



WELCOME TO THE KIMBALL CAREER CENTER

CAREER EDUCATION TECHNICIAN-TIFFANY POULIOT
HOURS: 9:30 AM - 4:00 PM (Lunch 1:00pm-2:00 pm)
MONDAY-FRIDAY (when school is in session)

WORK PERMITS:

- If you are a student between the ages of 12-18 and are employed, the State of California requires that you have a work permit on file with your employer. To be eligible, you must maintain a minimum 2.0 GPA and have less than 15 hours of Saturday School. Students aged 12 & 13 can work 4 hours per week, ages 14 & 15 can work 18 hours per week, and ages 16 & 17 can work 48 hours per week. There are other regulations for hours worked per day and during summer. Work permit applications and complete instructions are in the Career Center.
- Completed applications are submitted to the Career Ed Tech for processing. Finalized permits are picked up by the student and the student submits to their employer. •

JOB OPPORTUNITIES:

- The Career Center will post job opportunities as received. You can pick up a flyer in the Career Center with helpful websites when looking for a job. It is the student's responsibility to locate a job utilizing the various resources available. The Career Center does not place students in jobs.

COMMUNITY SERVICE OPPORTUNITIES:

- Tracy Unified School District does not have a Community Service requirement for graduation. However, some West High programs have a CS requirement such as AVID, SEA, and FFA. The Career Center provides log sheets and posts community service opportunities for all students and encourages all students to perform service to our community. Keeping track of your hours is helpful for college and scholarship application requirements.

COLLEGE INFORMATION:

- Our local colleges are UC Merced, CSU Stanislaus, and San Joaquin Delta Collegereps from these institutions are available to assist students at WHS regarding ALL UCs, CSUs, and California Community Colleges.
- Apply for 4 year universities and colleges the first semester of Senior Year (UC application opens Aug. 1st each year, CSU opens October 1st each year). Submission period for applications open November 1st for UC and CSU and the deadline to submit is November 30th. Apply for Community Colleges late fall or early spring-varies by college.
- Private universities have various fall application openings and deadlines. The best way to determine dates for private universities is to visit their websites. Common App is used for many private institutions. It's a one stop shop where you can store your information and then apply directly from Common App.
- The Career Center arranges for college admissions reps to visit our campus in the fall and spring each year. Listen for announcements in the Bulletin or stop by the Career Center for a current calendar of events.

- Start researching and visiting colleges as early as freshman year. There are many college fairs locally with several institutions providing information in one place.

CAREER INFORMATION:

- What career are you interested in? How much money do you want to make? What schooling do I need? Am I suited for this job? Answers to these questions and more can be found in many places on the internet. To help guide you, there is a “Resources for Planning Your Future-Career, College, Military” handout in the Career Center.

SAT and ACT Information:

- The SAT and ACT are college entrance exams that many institutions will look at when you apply to college. College Board is your site for SAT and ACT is its own entity. The ACT tests includes Science content and the SAT does not. That’s basically the only difference. Most colleges will accept either SAT or ACT scores. The choice is yours.
- When do I take these tests? There is a practice PSAT10 given in sophomore year, usually all students at West High will take this test. This provides you with an idea of what the official SAT will be like. Counselors recommend that the official SAT and ACT tests are taken at the end of junior year. If you are unhappy with your score or feel like you could do better, you have four additional opportunities to take these tests during the fall of senior year. Colleges/universities will accept scores through the December SAT and ACT test dates of senior year. SAT also offers Subject Tests. See College Board for more info on these specialized tests for certain majors.
- SAT and ACT fee waivers are available to qualified students. If you think you may qualify, pick up a flyer with more information in the Career Center. You can take the SAT or ACT two times with a fee waiver.

SCHOLARSHIP INFORMATION:

- Most scholarships advertised through the Career Center are for seniors, however, there are occasions that we get scholarships for grades 9 and up. In the fall of senior year, most scholarships are on a nationwide basis. In spring of senior year, our local Tracy clubs and organizations will offer scholarships for graduating seniors.
- There are many websites that you can join for free that will help you search for scholarships. You will create a profile and then scholarships are sent to you based on your selections. Pick up a flyer in the Career Center for more information.
- Scholarship lists will be available about every 3-4 weeks in the Career Center. They will also be posted on the TUSD website.
- Never pay money to apply for scholarships! You can apply for free!

FINANCIAL AID INFORMATION:

- October 1st of senior year the FAFSA (Free Application for Federal Student Aid) will open up for students to apply for federal (and state) financial aid.
- FAFSA workshop is held in the Career Center sometime during October to assist parents and students with applications.

- Cal Grant aid will be determined from the submitted FAFSA. There is not a separate application for Cal Grant. However, you will need to create an account with Cal Grant once the FAFSA is complete. Instructions will be provided in your FAFSA correspondence.
- Never pay money to apply for FAFSA! This application is free.

US MILITARY INFORMATION:

- Recruiters from the various US Military Branches: Army, Navy, Air Force, Marines will visit Kimball High throughout the year. If you need the name of our local recruiter, visit the Career Center.