Scarborough Community Services White 2015 - 16 Programs

Registration begins Monday, November 2. https://register.parksreconline.com/scarborough.html





259 US Route One, Scarborough, Maine P.O. Box 360, Scarborough, ME 04070 Phone: (207) 730-4150 Fax: (207) 730-4165

www.scarboroughmaine.org



Scarborough Community Services Winter 2015-16

It is the mission of Community Services to provide diverse, safe, quality, and cost-efficient services. We accomplish this through communication, coordination, and education in a professional and timely manner for the Town of Scarborough.

Community Services Office

259 US Route 1, 3rd Floor **Phone:** 207-730-4150 **Fax:** 207-730-4165

Scarborough, ME 04070-0360

Office Hours: Monday through Friday

8:00 am to 4:00 pm

Passport Hours: Monday through Thursday

No acceptance hours on Fridays

9:00 am to 3:00 pm

Child Care Office

Wentworth School **Phone:** 207-730-4170 **20** Quentin Drive **Fax:** 207-730-4165 P.O. Box 360

Scarborough, ME 04070-0360

Office Hours: Monday through Friday

9:00 am to 6:00 pm

Child Care Site Phone Numbers

Blue Point Site	207-730-5340
Club Teen Site	207-730-4848
Eight Corners Site	207-730-5235
Pleasant Hill Site	207-730-5260
Wentworth Site/Cafeteria	207-730-4657
	Club Teen Site Eight Corners Site Pleasant Hill Site

General Email: comserv@ci.scarborough.me.us
Reservations Email: reservations@ci.scarborough.me.us

Community Services Staff

Director Office Manager	•
Facilities Scheduler	
Secretary/Receptionist	Nicole Hall
Intergenerational Programs Manager.	Audra Keenan
Program Coordinator	Andrea Zglobicki
Program Coordinator	Steve Kramer
Seniors and Youth Programs Coordin	atorEdward Mann
Recreation Manager	Bill Reichl, C.P.R.P.
Program Coordinator	Ryan Colpitts
Facilities Manager	Steve Quirk

Registration Dates -- Year-Round

Seasons	Registration Begins
Fall	First Monday of August
Winter	First Monday of November
Spring	First Monday of February
Summer	First Monday of April

If the first Monday falls on a holiday, registration will begin the following day.

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Policies

Registration Policy

Community Services accepts registrations in person and through our website. We do not accept registrations via the phone or mail. To continue to maintain the integrity of our programs, registration into activities will be allowed only if an account is in good standing and there is no balance. Exceptions will be made for activities in which installment payments are permitted or monthly fees are charged, such as child care. Community Services reserves the right to deny registration into an activity pending payment of an outstanding balance and the right to deny continuation in a program if installment payments are not made or are returned due to insufficient funds after a specific period of time.

Non-Resident Fee

Non-residents may register for our programs. An additional \$15 fee will be assessed for most programs. However, some programs may require additional fees. Please see each program for more information.

Early Registration Discount

Community Services works hard to offer the best prices available for our programs. Because our work becomes labor-intensive the week prior to a program start date, we like to encourage residents to register early by offering early discount prices on certain programs. We hope people will appreciate this and take advantage of these lower prices. However, this discount incentive is a special offer which cannot be extended if those dates have passed. No exceptions.

Late Registrations

All of our programs require a high level of coordination which includes facility scheduling, staffing, volunteer recruitment, team formation, and the purchasing of supplies. There is a point when a program will be cancelled or modified if there are insufficient registrations.

You will also notice that the majority of our programs have registration deadlines. If there is room in a given activity after a deadline has passed, late registrations may be accepted with an additional \$10 late fee assessed; however, children may not be guaranteed a T-shirt, ball, etc.

Sibling Discount Policy SD

Look for SD next to activities that may be discounted.

· Youth Recreation Programs

Families with **three or more** children registering for the same Community Services-run recreation program may receive a 10% discount off the third child and any additional children from the same family/household. All participants must be registered at the same time to receive this discount. Sibling discounts will not be applied for online registrations. To receive this discount, you must register in the Community Services Office.

· Child Care

Families with **two or more** children registered for full-time (five days per week) before-school and/or after-school care will receive 10% off the second and/or subsequent child care fees. Discount will be taken off of the lowest child care fee.

Youth Team Request Policy *

Community Services understands that one of the best aspects of participating in our programs is the ability to play with friends or have the same coach year after year. However, in an attempt to keep teams balanced, we have instituted the following policy.

In programs such as basketball, fall soccer, and indoor soccer, coach and player requests will be limited to **two requests per participant**. You may request one coach and one player, or you may request two players. Timely *registrations* allow Community Services the opportunity to balance teams in a fair manner; timely *requests* also help in this process. However, there are many variables that go into the planning process and, even though we do our best, we cannot guarantee that your choice will be honored.

* Grades 5 to 8 Exception: In an effort to balance teams fairly, Community Services no longer accepts special requests for Grades 5 to 8 sports (fall soccer, basketball, and indoor soccer).

Refunds, Cancellations, and Changes

Youth and Adult Programs (see 55* refunds below)

- Full refund: If Community Services cancels the activity.
- Full refund minus \$15 processing fee: For any cancellation or change made by applicant.
- **No refunds**: If an individual does not attend an activity or does not cancel at least 7 calendar days prior to the start of an activity.

Health Reasons

If a participant cannot partake in an activity due to medical reasons, a refund will be given if a signed doctor's note is presented to the Community Services staff within the first 48 hours of said injury. If an injury occurs and is reported with a doctor's note before the activity begins, no processing fee will be assessed. If a participant attended some classes, the refund will be prorated for the number of days attended.

Multiple-Session Programs

When registering for multiple sessions at once, please keep in mind that combined session dates are all inclusive; therefore, should you choose to cancel once the first session begins, no refund will be given for the remaining sessions.

55⁺ Programs Refunds

· Full refund

If Community Services cancels the activity or trip.

No refunds

Wednesday Lunches: If an individual does not attend a lunch or does not cancel by the Monday prior by 2:00 pm, the household will be charged and the balance must be paid in full in order to enroll in future lunches or programs.

Trips: If an individual cancels a trip or does not attend a trip, no refund will be issued.

Registration

There are two ways to register for a Community Services program . . .

1. In Person

You may stop by the Community Services Office Monday through Friday between 8:00 am and 4:00 pm to register for any Community Services program. We accept cash, check, or debit card payment. We do not accept credit cards in the office. No phone registrations accepted.

2. Online

Registration for most programs (with the exception of child care programs and snow sports programs) may be done in the convenience of your home via online! Available to you 24/7!

- Log onto our website: www.scarboroughmaine.org/departments/community-services
- To the right is an **Online Registration Quick Link** with an image of a computer. Clicking this link will bring you directly to Webtrac, our site for online registrations and payments.
- We have provided step-by-step instructions for online registration just below the **Online Registration Quick Link**. These are especially helpful for first-time Webtrac users.
- As always, if there is an issue with online registration or you need help walking through the process, please contact us at 730-4150 and we would be happy to assist you!

Introducing Our New Program Coordinator, Ed Mann!

On November 16, Edward Mann will begin as our new Seniors and Youth Programs Coordinator. He will be responsible for developing, implementing, and supervising programs for our older adult population. In this role, his primary focus will be on the Town's 55⁺ programs, which include educational and recreational activities, arts and crafts, and trips and excursions. He will also work collaboratively with the Community Services Department and support the Seniors Program Advisory Board. Ed's office will be located in the Wentworth School with the child care team, and he will report to the Intergenerational Programs Manager.

Ed comes to us from the Biddeford, Maine, Recreation Department. He has also been employed at the Ferry Beach Park Association in Saco, Maine, and the Shriners Hospitals for Children in Springfield, Massachusetts. Please join us in welcoming Ed to Scarborough and our programs!







Upcoming Special Events

Santa in the Park 2015

Bundle up and gather with friends, family, and neighbors in Memorial Park where we'll all be waiting anxiously for Santa's arrival! Enjoy a tractor ride to and from the park and be sure to bring a camera to capture the moment.

Saturday, December 5 5:00 to 6:30 pm Memorial Park Gazebo FREE

Winterfest 2016

Join us for the 27th Annual Winterfest! There will be an array of activities on the ice rink and the high school sports fields starting at 12:00 noon. These include skating events, races, snow sculptures, a bonfire, and fireworks.

01-16-2016 Saturday (Make-up date: Sunday, 01-17)

Begins at 12:00 noon Ice Rink and High School Fields FREE



Youth Programs

Recreation Manager
Bill Reichl
Program Coordinator
Ryan Colpitts

Basketball

Youth Basketball sD

We will kick off the basketball season with a Tip-Off, where players will meet their coaches and teammates, receive their team shirt, have a short practice, and have photos taken. Each team will have a one hour-long practice weekly, with the exception of Pre-K-K teams who will practice before their games on Sundays. Practice days and times are determined by coaches at the beginning of the season. We do not accept any requests for practice days and times. Team placement requests cannot be guaranteed. *Pre-school children must be four by October 15, 2015.*

Changes in 2015-16

• This year all games will be held on Sunday afternoons. This is to ensure our program does not conflict with the high school winter sports schedule and demands for weekend gym time.

Beginning in January

Grades Pre-K-K, Grades 3 to 4, Grades 5 to 6, Grades 7 to 8

Registrations have closed for Grades 1-2 (Programs started November 8)

01-31 to 03-20-2016

(7 weeks including tip-off and six games; no games on 02-21) **Sundays**

Grades PreK-K: Wentworth Gym Grades 3-4 and 5-6: High School Gym Grades 7-8: Middle School Gym Min 24, Max 140 (per division)

ctivity 10821

Cost: \$60

Register **before December 11** and receive \$10 off each child!

Deadline for special requests and registration (web and in-house) 01-08









Important Information

- Register Early: Community Services will only place 10 kids on a team for basketball.
- Coaches Meetings: Details will be emailed to our volunteers prior to the meeting dates.
- Tip-Offs: Tip-Offs will be held on the first Sunday of the program. Details will be announced through email and on our website closer to the program start date
- **Games:** This program consists of six games held on Sundays only. Times and locations for games will vary based on the division and gym availability. Games are typically held no earlier than 8:00 am and are played no later than 4:00 pm. Detailed information on game times and locations will be available on our website closer to the program start date.
- Practices: Each team will have an hour-long practice weekly with the exception of Pre-K-K teams who will practice before their games on Sundays.
- **Pictures:** Pictures will be taken during the Tip-Off on January 31. Details will be announced through email and on our website.

Mini Hoops Basketball Ages 2.5 to 4

This program is designed for participants to have fun while developing an interest in the team sport of basketball. During the program players will learn the basic skills of basketball while interacting socially with teammates. Parent involvement for this program is always encouraged. *Instructors: SCS Staff.*

Activity #311752

02-06 to 03-05-2016 (4 weeks)

(No class on 02-20)
Saturdays
1:00 to 1:45 pm
Middle School Gym
\$40 per child



Deadline for registration (web and in-house) 01-29

Youth Programs

Recreation Manager
Bill Reichl
Program Coordinator
Ryan Colpitts

Soccer

Indoor Soccer sp

Continue all the fun and excitement of fall soccer indoors! This fast-paced indoor soccer program allows kids to work on skills they learned during fall soccer. This program consists of games on Saturdays only; there are no practices during the week. Register early and receive a discount!

Beginning in February

Grades 1 to 2

Registrations have closed for all other grades (Programs started November 8)

02-06 to 03-19-2016

(Includes six games; no games on 02-20; make-up date on 03-26)

Saturdays Middle School Gym

Min 24, Max 140 (per division)

Activity 220443

Activity # 322501

Cost: \$45

Register **before December 29** and receive \$10 off each child!

Deadline for special requests and registration (web and in-house) $\,01\text{-}16$

Important Information

- Coaches Meetings: Details will be emailed to our volunteer coaches prior to the meeting dates.
- **Games:** This program consists of six games held on Saturdays only. Please wear sneakers for this program and not cleats. Times for games will vary based on gym availability. Games are typically held no earlier than 8:00 am and are played no later than 4:00 pm. Detailed information on game times will be available on our website closer to the program start date.
- **Practices:** There are no practices during the week in this league.











Lacrosse

Indoor Lacrosse Grades 2 to 6

Engineered to teach youngsters the very basics of lacrosse, this program will prepare players for the upcoming spring season. Participants will stay active and have a blast while competing in various games like storm lacrosse, chumash, ultimate, and more. No equipment necessary for Grades 2-4 players. Grades 5-6 girls require goggles and a stick. Grades 5-6 boys require a helmet, gloves, and a stick. Equipment available to borrow upon request. Instructor: Dave St. Germain.

11-15 to 12-13-2015 (4 weeks) (*No class on 11-29*)

Sundays

Grades 2 to 4: 4:00 to 5:00 pm Grades 5 to 6: 5:15 to 6:15 pm Wentworth Gym \$40 per child Min 8, Max 125

Deadline for registration (web and in-house) 11-13

Softball

Softball Pitching Clinic Grades 2 to 8

Open to girls interested in learning the basic technique of windmill-style pitching. Experience playing softball is not required. Lessons consist of instruction in technique, pitching, drills, and fielding. *Participants must bring a catcher* (there is no charge for the catcher). *Instructor: Tom Griffin.*

Non-resident registration begins 12-20-2015.

Activity #210899

01-03 to 02-28-2016 (8 weeks)
(No class on 02-14)
Sundays
10:00 to 11:30 am
High School Plummer Gym

\$70 per child (\$85 non-resident)
Min 15, Max 26

Deadline for registration (web and in-house) 12-31

Youth Programs

Recreation Manager
Bill Reichl
Program Coordinator
Ryan Colpitts

Snow Sports Programs

Online registration is restricted for snow sports programs due to necessary paperwork that must accompany registrations.

Although you may not register online, you may access the paperwork at www.scarborough.me.us/commserv/documents/rec_youth.

Shawnee Peak Program Grades 4 to 8

Scarborough Community Services is once again sponsoring this ski and snowboard program for five selected Tuesday evenings. Program participants may choose from a lift-only option or may enroll in a lesson to enhance skiing and riding abilities. Lessons are targeted to the beginner right through the expert skier or rider. Lessons last 60 minutes with free time reserved afterwards for skiing or riding (instructor approval necessary). Alternatively, program participants may choose to purchase our lift-only option and ski or snowboard the entire time.

This year the program is limited to 86 participants. The first 50 participants registered will secure a seat on the coach bus. Remaining registrants will ride on the Community Services buses. Everyone is required to ski or snowboard with a buddy, so be sure to mention the program to friends before it fills up!

Parent Volunteers! Volunteers are welcome and accepted on a first-come, first-served basis. For more information on becoming a volunteer, please contact Program Coordinator Ryan Colpitts at 730-4153 or rcolpitts@ci.scarborough.me.us.

01-12 to 02-09-2016 (5 weeks)

(Make-up dates on 02-23 or 03-01)

Tuesdays

Bus Departs	3:45 pm SHARP
Week 1 Departure Time	3:30 pm SHARP
Bus Returns (approximate)	9:30 pm

Wentworth Parking Lot

Lift Only	\$205
Lift and Rentals	
Lift and Clinic	\$290
Lift, Clinic, and Rentals	\$345
Bus Only	\$125
Helmet Rental (Already included in rental packages)	

Deadline for registration 12-31 No online registration available -- must register in person.

We are unable to issue refunds for this program after December 18, 2015, as it is a pre-paid activity. When registering for this program, the fee must be paid in full.

Sunday River Program Grades 6 to 12

Scarborough Community Services is offering this recreational downhill ski and snowboard program once again for four selected Saturdays. A variety of options are available to program participants, including a lift-only option or the choice to rent skis or a snowboard. Lessons are also offered to improve skiing and riding abilities. Lessons are structured for the beginner right through the expert skier or rider.

Parent Volunteers! Volunteers are welcome and accepted on a first-come, first-served basis. For more information on becoming a volunteer, please contact Program Coordinator Nikki Vafiades at nikspanish@roadrunner.com.

01-09 to 02-06-2016 (4 weeks)

(No class 01-16; make-up dates on 02-27 or 03-05)

Saturdays

Bus Departs	7:00 am
Week 1 Departure Time	6:30 am
Rus Returns (annroximate)	5:45 nm

Middle School Parking Lot

Lift Only	\$230
Lift and Rentals	
Lift and Clinic	\$290
Lift, Clinic, and Rentals	\$350
Bus Only	\$125
Helmet Rental (Already included in rental packages)	

Deadline for registration 12-31 No online registration available -- must register in person.

We are unable to issue refunds for this program after December 18, 2015, as it is a pre-paid activity. When registering for this program, the fee must be paid in full AND a wallet-sized picture must be turned in with completed activity form. We will be unable to accept registrations without the required information and photos.









Adult Programs

Recreation Manager Bill Reichl Program Coordinator

Ryan Colpitts

Exercise Programs

Healthline and Healthline Plus

Healthline and Healthline Plus are exercise programs designed for adults of all ages and abilities. These programs work toward developing cardiovascular, aerobic, and muscular strength through walking, jogging, and running (our Healthline program) and strength training (our Healthline Plus program). A combination of the two programs provides a good mix (Healthline Combo). Workouts

change daily to keep exercise interesting and fun. We will keep you moving year-round, either indoors working out or outdoors walking or running. Come join us for a great way to start your day! There is a \$25 discount for those who register for Healthline Combo. *Instructor: Morgan Swinburne.*

Upcoming Healthline Session

Winter Session: 01-04 to 03-30-2016 (13 weeks)

Activity #220311

Sports Leagues

NEW! Over-30 Indoor Soccer

This is your chance to be a part of a fun recreational pickup indoor soccer program. We will make new teams each week to keep things interesting. *Registration and pre*payment is required.

Activity #840003

01-31 to 03-20-2016 (8 weeks)
Sundays
6:30 to 8:30 pm
High School Plummer Gym
\$30 per person
Min 5, Max 20

Deadline for registration (web and in-house) 01-22







Sports Programs

Open Gym Volleyball

Community Services will offer open gym volleyball for adults of all ability levels. Come enjoy a fun night! Each open gym is limited to 20 people.

11-18-2015 to 02-10-2016 (11 weeks)

(No open gyms on 11-25 and 12-30)

Wednesdays
7:15 to 9:00 pm
Middle School Gym
\$35 for full program OR
\$5 drop-in fee per visit*
Min 10, Max 20

* Must have a minimum of 10 registrants in order to offer the drop-in rate.

Deadline for registration (web and in-house) 11-13

Pickleball

Back by popular demand! Come try one of the fastest-growing sports across the country. Pickleball is considered a cross between badminton and tennis. You can play singles or doubles -- beginners and advanced levels are welcome. We will have four courts available for play, and we have extra paddles on hand for those who do not own any.

Activity #840001

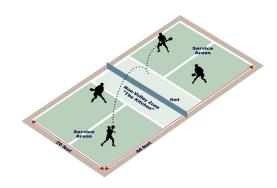
Activity #830001

11-14-2015 to 01-09-2016 (6 weeks)

(No games on 11-28, 12-26, or 01-02)

Saturdays 2:00 to 3:30 pm Wentworth Gym \$20 per person Min 8, Max 20

 $\textbf{Deadline for registration (web and in-house)} \ \ 11\text{-}06$



Federal Tax ID 01-6000357

Child Care

Intergenerational Programs Manager Audra Keenan **Program Coordinators** Andrea Zglobicki Steve Kramer

Registration Fee: \$100 per child

Registration fees are non-refundable. Registration has been ongoing since April 6, 2015.

Limited spaces still available for 2015-16 school year! Please call 730-4170 to check on site availability.

Carborough Community Services Child Care welcomes all Scarborough school-age children to our before- and after-school Dprogram. We offer care for children in Kindergarten through Grade 8, all conveniently located in each child's school. Our mission is to promote the physical, mental, social, and emotional development of each child by providing a high-quality child care program. This program enriches the experiences of children as we view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This program offers outside play or indoor physical activities, crafts, and special projects, as well as some quite time. A nutritious snack is provided each day.

We are a non-profit recreational program complying with all the rules for the licensing of child care facilities established by the State of Maine.

Program Descriptions

The following information is designed to give you a more in-depth look at our program. We welcome and encourage you and your child to visit any of our child care sites prior to registering.

The Primary School Program (Grades K to 2) -- Blue Point, Eight Corners, and Pleasant Hill Schools

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- Before-school care and after-school care are both held at the primary school each child attends.
- Morning care opens at 7:00 am and runs until approximately 8:45 am.
- Morning care consists of quiet activities such as drawing, puzzles, and cards.
- After-school care runs from 3:10 pm until 6:00 pm sharp.
- Afternoon care consists of outside time, story time, projects, activity centers, and free play.
- An afternoon snack will be provided daily.

The Intermediate Program (Grades 3 to 5) -- Wentworth School

- Before-school care and after-school care are both held at Wentworth School.
- We open at 7:00 am every morning and run until approximately 8:15 am.
- After-school care runs from 2:45 pm until 6:00 pm sharp.
- Outside time runs from 3:30 to 4:00 pm for all students, weather permitting. From 4:00 to 4:30 pm children are given an opportunity to complete homework and assigned reading or to do quiet activities. At 4:30 pm more choices are offered, including clubs, table games, arts and crafts, etc.
- · An afternoon snack will be provided daily.

The Club Teen Program (Grades 6 to 8) -- Middle School Cafeteria

- Club Teen is located at the Scarborough Middle School in the cafeteria after school only.
- After-school care runs from 2:15 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.



Locations

Child Care and Administration

Child Care Administrative Office Location

Wentworth School (Room D-137)..730-4170

Grades Kindergarten to 2 (Child's School)

- 1. Blue Point School730-5340
- 2. Eight Corners School......730-5235 3. Pleasant Hill School730-5260

Grades 3 to 5

Wentworth School (Cafeteria).....730-4657

Club Teen (Grades 6 to 8)

Middle School Cafeteria.....730-4848

Storm, Teacher, and Vacation Camp Days

Wentworth School (Cafeteria).....730-4657



Federal Tax ID 01-6000357

Child Care

Intergenerational Programs Manager
Audra Keenan

Program Coordinators Andrea Zglobicki Steve Kramer

2015-16 Monthly Fees (per child)

We reserve the right to change the rates on any of the payment options with at least one month's written notice.

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Day Care Options	Days Per Week (2-day minimum required)			
Day Care Options	5 days	4 days	3 days	2 days
Before School	\$225	\$210	\$175	\$140
After School	\$360	\$315	\$265	\$210
Before and After School	\$440	\$385	\$310	\$235
Club Teen (Grades 6-8)	One payment option: \$275 per month (regardless of days used)			



Fees for Extra Days

In an attempt to provide care for all Scarborough schoolchildren, we have reviewed the 2015-16 School Department calendar. As a result, we have tried to incorporate the majority of no-school dates and times into our child care calendar. Please refer to our School-Age Child Care and Club Teen Program Handbook for more information or visit our Child Care website for fees and schedules: **www.scarboroughmaine. org/departments/community-services/child-care**

	Activity Name	2015-16 Dates	Availability and Pricing
	February & April Vacation Weeks (4-day weeks)	February 16-19 No care on Monday (holiday) April 19-22 No care on Monday (holiday)	Open to children enrolled AND not enrolled in child care program. <i>Registration required</i> . Enrolled: \$0 per day Not Enrolled: \$260 per week' \$65 per day'
Included in Child Care Fees	Partial Days (i.e., early release or delayed openings due to weather)		Only open to children already enrolled for the specific day(s). Enrolled: \$0 per day
	Late Start School Days (Wednesday Teacher In-Service Days)	09-30 04-27 10-28 05-25 11-18 06-01 12-16 01-27 02-24 03-30	Open to children enrolled AND not enrolled in child care program. If your child already attends our before-school child care program on Wednesdays, then they are automatically enrolled. Enrolled: \$0 per child Not Enrolled: \$150 per child See next page for Late Start Package details.
NOT Included in	Staff Days No School Days December Vacation Days (Full Days)	09-04 12-29 10-09 12-30 11-25 12-31 12-23 04-15 12-28 05-27	Open to children enrolled AND not enrolled in child care program. <i>Registration and prepayment required</i> . Enrolled: \$65 per day' Not Enrolled: \$65 per day'
Child Care Fees	Storm Days (Full Days)		Only open to children already enrolled in child care programs. Fee will be assessed separate from Child Care EFT and will need to be paid in-office or online. \$45 per day

* Please view website for fee details as some programs have early registration discounts available.



Please refer to our Child Care Program Registration Handbook for more details, including registration procedures and tuition information:

www.scarboroughmaine.org/departments/community-services/child-care



Federal Tax ID 01-6000357

Child Care

Intergenerational Programs Manager
Audra Keenan
Program Coordinators
Andrea Zglobicki
Steve Kramer

Late Start Wednesdays

Grades K to 8

Looking for someone to watch your student on the Wednesday late start days for this coming school year? Register with Community Services for the remaining late start days. Open to all children in Grades K to 8.

If your child already attends our Community Services before-school child care program on Wednesdays, then they are automatically enrolled.

PLEASE NOTE: This program has already begun.
Registrations are still accepted but will not be prorated for the missed late start dates.
Single-day registrations are not available.
Must register in the Community Services Office at Town Hall or the Child Care Office at Wentworth School.

Activity #701003

\$150 per student

The package covers the following dates:

09-30, 10-28, 11-18, 12-16, 01-27, 02-24, 03-30, 04-27, 05-25, and 06-01

Grades 6-8 participants: While we accept late start package registrations for Grades 6-8 students, students must be dropped off at Wentworth School and must walk to the Middle School once dismissed at 8:45 am. There will be no transportation provided between Wentworth School and the Middle School; therefore, Community Services is not responsible for their arrival.



February Vacation Camp

Parents, do you have to work while the kids are on vacation? Why keep your kids at home when they can join their friends at Vacation Camp? We will plan a variety of activities, including arts and crafts, gym time, outdoor play, and a few field trips. All participants must bring a lunch, snacks, and drinks daily.

Activity # 312311

02-16 to 02-19-2015 (4 days)
Tuesday through Friday
7:00 am to 6:00 pm
Wentworth School
All 4 Days.......\$260 per child*
Individual Days......\$65 per day*
Min 10, Max 100 (per day)

* Early registration discounts available

For example: If you register before December 18, you will pay \$185 for all 4 days or \$50 per individual day.

Already enrolled in our child care program?

No need to complete a form this year! No fee will be assessed for days your child already attends but you MUST pre-register for vacation care. You may stop by the Community Services Office at Town Hall or the Child Care Office at Wentworth School to complete the registration.

We will also accept vacation registration requests from child care program participants through email until February 5 (space permitting). Please email your child's name and requested days to comserv@ci.scarborough.me.us. Once registration has been processed in our system, we will send you a confirmation receipt. If you do not receive an emailed confirmation receipt, please follow up with a phone call to 730-4170 to be sure we received your emailed request. Without a confirmation receipt, your registration is not considered complete.

Date Night for Parents Grades K to 8

Enjoy a night out while Community Services staff provides a safe and fun evening for your children. Go out to dinner, watch a movie, get your holiday shopping or wrapping done, or just enjoy a quiet night without the kids. Activities will include crafts, games, and a movie. A pizza dinner will be provided. Register online or at the Community Services Office by Monday, December 7, by 4:00 pm.

Activity # 211936

12-11-2015
Friday
6:00 to 9:00 pm
Wentworth School Room D124/D125
\$20 per child
(\$5 discount for each subsequent child)

\$5 discount for each subsequent child)

Min 10, Max 40

Deadline for registration (web and in-house) 12-07



55⁺ Programs

Intergenerational Programs Manager
Audra Keenan

Seniors and Youth Programs Coordinator Ed Mann

Mission Statement

The mission of the 55⁺ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of living, and actively promote participation in all aspects of community life.

New Senior Program Coordinator!

On November 16, Edward Mann will begin as our new Seniors and Youth Programs Coordinator. He will be responsible for developing, implementing, and supervising programs for our older adult population. In this role, his primary focus will be on the Town's 55⁺ programs, which include educational and recreational activities, arts and crafts, and trips and excursions. He will also work collaboratively with the Community Services Department and support the Seniors Program Advisory Board. Ed's office will be located in the Wentworth School with the child care team, and he will report to the Intergenerational Programs Manager.

Ed comes to us from the Biddeford, Maine, Recreation Department. He has also been employed at the Ferry Beach Park Association in Saco, Maine, and the Shriners Hospitals for Children in Springfield, Massachusetts. Please join us in welcoming Ed to Scarborough and our programs!

Space Still Available on Trips!

The following 55* trips still have spaces available for registration as of this brochure printing. Please see our recent newsletter for trip details (available in our office or online using the link below) or contact our office at 730-4150 for more information:

- Honeymaker Mead Tour Friday, November 6 -- \$12
- Merrimack Outlets Friday, November 20 -- \$15
- Magic of Christmas Friday, December 11 -- \$33
- Holiday Lights Tour Tuesday, December 22 -- \$5
- Jacqueline's Tea Room Tuesday, December 29 -- \$45

Door-to-door transportation is available to any Scarborough member who does not drive and who would like to participate in our trips or programs. There is a \$2 fee per person that must be paid to the bus driver for this service at the time of pick-up.



NEW! Drop-In Activity Center at Wentworth School for Older Adults

A new drop-in center has been created for the 55* adults in the area. Since its inception on Friday, September 25, 2015, more and more seniors have stopped by the center at Wentworth School. All 55* adults are invited to come by between the hours of 9:00 and 11:00 am on Fridays for coffee and pastries and meet up with others in town. We will be offering a variety of games, such as cribbage, checkers, dominoes, and more, as well as space for knitting and crocheting.

Fridays through December

(Closed during school vacations/closures)

9:00 to 11:00 am

Wentworth School - Rooms D124 and D125 20 Quentin Drive, Scarborough ME 04074 FREE



Please park in the Wentworth parking lot off of Quentin Drive (the entrance road by the Scarborough Public Library). Continue past the library on Quentin Drive and turn left into the parking lot at the new Wentworth School.

For security and safety purposes, participants are asked to enter and exit the building through the front entrance (labeled Door 1). You will be required to check in with the front desk staff at Wentworth, as well as the Community Services Staff in Rooms D124 and D125.

If the walking distance is too far for you, we do provide transportation from the parking lot to Door 10, which is closer to our classrooms. If you require transportation to the door, please be ready for pick-up in the Wentworth parking lot at 8:45 am. In case of an emergency, you will need to exit through Door 10 and walk across the street to the library.

Please call Scarborough Community Services at 730-4150 to be added to our drop-in center list. You do not need to register for an individual date but we would like to keep a list of interested people for the purposes of future communications, such as snow day cancellations. If there are games, activities, topics, or anything you would like to see offered at future drop-in center sessions, please call us at 730-4150 and let us know!

55⁺ Newsletter

Looking for more information and programming from our 55⁺ Programs? Scarborough Community Services produces a special newsletter for our 55⁺ programs. This is automatically mailed to all 55⁺ members' homes. You may stop by our office to pick up more information or visit our website for a digital version of the newsletter:

www.scarboroughmaine.org/departments/community-services/55-program

Community Information

Dog Information

Dogs Licensing

For details on how to register your dog in the Town of Scarborough, please visit the Town Clerk's website:

www.scarboroughmaine.org/departments/ town-clerk/licenses-permits#TOC-Dog-License

Dogs on the Beaches

For dog regulations and owner responsibilities, please view our town's ordinances by visiting the Town's website:

www.scarboroughmaine.org/town-government/townordinances

Facebook

Like Us on Facebook!

Stay in the know regarding our youth and adult programs, cancellations or changes, and information about special events. Visit our page at *www.facebook.com/scarborocomserv* and click **Like** -- it's as simple as that!

Facilities, Fields, Trails

Looking to Reserve a Facility or Field?

Community Services has made booking a field or facility simple by allowing online reservation requests!

Using your organization's user name and password, you are now able to log onto our online reservation system at our website https://register.parksreconline.com/wbwsc/scarborough.wsc/wbsplash.html?wbp=1
and access the following features:

- Update your organization's contact information.
- Check field and facility availability in real-time.
- Request a field or facility -- no more paper forms!
- Print request confirmation for your records.
- Make a payment for reservation online using a debit or credit card.



To access your group's user name and password, or to create a new account, please contact Community Services at 730-4150, or email us at *reservations@ci.scarborough.me.us*.

Facilities, Fields, Trails (cont.)

Outdoor Lighting Management

Our wireless lighting system allows users within the community to schedule field lights. The Clifford Mitchell Sports Complex (High School Complex) light system is set up in seven zones as follows:

- Basketball Courts
 - sketball courts Turr Fr
- McFarland Baseball Field
- Tennis Courts
- eball Field Rt. 114 Multi-Use Field
- Varsity Softball Field

• Track RATES:

Basketball/Tennis Courts	\$15 per hour
Track	\$15 per hour
Fields*	\$70 per hour

^{*} Turf, McFarland, Varsity, and Softball Fields

Municipal Ice Rink

Community Services has an outdoor ice rink next to Wentworth School. There is a warming hut for changing, keeping warm, and grabbing a bite to eat. *No rentals or skate sharpening available.*

OPEN SKATE

Monday through Friday	2:00 to 8:00 pm
Weekends/Holidays/School Vacations	8:00 am to 8:00 pm

Носкеу

Monday through Friday.......2:00 to 4:30 pm Weekends/Holidays/School Vacations......8:00 am to 1:00 pm



Any person who is younger than high school age must wear a helmet at all times when playing hockey. Hockey is only allowed on the upper rink--it is prohibited on the lower rink.

The ice rink will be open on a day-to-day basis depending on the ice conditions and weather. The ice rink will remain open as long as the cold weather persists. We thank you for respecting our signs when the ice rink is closed.

Please call 883-7645 to check the status of the ice (inseason only).

Scarborough Trails

Visit our trails webpage for maps and more information:

www.scarboroughmaine.org/departments/ community-services/trails



Community Information

Going Green

Take a stand for a greener Earth!

Looking for a way to reduce your carbon footprint? Contact Scarborough Public Works to purchase any of the following items:



Earth Machine Backyard Con	npost Bin \$46 each
Kitchen Scrap Pail	\$8 each
Systern Rain Barrel	\$62 each

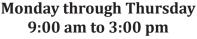
For more information, please contact Public Works at 730-4400.

Passport Acceptance

For your convenience, Scarborough Community Services accepts passport applications on behalf of the U.S. Department of State. U.S. citizens planning international travel may apply for their passports in the Community Services Office located at the Scarborough Municipal Building.

Passport Acceptance Location and Hours

Scarborough Community Services 259 U.S. Route One, 3rd Floor 730-4150



No Friday acceptance hours



For first-time passports, please be sure to bring the following with you:

- **Proof of U.S. Citizenship** (ex., certified U.S. birth certificate)
- **Photo Identification** (ex., driver's license or Maine ID)
- Passport Photos (this service is provided by area businesses)
- Personal Checks (must bring two for payment)

To expedite your passport processing in our office, we recommend completing the passport application prior to stopping in. For printable applications, information on documentation, required fees, and other passport and international travel information, please visit the only official website for passport information:

travel.state.gov

Save the Date! Passport Day in Scarborough



Saturday, March 6, 2016 (tentative date) 10:00 am to 3:00 pm Scarborough Municipal Building 259 U.S. Route One, Scarborough, ME

Memorial Park Sponsorships

Sponsor-A-Tree

at Memorial Park

Would you like to purchase a tree to be placed in beautiful Memorial Park to honor a birth, anniversary, or the memory of a loved one? Select from three types of trees and a granite stone marker will be placed beneath with a message of your choice. You'll not only be paying tribute to a loved one but will be providing your community with a lifetime of benefits that come from planting a tree.

Please complete the Sponsor-A-Tree form (available on our website under *Community Information*) and return it to the Community Services Office with payment of \$600. Payment may be made in the form of cash, check, or debit card. Please make checks payable to *Town of Scarborough*.

Please note that trees may not be planted until the appropriate season, typically spring or fall. You may contact Community Services at 730-4150 to check on your tree once purchased.

NEW! Sponsor-A-Lightpostat Memorial Park

Honor a birth, anniversary, or the memory of a loved one by purchasing a granite lightpost to be placed along the inner perimeter of beautiful Memorial Park. You will not only be paying tribute to a loved one but will be providing your community with a lifetime of benefits that come from lighting our walkway.



Please complete the Sponsor-A-Lightpost form and return to the Community Services Office in the Scarborough Municipal Building with payment of \$500. Payment may be made in the form of cash, check, or debit card.

Please note that this project will commence once proper funding is in place (i.e., after we receive a certain number of applications).

Please see next page for the Sponsor-A-Lightpost form. This form is also available in our office and on our website under *Community Information*.

Sponsor-A-Lightpost

in Memorial Park

Sponsor-A-Lightpost at Memorial Park

Would you like to purchase a granite lightpost to be placed along the inner perimeter of beautiful Memorial Park to honor a birth, anniversary, or the memory of a loved one? You will not only be paying tribute to a loved one but will be providing your community with a lifetime of benefits that come from lighting our walkway.

Please complete this form and return to the Community Services Office in the Scarborough Municipal Building. Fee for the lightpost is \$500. Payment may be made in the form of cash, check, or debit card.

This project will commence once proper funding is in place (i.e., after we receive a certain number of applications).

Fee **\$500**

Please make check payable to Town of Scarborough.



Applicant Information

Date	_
Name	
Street	
Town/City	
State Zip _	
Home Phone	
Work Phone	
Cell Phone	
Email Address	
Examples	
In Laying Mamary of	Dedicated to
In Loving Memory of Harry Smith January 1, 1900 to January 2, 2000	Harry Smith 1900 to 2000
Harry Smith	,

Community Information

Special Events

Santa in the Park 2015

Bundle up and gather with friends, family, and neighbors in Memorial Park where we'll all be waiting anxiously for Santa's arrival! Enjoy a tractor ride to and from the park and be sure to bring a camera to capture the moment.



Saturday, December 5 5:00 to 6:30 pm Memorial Park Gazebo FREE

WinterFest 2016

Join us for the 27th Annual WinterFest! There will be an array of activities on the ice rink and the high school sports fields starting at 12:00 noon. These include skating events, races, snow sculptures, a bonfire, and fireworks.

Please stay tuned to our website under *Special Events* to find up-to-date information about WinterFest 2016, including event schedules and raffle items.

01-16-2016 Saturday

(Make-up date: Sunday, 01-17)

Begins at 12:00 noon Ice Rink and High School Fields FREE

Tickets

ommunity Services will be selling the following tickets during the winter season:

Boston Celtics vs Golden State Warriors

Friday, December 11 Game begins at 7:30 pm Balcony 327, Row 13 20 tickets available \$65 each



Discount Ski Lift Tickets

• Sugarloaf and Sunday River.....\$67 each





All tickets are sold on a first-come, first-served basis. No refunds available for tickets. For more information on prices and availability, please visit our website:

www.scarboroughmaine.org/departments/community-services/community-information

All tickets are sold on a first-come, first-served basis. Refunds are not available for ticket purchases.

Vacation Bears

ScarBEARo Vacation Bears

Is your family headed out of town for the weekend or going away for a vacation? Stop by our office to sign out one of our mascots and let it accompany you on your trip. We encourage you to take pictures or send postcards about your journey, and we will keep track of destinations at our office on the Travel Tracker board. Come by before your vacation and sign out a special bear from the Scarborough Community Services Office.

Bears available to borrow include Madison, Hunney, Bessey, and Hartley.











Meet our new ScarBEARo Gertie Bear!

This bear loves gardening and reading a good book so be sure to share your stories and outdoor adventures with her!



		RVI	NITY	201	100		-			-													C	~		2			
Walking/Bike Trail	Restrooms Seasonal	Restrooms Year-Round	Public Shower Facilities	Portable Toilets	Playground	Picnic Tables	Outdoor Track	Outdoor Tennis Court	Outdoor Skateboard Park	Outdoor Basketball Courts	Outdoor Amphitheater	Open Space	Leisure Equipment Rental (seasonal)	Indoor Rental - Cafeteria	Indoor Rental - Auditorium/Stage	Indoor Rental - Gym	Ice Rink	Foot Shower	Field - Soccer	Field - Multi-Use	Field - Football	Field - Baseball/Softball	Drinking Fountains	Concession Stand	Boat Launch	Bike Racks	Benches/Bleachers	Parking (approx. # of spots) Handicap spots listed below total as HC	For detailed directions and reservation information for our schools and fields, please contact Community Services at 730-4150. www.scarboroughmaine.org/departments/community-services
V	V	J					V	V		J				V	J	V	V		J	J	V	V	V	V		V	V	690	Scarborough High School & Clifford Mitchell Sports Complex - 11 Municipal Drive
V		J												√	J	V			V	V	V	V	V	V		V	✓	150	Scarborough Middle School & Middle School Sports Complex - 21 Quentin Drive
	V	V			V									V	V	√				√			V			√	V	190	Wentworth School - 9 Wentworth Drive
	V	V			V									V		V						V	V					50	Blue Point School - 174 Pine Point Road
	V	V			V									/		V							V					50	Eight Corners School - 22 Mussey Road
	V	V												/		V							V					35	Pleasant Hill School - 143 Highland Avenue
V	V					V			V		V	V								V				V		V	V	30	Memorial Park - 5 Durant Drive
V	V				V														V	V		V	V	V		V	V	75	Springbrook Park - 11 Longmeadow Road
V	V				V														V	V	V	V	V	V			V	85	Willey Park - End of Tenney Lane
V	V				V	J													V	J		V		V			7	75	Peterson Sports Complex - 138 Old Blue Point Road
																				J								40	SEDCO Field - 29 Black Point Road
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	√		V			V												V						√		V		346 5-6 HC	Pine Point Beach (Hurd Park) - 63 King Street
		V	✓			√												V					✓	Ш		✓	V	84 2 HC	Higgins Beach - 41 Ocean Avenue
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																									√	V	✓	75*	Co-Op Parking/Boat Launch - 93 King Street *75 car parking spots, 50 boat trailer parking spots
✓				√																						✓		20	Eastern Trail Parking 0.3 miles on left on Pine Point Road
/												J																10	Scarborough River Wildlife Sanctuary (56 acres) Parking across from 207 Pine Point Road (Ken's Place)
J												V																15	Fuller Farm (220 acres) - 315 Broadturn Road
V						J						V																n/a	Libby River Farm (123 acres) - Parking at 336 Black Point Road (Camp Ketcha)
V												V																10	Broadturn (Meserve) Farm (434 acres) 388 Broadturn Road
V												V																n/a	Sewell Woods (35 acres) Parking 0.2 miles on left on Ash Swamp Road

Sponsors

Services and its countless activities provided to the residents of the Town of Scarborough. Each monetary donation helps to support special events, including but not limited to SummerFest and the Annual 55⁺ Barbeque in August, Santa in the Park and the Tree Lighting in December, and WinterFest in January. Each sponsorship level is recognized in the following ways:

Platinum Sponsor	Gold Sponsor	Silver Sponsor	Bronze Sponsor	Friend Sponsor
\$2,000	\$1,000	\$500	\$250	\$100
Town Hall Public Plaque	Town Hall Public Plaque	Personal Plaque	Personal Plaque	Certificate of Recognition
Personal Plaque	Personal Plaque	Brochure Recognition	Brochure Recognition	Brochure Recognition
Brochure Recognition	Brochure Recognition	SCS Website Recognition with link to business website	SCS Website Recognition	SCS Website Recognition
SCS Website Recognition with link to business website	SCS Website Recognition with link to business website	Cable TV Recognition with business logo, name, and website on full slide	Cable TV Recognition with business logo, name, and website on half slide	Cable TV Recognition with business name on one slide with all Friends
Cable TV Recognition with business logo, name, and website on full slide	Cable TV Recognition with business logo, name, and website on full slide			
Tree in Memorial Park Effective 07-01-2014 Tree planted with company's first Platinum donation only.				

Platinum Sponsors



Gold Sponsors











Mitchell's Electric



Silver Sponsors

John Hughes, CFP®, ChFC® at Ameriprise Financial Services, Inc.

Bronze Sponsors

American Legion Libby-Mitchell Post #76
Biddeford Savings Bank
cPort Credit Union
Eight Corners Pizza
F.A. Bartlett Tree Experts Co.
Fun and Sun Rentals
Main Line Fence
Nationwide Payment Solutions
North East Mobile Health Services
Optimal Performance Physical Therapy
Scarborough Dental Associates
Scarboro Muffler Center
Villari's Self Defense Center

Friends Sponsors

Amato's Italian Sandwich Shop
Black Point Auto & Towing, Inc.
Katahdin Trust Company
Maine Warmers
Oak Hill Ace Hardware
P.A. Renovations
Prime Motor Cars - Mercedes Benz
Scarborough Family Chiropractic
Scarborough Garden Club
Scarborough Lions Club
Sullivan Tire

Benefactors and Donors

Scarborough Community Services is pleased to present our Benefactor and Donor Program. Many businesses prefer to give donations in the form of certificates, tickets, and gifts. These donations enhance our sponsorship program by providing us with more opportunities.

Each benefactor will be recognized through our brochure, website, and cable television.

Platinum	Gold	Silver	Bronze	Friend	Donor
\$2,000	\$1,000	\$500	\$250	\$100	Less than \$100

Platinum Benefactor

Camp Ketcha Project G.R.A.C.E Scarborough Terrace

Gold Benefactors

^^^^^

Haven's Candies Portland Pie Co. Villari's Self Defense Center

Silver Benefactors

Fun & Sun Rentals Saco & Biddeford Savings Institution

Bronze Benefactors

.....

Casella Pine Tree Waste Pet Quarters

Friend Benefactors

Black Point Inn
Happy Wheels
Lowe's Home Improvement
Mainely Wraps
Making Waves Hair Salon
Maniac CrossFitt
One2One Bodyscapes
Pizza Time of Scarborough
Subway Sandwiches







Donors







What does Community Services use sponsorship money and donations for?

Nonesuch River Golf Club

Scarborough Grounds

When businesses provide monetary donations, it is deposited into our Special Events account which is used to fund free family-friendly events throughout the year. When businesses donate items, such as gift certificates, services, tickets, coupons for free food or activities, gift baskets, or gift items, we offer these as prizes through raffles or silent auctions. This enables Community Services to generate money for future activities and events throughout the year.

How can the community help?

Local businesses, organizations, families, and individuals are welcome to donate items throughout the year to Community Services. We accept help from volunteers at all of our events (as needed) and we are always looking for gift certificates in small amounts, candy, coupons for free food or activities, and small trinkets (pencils, stickers, toys). These items are given out to children as prizes at some of our yearly events.

If you are interested in donating to our special events, please contact Community Services at 730-4150.

Ofnfer 8 Words

