

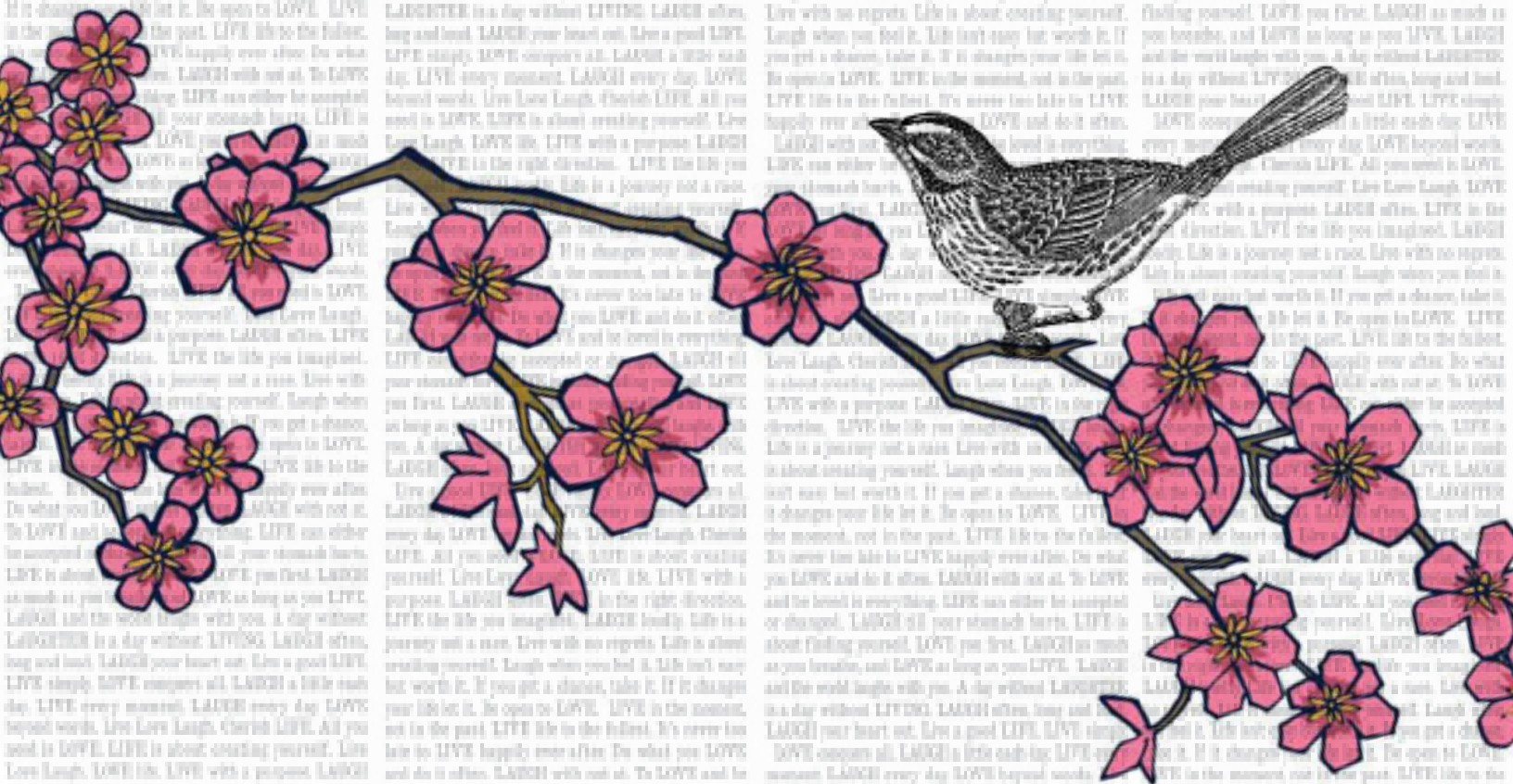
## Scarborough Community Services

# Spring 2015 Programs

*Registration Begins*

## Monday, February 2

<https://register.parksreconline.com/scarborough.html>



259 US Route One, Scarborough, Maine  
P.O. Box 360, Scarborough, ME 04070  
Phone: (207) 730-4150 Fax: (207) 730-4165  
Email: [comserv@ci.scarborough.me.us](mailto:comserv@ci.scarborough.me.us)  
Website: [www.scarboroughmaine.org](http://www.scarboroughmaine.org)

***It is the mission of Community Services to provide diverse, safe, quality, and cost-efficient services. We accomplish this through communication, coordination, and education in a professional and timely manner for the Town of Scarborough.***



# Scarborough Community Services

## Phone Numbers (Area Code 207)

Main Office .....	730-4150
Main Office Fax .....	730-4165
Ice Rink Hotline ( <i>in-season only</i> ) .....	883-7645
Child Care Office .....	730-4170
• Blue Point Site .....	730-5340
• Club Teen Site .....	730-4848
• Eight Corners Site .....	730-5235
• Pleasant Hill Site .....	730-5260
• Wentworth Site .....	730-4780

## Location and Hours

Scarborough Community Services Office is located on the third floor of town hall at **259 U.S. Route One, Scarborough, Maine**, and is open 8:00 am to 4:00 pm Monday through Friday. We do not close for lunch. The office phone number is **207-730-4150**.

Passports are processed in the Community Services Office **Monday through Thursday** between **9:00 am and 3:00 pm**.

## Office Holiday Closures

The offices of Scarborough Community Services and Child Care will be closed on the following days during the 2015 year:

- Monday, February 16 (Presidents Day)
- Monday, April 20 (Patriots Day)
- Monday, May 25 (Memorial Day)
- Friday, July 3 (Independence Day)
- Monday, September 7 (Labor Day)
- Monday, October 12 (Columbus Day)
- Wednesday, November 11 (Veterans Day)
- Thursday, November 26, and Friday, November 27 (Thanksgiving)
- Friday, December 25 (Christmas)

## Email Addresses

General Email: [comserv@ci.scarborough.me.us](mailto:comserv@ci.scarborough.me.us)  
Reservations Email: [reservations@ci.scarborough.me.us](mailto:reservations@ci.scarborough.me.us)

## Community Services Staff

Director .....	Bruce Gullifer, C.P.R.P.
Office Manager .....	Marcia McGinnis
Facilities Scheduler .....	Dan Hager
Secretary/Receptionist .....	Nicole Hall
Child Care Manager .....	Audra Keenan
Program Coordinator .....	Andrea Zglobicki
Program Coordinator .....	Steve Kramer
Recreation Manager .....	Bill Reichl
Program Coordinator .....	Ryan Colpitts
Program Coordinator for Seniors .....	Hallie Hodge
Facilities Manager .....	Steve Quirk

## Like Us on Facebook!

Get up-to-the-minute information and updates from Scarborough Community Services . . . stay in the know regarding our youth and adult programs, cancellations or changes, or information about special events. Visit our page at [www.facebook.com/scarborocomserv](http://www.facebook.com/scarborocomserv) and click **Like** -- it's as simple as that!







# Spring 2015 Brochure



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### Registration Dates -- Year-Round

Scarborough Community Services has four registration periods throughout the year:

<u>Seasons</u>	<u>Registration Begins</u>
Fall.....	First Monday of August
Winter.....	First Monday of November
Spring.....	First Monday of February
Summer.....	First Monday of April

*If the first Monday falls on a holiday,  
registration will begin the following day.*

### Summer Day Camp 2015

#### \*\* Early Registration Bonus \*\*

While the Summer Day Camp information will not be available until just before the April 6 registration date, we wanted to give parents advance notice about a special registration bonus.

During the first week of summer registration (April 6-10), families who register for all eight weeks of Summer Day Camp will be entered into a drawing to win four weeks of camp for FREE (to be issued as a refund)!

Online registrations will be available to those paying in full using a credit or debit card. Those wishing to set up a payment plan using an EFT form must register in the Community Services Office and pay the required deposit. Registrations must be completed **no later than Friday, April 10, by 4:00 pm**, in order to qualify for this special drawing.

*One entry per child per household. One name will be pulled at random on Monday, April 13. The winner will be announced on our website and will be contacted via telephone on that day.*



# Policies

## Registration Policy

Community Services accepts registrations in person and through our website. We do not accept registrations via the phone or mail. To continue to maintain the integrity of our programs, registration into activities will be allowed only if an account is in good standing and there is no balance. Exceptions will be made for activities in which installment payments are permitted or monthly fees are charged, such as child care. Community Services reserves the right to deny registration into an activity pending payment of an outstanding balance and the right to deny continuation in a program if installment payments are not made or are returned due to insufficient funds after an appropriate period of time.

## Non-Resident Fee

Non-residents may register for our programs. An additional \$15 fee will be assessed for most programs. However, some programs may require additional fees. Please see each program for more information.

## Early Registration Discount

Community Services works hard to offer the best prices available for our programs. Because our work becomes labor-intensive the week prior to a program start date, we like to encourage residents to register early by offering early discount prices on certain programs. We hope people will appreciate this and take advantage of these lower prices. *However, this discount incentive is a special offer which cannot be extended if those dates have passed. No exceptions.*

## Late Registrations

All of our programs require a high level of coordination which includes facility scheduling, staffing, volunteer recruitment, team formation, and the purchasing of supplies. There is a point when a program will be cancelled or modified if there are insufficient registrations.

You will also notice that the majority of our programs have registration deadlines. If there is room in a given activity after a deadline has passed, late registrations may be accepted with an additional \$10 late fee assessed; however, children may not be guaranteed a T-shirt, ball, etc.

## Sibling Discount Policy<sup>SD</sup>

Look for <sup>SD</sup> next to activities that may be discounted.

### • Youth Recreation Programs

Families with **three or more** children registering for the same Community Services-run recreation program may receive a 10% discount off the third child and any additional children from the same family/household. All participants must be registered at the same time to receive this discount. *Sibling discounts will not be applied for online registrations. To receive this discount, you must register in the Community Services Office.*

### • Child Care

Families with **two or more** children registered for full-time (five days per week) before-school and/or after-school care will receive 10% off the second and/or subsequent child care fees. Discount will be taken off of the lowest child care fee.

## Youth Team Request Policy \*

Community Services understands that one of the best aspects of participating in our programs is the ability to play with friends or have the same coach year after year. However, in an attempt to keep teams balanced, we have instituted the following policy.

In programs such as basketball, fall soccer, and indoor soccer, coach and player requests will be limited to **two requests per participant**. You may request one coach and one player, or you may request two players. Timely **registrations** allow Community Services the opportunity to balance teams in a fair manner; timely **requests** also help in this process. However, there are many variables that go into the planning process and, even though we do our best, we cannot guarantee that your choice will be honored.

*\* Grades 5 to 8 Exception: In an effort to balance teams fairly, Community Services no longer accepts special requests for Grades 5 to 8 sports (fall soccer, basketball, and indoor soccer).*

## Refunds, Cancellations, and Changes

### Youth and Adult Programs (see 55+ refunds below)

- **Full refund:** If Community Services cancels the activity.
- **Full refund minus \$15 processing fee:** For any cancellation or change made by applicant.
- **No refunds:** If an individual does not attend an activity or does not cancel at least seven calendar days prior to the start of an activity.

### Health Reasons

If a participant cannot partake in an activity due to medical reasons, a refund will be given if a signed doctor's note is presented to the Community Services staff within the first 48 hours of said injury. If an injury occurs and is reported with a doctor's note before the activity begins, no processing fee will be assessed. If a participant attended some classes, the refund will be prorated for the number of days attended.

### Multiple-Session Programs

When registering for multiple sessions at once, please keep in mind that combined session dates are all inclusive; therefore, should you choose to cancel once the first session begins, no refund will be given for the remaining sessions.

## 55+ Programs Refunds

### • Full refund

If Community Services cancels the activity or trip.

### • No refunds

**Wednesday Lunches:** If an individual does not attend a lunch or does not cancel by the Monday prior by 2:00 pm, the household will be charged and the balance must be paid in full in order to enroll in future lunches or programs.

**Trips:** If an individual cancels a trip or does not attend a trip, no refund will be issued.



# Registration



**There are two ways to register for a Community Services program . . .**

## **1. In Person**

You may stop by the Community Services Office Monday through Friday between 8:00 am and 4:00 pm to register for any Community Services program. We accept cash, check, or debit card payment. No phone registrations accepted.

.....


## **2. Online**

Registration for most programs (with the exception of child care programs and snow sports programs) may be done in the convenience of your home via online! Available to you 24/7! Follow the steps below to register online:

### **Step 1: Log In**

1. Visit the Community Services webpage at [www.scarboroughmaine.org/departments/community-services](http://www.scarboroughmaine.org/departments/community-services)
2. Click on *Online Registration Quick Link* (located to the right).
3. Enter your User Name and Password.
  - User Names are typically a four-digit or five-digit number assigned to your household in our system.
  - Passwords are typically your last name but can be changed in the system to a password of your choice.
  - Passwords are case-sensitive.
  - If you don't know your User Name and Password, please call Community Services at 730-4150.
4. Click *Registered Users Sign In*.

### **Step 2: Search for Activity**

1. Click *Search* and select *Activity Search*. The search screen allows you to customize the way you search for an activity, either by activity number, type of activity, by age range, or by keyword.
2. Once you have selected an activity, click on the shopping cart icon to the left. 
  - If an activity is listed as "unavailable," you must wait until the registration period begins or stop by our office if online registration has ended.
3. Select the family member you wish to enroll in the activity. Click *Add to Cart* at the bottom of this page once you are finished.
4. The Community Services release statements will appear. In order to continue with the registration process, please click *Agree*. If you choose to deny these statements, you must come in to the Community Services Office and register in person.
5. Registration questions regarding T-shirt size, medical information, and special requests will appear. **YOU MUST GIVE AN ANSWER FOR EACH QUESTION.** If a question does not apply to you, you may enter N/A. Click *Submit*.
6. You will have two options on the next page:
  - a) Continue Shopping - if you would like to sign up for more activities, choose this option.
  - b) Proceed to Checkout - This will bring you to the payment page.

### **Step 3: Checkout**

1. Once you are finished adding activities to your shopping cart, click *Proceed to Checkout*. Please review the billing information, select your payment type (Visa, Mastercard, or Discover), then click *Continue*.
2. You will be brought to a separate billing screen, where you are able to enter your credit or debit card information.
  - Be sure to change the expiration date -- it defaults to the current month and year
  - DO NOT click the back-button or refresh while this is processing or you may be double-charged.
3. You will come to a confirmation screen. It will list the email address where a confirmation receipt will be sent. If you would like to send it to another email address, type the address in the email box and click *Submit*.
4. Click *Exit* to sign off.

# Youth Programs

Recreation Manager  
Bill Reichl  
Program Coordinator  
Ryan Colpitts

## Mini Hits Ages 2 1/2 to 4

This 45-minute program is designed to be an introduction to the sport of baseball. The learning outcomes of this program include communication, social interaction, trust, patience, and general improved interest in a team sport and baseball, all while having fun. Parent involvement in this program is always encouraged. Participants should wear comfortable clothing, such as a T-shirt, sweat pants, and sneakers. A glove is recommended but not required. Each class size is limited to 24, so register soon! *Instructor: SCS Staff.*

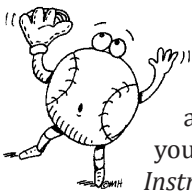
Activity # 311742

**05-05 to 05-26-2015** (4 weeks)  
(Make-up date: 06-02)  
**Tuesdays**  
**10:00 to 10:45 am**  
**Memorial Park**  
**\$40 per child**  
**Min 10, Max 24**

Deadline for registration (web and in-house) 05-04



## Baseball and Softball Skills Camp Ages 5 to 8



This mini-camp will get players ready for the upcoming baseball and softball season. They will learn throwing, fielding, and hitting techniques. Make sure to bring your glove and wear comfortable clothes. *Instructor: Tom Griffin.*

Activity # 311720

**03-01 to 03-29-2015** (4 weeks)  
(Make-up date: 03-29)  
**Sundays**  
**11:30 am to 12:30 pm**  
**High School Plummer Gym**  
**\$35 per child**  
**Min 15, Max 80**

Deadline for registration (web and in-house) 02-27

## Spring Cross Country Grades 1 to 6

Come join in the fun of this popular spring sport. This program involves learning the proper running technique through various terrain such as woods, fields, and a track. Practices are held Mondays and Thursdays. Participants who are interested in competing can attend the optional cross-country meets on Wednesday afternoons (transportation not provided). *Instructor: Kathy Werner.*

Meet schedules will be provided by the coach as soon as it is finalized. Shirts for this program may be purchased through the coach for a fee of \$10.

Activity # 311728

**04-27 to 06-04-2015** (6 weeks)  
**Practices: Mondays and Thursdays**  
**Memorial Park**  
**4:30 to 5:30 pm**  
**Meets (optional): Wednesdays**  
**Times and Locations Vary**  
**\$50 per child**  
**Min 10, Max 75**

Deadline for web registration 04-24

In-house registration continues throughout program but will not be prorated for missed sessions.

## Softball Pitching Clinic Grades 2 to 8

Open to girls interested in learning the basic technique of windmill-style pitching. Experience playing softball is not required. Lessons consist of instruction in technique, pitching, drills, and fielding. Participants must bring a catcher (there is no charge for the catcher). *Instructor: Tom Griffin.*

Activity # 210899

**03-08 to 03-29-2015** (4 weeks)  
**Sundays**  
**10:00 to 11:30 am**  
**High School Plummer Gym**  
**\$30 per child**  
**Min 10, Max 26**

Deadline for registration (web and in-house) 03-06





# Adult Programs

Recreation Manager  
Bill Reichl  
Program Coordinator  
Ryan Colpitts

## Open Gyms

### Men's Open Gym Basketball

Call your friends and join us for a fun evening of basketball for all ability levels! *Each gym is limited to 18 people on a first-come, first-served basis.*

*Please call Community Services at 730-4150 to be put on our Adult Open Gym Basketball email list. This will ensure that you receive notices on location changes and cancellations throughout the season.*

Activity # 830001

**Runs through 05-28-2015**  
(No open gyms on holidays and no-school days)  
**Tuesdays and Thursdays**  
**7:30 to 9:00 pm**  
**Middle School Gym**  
**\$3 drop-in fee**  
**Min 10, Max 18**



## Ongoing Exercise Programs

### Healthline and Healthline Plus

Healthline and Healthline Plus are exercise programs designed for all ages and abilities. With walking, jogging, and running (Healthline) mixed with strength training (Healthline Plus), these programs work to develop cardiovascular, aerobic, and muscular strength. Workouts change daily to keep exercise interesting and fun. We'll keep you moving year-round, either indoors working out or outdoors walking or running. There will be a \$25 discount for those who register for both Healthline AND Healthline Plus (Combo). *Instructor: Morgan Swinburne.*

Activity # 220311

**Next Session: 04-01 to 06-29-2015** (14 weeks)  
**Mondays, Wednesdays, and Fridays**  
**Healthline.....6:00 to 7:00 am**  
**Healthline Plus .....7:00 to 7:45 am**  
**High School Gym and Weight Room**  
**\$65 per session (Healthline OR Healthline Plus)**  
**\$100 per session (Healthline Combo)**

# 55+ Programs

Recreation Manager  
Bill Reichl  
Program Coordinator  
Hallie Hodge

## Mission Statement

The mission of the 55+ Programs is to give all seniors an opportunity to maintain dignity, enrich their quality of living, and actively promote participation in all aspects of community life.

## Bus Transportation Available for Our Programs!

We have a 14-passenger bus AND a 28-passenger bus to get you around to our programs!

We provide transportation to the following Community Services programs: Wednesday Lunches at Camp Ketcha, Monday BINGO at Scarborough Terrace, Out-To-Lunch Bunch restaurants, Portland Players and Lyric Music Theater, and 55+-sponsored trips.

*In order to use our transportation, a current 55+ membership is required.*  
***We do not offer transportation for individual appointments or errands.***



## Want More Information?

**[www.scarboroughmaine.org/departments/community-services/55-program](http://www.scarboroughmaine.org/departments/community-services/55-program)**



## Limited spaces still available at child care sites for 2014-15 school year!

Please contact us at 730-4170 to check on availability before registering.

Scarborough Community Services Child Care welcomes all Scarborough school-age children to our before- and after-school program. We offer care for children in Kindergarten through Grade 8, all conveniently located in your child's school. Our mission is to promote the physical, mental, social, and emotional development of each child by providing a high-quality child care program. This program enriches the experiences of children as we view the home, school, community, and child care settings as complementary and interrelated domains that affect children's growth and development. This program includes a nutritious snack every day, outside play or indoor physical activity, crafts, special projects, and quiet times.

We are a non-profit state-licensed program, complying with all the rules for the licensing of child care facilities established by the State of Maine.

The following information is designed to give you a more in-depth look at our program. We welcome and encourage you and your child/ren to visit any of our child care sites prior to registering.

## Program Descriptions

### The Primary School Program (Grades K-2)

#### Blue Point, Eight Corners, and Pleasant Hill Schools

- Before-school care and after-school care are both held at the primary school your child attends.
- Morning care opens at 7:00 am and runs until approximately 8:45 am.
- Morning care consists of quiet activities such as drawing, puzzles, cards.
- After-school care runs from 3:10 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.
- Afternoon care consists of outside time, story time, projects, activity centers, and free play.

### The Intermediate Program (Grades 3-5)

#### New Wentworth School

- Morning care will be provided at the Wentworth School.
- We open at 7:00 am every morning and run until approximately 8:15 am.
- After-school care runs from 2:45 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.
- Outside time runs from 3:30 to 4:00 pm for all students, weather permitting. From 4:00 to 4:30 pm children are given an opportunity to complete homework and assigned reading or to do quiet activities. At 4:30 pm more choices are offered, including clubs, table games, arts and crafts, etc.

### The Club Teen Program (Grades 6-8)

#### Middle School Cafeteria

- Club Teen is located at the Scarborough Middle School in the cafeteria after school only.
- After-school care runs from 2:15 pm until 6:00 pm sharp.
- An afternoon snack will be provided daily.

## -- Locations --

### Child Care and Administration

#### Child Care Administrative Office Location

New Wentworth School (Room D-137) ..... 730-4170

#### Grades Kindergarten to 2 (Child's School)

1. Blue Point School ..... 730-5340
2. Eight Corners School ..... 730-5235
3. Pleasant Hill School ..... 730-5260

#### Grades 3 to 5

New Wentworth School (Room D-125) ..... 730-4780

#### Club Teen (Grades 6 to 8)

Middle School Cafeteria ..... 730-4848

#### Storm, Teacher, and Vacation Camp Days

New Wentworth School (Room D-125) ..... 730-4780

Please refer to our *Child Care Program Registration Handbook*  
for more details, including registration procedures and tuition information:  
[www.scarboroughmaine.org/departments/community-services/child-care](http://www.scarboroughmaine.org/departments/community-services/child-care)



Federal Tax ID  
01-6000357

# Child Care

Child Care Manager  
Audra Keenan  
Program Coordinators  
Andrea Zglobicki  
Steve Kramer

## 2014-15 Monthly Fees (per child)

We reserve the right to change the rates on any of the payment options with at least one month's written notice.

Day Care Options	Days Per Week (2 day minimum required)			
	5 days	4 days	3 days	2 days
Before School	\$200	\$185	\$150	\$115
After School	\$335	\$290	\$240	\$185
Before and After School	\$415	\$360	\$285	\$210
Club Teen (Grades 6-8)	One payment option: \$250 per month (regardless of day used)			

## Fees for Extra Days

In an attempt to provide care for all Scarborough school children, we have reviewed the printed 2014-15 School Department calendar. As a result, we have tried to incorporate the majority of no school dates and times into our child care calendar.

Please refer to our School-Age Child Care and Club Teen Program Handbook for more information or visit our Child Care website for final fees and schedules: [www.scarboroughmaine.org/departments/community-services/child-care](http://www.scarboroughmaine.org/departments/community-services/child-care)

	Activity Name	2014-15 Dates	Availability and Pricing
Included in Monthly Child Care Fees**	<b>February &amp; April Vacation Weeks</b> (4-day weeks)	<b>February 17-20</b> No care on Monday (holiday) <b>April 21-24</b> No care on Monday (holiday)	Open to children enrolled AND not enrolled in child care program Enrolled: \$0 per day      Not Enrolled: \$210 per week* \$60 per day*
	<b>Partial Days</b> (i.e., early release or delayed openings due to weather)		Only open to children already enrolled for the specific day(s). Enrolled: \$0 per day
	<b>No School Days</b> (Full Days)	<del>12-22</del> : <del>12-30</del> <del>12-23</del> : <del>12-31</del> <del>12-24</del> : <del>01-02</del> <del>12-29</del> :	Open to children enrolled AND not enrolled in child care program Enrolled: \$55 per day*      Not Enrolled: \$55 per day*
NOT Included in Monthly Child Care Fees**	<b>Teacher/Staff Days</b> (Full Days)	<del>10-24</del> : 04-17 <del>11-26</del> : 05-22	Open to children enrolled AND not enrolled in child care program Enrolled: \$55 per day*      Not Enrolled: \$55 per day*
	<b>Storm Days</b> (Full Days)		Only open to children already enrolled in child care programs. \$40 per day
	<b>Interim Care</b> (August 2015)	Dates TBD	Open to children enrolled AND not enrolled in child care program Enrolled: \$210 per week*      Not Enrolled: \$210 per week* \$55 per day*      \$55 per day*
	<b>Late Start School Days</b> (Wednesday Teacher In-Service Days)	<del>09-10</del> : 02-11 <del>10-08</del> : 03-11 <del>11-19</del> : 04-08 <del>12-10</del> : 05-13 <del>01-07</del> : 06-03	Open to children enrolled AND not enrolled in child care program Enrolled: \$0 No registration required if already attending Wednesday AM care. Not Enrolled: \$150 for the 10-date package No single-day registrations available. Registrations still accepted once program begins but fee will not be prorated for missed dates.

\* Please view website for fee details as some programs have early registration discounts available.

## April Vacation Camp Grades K to 8

Parents, do you have to work while the kids are on vacation? Why keep your kids at home when they can join their friends at Vacation Camp? We will plan a variety of activities, including cooking, arts and crafts, gym time, and outdoor play, and a few field trips (TBD). *All participants must bring a lunch. Morning and afternoon snack will be provided.*

Activity # 312321

**04-21 to 04-24-2015** (4 days)

**Tuesday through Friday**

**7:00 am to 6:00 pm**

**Wentworth School**

**All 4 Days .....\$210 per child\***

**Individual Days.....\$60 per day\***

**Min 10, Max 100 (per day)**

**\* Early registration discounts available**

*(Example: If you register before January 22, you will pay \$160 for all 4 days or \$40 per individual day)*

**Already enrolled in before-school or after-school care?** There is NO FEE for registration but you MUST pre-register in the Community Services Office using the Vacation Camp registration form. *See form on our website for details.*

## Summer Day Camp 2015

### \*\* Early Registration Bonus \*\*

While the Summer Day Camp information will not be available until just before the April 6 registration date, we wanted to give parents advance notice about a special registration bonus.

During the first week of summer registration (April 6-10), families who register for all eight weeks of Summer Day Camp will be entered into a drawing to win four weeks of camp for FREE (to be issued as a refund)!

Online registrations will be available to those paying in full using a credit or debit card. Those wishing to set up a payment plan using an EFT form must register in the Community Services Office and pay the required deposit. Registrations must be completed **no later than Friday, April 10, by 4:00 pm**, in order to qualify for this special drawing.



*One entry per child per household. One name will be pulled at random on Monday, April 13. The winner will be announced on our website and will be contacted via telephone on that day.*

# Community Information

## Discount Tickets

Community Services will be selling the following tickets during the winter and spring season:



### Discount Ski Lift Tickets

Sugarloaf and Sunday River ..... \$66 each  
Wildcat and Attitash..... \$58 each

All tickets are sold on a first-come, first-served basis. No refunds are available for tickets. Quantities are limited so please give us a call at 730-4150 to check before stopping by.

For more information on prices and availability, please visit our website:

**[www.scarboroughmaine.org/departments/  
community-services/community-information](http://www.scarboroughmaine.org/departments/community-services/community-information)**

## Dog Information

### Dog Licensing

For details on how to register your dog in the Town of Scarborough, please visit the Town Clerk's website:

**[www.scarboroughmaine.org/departments/town-clerk/  
licenses-permits#TOC-Dog-License](http://www.scarboroughmaine.org/departments/town-clerk/licenses-permits#TOC-Dog-License)**

### Dogs on the Beaches

For dog regulations and owner responsibilities, please view Chapter 604 (Animal Control Ordinance) in our town's ordinances by visiting the Town's website:


**[www.scarboroughmaine.org/town-government/  
town-ordinances](http://www.scarboroughmaine.org/town-government/town-ordinances)**



# Community Information

## Facebook

### Like Us on Facebook!

 Stay in the know regarding our youth and adult programs, cancellations or changes, or information about special events. Visit our page at [www.facebook.com/scarborocomserv](http://www.facebook.com/scarborocomserv) and click **Like** -- it's as simple as that!

## Going Green

Looking for a way to reduce your carbon footprint? Contact Scarborough Public Works to purchase any of the following items:



Earth Machine Backyard Compost Bin.....	\$46 each
Kitchen Scrap Pail.....	\$8 each
System Rain Barrel.....	\$62 each

For more information,  
please contact Public Works at 730-4400.

## Dragonfly Nymphs

Looking for a green way to solve your mosquito issues? Why not purchase dragonfly nymphs from Community Services.

Nymphs eat mosquito larvae before the mosquitoes hatch. As adults, they catch mosquitoes on the fly. They do not sting or bite humans.

They should be placed at the water's edge in shallow free-standing water where mosquitoes breed (areas where peepers can be heard or where cattails grow). Waters should be free of fish habitation as they will eat nymphs. 100 nymphs will cover approximately 1 to 2 acres.

Nymphs must be pre-ordered using an order form that can be found on our website as soon as availability is confirmed.

***Please view our website for updates, including the order form, the order deadline, prices, and pick-up date and times:***

[www.scarboroughmaine.org/departments/  
community-services/community-information](http://www.scarboroughmaine.org/departments/community-services/community-information)



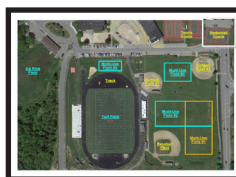
## Facilities and Trails

### Looking to Reserve a Facility or Field?

Community Services has made booking a field or facility simple by accepting reservation requests online!

Using your user name and password, you are now able to log onto our online reservation system at <https://register.parksreonline.com/scarborough.html> and access the following features:

- Update your organization's contact information.
- Check field and facility availability in real-time.
- Request a field or facility -- no more paper forms!
- Print request confirmation for your records.
- Make a payment for a reservation online using a debit or credit card.



To access your user name and password, or to create a new account, please contact Community Services at 730-4150, or email us at [reservations@ci.scarborough.me.us](mailto:reservations@ci.scarborough.me.us).

## Scarborough Trails

Visit our trails webpage for maps and more information:

[www.scarboroughmaine.org/  
departments/community-services/trails](http://www.scarboroughmaine.org/departments/community-services/trails)



## Outdoor Lighting Management

Our wireless lighting system allows users within the community to schedule field lights. The High School Sports Complex light system is set up in seven zones as follows:

- |                            |                           |
|----------------------------|---------------------------|
| • Basketball Courts        | • Turf Field              |
| • McFarland Baseball Field | • Rt. 114 Multi-Use Field |
| • Tennis Courts            | • Varsity Softball Field  |
| • Track                    |                           |

### RATES:

Basketball/Tennis Courts .....	\$15 per hour
Track .....	\$15 per hour
Fields* .....	\$70 per hour

\* Turf, McFarland, Varsity, and Softball Fields



# Community Information

## Facilities and Trails (cont.)

### Municipal Ice Rink

Community Services has an outdoor ice rink next to Wentworth School. There is a warming hut for changing, keeping warm, and grabbing a bite to eat. *No rentals or skate sharpening available.*

#### OPEN SKATE

Monday through Friday ..... 2:00 to 8:00 pm  
Weekends/Holidays/School Vacations ..... 8:00 am to 8:00 pm

#### HOCKEY

Monday through Friday ..... 2:00 to 4:30 pm  
Weekends/Holidays/School Vacations ..... 8:00 am to 1:00 pm



*Any person who is younger than high school age must wear a helmet at all times when playing hockey. Hockey is only allowed on the upper rink--it is prohibited on the lower rink.*

The ice rink will be open on a day-to-day basis depending on ice conditions and weather. The ice rink will remain open as long as the cold weather persists. We thank you for respecting our signs when the ice rink is closed.

***Please call 883-7645 to check the status of the ice (in-season only).***



### Sponsor-A-Tree at Memorial Park

Would you like to purchase a tree to be placed in beautiful Memorial Park to honor a birth, anniversary, or the memory of a loved one? Select from three types of trees and a granite stone marker will be placed beneath with a message of your choice. You'll not only be paying tribute to a loved one but will be providing your community with a lifetime of benefits that come from planting a tree.

Please complete the Sponsor-A-Tree form (available on our website under *Community Information*) and return it to the Community Services Office with payment of \$600. Payment may be received in the form of cash, check, or debit card. Please make checks payable to *Town of Scarborough*.

*Please note that trees may not be planted until the appropriate season, typically spring or fall. You may contact Community Services at 730-4150 to check on your tree once purchased.*

## Outside Groups and Sports

Looking for an activity but couldn't find it here? Oftentimes, Community Services receives questions regarding local groups, leagues, and organizations, such as Little League, field hockey, football, men's softball, etc.

While these groups are not associated with our department, we have provided the most popular website links below for your convenience:

### Scarborough School Sports

- **Scarborough High School Athletics**  
<https://sites.google.com/a/scarboroughschools.org/shs/student-life/athletics>
- **Scarborough Middle School Athletics**  
<https://sites.google.com/a/scarboroughschools.org/sms/student-life/athletics>
- **Scarborough Red Storm Gear**  
<https://sites.google.com/a/scarboroughschools.org/shs/student-life/school-store>

### Youth Sports Leagues and Groups

- **Scarborough Cheering Club**  
<http://scarboroughcheeringclub.com>
- **Scarborough Little League**  
[www.scarboroughhll.com](http://www.scarboroughhll.com)
- **Scarborough Youth Football**  
[www.scarboroughyouthfootball.com](http://www.scarboroughyouthfootball.com)
- **Scarborough Youth Lacrosse**  
<http://scarboroughlacrosse.org>
- **Scarborough Soccer Club**  
[www.eteamz.com/ssc](http://www.eteamz.com/ssc)
- **Scarborough Travel Basketball**  
[www.eteamz.com/Scarboroughbasketball](http://www.eteamz.com/Scarboroughbasketball)
- **Big 20 Bowling Center Bowling Leagues**  
[www.big20bowling.com](http://www.big20bowling.com)

### Youth Groups and Organizations

- **Boy Scouts of America**  
<http://pinetrebsa.org>
- **Girl Scouts of Maine**  
<http://girlscoutsofmaine.org>

For a full listing of organizations and their website links, please visit our website and search under our Youth Recreation or Adult recreation web pages:

**[www.scarboroughmaine.org/  
departments/community-services](http://www.scarboroughmaine.org/departments/community-services)**

# Community Information

## Passport Processing

For your convenience, Scarborough Community Services accepts passport applications on behalf of the U.S. Department of State. U.S. citizens planning international travel may apply for their passports in the Community Services Office located in the Scarborough Municipal Building.

### Passport Acceptance Location and Hours



Scarborough Community Services  
259 U.S. Route One, 3rd Floor  
730-4150

**Monday through Thursday**  
**9:00 am to 3:00 pm**  
*No Friday acceptance hours*

For first-time passports, please be sure to bring the following with you for processing. For complete information on what to bring, please visit the official U.S. Department of State website at [Travel.State.Gov](http://Travel.State.Gov).

- **Proof of U.S. Citizenship**  
*Certified U.S. birth certificate*
- **Photo Identification**  
*Driver's license or Maine ID*
- **Passport Photos**  
*This service is offered at many local places. Please contact our office for a list of nearby photographers.*
- **Payments**
  1. **Passport Book/Card Fee:** This fee **MUST** be paid by personal check or money order. Made payable to the U.S. Department of State.
  2. **Acceptance Fee:** Community Services can accept cash, check, or debit card payments for the acceptance fee.

To expedite your passport processing in our office, we recommend completing the passport application prior to stopping in. For printable applications, information on documentation, required fees, and other passport and international travel information, please visit the only official website for passport information:

**[travel.state.gov](http://travel.state.gov)**



## Special Events

### Passport Day in Scarborough

Will your next vacation or business trip take you outside of the United States? No matter where you go, a U.S. passport will get you back home.

To learn more about travel requirements for U.S. citizens or to apply for your U.S. passport, please join us for Passport Day in Scarborough.



**Saturday, March 7, 2015 (tentative date)**  
**10:00 am to 3:00 pm**  
**Scarborough Community Services**  
Scarborough Municipal Building  
259 U.S. Route One, Scarborough, ME

For passport information, fees, and forms,  
please visit [Travel.State.Gov](http://Travel.State.Gov).

### Bunny Hop Grades Pre-K to 2

Back by popular demand! This spring event will have kids running around the Wentworth playground searching for hidden eggs. The Easter Bunny will be available for photographs so remember to bring your camera. Please bring your own basket or bag for your egg collection.

**Saturday, 03-21-2015**  
*(Make-up date: Sunday, 03-22)*  
**Pre-K to K..... Begins at 1:00 pm**  
**Grades 1 to 2..... Begins at 2:30 pm**  
**Wentworth School Playground**  
**FREE!**



### Flashlight Egg Hunt Grades 3 to 5

Bring a flashlight and hunt for eggs in the dark! Find a special egg and get an extra prize! Please bring your own flashlight and basket or bag for your egg collection.

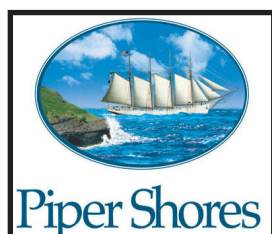
**Saturday, 03-21-2015**  
*(Make-up date: Sunday, 03-22)*  
**Begins promptly at 7:30 pm**  
**Wentworth School Playground**  
**FREE!**

# Sponsors

Scarborough Community Services (SCS) is pleased to acknowledge sponsors within our community who support Community Services and its countless activities provided to the residents of the Town of Scarborough. Each monetary donation helps to support special events, including but not limited to SummerFest and the Annual 55+ Barbeque in August, Santa in the Park and the Tree Lighting in December, and WinterFest in January. Each sponsorship level is recognized in the following ways:

Platinum Sponsor	Gold Sponsor	Silver Sponsor	Bronze Sponsor	Friend Sponsor
\$2,000	\$1,000	\$500	\$250	\$100
Town Hall Public Plaque	Town Hall Public Plaque	Personal Plaque	Personal Plaque	Certificate of Recognition
Personal Plaque	Personal Plaque	Brochure Recognition	Brochure Recognition	Brochure Recognition
Brochure Recognition	Brochure Recognition	SCS Website Recognition <i>with link to business website</i>	SCS Website Recognition	SCS Website Recognition
SCS Website Recognition <i>with link to business website</i>	SCS Website Recognition <i>with link to business website</i>	Cable TV Recognition <i>with business logo, name, and website on full slide</i>	Cable TV Recognition <i>with business logo, name, and website on half slide</i>	Cable TV Recognition <i>with business name on one slide with all Friends</i>
Cable TV Recognition <i>with business logo, name, and website on full slide</i>	Cable TV Recognition <i>with business logo, name, and website on full slide</i>			
Tree in Memorial Park <i>Effective 07-01-2014 Tree planted with company's first Platinum donation only.</i>				

## Gold Sponsors



## Silver Sponsors

John Hughes, CFP®, ChFC® at Ameriprise Financial Services, Inc.  
Eight Corners Pizza  
Town & Country Federal Credit Union

## Bronze Sponsors

Biddeford Savings  
cPort Credit Union  
Dead River Company  
Fun & Sun Rentals  
Main Line Fence  
Moody's Collision Centers  
North East Mobile Health Services  
P.A. Renovations  
Pat's Pizza of Scarborough  
Scarboro Muffler Center  
Tri-State Packing Supply, Inc.  
Villari's Self Defense Center

## Friends Sponsors

Amato's Italian Sandwich Shops  
Black Point Auto & Towing, Inc.  
Katahdin Trust Company  
Prime Motor Mercedes Benz  
Scarborough Dental Associates  
Scarborough Family Chiropractic  
Scarborough Garden Club  
Scarborough Lions Club  
Sullivan Tire



# Benefactors and Donors

Scarborough Community Services is pleased to present our Benefactor and Donor Program. Many businesses prefer to give donations in the form of certificates, tickets, and gifts. These donations enhance our sponsorship program by providing us with more opportunities.

Each benefactor will be recognized through our brochure, website, and cable television.

Platinum	Gold	Silver	Bronze	Friend	Donor
\$2,000	\$1,000	\$500	\$250	\$100	Less than \$100

## Platinum Benefactor

Camp Ketcha  
Project G.R.A.C.E  
Scarborough Terrace

## Gold Benefactors

Bessey Commons  
Dunkin Donuts  
Haven's Candies  
Villari's Self Defense Center

## Silver Benefactors

Five County Credit Union  
Fun & Sun Rentals  
Muller Heating & Plumbing  
Saco & Biddeford Savings Institution

## Bronze Benefactors

Black Point Inn  
Casella Pine Tree Waste  
Cats on Call  
Pet Quarters  
Romeo's Pizza

## Friend Benefactors

Happy Wheels  
KJ Awards  
Lowe's  
Mainly Wraps  
Maniac CrossFit

One2One Bodyscapes  
Pizza Time  
Subway Sandwiches  
TownePlace Suites

## Donors

Al's Variety  
Bad Dog Deli  
Beal's Ice Cream  
Bei Capelli  
Bull Moose Music  
Cartridge World  
Chicago Dogs  
Chowderheads  
Classic Eyewear  
Egg & I Restaurant  
Estabrook's  
Famous Dave's  
Funtown/Splashtown USA  
Hannaford Supermarkets  
Gorham Savings Bank  
Kamasouptra  
Lots for Tots  
Making Waves Hair Salon

Mamie's Farmhouse  
Marden's  
Mr. Bagel  
New Angles Hair Salon  
Nonesuch River Golf Club  
Paws Applause  
Portland Sea Dogs  
Rodgers Ski & Sport  
Scarborough Grounds  
Shaw's Supermarket  
Texas Roadhouse  
Tim Hortons  
Tractor Supply Co.  
Wendy's Old Fashioned Hamburgers

### What does Community Services use sponsorship money and donations for?

When businesses provide monetary donations, it is deposited into our Special Events account which is used to fund free family-friendly events throughout the year. When businesses donate items, such as gift certificates, services, tickets, coupons for free food or activities, gift baskets, or gift items, we offer these as prizes through raffles or silent auctions. This enables Community Services to generate money for future activities and events throughout the year.

### How can the community help?

Local businesses, organizations, families, and individuals are welcome to donate items throughout the year to Community Services. We accept help from volunteers at all of our events (as needed) and we are always looking for gift certificates in small amounts, candy, coupons for free food or activities, and small trinkets (pencils, stickers, toys). These items are given out to children as prizes at some of our yearly events.

*If you are interested in donating to our special events,  
please contact Community Services at 730-4150.*

