

**MINUTES**  
**AMHS Board of Trustees Meeting**  
**November 17, 2021**

*Present:* Sue Adams, Rich Bacigalupi, Bill Brooking, Jeff Cymbaluk, Terri Fewel, Millie Judge, Mary Kelly, Talia Manhke, Armando Medina, Alicia Mitchell, Brian Murphy, Shannon O’Kelley, Joan Ritter, Steve Schmutz, Pat Sievers

*Absent:* Mike Burns, Brett Carlton, Mytyl Hernandez, Larry Moore

**Opening Prayer** – Steve Schmutz

**Roll call** – Sue Adams called the roll, and a quorum was declared.

**Approval of Minutes** – **The Board approved the minutes from the October meeting** of the Board of Trustees.

**School Report** – Alicia Mitchell, Jess Hall

Jess Hall, Program Director for the Business Pathways Program presented status and planned direction for this new program. The program offers business classes covering such topics as ownership, management, and career exploration. There are currently 10 students enrolled with plans to increase the size of the program in the next few years. Jess plans to expand community involvement this year through guest speakers, DECA participation, field trips, and internships.

**Governance** –Steve Schmutz

Brittini Wallace was hired as the new marketing and communications associate and she will be responsible for graphic design projects and website work. The committee discussed the possibility of a summer facilities rental agreement with Steve and Kate’s Camp which would generate rental revenue for unused spaces on campus. Initial reference checks for this camp were positive and this is a great opportunity for students in the area to be on campus. Steve will ask for a credit report and criminal background check on all employees before moving forward.

**Finance Committee** – Millie Judge, Joan Ritter

Joan reviewed the balance sheet and P&L statement through October 2021. AMHS originally received \$397k through an EANS (Emergency Assistance to Non-Public Schools) grant for this school year and has currently spent over \$300k of this federally funded money. AMHS has qualified for an additional \$200k in federal funding from OPSI and a proposal for use of these funds will be presented at a future board meeting. The softball field turf upgrade project is complete.

**Spirituality, Health and Wellness Committee** – Sue Adams, Armando Medina

87% (~400) students completed the Healthy Youth Survey in October. Jordan created an alumni spirituality video titled “In Search of Faith” that was shared with students this month. Five past students were interviewed about their faith in high school, college, and after graduation. The College Cats

Connection alumni Q&A will be held for juniors and seniors in December and a MLK assembly is planned for January. The Campus Ministry team will be getting two additional bids for their new office space sign.

**Planning and Innovation Committee – Pat Sievers**

Improvements to the HVAC systems are being considered as well as a phased approach to future replacement of student/teacher classroom furniture. The upgrade to the kitchen area will be done in-house for less money than anticipated rather than by the original contractor hired for this project.

**Advancement Committee – Steve Schmutz, Shannon O’Kelly**

The 2021 DREAM Auction will be held in person on Friday, November 19<sup>th</sup> at the Angel of the Winds Arena with a multi-day virtual component from November 18<sup>th</sup>-22<sup>nd</sup> as well. There are many exciting silent and live items up for bid. The Fund-A-Need auction item will focus on launching new opportunities for experiential learning as part of the Business Pathways Program. A fall open house was held on November 7<sup>th</sup> with almost 90 families in attendance, and shadow days and parish school visits are ongoing.

**Alumni Relations Committee –Talia Manhke**

Many alumni are planning to attend the upcoming auction both virtually and in person. Several winter alumni events are planned include a 3-on-3 basketball tournament on December 18<sup>th</sup> and possibly an alumni committee happy hour in mid-December.

*The next Board meeting will be on January 19, 2022.*