

MILFORD SCHOOL DISTRICT
Milford, Delaware 19963

POLICY

5102

TEXTBOOKS

The Board of Education recognizes its responsibility to provide textbooks and equipment used by students. Textbooks and equipment are the property of the Milford School District and the State of Delaware. Therefore, payment for loss, or damage beyond normal wear, shall be the responsibility of the student, his/her parent(s) or legal guardian(s). The value of lost or damaged property shall be the value of the same or similar property.

Students are to settle all debts for lost or damaged textbooks and equipment prior to the end of the school year in which the debt occurred. Final report cards will not be sent home until such debts are satisfied. Parents will be permitted to pick the report cards up at the school. Parents will be notified of any unsettled student debts and asked to work with the school in satisfying the debts. Failure to satisfy debts in a timely fashion may result in student disciplinary action as per the Milford Student Code of Conduct. Debts exceeding \$100 may be referred to magistrates court for restitution. Any debts not satisfied by the time of graduation will result in the student not being allowed to participate in the graduation ceremonies.

Students in families with incomes that fall below federal poverty guidelines as determined by eligibility for free or reduced lunch may request of the school administration that they be allowed to satisfy their debts through public service activities in the school. If this option is approved, the principal or designee shall divide the total student debt by the prevailing minimum wage to determine the public service time required to satisfy the debt. Students must satisfy their public service time within the time frame and conditions set forth by the principal or designee.

The district will do an annual accounting of textbook costs recovered, costs not recovered, public service hours required in lieu of repayment, and public service hours performed. This data will be tabulated on or about June 30 each year and reported to the public at the July Board meeting.

ADOPTED: 12/17/96