

# Avon Community School Corporation

## Request for Proposals – E-Rate Category 2 Internal Connections Components

Avon Community School Corporation is seeking proposals for a project to supply network equipment at its eligible locations. Bidders are advised that this project will be contingent upon the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the district and the successful bidder must recognize that contingency.

The Avon Community School Corporation seeks an agreement that allows it to work with the selected vendor to adjust quantities and/or scale back or cancel the project entirely as needed based upon funding availability and/or the best interests of the District. Guaranteed Unit Pricing is requested in the event quantities must be adjusted.

### Project Scope

The Avon Community School Corporation seeks eligible equipment as outlined in Appendix A. Equipment shall be new, factory-sealed equipment currently available from the manufacturer; the District will not accept proposals of used, remanufactured, refurbished, “B stock,” returns, open-box, discontinued, “gray market,” or equipment in any other condition other than new and factory-sealed with all original manufacturer warranties.

We seek bids on switching components and wireless access. Vendors may bid on any or all Sections of this project.

### Pre-Bid Meeting

As part of our project, there will be a mandatory pre-bid meeting on February 10, 2022 at 11:00am EST at the Avon CSC Administration Center (7203 E US Hwy 36 Avon, IN 46123). Each vendor who wishes to bid on this project must have a representative present at the meeting. **Failure to attend the meeting will disqualify the vendor from bidding** on this E-Rate Category 2 project. The mandatory pre-bid meeting will be the only opportunity to ask questions about this project.

### Response Format

Responses should include the following, if applicable:

- Applicable items should include all related software and hardware components that enable the functionality of the equipment (including any necessary mounting brackets, software licenses, multi-year licenses, and basic maintenance).
- If applicable, vendor is to specify all fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer’s warranty provided as an integral part of an eligible component without separately identifiable cost.
- Any ongoing subscription pricing must be listed separately.
- Vendor is to clearly identify any component costs that are in-eligible for E-Rate funding.

Your response **must** include the following information:

1. Line-item pricing for each item listed in Appendix A. Any discounting applied to your proposal must be reflected at the line-item level. **This information must be provided in electronic spreadsheet form.**
2. In the case of proposed equivalent products, a thorough technical description of how each product from the manufacturer being bid meets each of the required functionalities of the product listed below.
3. Information outlining your company's certifications and connections regarding the manufacturer's equipment being bid, and length of time your company has provided equipment from the manufacturer being bid.
4. Two (2) reference sites where your company has performed a similar installation of the equipment being bid, including business name, contact name and contact information. It is preferable that at least one reference should be for a school corporation or library system within 90 miles of the Avon Community School Corporation.
5. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.)
6. A ready-to-execute contract which includes the proposal requirements and the E-Rate contingencies outlined herein.

The District's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to technical details, pricing and terms, experience, references, and adherence to the response format provided. Line-item pricing must be provided for each item listed in the bid (any discounting in pricing on the bid must be reflected at the line-item level).

## **Proposal Delivery**

The Avon Community School Corporation reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Avon Community School Corporation will receive sealed bids at the Avon CSC Administration Center (7203 E US Hwy 36 Avon, IN 46123) until 10:00am EST March 10, 2022, at which time they will be publicly opened and read aloud. Envelopes containing bids shall be plainly marked "Bids – E-Rate Category 2" Bids received after the designated time will be returned unopened.

Bidders must submit a hard copy of their bid and any required forms, AND an electronic version of the bid response (including any required forms) on a USB flash drive in a sealed envelope, with their firm's name and address clearly indicated on the envelope. Note that FAXED bids are not acceptable and will be rejected as non-responsive. Bids are to be addressed as follows:

Avon Community School Corporation  
ATTN: Jason Brames – E-Rate Category 2  
7203 E US Hwy 36  
Avon, IN 46123

## Appendix A

Below is a reference of the type of equipment to be supplied. Bidders should price separately and clearly indicate any ineligible costs for all services and equipment associated with this RFP. Vendors may bid on any or all Sections.

### Section 1: Switching Equipment

| Part Number        | Description   | Quantity |
|--------------------|---|----------|
| C9200-48PXG-EDU    | Catalyst 9200 48-p,12xmGig,36x1G,4x10G uplinks, K12 - PoE+ switch | 72       |
| C9200-NM-4X=       | Network expansion module - (4) 10 gig SFP                         | 72       |
| C9200-STACK-KIT=   | Cisco Stack Kit - 9200  | 72       |
| STACK-T4-3M=       | Data stack 3m cable   | 72       |
| C9200-DNA-E-48-3Y  | DNA 3yr Essentials  | 72       |
| PWR-C6-600WAC      | 9200 power supply - non redundant                                 | 15       |
|                    |   |          |
| WS-C3560CX-12PD-S  | Cisco closet switch   | 22       |
| CMPCT-MGNT-TRAY    | magnetic shelf  | 22       |
| C3560CX-DNA-E-12-5 | DNA 3yr Essentials  | 22       |
|                    |   |          |

### Section 2: Wireless Access Points

| Part Number        | Description                       | Quantity |
|--------------------|-----------------------------------|----------|
| C9120AXI-B-EDU     | Cisco 9120                        | 300      |
| EDU-DNA-E-3Y       | DNA 3yr Essentials                | 300      |
|                    |                                   |          |
| C9124AXD-B-EDU     | 9124 AP's and antenna             | 2        |
| EDU-DNA-E3Y        | DNA 3yr Essentials                | 2        |
| AIR-PWRINJ-60RGD1= | 9124 Cisco Aironet Power Injector | 2        |
|                    |                                   |          |
|                    |                                   |          |