Elementary School, for being awarded the University of Delaware's Outstanding Student Teacher Award for Elementary Education.

Staff Appreciation Week – May 3rd – 7th

Dr. Dickerson stated that the district is very proud of staff throughout the district and expressed appreciation for all their excellent work.

Teacher Appreciation Day – May 4th

Dr. Dickerson expressed thanks and recognized the district's exceptional teaching staff.

School Lunch Hero Day – May 7th

Dr. Dickerson highlighted and stated appreciation for the district's amazing Child Nutrition staff.

Principal's Appreciation Day – May 1

Dr. Dickerson thanked the Principals for their efforts and leadership through this school year.

Employees of the Year:

Child Nutrition – Amy Leary – Benjamin Banneker
Secretary – Michele Messick – District Office
Related Services – Elyssa Deeb – School Psychologist – Benjamin Banneker
Maintenance – Rudy Hitchens – District
Custodian – Phil Jackson – MHS
School Counselor – Robert "Bobby" Croce – Lulu Ross
Technology – Patrick Seibel
Teacher – Sarah Simon – Morris Early Childhood

Educational Support Professionals:

MacKenzie Finch – Morris Early Childhood
Pam Wells – Benjamin Banneker
Jackie Carmean – Lulu Ross
Steve Corbett – Mispillion
Felsia Hazzard – MCA
Tyrel Williams – MHS

Mr. Marcus Wright, Outreach Coordinator for Senator Coons Office, visited last Tuesday to discuss the reopening of schools. Mr. Wright had the opportunity to tour Mispillion Elementary and Lulu Ross Elementary classrooms and was very complimentary of the students, staff, and administration during his visit to Mispillion and Ross.

School Reopening

Dr. Dickerson shared a State of Delaware K-12 Updates document outlining bus safety, social distancing in schools and remote learning guidelines. There will be conversation about students returning to school for next school year at the June 21st board meeting.

Upcoming Events

The following Principals/Assistant Principal shared upcoming events at their school:
Mrs. Hallman - Morris Principal, Ms. Alfaro – Benjamin Banneker Assistant Principal, Mrs. McKenzie – Lulu Ross Principal, Mrs. Wallace – Mispillion Principal, Mr. Zoll – MCA Principal, Mr. Parsley – MHS Principal.

BUSINESS

Revenue and Expenditure Report

MOTION MADE BY MR. D. VEZMAR/SECONDED BY MR. K. THOMPSON to approve the Revenue and Expenditure Reports as of April 30, 2021 with a correction of date on the expenditure report. Please note that Nutrition Services is operating on a deficit due to the number of hours it takes to provide meals each day. However, funds have been transferred from other areas. **Motion carried unanimously.**

Preliminary Sussex and Kent County Tax Rate Discussion

Mrs. Croce presented a PowerPoint slide on the School Tax Rate Components. The school tax rate will be presented and voted on at the July 6, 2021 board meeting.

Federal Emergency Funding

Mrs. Croce presented a PowerPoint presentation on Elementary and Secondary School Emergency Relief Funding (ESSERF).

INSTRUCTION AND STUDENT PROGRAMS

Student Learning

Student Services – Dr. B. Amory & Dr. K. Marvel

Summer programming registrations are underway, and the district anticipates full registrations.

The Delaware Department of Education has established a Language Line to assist with critical translation services for all educators across the state. As the district works to communicate the resources throughout the district, the resource will be shared with families, so they are aware of translation support.

The Delaware Department of Education has additionally shared they have been fortunate to receive funds to support the purchase of books in Spanish and/or Spanish/English bilingual texts for the top 25 Spanish speaking schools in the state. Milford schools are eligible for this and will receive \$400 to purchase additional texts to support this initiative.

Mr. J. Parsley, Principal at Milford High School presented a PowerPoint presentation on Milford High School dropout rates – rates from the past three school years, root causes and school interventions. Mr. R. Baltzar-Lopez asked questions about the exit interview process and unofficial dropout rate. Ms. J. Wylie asked questions about receiving transcripts from other districts and states.

Dr. Marvel: The CTE Job Fair in conjunction with the Department of Labor was held in May 2021 with 45 vendors and approximately 140 participants. The 1st CTE Awards Ceremony will be held on May 18, 2021 with over 100 students being recognized for state, local, and regional awards.

BUILDINGS AND GROUNDS – Mr. Sharp

Central Academy Roof Project

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MRS. J. WYLIE to approve the Central Academy Roof Project not to exceed \$46,893.00 and to continue to file warranty claim. **Motion carried unanimously.**

MHS Weight Room HVAC

MOTION MADE BY MR. D. VEZMAR/SECONDED BY MR. K. THOMPSON to approve the MHS Weight Room HVAC System. **Motion carried unanimously.**

BOARD DISCUSSION

DSBA Updates

Legislative Update – Mr. R. Baltazar-Lopez

The legislative branch agrees with implementation of Black History Month curriculum if districts have final say. HB175 to excuse students in grades 6-12 one day per year for civic duty is strongly opposed by the DSBA.

Lease of Site for Additional Office Space

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MRS. J. WYLIE to approve the Lease of Site for Additional Office Space. **Motion carried unanimously.**

Change of July 5, 2021 Board Meeting Date to July 6, 2021

MOTION MADE BY MRS. J. WYLIE/SECONDED BY MR. K. THOMPSON to approve moving the Board meeting date for July 5, 2021 to July 6, 2021. **Motion carried unanimously.**

2021-2022 Schedule of Board Meetings

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MR. D. VEZMAR to table the 2021-2022 Schedule of Board Meetings until the June 21, 2021 board meeting.

Future Board Meetings

MOTION MADE BY MR. D. VEZMAR/SECONDED BY MRS. R. WILEY to approve to continue the virtual and in-person format for future board meetings. **Motion passed unanimously.**

Draft Board Policy 4301 Administrator Salaries

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MRS. J. WYLIE to approve replacing Board Policy 4301 Local Salary Supplement: Administrators Policy with Board Policy 4301 Administrator Salaries. **Motion carried unanimously.**

Draft Milford School District Proclamation: Proclaiming May 2021 as Mental Health Month

MOTION MADE BY MR. R. BALTAZAR-LOPEZ/SECONDED BY MR. K. THOMPSON to approve the May 2021 Mental Health Month Proclamation as presented. Dr. Dickerson read the proclamation. **Motion carried unanimously.**

PERSONNEL

Personnel Updates

MOTION MADE BY MR. K. THOMPSON/SECONDED BY MR. S. FITZGERALD to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

POLICY

MOTION MADE BY MR. R. BALTAZAR-LOPEZ/SECONDED BY MR. D. VEZMAR to reconsider replacing Policy 8205 Duties of Board Members with Policy 8205 Board Member Duties and Ethics at the June 21, 2021 board meeting.

ROLL CALL:

Mr. R. Baltazar-Lopez – Yes	Mr. D. Vezmar – Yes
Mr. S. Fitzgerald – No	Ms. R. Wiley – Yes
Mr. J. Miller – Absent	Ms. J. Wylie – Yes
Mr. K. Thompson – No	

4 yes, 2 no, 0 abstain, 1 absent. Motion passed.

ADJOURNMENT

MOTION MADE BY MR. D. VEZMAR/SECONDED BY MR. R. BALTAZAR-LOPEZ that the Regular Meeting of the Milford Board of Education held on Monday, May 17, 2021 adjourn at 8:41 PM. **Motion carries unanimously.**

Kevin Dickerson, Executive Secretary

Theresa Blocker, Recording Secretary

PERSONNEL

PERSONNEL REPORT

May 17, 2021

PERSONNEL REPORT – Action Item

RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT*

RICHARDSON, Adam

District – Supervisor of Technology

Contract – 1 year ending June 30, 2022

Effective: TBD

RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT*

PALMER, RYAN

District – School Psychologist

Effective: August 15, 2021

BETHARD, Joshua

High – AgriScience Teacher (12 month)

Effective: August 2, 2021

BROOME, Tiffany

High – Special Education Teacher

Effective: August 15, 2021

WHALEN, Morgan

High – Hospitality and Tourism Teacher

Effective: August 15, 2021

MALAVE, Thalia

Banneker – Elementary Spanish Immersion Teacher

Effective: August 15, 2021

HUFFMAN, Daniel

Banneker – Elementary Teacher

Effective: August 15, 2021

GRITMON-SMYTH, Meagan

Banneker – Elementary Teacher

Effective: August 15, 2021

BUCKSON, Krisanne

Ross – Elementary Teacher

Effective: August 15, 2021

MATAMOROS, Suhey

Ross – Elementary Spanish Immersion Teacher

Effective: TBD

RECOMMEND FOR EMPLOYMENT

GUYER, Dawn

Administrative Secretary – Finance & Payroll

Effective: June 7, 2021

TRANSFER

KENDZIERSKI SR., Keith

From High School Custodian to Landscaping and Groundskeeper Custodian

Effective: June 1, 2021

NORDBERG, Carol

From Morris Custodian to Morris Night Lead Custodian

Effective: June 1, 2021

RESIGNATION

MESSICK, Brittany
High – 6.5 hour Child Nutrition Worker
Effective: May 7, 2021
Service to MSD: 2 ½ years

RECOMMEND FOR EMPLOYMENT – SUMMER SCHOOL

Recommend for employment in summer school, contingent upon funding and enrollment

BEGINNING BUCCANEERS – K READINESS

LEGG, Jennifer

12 MONTH SUMMER PROGRAMMING

WORLEY, Keegan
LEGG, Zach (NE)
O'BIER, Louise (NE)
GILBERT, Sharlitta
RAINER, Charlene
VEROY, Angie
MCQUEEN, Lisa

High School Credit Recovery Summer Program

ARCE, Griselda (Virtual)
DICOSTANZO, Kevin
PARKS, Shae
JEFFERSON, Nick
MCPIKE, Andrea

VOYAGERS CAMP

KNOTTS, Christina

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.