# Scarborough Community Services

Registration Begins Monday, August 3

https://register.parksreconline.com/scarborough.html

259 US Route One, Scarborough, Maine P.O. Box 360, Scarborough, ME 04070 Phone: (207) 730-4150 Fax: (207) 730-4165 Email: *comserv@ci.scarborough.me.us* Website: *www.scarboroughmaine.org* 

It is the mission of Community Services to provide diverse, safe, quality, and cost-efficient services. We accomplish this through communication, coordination, and education in a professional and timely manner for the Town of Scarborough.

## Scarborough Community Services

#### **Community Services Office**

259 US Route 1, 3<sup>rd</sup> Floor P.O. Box 360 Scarborough, ME 04070-0360

- Phone:207-730-4150Fax:207-730-4165
- Office Hours: Monday through Friday 8:00 am to 4:00 pm
- Passport Hours:Monday through Thursday<br/>No acceptance hours on Fridays<br/>9:00 am to 3:00 pm

#### **Child Care Office**

 Wentworth School
 Phone:
 207-730-4170

 20 Quentin Drive
 Fax:
 207-730-4165

 P.O. Box 360
 Scarborough, ME 04070-0360
 Fax:
 207-730-4165

**Office Hours:** 

Monday through Friday 9:00 am to 6:00 pm

#### **Child Care Site Phone Numbers**

Blue Point Site	
Club Teen Site	
Eight Corners Site	
Pleasant Hill Site	
Wentworth Site/Cafeteria	207-730-4657

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<b>Reservations Email:</b>	reservations@ci.scarborough.me.us
General Email:	comserv@ci.scurborouyn.me.us

#### **Community Services Staff**

Director	Bruce Gullifer, C.P.R.P.
Office Manager	Marcia McGinnis
Facilities Scheduler	Dan Hager, C.P.R.P.
Secretary/Receptionist	Nicole Hall
Child Care Manager	Audra Keenan
Program Coordinator	Andrea Zglobicki
Program Coordinator	Steve Kramer
Recreation Manager	Bill Reichl, C.P.R.P.
Program Coordinator	Ryan Colpitts
Program Coordinator for Seniors	Hallie Hodge
Facilities Manager	Steve Quirk

#### **Registration Dates -- Year-Round**

 $\mathbf{S}_{ ext{periods throughout the year:}}$ 

gistration Begins
st Monday of August
st Monday of November
st Monday of February
st Monday of April

If the first Monday falls on a holiday, registration will begin the following day.

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## Policies

#### **Registration Policy**

Community Services accepts registrations in person and through our website. We do not accept registrations via the phone or mail. To continue to maintain the integrity of our programs, registration into activities will be allowed only if an account is in good standing and there is no balance. Exceptions will be made for activities in which installment payments are permitted or monthly fees are charged, such as child care. Community Services reserves the right to deny registration into an activity pending payment of an outstanding balance and the right to deny continuation in a program if installment payments are not made or are returned due to insufficient funds after an appropriate period of time.

#### **Non-Resident Fee**

Non-residents may register for our programs. An additional \$15 fee will be assessed for most programs. However, some programs may require additional fees. Please see each program for more information.

#### **Early Registration Discount**

Community Services works hard to offer the best prices available for our programs. Because our work becomes labor-intensive the week prior to a program start date, we like to encourage residents to register early by offering early discount prices on certain programs. We hope people will appreciate this and take advantage of these lower prices. *However, this discount incentive is a special offer which cannot be extended if those dates have passed. No exceptions.* 

#### Late Registrations

All of our programs require a high level of coordination which includes facility scheduling, staffing, volunteer recruitment, team formation, and the purchasing of supplies. There is a point when a program will be cancelled or modified if there are insufficient registrations.

You will also notice that the majority of our programs have registration deadlines. If there is room in a given activity after a deadline has passed, late registrations may be accepted with an additional \$10 late fee assessed; however, children may not be guaranteed a T-shirt, ball, etc.

#### Sibling Discount Policy SD

Look for <sup>SD</sup> next to activities that may be discounted.

Youth Recreation Programs

Families with **three or more** children registering for the same Community Services-run recreation program may receive a 10% discount off the third child and any additional children from the same family/household. All participants must be registered at the same time to receive this discount. *Sibling discounts will not be applied for online registrations. To receive this discount, you must register in the Community Services Office.* 

• Child Care

Families with **two or more** children registered for full-time (five days per week) before-school and/or after-school care will receive 10% off the second and/or subsequent child care fees. Discount will be taken off of the lowest child care fee.

#### Youth Team Request Policy \*

Community Services understands that one of the best aspects of participating in our programs is the ability to play with friends or have the same coach year after year. However, in an attempt to keep teams balanced, we have instituted the following policy.

In programs such as basketball, fall soccer, and indoor soccer, coach and player requests will be limited to **two requests per participant**. You may request one coach and one player, or you may request two players. Timely *registrations* allow Community Services the opportunity to balance teams in a fair manner; timely *requests* also help in this process. However, there are many variables that go into the planning process and, even though we do our best, we cannot guarantee that your choice will be honored.

\* Grades 5 to 8 Exception: In an effort to balance teams fairly, Community Services no longer accepts special requests for Grades 5 to 8 sports (fall soccer, basketball, and indoor soccer).

#### **Refunds, Cancellations, and Changes**

Youth and Adult Programs (see 55<sup>+</sup> refunds below)

- Full refund: If Community Services cancels the activity.
- Full refund minus \$15 processing fee: For any cancellation or change made by applicant.
- No refunds: If an individual does not attend an activity or does not cancel at least 7 calendar days prior to the start of an activity.

#### Health Reasons

If a participant cannot partake in an activity due to medical reasons, a refund will be given if a signed doctor's note is presented to the Community Services staff within the first 48 hours of said injury. If an injury occurs and is reported with a doctor's note before the activity begins, no processing fee will be assessed. If a participant attended some classes, the refund will be prorated for the number of days attended.

#### Multiple-Session Programs

When registering for multiple sessions at once, please keep in mind that combined session dates are all inclusive; therefore, should you choose to cancel once the first session begins, no refund will be given for the remaining sessions.

#### 55<sup>+</sup> Programs Refunds

#### • Full refund

If Community Services cancels the activity or trip.

• No refunds

*Wednesday Lunches*: If an individual does not attend a lunch or does not cancel by the Monday prior by 2:00 pm, the household will be charged and the balance must be paid in full in order to enroll in future lunches or programs.

*Trips*: If an individual cancels a trip or does not attend a trip, no refund will be issued.

## Registration

### There are two ways to register for a Community Services program . . .

#### 1. In Person

You may stop by the Community Services Office Monday through Friday between 8:00 am and 4:00 pm to register for any Community Services program. We accept cash, check, or debit card payment. No phone registrations accepted.

#### 2. Online

Registration for most programs (with the exception of child care programs and snow sports programs) may be done in the convenience of your home via online! Available to you 24/7!

- Log onto our website: www.scarboroughmaine.org/departments/community-services
- To the right is an **Online Registration Quick Link** with an image of a computer. Clicking this link will bring you directly to Webtrac, our site for online registrations and payments.
- We have provided step-by-step instructions for online registration just below the **Online Registration Quick** Link. These are especially helpful for first-time Webtrac users.
- As always, if there is an issue with online registration or you need help walking through the process, please contact us at 730-4150 and we would be happy to assist you!

## **Special Notice** Schedule for Child Care August 24 through September 7

Due to school building closures and the need to prepare for the upcoming child care year, we will be closed Monday, August 24, through Monday, August 31.

Please be sure to review the schedule below for details on the first week of school. We want to make it clear which days Child Care will be open during the first week of school:

• Tuesday, 09/01 -- First day for Grades 3, 6, and 9 only

Before-school and after-school care available to Grade 3 enrollees only. After-school care available to Grade 6 enrollees only.

• Wednesday, 09/02 -- Full school day for Grades 3-5 and 6-12

Before-school and after-school care available to Grades 3-5 enrollees only. After-school care available to Grades 6-8 enrollees only.

• Thursday, 09/03 -- Full school day for Grades K-12

Before-school and after-school care available to Grades K-5 enrollees. After-school care available to Grades 6-8 enrollees.

• Friday, 09/04 -- School Closed

Full-day care available at Wentworth School for Grades K-8 students. This no-school day will be open to children enrolled and not enrolled in our child care program. *Separate registration and fee is required for this no-school day. Space is limited for this program so register soon.* 



• Monday, 09/07 -- Labor Day – School and Child Care CLOSED

## Fall Soccer SD

Recreation Manager Bill Reichl Program Coordinator Ryan Colpitts

## **Waitlist Registration Now Open!**

#### Grades Pre-K to 8

Comme join in on the fun of our annual fall soccer program! Meet new friends, learn new skills, and just have fun! Fall soccer commences on August 26 at the High School Sports Complex with the Kick-Off. At the Kick-Off players will meet their coaches and teammates, receive their team shirt, have their pictures taken, and learn basic soccer skills. *Shin guards are mandatory and mouth guards are highly recommended. Pre-school children must be four by October 15, 2015.* 

#### Registration deadline of July 29 has passed!

All registrations from **July 30 through August 12** must be completed online and will be assessed a \$75 fee per child. All registrations submitted during these dates will be placed on a waitlist. Players will be added to teams with availability or placed on a newly-created team. It is our goal to place every interested child onto a soccer team; however, if it is not possible to place your child on a team, we will issue a full refund. No special requests are accepted during this time period.



#### **Coaches Meetings**

Coaches meetings will be held on Tuesday, August 18. Meeting location and times to be determined. Coaches will receive their rosters with contact information and will be in touch with families shortly thereafter either by phone or email.

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#### Kick-Off

Wednesday, August 26 (Rain date: Thursday, August 27) High School Grass Fields 5:15 to 6:15 pm ....... Pre-K/K and Grades 3-4 6:30 to 7:30 pm ......... Grades 1-2 and Grades 5-8

#### **Cleat Swap**

Bring your outgrown cleats to the Kick-Off on August 26 and swap for another pair that is in good condition. This activity costs nothing and will help many families in the community.

#### Games

09-12 to 10-17-2015 Saturdays (6 weeks) Locations to be determined

Please check our website for exact locations closer to the kick-off date. Coaches will be contacting all parents with game schedules and exact locations via email before the first scheduled game.

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#### **Practices**

- Monday through Friday.
- One day per week per team.
- Location, time, and day determined by coaches at coaches meetings.

#### **IMPORTANT**!

Please make sure your email addresses are updated upon registration as most communication regarding Fall Soccer, either from Community Services or from coaches, will go through email versus a phone call.

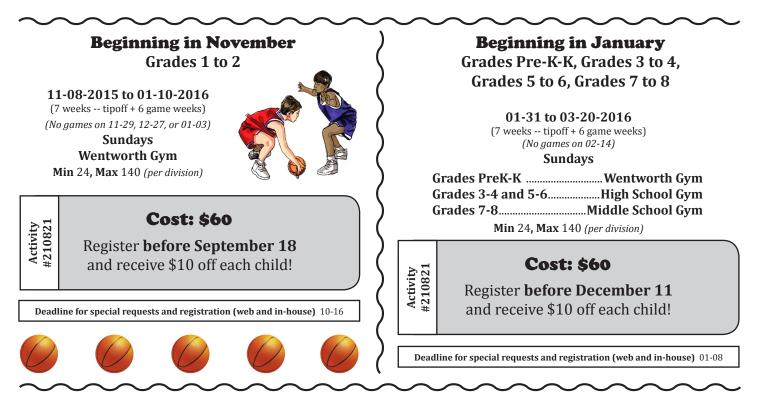
## Basketball <sup>SD</sup>

#### Grades Pre-K to 8

We will kick off the basketball season with a Tip-Off, where players will meet their coaches and teammates, receive their team shirt, and have a short practice. Each team will have a one hour-long practice weekly, with the exception of Pre-K-K teams who will practice before their games on Sundays. Practice days and times are determined by coaches at the beginning of the season. We do not accept any requests for practice days and times. Team placement requests cannot be guaranteed. *Pre-school children must be four by October 15, 2015.* 

#### Changes in 2015-16

- This year all games will be held on Sunday afternoons. This is to ensure our program does not conflict with the high school winter sports schedule and demands for weekend gym time.
- Grades 1-2 will begin in November and all other grades will begin in January.



#### **Important Information**

- **Register Early:** Community Services will only place 10 kids on a team for basketball.
- **Coaches Meetings:** Details will be emailed to our volunteers prior to the meeting dates.
- **Tip-Offs:** Tip-Offs will be held on the first Sunday of the program. Details will be announced through email and on our website closer to the program start date.
- **Games:** This program consists of six games held on Sundays only. Times and locations for games will vary based on the division and gym availability. Games are typically held no earlier than 8:00 am and are played no later than 4:00 pm. Detailed information on game times and locations will be available on our website closer to the program start date.
- **Practices:** Each team will have an hour-long practice weekly with the exception of Pre-K-K teams who will practice before their games on Sundays.
- **Pictures:** Pictures will be taken at a Sunday game during the season. Details will be announced through email and on our website.

## Indoor Soccer SD

Recreation Manager Bill Reichl Program Coordinator Ryan Colpitts

#### Grades Pre-K to 8

Continue all the fun and excitement of fall soccer indoors! This fast-paced indoor soccer program allows kids to work on skills they learned during fall soccer. This program consists of games on Saturdays only; there are no practices during the week. Register early and receive a discount! *Pre-school children must be four by October 15, 2015.* 

#### Changes in 2014-15

• This year the program will be split into two sessions, with Grades Pre-K-K, 3-4 and 5-8 beginning in November and Grades 1-2 beginning in February.



#### **Important Information**

- **Coaches Meetings:** Details will be emailed to our volunteer coaches prior to the meeting dates.
- **Games:** This program consists of six games held on Saturdays only. Please wear sneakers for this program and not cleats. Times and locations for games will vary based on the division and gym availability. Games are typically held no earlier than 8:00 am and are played no later than 4:00 pm. Detailed information on game times and locations will be available on our website closer to the program start date.
- **Practices:** There are no practices during the week in this league.

#### Please remind your friends to register for this program!

If we do not get enough participants, the program will be cancelled!



## **Youth Programs**

Recreation Manager Bill Reichl Program Coordinator Ryan Colpitts

#### **Basketball Skills**

#### NEW! Basketball Skills and Drills Grades 3 to 8



Come and join the first ever Basketball Skills and Drills program. The program is designed to help players "shake the rust off" of their skills before the travel basketball season begins.

This program will be a blend of technical skill and game play in a

relaxed atmosphere for everyone to enjoy. *Instructors: Scarborough Travel Basketball Coaches.* 

33	Boys: 09-08 to 09-29-2015 (4 weeks) Tuesdays
#21088	Girls: 09-09 to 09-30-2015 (4 weeks) Wednesdays
Activity #210883	6:00 to 7:30 pm Wentworth Gym \$25 per child
	Min 10, Max 50 (per class)

Deadline for registration (web and in-house) 09-04

#### **Dribblettes** Grades 1 to 4

**P**ut a spin on your basketball skills with this fun and exciting program for girls! Each week will include learning tricky dribbling skills to be performed during half-time at Scarborough High School basketball games. Participants should bring or wear clothes and shoes for athletic activities. A T-shirt and basketball are included. *For more program details, please contact Erik Jensen at 650-3948.* 

> 10-18-2015 to 02-28-2016 (16 weeks) (No class on 11-29, 12-27, 01-03, or 02-14) Sundays 5:00 to 6:00 pm High School Alumni Gym \$65 per child Min 12, Max 30

**Deadline for registration (web and in-house)** 10-16

### **Cross Country**

#### Fall Cross Country Grades 1 to 6

**C**ome join in the fun of this popular fall sport. This program involves learning the proper technique used in running through different terrain such as woods, fields, and walking paths. Practices are held Mondays and Thursdays. Participants who are interested in competing can attend the optional cross-country meets on Wednesday afternoons beginning at the end of September (transportation not provided). *Instructors: Kathy Werner and Kate Norfleet.* 

Shirts for this program may be purchased through the instructors for a fee of \$10.

	09-14 to 10-22-2015 (6 weeks)
Activity #210481	Practices: Mondays and Thursdays 4:30 to 5:30 pm Memorial Park
	Meets: (Optional) Wednesdays Times and locations vary
1	\$50 per child Min 15, Max 40

#### **Deadline for web registration** 09-11

In-house registration continues througout program but will not be prorated for missed sessions. A late fee of \$10 will be assessed for registrations completed on or after 09-28-2015.

## **Outside Groups and Sports**

#### Looking for an activity but couldn't find it here?

Oftentimes, Community Services receives questions regarding local groups, leagues, and organizations, such as Little League, field hockey, football, men's softball, etc.

While these groups are not associated with us, we do our best to provide links to their information and websites under our Youth Recreation and Adult Recreation webpages.

## www.scarboroughmaine.org/ departments/community-services

Activity #210891

## **Youth Programs**

Activity #210899

Recreation Manager Bill Reichl Program Coordinator Ryan Colpitts

## **Field Hockey**



#### Fall Field Hockey Grades 2 to 7

This program teaches the basic skills required to play field hockey. In each weekly session we will work on individual and team skills and wrap up with scrimmages. Children will be divided by grade level at each practice. Participants should wear a T-shirt, sweat pants, sneakers, and shin guards. A limited amount of sticks are available to borrow. Mouth guards are recommended but not required. Instructor: Kerry Mariello.

There will be three Sunday games at surrounding communities for this program; parent travel is required for the games. Parent volunteers are needed to help supervise.

Activity #210482

09-13 to 10-25-2015 (7 weeks) Sundays 8:30 to 10:30 am High School Grass Fields \$75 per child Min 15, Max 100

Deadline for registration (web and in-house) 09-11

## Soccer Skills

#### Mini Kicks <sup>SD</sup> Ages 2.5 to 4

This 45-minute program is designed to be an introduction to the sport of soccer. The key goals of this program include developing basic soccer skills, promoting social interaction, and improving interest in a team sport. Parent involvement for this program is always encouraged. Participants should wear comfortable clothing that they can run around in with ease. Shin guards are recommended but not required. *Instructors: SCS Staff.* 

Activity #210413	09-08 to 09-29-2015 (4 weeks) (Make-up date on 10-06) Tuesdays 10:00 to 10:45 am Memorial Park Field \$40 per child
Act	Min 15, Max 25

Deadline for registration (web and in-house) 09-04

## Softball

#### Softball Pitching Clinics Grades 2 to 8

**O**pen to girls interested in learning the basic technique of windmill-style pitching. Experience playing softball is not required. Lessons consist of instruction in technique, pitching, drills, and fielding. *Participants must bring a catcher* (there is no charge for the catcher). **Instructor: Tom Griffin.** 

Non-resident registration begins... Session 1: 10-04-2015 Session 2: 12-20-2015

Session 1: 10-18 to 12-13-2015 (8 weeks) Session 2: 01-03 to 02-28-2016 (8 weeks) Sundays 10:00 to 11:30 am High School Plummer Gym \$70 per child (\$85 non-resident) Min 15, Max 26

**Deadline for registration (web and in-house)** Session 1: 10-16; Session 2: 12-31

## Volleyball

#### NEW! Middle School Girls Volleyball Club Grades 6 to 8



Come join Emily Robbins, a U14 coach with Maine Juniors Club Volleyball, for Scarborough's first Middle School Volleyball Club team. Volleyball is a great sport for all, from natural athletes to

those who will enjoy a supportive small-team environment in a game in which you can learn and progress quickly. No experience is necessary as this team is designed for players of all skill levels. Transportation to matches will be the responsibility of parents. No special equipment or clothing necessary; just wear T-shirt, shorts, and sneakers.

33	<b>09-14 to 11-05-2015</b> (8 weeks) (No class on 10-12)
Activity #210483	Practices: Mondays and Thursdays 6:15 to 8:15 pm Middle School Gym Matches: Locations/Times Vary (TBD) \$65 per child Min 12, Max 30

Deadline for registration (web and in-house) 09-11

## **Adult Programs**

Recreation Manager Bill Reichl Program Coordinator Rvan Colpitts

### **Sports Programs**

#### **NEW! Men's Basketball League**

**C**ommunity Services will offer a men's recreational basketball league for adults of all ability levels. Teams will be made each week to ensure a competitive level of play.

	<b>10-06 to 12-17-2015</b> (11 weeks) Tuesdays and/or Thursdays
03	7:15 to 9:00 pm Wentworth Gym
Activity #830003	<b>\$50</b> for Tuesdays AND Thursdays (22 sessions)
/ #8	<b>\$25</b> for Tuesdays OR Thursdays (11 sessions)
vity	\$5 drop-in fee per visit*
Acti	Min 10, Max 18
ł	* Must have a minimum of 10 registered

in order to offer the drop-in rate.

**Deadline for registration (web and in-house)** 10-05

#### **Open Gym Volleyball**

Community Services will offer open gym volleyball for adults of all ability levels. Come enjoy a fun night! Each open gym is limited to 20 people.

11-18 to 02-10-2015 (11 weeks) (No open gyms on 11-25 and 12-30) Wednesdays 7:15 to 9:00 pm Middle School Gym \$35 for full program OR \$5 drop-in fee per visit\* Min 10, Max 20

\* Must have a minimum of 10 registered in order to offer the drop-in rate.

Deadline for registration (web and in-house) 11-13



#### 40° Outdoor Soccer

This recreation soccer program is for adults over age 40 who want to get out and play soccer. Each week we will change teams to ensure a competitive level of play. Teams will play cross-field unless there are enough participants to play 11 vs. 11.



#### **Exercise Programs**

#### **Healthline and Healthline Plus**



Healthline and Healthline Plus are exercise programs designed for all ages and abilities. With walking, jogging, and running (Healthline) mixed with strength training (Healthline Plus), these programs work to develop

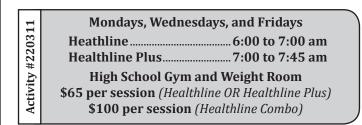
cardiovascular, aerobic, and muscular strength. Workouts change daily to keep

exercise interesting and fun. We'll keep you moving year-round, either indoors working out or outdoors walking or running. There will be a \$25 discount for those who register for Healthline AND Healthline Plus together (Combo). Instructor: Morgan Swinburne



#### **Upcoming Healthline Session**

Fall Session: 10-02 to 12-30-2015 (13 weeks)



Activity #830001

Federal Tax ID 01-6000357

## **Child Care**

## Registration for 2015-16 school year began Monday, April 6, 2015. **Registration Fee: \$100 per child**

Registration fees are non-refundable.

**S**carborough Community Services Child Care welcomes all Scarborough school-age children to our before- and after-school program. We offer care for children in Kindergarten through Grade 8, all conveniently located in each child's school. Our mission is to promote the physical, mental, social, and emotional development of each child by providing a high-quality child care program. This program enriches the experiences of children as we view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This program includes a nutritious snack every day, outside play or indoor physical activity, crafts, special projects, and quiet times.

We are a non-profit recreational program complying with all the rules for the licensing of child care facilities established by the State of Maine.

#### **Program Descriptions**

The following information is designed to give you a more in-depth look at our program. We welcome and encourage you and your child to visit any of our child care sites prior to registering.

#### **The Primary School Program (Grades K to 2)** Blue Point, Eight Corners, and Pleasant Hill Schools

- Before-school care and after-school care are both held at the primary school each child attends.
- Morning care opens at 7:00 am and runs until approximately 8:45 am.
- Morning care consists of quiet activities such as drawing, puzzles, and cards.
- After-school care runs from 3:10 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.
- Afternoon care consists of outside time, story time, projects, activity centers, and free play.

#### **The Intermediate Program (Grades 3 to 5)** Wentworth School

- Before-school care and after-school care are both held at Wentworth School.
- We open at 7:00 am every morning and run until approximately 8:15 am.
- After-school care runs from 2:45 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.
- Outside time runs from 3:30 to 4:00 pm for all students, weather permitting. From 4:00 to 4:30 pm children are given an opportunity to complete homework and assigned reading or to do quiet activities. At 4:30 pm more choices are offered, including clubs, table games, arts and crafts, etc.

#### The Club Teen Program (Grades 6 to 8)

#### Middle School Cafeteria

- Club Teen is located at the Scarborough Middle School in the cafeteria after school only.
- After-school care runs from 2:15 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.

#### **Special Notice** First Week of School

Please be sure to review the schedule below for details on the first week of school. We want to make it clear which days Child Care will be open during the first week of school:

#### **Tuesday, 09/01**

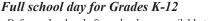


*First day for Grades 3, 6, and 9 only* Before-school and after-school care available to Grade 3 enrollees only. After-school care available to Grade 6 enrollees only.

#### Wednesday, 09/02 Full school day for Grades 3-5 and 6-12

Before-school and after-school care available to Grades 3-5 enrollees only. After-school care available to Grades 6-8 enrollees only.

## Thursday, 09/03



Before-school and after-school care available to Grades K-5 enrollees. After-school care available to Grades 6-8 enrollees.

#### Friday, 09/04 School Closed

Full-day care available at Wentworth School for Grades K-8 students. This no-school day will be open to children enrolled and not enrolled in our child care program. *Separate registration and fee is required for this no-school day. Space is limited for this program so register soon.* 

Monday, 09/07 Labor Day – School and Child Care CLOSED

Grades 3 to 5



## Locations

Child Care Administrative Office Location Wentworth School (Room D-137) .... 730-4170

Grades Kindergarten to 2 (Child's School)

- Child Care and Administration

- 3. Pleasant Hill School ...... 730-5260

## Wentworth School (Cafeteria) ...... 730-4657

Storm, Teacher, and Vacation Camp Days Wentworth School (Cafeteria) ....... 730-4657

Federal Tax ID 01-6000357

## **Child Care**

2015-16 Monthly Fees (per child)

Child Care Manager Audra Keenan Program Coordinators Andrea Zglobicki Steve Kramer

We reserve the right to change the rates on any of the payment options with at least one month's written notice.				
Day Care Options	Days Per Week (2-day minimum required)			
	5 days	4 days	3 days	2 days
Before School	\$225	\$210	\$175	\$140
After School	\$360	\$315	\$265	\$210
Before and After School	\$440	\$385	\$310	\$235
Club Teen (Grades 6-8)	One payment option: \$275 per month (regardless of days used)			

## Fees for Extra Days

In an attempt to provide care for all Scarborough schoolchildren, we have reviewed the 2015-16 School Department calendar. As a result, we have tried to incorporate the majority of no-school dates and times into our child care calendar. Please refer to our School-Age Child Care and Club Teen Program Handbook for more information or visit our Child Care website for fees and schedules: *www.scarboroughmaine. org/departments/community-services/child-care* 

	Activity Name	2015-16 Dates	Availability and Pricing
	February & April Vacation Weeks (4-day weeks)	<b>February 16-19</b> No care on Monday (holiday) <b>April 19-22</b> No care on Monday (holiday)	Open to children enrolled AND not enrolled in child care program. <b>Registration required.</b> Enrolled: \$0 per day Not Enrolled: \$260 per week' \$ 65 per day'
Included in Child Care Fees	Partial Days (i.e., early release or delayed openings due to weather)		Only open to children already enrolled for the specific day(s). Enrolled: \$0 per day
	Late Start School Days (Wednesday Teacher In-Service Days)	09-30         04-27           10-28         05-25           11-18         06-01           12-16         01-27           02-24         03-30	Open to children enrolled AND not enrolled in child care program.If your child already attends our before-school child care program on Wednesdays, then they are automatically enrolled.Enrolled: \$0 per childNot Enrolled: \$150 per childSee next page for Late Start Package details.
NOT Included in	Staff Days No School Days December Vacation Days (Full Days)	09-04         12-29           10-09         12-30           11-25         12-31           12-23         04-15           12-28         05-27	Open to children enrolled AND not enrolled in child care program. <i>Registration and pre- payment required.</i> Enrolled: \$65 per day <sup>*</sup> Not Enrolled: \$65 per day <sup>*</sup>
Child Care Fees	Storm Days (Full Days)		Only open to children already enrolled in child care programs. <i>Fee will be assessed separate</i> <i>from Child Care EFT and will need to be paid</i> <i>in-office or online.</i> \$45 per day

\* Please view website for fee details as some programs have early registration discounts available.



Please refer to our Child Care Program Registration Handbook for more details, including registration procedures and tuition information: www.scarboroughmaine.org/departments/community-services/child-care



Federal Tax ID 01-6000357

## **Child Care**

#### Late Start Wednesday Program Grades K to 8

Looking for someone to watch your student on the Wednesday late start days for this coming school year? Register with Community Services for the 10 late start days – open to all children in Grades K to 8.

#### Space is VERY LIMITED so please register early!

If your child already attends our Community Services beforeschool child care program on Wednesdays, then they are automatically enrolled. **\$150 per student** The package covers the entirety

of the school year on the following dates:

## 09-30, 10-28, 11-18, 12-16, 01-27, 02-24, 03-30, 04-27, 05-25, and 06-01

- Register in the Community Services Office or online.
- Registrations after the first late start date will not be prorated.
- We do not offer single-day registrations.

For more details, please visit our Child Care webpage.

**Grades 6-8 Participants:** While we accept late start package registrations for Grades 6-8 students, students must be dropped off at Wentworth School and must walk to the Middle School once dismissed at 8:45 am. There will be no transportation provided between Wentworth School and the Middle School; therefore, Community Services is not responsible for their arrival.

Activity #701003



Recreation Manager Bill Reichl Program Coordinator Hallie Hodge

### **Mission Statement**

The mission of the 55<sup>+</sup> Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of living, and actively promote participation in all aspects of community life.

#### Annual 55<sup>+</sup> BBQ



L's almost that time of the year again for the Annual Senior BBQ in beautiful Memorial Park! This year's event will feature a musical performance by the talented band *The Pinetones*! The lunch will consist of burgers, hot dogs, grilled chicken, and all the fixin's! You must pre-register and pay by Friday,

**August 21, by 4:00 pm.** You may register online or by stopping into the Community Services office.

Please Note: There is limited parking at Memorial Park but we will be offering a shuttle from the high school parking lot starting at 11:00.

#### Wednesday, August 26

**11:00 am to 2:00 pm** Lunch served at 11:30 am Performance begins at 12:30 pm

**\$6.50** (if you are 60 or older) **\$8.50** (if you are under 60)

#### Door-to-Door Transportation for 55<sup>+</sup> Trips

Door-to-door transportation (pick-up at home) is available to any Scarborough member who does not drive and who would like to participate in our trips/programs. There is a fee of \$2 per person that must be paid to the bus driver for this service at the time of pick-up.

#### 55<sup>+</sup> Newsletter

Looking for more information and programming from our 55<sup>+</sup> Programs? Scarborough Community Services produces a special newsletter for our 55<sup>+</sup> programs. This is automatically mailed to all 55<sup>+</sup> members' homes.



You may stop by our office to pick up more

information or visit our website for a digital version of the newsletter:

#### www.scarboroughmaine.org/departments/ community-services/55-program

## **Community Information**

### **Beaches**

#### 2015 Beach Pass Fees and Daily Parking Fees

*Pine Point Beach (Hurd Park), Ferry Beach, and Higgins Beach* 

## \*\*\*\*\*

#### Resident/Taxpayer Passes

- Combination season pass (includes all 3 beaches) ... \$40
- Additional vehicle, per vehicle (Must be registered to the same address) ......\$10
- Senior citizen combination pass -- Age 60<sup>+</sup> (Includes all 3 beaches)......FREE
- Veteran Lifetime Combination Season Pass (Copy of DD214 must accompany application) ......FREE

#### Non-Resident Passes

• Non-resident combination season pass (includes all 3 beaches)......\$70

#### **Daily Rates**

- Daily parking fee for each beach (without pass) .... \$10
- Larger vehicle daily parking fee (R.V.'s, campers, buses -- *Ferry and Pine Point only*) ..........\$35

Please call 730-4000 for more information.

\*\*\*\*\*

## **Dog Information**

#### **Dogs Licensing**

For details on how to register your dog in the Town of Scarborough, please visit the Town Clerk's website:



www.scarboroughmaine.org/departments/townclerk/licenses-permits#TOC-Dog-License

#### **Dogs on the Beaches**

For dog regulations and owner responsibilities, please view our town's ordinances by visiting the Town's website:

www.scarboroughmaine.org/town-government/townordinances

## Facebook

#### Like Us on Facebook!

■ Stay in the know regarding our youth and adult programs, cancellations or changes, and information about special events. Visit our page at *www.facebook.com/ scarborocomserv* and click Like -- it's as simple as that!

## **Facilities, Fields, Trails**

### Looking to Reserve a Facility or Field?

Community Services has made booking a field or facility simple by allowing online reservation requests!

Using your organization's user name and password, you are now able to log onto our online reservation system at our website *https://register.parksreconline.com/wbwsc/scarborough.wsc/wbsplash.html?wbp=1* and access the following features:

- Update your organization's contact information.
- Check field and facility availability in real-time.
- Request a field or facility -- no more paper forms!
- Print request confirmation for your records.
- Make a payment for reservation online using a debit or credit card.



To access your group's user name and password, or to create a new account, please contact Community Services at 730-4150, or email us at *reservations@ ci.scarborough.me.us*.

### **Outdoor Lighting Management**

Our wireless lighting system allows users within the community to schedule field lights. The Clifford Mitchell Sports Complex (High School Complex) light system is set up in seven zones as follows:

• Basketball Courts

**Tennis Courts** 

- Turf Field
- McFarland Baseball Field
- Rt. 114 Multi-Use Field
- Varsity Softball Field

Track

#### RATES:

Basketball/Tennis Courts	\$15 per hour
Track	\$15 per hour
Fields*	\$70 per hour

\* Turf, McFarland, Varsity, and Softball Fields

## **Community Information**

### Facilities, Fields, Trails (cont.)

#### **Scarborough Trails**

Visit our trails webpage for maps and more information:

www.scarboroughmaine.org/departments/ community-services/trails



#### **Future Trails App!**

Community Services is in the process of uploading trips and guides to an interactive trails app. This free app will allow users to access trail maps on the go on their smartphones. We will be sure to announce when guides are available to use.

### **Going Green**

#### Take a stand for a greener Earth!

Looking for a way to reduce your carbon footprint? Contact Scarborough Public Works to purchase any of the following items:



For more information, please contact Public Works at 730-4400.

### **Passport Processing**

**F**or your convenience, Scarborough Community Services accepts passport applications on behalf of the U.S. Department of State. U.S. citizens planning international travel may apply for their passports in the Community Services Office located at the Scarborough Municipal Building.

#### **Passport Acceptance Location and Hours**

Scarborough Community Services 259 U.S. Route One, 3rd Floor 730-4150

Monday through Thursday 9:00 am to 3:00 pm No Friday acceptance hours



For first-time passports, please be sure to bring the following with you:

- **Proof of U.S. Citizenship** (ex., certified U.S. birth certificate)
- Photo Identification (ex., driver's license or Maine ID)
- **Passport Photos** (this service is provided by area businesses)
- Personal Checks (must bring two for payment)

To expedite your passport processing in our office, we recommend completing the passport application prior to stopping in. For printable applications, information on documentation, required fees, and other passport and international travel information, please visit the only official website for passport information:

#### travel.state.gov

### **Special Events**

#### SummerFest 2015 Friday, August 21

**G**rab your family and friends and join us for our annual SummerFest event. Festivities begin at the Clifford Mitchell (High School) Sports Complex at 5:00 pm and feature a road race, musical acts and entertainment, food, games, and so much more. This fun-filled evening will end with a spectacular fireworks display. This is a great family event -- be sure not to miss it!

**Festivities** 5:00 to 10:00 pm

Steve Wronker's Funny Business A Comedy Hypnosis Show 5:30 to 6:30 pm

> Montgomery Road Band 7:00 to 9:00 pm

> > **Fireworks** Begin at 9:15 pm



### Annual 55<sup>+</sup> BBQ

**I** t's almost that time of the year again for the Annual Senior BBQ in beautiful Memorial Park! This year's event will feature a musical performance by the talented band *The Pinetones*! The lunch will consist of burgers, hot dogs, grilled chicken, and all the fixin's! **You must pre-register and pay by Friday, August 21, by 4:00 pm.** You may register online or by stopping into the Community Services office.

Please Note: There is limited parking at Memorial Park but we will be offering a shuttle from the high school parking lot starting at 11:00.

> Wednesday, August 26 11:00 am to 2:00 pm Lunch served at 11:30 am Performance begins at 12:30 pm

**\$6.50** (*if you are 60 or older*) **\$8.50** (*if you are under 60*)

FALL 2015 PROGRAMS \* 14

## **Community Information**

### **Special Events** (cont.)

#### 2015 Scarborough Farmers Market

Come join us every Sunday, June through October, for the Scarborough Farmers Market. Stop by to purchase fresh vegetables, fruits, baked goods, plants, handcrafts, and more while supporting your local farmers and artisans.

#### Sundays -- June through October 9:00 am to 1:00 pm Municipal Building Parking Lot

**For more information, please visit their website:** www.ScarboroughEconomicDevelopment.com/farmersmarket

### Santa in the Park 2015

**B**undle up and gather with friends, family, and neighbors in Memorial Park where we'll all be waiting anxiously for Santa's arrival! Enjoy a tractor ride to and from the park and be sure to bring a camera to capture the moment.



Saturday, December 5 5:00 to 6:30 pm Memorial Park Gazebo FREE

## **Sponsor-A-Tree**

#### **Sponsor-A-Tree** at Memorial Park

Would you like to purchase a tree to be placed in beautiful Memorial Park to honor a birth, anniversary, or the memory of a loved one? Select from three types of trees and a granite stone marker will be placed beneath with a message of your choice. You'll not only be paying tribute to a loved one but will be providing your community with a lifetime of benefits that come from planting a tree.

Please complete the Sponsor-A-Tree form (available on our website under *Community Information*) and return it to the Community Services Office with payment of \$600. Payment may be made in the form of cash, check, or debit card. Please make checks payable to *Town of Scarborough*.

Please note that trees may not be planted until the appropriate season, typically spring or fall. You may contact Community Services at 730-4150 to check on your tree once purchased.

### Tickets

All tickets are sold on a first-come, first-served basis. Refunds are not available for ticket purchases.

Rejunds die not dvandble jor ticket purchases.

#### **Amusement Park Tickets**

 $\mathbf{S}_{ ext{discount tickets:}}^{ ext{top by the Community Services Office for the following}$ 



Aquaboggan	<b>ggan</b> \$1.
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#### Water Country..... \$32



**Cranmore Mountain Adventure** 

Over 54"	\$32
Under 54"	\$22



Funtown	\$21
Splashtown	\$20
Funtown/Splashtown Combo	\$27

Amusement park tickets are available in-season only.

Please check the Community Services website for updates on availability.

### **Vacation Bears**

#### **Vacation Bears**

Come and check out our ScarBEARo family! Meet our bears Hunney, Bessey, Madison, and Hartley Bear! If your family is taking a vacation, you may sign out one of our mascots and let it accompany you on your trip. We encourage you to take pictures and send postcards about your journey, and we will keep track of destinations at our office on the Travel Tracker board. Come by before your vacation and sign out a special bear from the Scarborough Community Services Office.



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Walking/Bike Trail	Restrooms Seasonal	Restrooms Year-Round	Public Shower Facilities	Portable Toilets	Playground	Picnic Tables	Outdoor Track	Outdoor Tennis Court	Outdoor Skateboard Park	Outdoor Basketball Courts	Outdoor Amphitheater	Open Space	Leisure Equipment Rental (seasonal)	Indoor Rental - Cafeteria	Indoor Rental - Auditorium/Stage	Indoor Rental - Gym	Ice Rink	Foot Shower	Field - Soccer	Field - Multi-Use	Field - Football	Field - Baseball/Softball	Drinking Fountains	Concession Stand	Boat Launch	Bike Racks	Benches/Bleachers	Parking (approx. # of spots) Handicap spots listed below total as HC	For detailed directions and reservation information for our schools and fields, please contact Community Services at 730-4150. www.scarboroughmaine.org/ departments/community-services	
V	V	V					V	V		J				J	J	V	V		V	V	V	V	J	V		V	V	690	Scarborough High School & Clifford Mitchell Sports Complex - 11 Municipal Drive	
$\mathbf{V}$		V												J	V	V			V	V	V	V	V	V		V	V	150	Scarborough Middle School & Middle School Sports Complex - 21 Quentin Drive	
	$\bigvee$	V			J									V	V	V				V			J			V	V	190	Wentworth School - 9 Wentworth Drive	Schools
		$\checkmark$												V		$\checkmark$						$\checkmark$	V					50	Blue Point School - 174 Pine Point Road	
	$\mathbf{V}$	V			$ \mathcal{V} $									V		$\mathbf{V}$							V					50	Eight Corners School - 22 Mussey Road	
	V	V			Ì									V		V			ĺ				V					35	Pleasant Hill School - 143 Highland Avenue	
V	V					V			V		V	V								V				V		V	V	30	Memorial Park - 5 Durant Drive	
V	V				V														V	V		V	V	V		V	V	75	Springbrook Park - 11 Longmeadow Road	1
J	V				V														V	V	V	V	V	V			V	85	Willey Park - End of Tenney Lane	1
V	V				V	V													V	V		V		V			V	75	Peterson Sports Complex - 138 Old Blue Point Road	s / Fields
																				V								40	SEDCO Field - 29 Black Point Road	Parks /
								V		V																		10	Blue Point Park - 241 Pine Point Road	1
				V	V							V								V							V	60	Black Point Park - 160 Black Point Road	
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	$\bigvee$		V			V							V					V								V		86 4-5 HC	Ferry Beach - 50 Ferry Road	
			V			V												V						$\mathbf{V}$				346 5-6 HC	Pine Point Beach (Hurd Park) - 63 King Street	Beaches
		V	V			V												V					V			V	V	84 2 HC	Higgins Beach - 41 Ocean Avenue	
																									V			8	Clay Pits Boat Launch - 33 Clay Pits Road	Iches
																									V	V	V	75*	Co-Op Parking/Boat Launch - 93 King Street * 75 car parking spots, 50 boat trailer parking spots	Boat Lau
V				V																						V		20	<b>Eastern Trail</b> Parking 0.3 miles on left on Pine Point Road	
												J																10	Scarborough River Wildlife Sanctuary (56 acres) Parking across from 207 Pine Point Road ( <i>Ken's</i> <i>Place</i> )	
V												V																15	Fuller Farm (220 acres) - 315 Broadturn Road	ŝ
V						V						V																n/a	Libby River Farm (123 acres) - Parking at 336 Black Point Road (Camp Ketcha)	Trai
V												V																10	<b>Broadturn (Meserve) Farm</b> (434 acres) 388 Broadturn Road	
V												V																n/a	Sewell Woods (35 acres) Parking 0.2 miles on left on Ash Swamp Road	



**S**carborough Community Services (SCS) is pleased to acknowledge sponsors within our community who support Community Services and its countless activities provided to the residents of the Town of Scarborough. Each monetary donation helps to support special events, including but not limited to SummerFest and the Annual 55<sup>+</sup> Barbeque in August, Santa in the Park and the Tree Lighting in December, and WinterFest in January. Each sponsorship level is recognized in the following ways:

Platinum Sponsor	Gold Sponsor	Silver Sponsor	Bronze Sponsor	Friend Sponsor		
\$2,000	\$1,000	\$500	\$250	\$100		
Town Hall Public Plaque	Town Hall Public Plaque	Personal Plaque	Personal Plaque	Certificate of Recognition		
Personal Plaque	Personal Plaque	Brochure Recognition	Brochure Recognition	Brochure Recognition		
Brochure Recognition	Brochure Recognition	SCS Website Recognition with link to business website	SCS Website Recognition	SCS Website Recognition		
SCS Website Recognition with link to business website	SCS Website Recognition with link to business website	Cable TV Recognition with business logo, name, and website on full slide	Cable TV Recognition with business logo, name, and website on half slide	<b>Cable TV Recognition</b> with business name on one slide with all Friends		
Cable TV Recognition with business logo, name, and website on full slide	Cable TV Recognition with business logo, name, and website on full slide					
Tree in Memorial Park Effective 07-01-2014 Tree planted with company's first Platinum donation only.						

## **Gold Sponsors**









Mitchell's Electric



**Piper Shores** 



## **Silver Sponsors**

John Hughes, CFP<sup>®</sup>, ChFC<sup>®</sup> at Ameriprise Financial Services, Inc. Town & Country Federal Credit Union

## **Bronze Sponsors**

American Legion Libby-Mitchell Post #76 Biddeford Savings Bank cPort Credit Union Eight Corners Pizza F.A. Bartlett Tree Experts Co. Fun and Sun Rentals Main Line Fence Nationwide Payment Solutions North East Mobile Health Services Optimal Performance Physical Therapy Scarborough Dental Associates

## **Friends Sponsors**

Amato's Italian Sandwich Shop Black Point Auto & Towing, Inc. Katahdin Trust Company Oak Hill Ace Hardware P.A. Renovations Prime Motor Cars - Mercedes Benz Scarborough Family Chiropractic Scarborough Garden Club Scarborough Lions Club Sullivan Tire

## **Benefactors and Donors**

Scarborough Community Services is pleased to present our Benefactor and Donor Program. Many businesses prefer to give donations in the form of certificates, tickets, and gifts. These donations enhance our sponsorship program by providing us with more opportunities.

Each benefactor will be recognized through our brochure, website, and cable television.

Platinum	Gold	Silver	Bronze	Friend	Donor
\$2,000	\$1,000	\$500	\$250	\$100	Less than \$100

## **Platinum Benefactor**

Camp Ketcha Project G.R.A.C.E Scarborough Terrace

## **Gold Benefactors**

Bessey Commons Dunkin Donuts Haven's Candies Villari's Self Defense Center

## **Silver Benefactors**

Fun & Sun Rentals Saco & Biddeford Savings Institution

## **Bronze Benefactors**

Casella Pine Tree Waste Pet Quarters

## **Friend Benefactors**

Black Point Inn Happy Wheels Lowe's Home Improvement Making Waves Hair Salon Mainely Wraps Maniac CrossFit One2One Bodyscapes Pizza Time Subway Sandwiches

## Donors

Amato's Italian Sandwich Shops Bei Capelli Egg & I Hannaford Supermarket Happy Wheels Making Waves Mamie's Farmhouse Marden's New Angles Hair Salon Nonesuch River Golf Club Scarborough Grounds

#### What does Community Services use sponsorship money and donations for?

When businesses provide monetary donations, it is deposited into our Special Events account which is used to fund free family-friendly events throughout the year. When businesses donate items, such as gift certificates, services, tickets, coupons for free food or activities, gift baskets, or gift items, we offer these as prizes through raffles or silent auctions. This enables Community Services to generate money for future activities and events throughout the year.

#### How can the community help?

Local businesses, organizations, families, and individuals are welcome to donate items throughout the year to Community Services. We accept help from volunteers at all of our events (as needed) and we are always looking for gift certificates in small amounts, candy, coupons for free food or activities, and small trinkets (pencils, stickers, toys). These items are given out to children as prizes at some of our yearly events.

If you are interested in donating to our special events, please contact Community Services at 730-4150.

