



**AVON**

COMMUNITY  
SCHOOL  
CORPORATION



**English Language Learners**

# **RESOURCE GUIDE FOR EL FAMILIES 2021-2022**



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Dear Parent/Guardian:

On behalf of the English Learners program of Avon Community Schools Corporation, we welcome your family to Avon! We are pleased that you trust us to handle the academic needs of your children this school year.

This welcome resource guide is to help you navigate through the basic information you may need regarding Avon Schools and the town of Avon. We have outlined some important things you want to become familiar with as a parent/guardian of a new Avon student.

There are many valuable resources available to support your family in our district and town. Our goal is to assist you in your child's continued success.

Thank you for choosing Avon!

#### Mission

The Avon Community School Corporation's mission is to ensure that children who are limited English proficient attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging State academic content and student academic achievement standards as all children are expected to meet.

# MULTILINGUAL LEARNER DISTRICT TEAM CONTACT INFORMATION



ANGELA RASOR,  
EL COORDINATOR



APRASOR@AVON-SCHOOLS.ORG



AVON-SCHOOLS.ORG



317-544-6109



TRACI SCUDDER,  
EL SECRETARY



TLSCUDDER@AVON-SCHOOLS.ORG



AVON-SCHOOLS.ORG



317-544-6000



ROSA LIZ,  
FAMILY LIAISON (SPANISH)



RLIZ@AVON-SCHOOLS.ORG



AVON-SCHOOLS.ORG



317-544-6036



SELIAT YEKINNI-ELEBUTE,  
FAMILY LIAISON (YORUBA)



SRYEKINNIELEBUTE@AVON-SCHOOLS.ORG



AVON-SCHOOLS.ORG



317-544-6029



# AVON COMMUNITY SCHOOL CORPORATION

## 2021-22 School Year Calendar

- Vacation/Holiday - NO SCHOOL
- Teacher Day - NO SCHOOL
- Notable Day - School is in session
- E-Learning Day - NO SCHOOL
- Snow Make-Up Day - If school has been canceled 5 or more days prior, school is in session

### July 2021

SU	M	TU	W	TH	F	SA
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FIRST DAY  
OF SCHOOL

### August

SU	M	TU	W	TH	F	SA
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### September

SU	M	TU	W	TH	F	SA
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

LABOR  
DAY

### October

SU	M	TU	W	TH	F	SA
				01	02	
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

FALL BREAK

10/1 - 1ST GRADING PERIOD ENDS

### November

SU	M	TU	W	TH	F	SA
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

THANKSGIVING  
BREAK

### December

SU	M	TU	W	TH	F	SA
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

WINTER BREAK

12/17 - 2ND GRADING PERIOD ENDS

### January 2022

SU	M	TU	W	TH	F	SA
					01	
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

MLK JR.  
DAY

### February

SU	M	TU	W	TH	F	SA
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### March

SU	M	TU	W	TH	F	SA
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SPRING BREAK

3/11 - 3RD GRADING PERIOD ENDS

### April

SU	M	TU	W	TH	F	SA
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SPRING  
BREAK

### May

SU	M	TU	W	TH	F	SA
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

LAST DAY  
OF SCHOOL

MEMORIAL  
DAY

5/27 - 4TH GRADING PERIOD ENDS

### June

SU	M	TU	W	TH	F	SA
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Revised 8/1/2021



**AVON** COMMUNITY  
SCHOOL  
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# 2021-22

## SCHOOL CONTACT INFO

School	Principals	Phone Website	Address	Main Office Hours
Avon High School	Matt Shockley APs - Stephanie Bode, Matt Hines, Frank Meyer, Kellie Rodkey, Beth Tharp	(317) 544-5000 ahs.avon-schools.org	7575 E. County Road 150 S. Avon, IN 46123	7:15 am - 3:45 pm
Avon Middle School North	Susan Green AP - Ginger Davis	(317) 544-5500 amsnorth.avon-schools.org	1251 N. Dan Jones Road Avon, IN 46123	8:00 am - 4:30 pm
Avon Middle School South	Dan Chapin AP - Mendy Smith	(317) 544-5700 amssouth.avon-schools.org	7199 E. U.S. Highway 36 Avon, IN 46123	8:00 am - 4:30 pm
Avon Intermediate School East	Jenny Shayotovich AP - Brad Bates	(317) 544-5800 aiseast.avon-schools.org	174 S. Avon Avenue Avon, IN 46123	7:00 am - 3:00 pm
Avon Intermediate School West	Amber Walters AP - Laura Lee	(317) 544-5900 aiswest.avon-schools.org	176 S. Avon Avenue Avon, IN 46123	7:00 am - 3:00 pm
Cedar Elementary	Kevin Gray AP - Shelley Moyers	(317) 544-6200 cedar.avon-schools.org	685 S. Avon Avenue Avon, IN 46123	7:15 am - 4:15 pm
Hickory Elementary	Keary Rininger AP - Tonya Moody	(317) 544-6300 hickory.avon-schools.org	907 S. Avon Avenue Avon, IN 46123	8:00 am - 5:00 pm
Maple Elementary	Nikki Harrison AP - Melissa McCollum	(317) 544-6400 maple.avon-schools.org	7237 E. U.S. Highway 36 Avon, IN 46123	7:15 am - 4:15 pm
Pine Tree Elementary	Jarrod Gatlin AP - Jennifer McCann- Thomas	(317) 544-6500 pinetree.avon-schools.org	7866 E. County Road 100 S. Avon, IN 46123	8:00 am - 5:00 pm
River Birch Elementary	Heather Gorgas AP - Craig Buckler	(317) 544-6800 riverbirch.avon-schools.org	5456 E. County Road 100 N. Avon, IN 46123	8:00 am - 5:00 pm
Sycamore Elementary	Nicole Harris AP - Karmesha Molton	(317) 544-6600 sycamore.avon-schools.org	7878 E. County Road 100 N. Avon, IN 46123	7:15 am - 4:15 pm
White Oak Early Learning Center	Karie Mize Asst. Dir. Special Ed. - Lori Carmichael-Howell	(317) 544-6700 whiteoak.avon-schools.org	7221 E. U.S. Highway 36 Avon, IN 46123	7:00 am - 4:30 pm (M,T,R,F) 6:45 am - 4:30 pm (W)

School offices are open when school is in session. During spring, summer, fall, and winter breaks, the Avon Schools Administration Center is open from 7:30 am to 4:00 pm on weekdays and may be reached at (317) 544-6000.

## SCHOOL START/END TIMES

This schedule was created by Avon's district leaders with input from educators and support staff to accomplish two goals:

1. To provide ample opportunity for teacher collaboration through a dedicated, weekly time for PLCs.
2. To maximize district resources through the implementation of a three-tier transportation system.

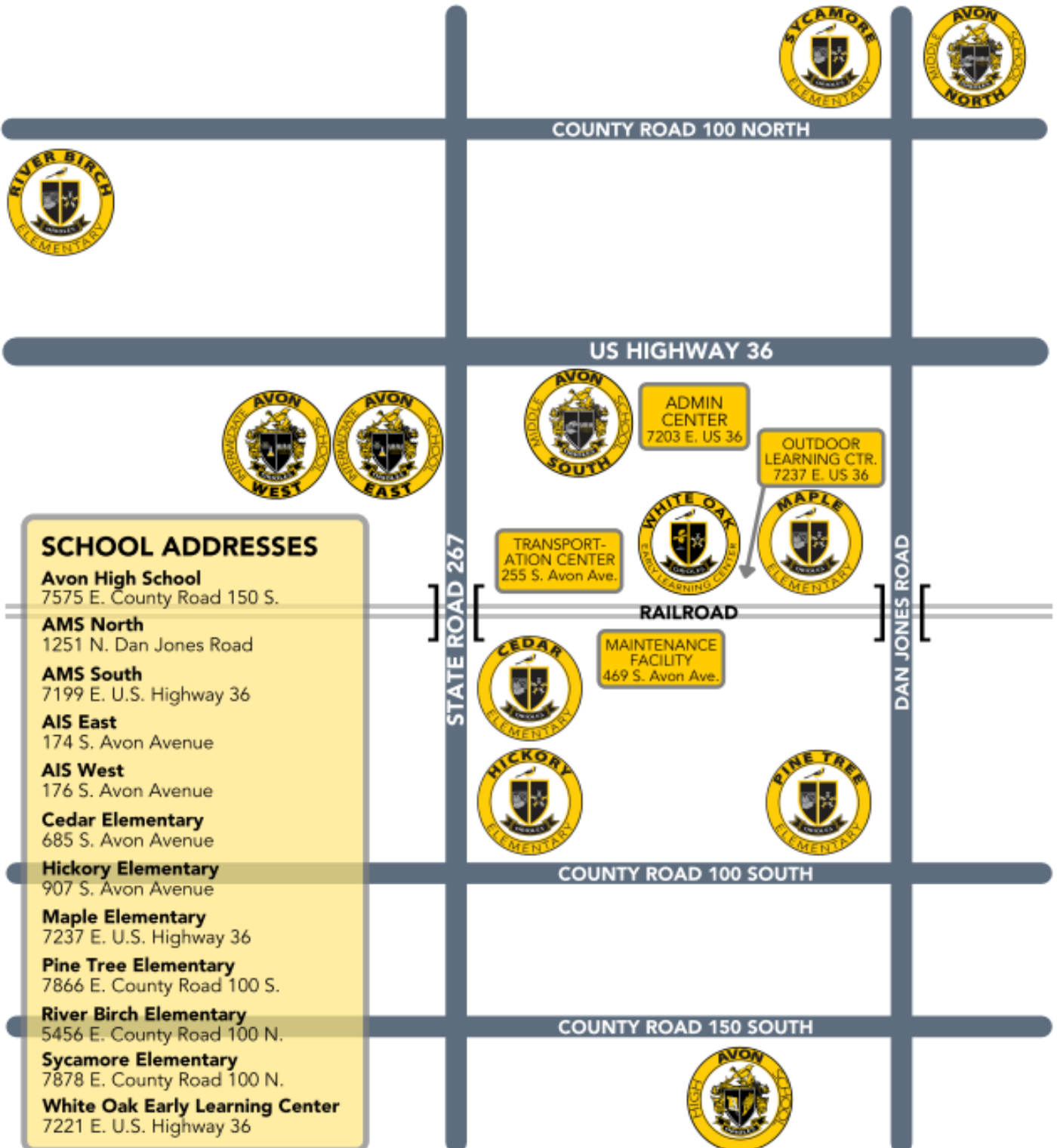
Collaboration is one of our greatest strengths in Avon Schools. As we focus on weekly PLCs, we are excited to see how our students will benefit and how the experience of our educators and support staff will be even richer and more rewarding.

		Teachers		Students		Office Hours
Tier	School	Start/End Times (M, Tu, Th, F)	Start/End Times (W)	Bus Drop Times	Start/End Times	Times
1	AIS East	7:10 am - 2:50 pm	7:10 am - 3:15 pm	7:10 am	7:25 am - 2:10 pm	7:00 am - 3:00 pm
	AIS West	7:15 am - 2:55 pm	7:15 am - 3:20 pm	7:15 am	7:30 am - 2:15 pm	
2	Avon High School	7:40 am - 3:20 pm	7:15 am - 3:20 pm	8:00 am	8:25 am - 3:10 pm	7:15 am - 3:45 pm
	Cedar Elementary			8:10 am		7:15 am - 4:15 pm
	Sycamore Elementary					
	Maple Elementary					
3	AMS North	8:35 am - 4:15 pm	8:10 am - 4:15 pm	9:10 am	9:20 am - 4:05 pm	8:00 am - 4:30 pm
	AMS South					
	Hickory Elementary	8:40 am - 4:20 pm	8:15 am - 4:20 pm	9:15 am	9:25 am - 4:10 pm	8:00 am - 5:00 pm
	River Birch Elementary					
	Pine Tree Elementary					
	White Oak Early Learning Center	8:00 am - 3:45 pm		N/A	AM 8:35 - 11:05 am	7:00 am - 4:30 pm (M, T, R, F)
					PM 1:05 - 3:35 pm	6:45 am - 4:30 pm (W)



**AVON** COMMUNITY  
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# School & Facility LOCATION MAP



# Parent Resources

## ParentSquare



ParentSquare

ParentSquare is your primary communication link with Avon Schools. Whenever there is timely and important news or updates, you can expect to hear it first through ParentSquare.

And, the best way to interact with ParentSquare is through the mobile app. It's available in the App Store and Google Play.

If you need help setting up your account and configuring your notifications, refer to helpful quick-start guide by scanning QR code.



## Titan Family Portal



Families may register with the Titan Family Portal to monitor lunch accounts and complete free and reduced applications. To create a new account, visit the Titan website.

For new accounts, make sure to have your student ID available when signing up for access and be aware that there is a service fee of \$2.60 per transaction. Once an account is established, meal and purchase history can be viewed and account controls can be set to send reminders of low balances and automatically add funds.

Step-by-step instructions for accessing the Titan Family Portal are available to help you get set up and running.



## Nutrislice



View your child's school menus with Nutrislice.

We're excited to bring you our new and improved menus with the help of the Nutrislice app.

Visit the website to create an account and view menus. You can also download the app from the App Store or Google Play.

Contact Food Services if you have questions or if you need assistance.



# TRANSPORTATION



Parents may view bus stop information using ELink. This can be accessed throughout the school year to obtain the most up-to-date bus stop information.

Please login to ELink beginning July 19, 2021, and check it often, up to the first day of school. Bus stops may be altered slightly after July 19th due to new students enrolling daily. The first-day bus stop information will be available to parents for the upcoming 2021-2022 school year.

Students should be waiting at their assigned bus stop five (5) minutes prior to the scheduled pickup time.

MyStop



The Avon Community School Corporation is excited to provide the My Stop App to parents!

My Stop is a free app, parents may use during the school year. Parents may download the app from the App Store or Google Play from any smartphone.

My Stop allows parents to track their students' bus location and scheduled arrival times.

For assistance downloading the My Stop app, please contact our office at either number listed below:

Avon Transportation Call Center: 317-544-6150

Avon Transportation Office: 317-544-6140

Parents will use their ELink login credentials when setting up the My Stop app. These will be emailed to all parents via Parent Square on Friday, July 16th, 2021.

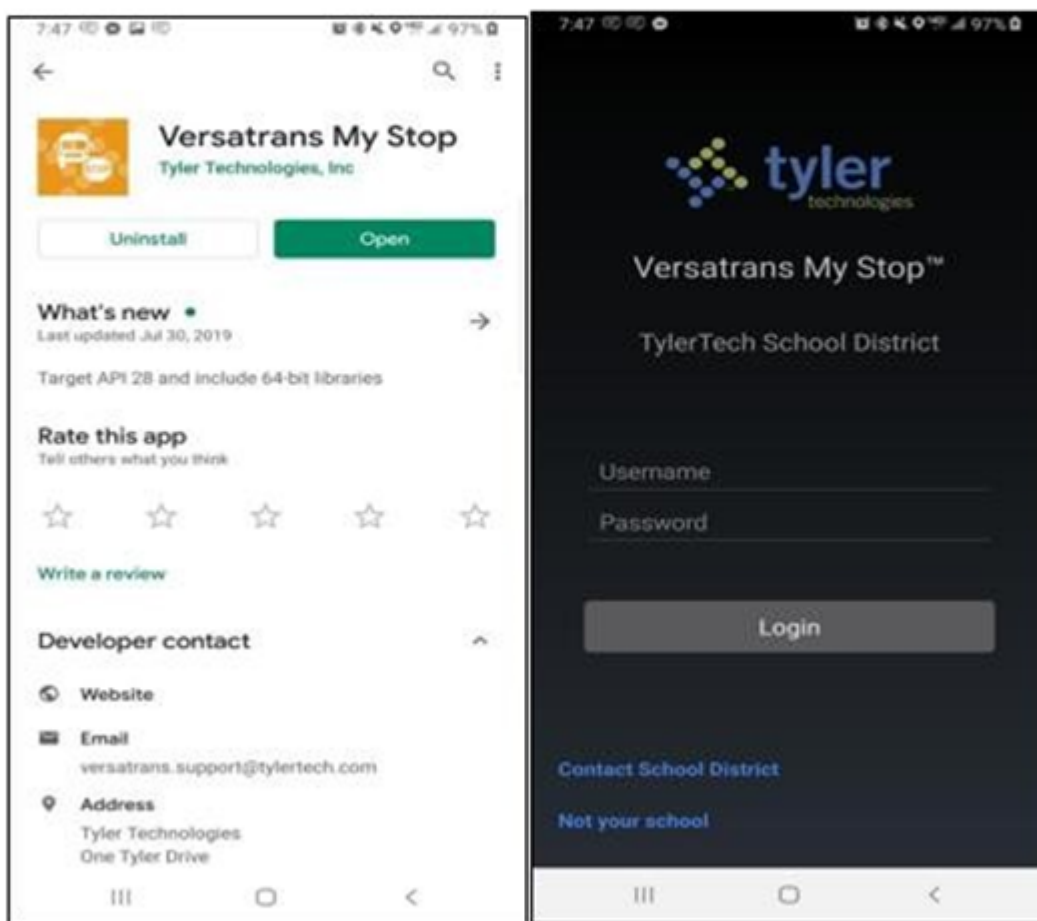
See the next page for detailed install directions:

# How to Use Versatrans My Stop

Versatrans My Stop allows parents to track their students' bus location and arrival times as well as receive notifications on delays or other pertinent information. It is an application that can be downloaded on the Apple or Android Store on your smartphone.

## Step 1: Downloading the Versatrans My Stop App

- Type "**Versatrans My Stop**" into the search field in the App Store (for Apple users) or Play Store (for Android Users)
- Select Versatrans My Stop and download
- After downloading My Stop navigate to the application and tap on it to open it.



*Install Screen*

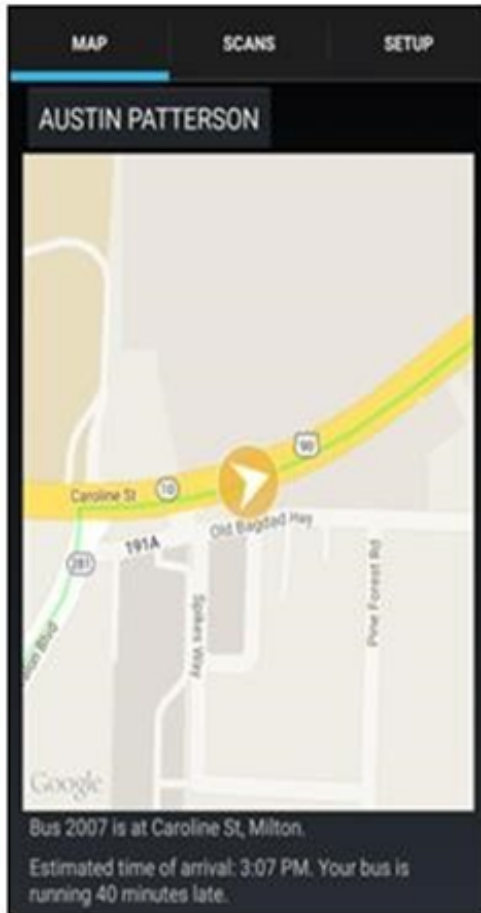
*Default Screen After Opening App*

## Step 2: Logging In

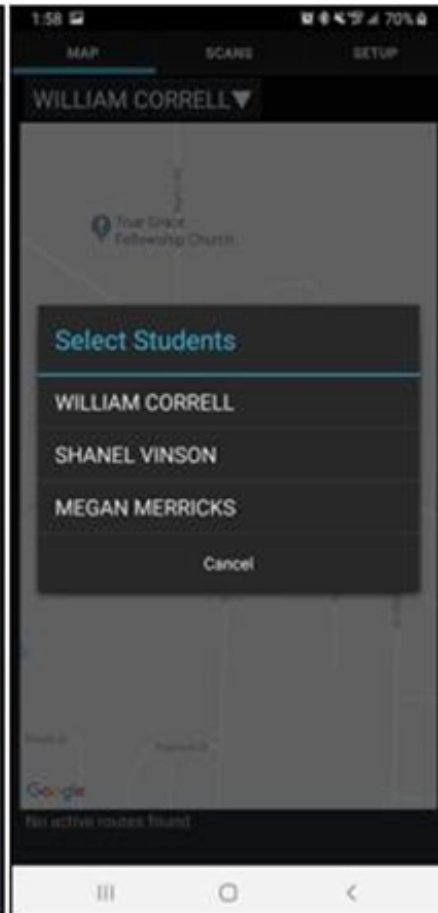
Your username and password are the same as your Versatrans e-Link username and password.

### Step 3: Navigating the Map Page

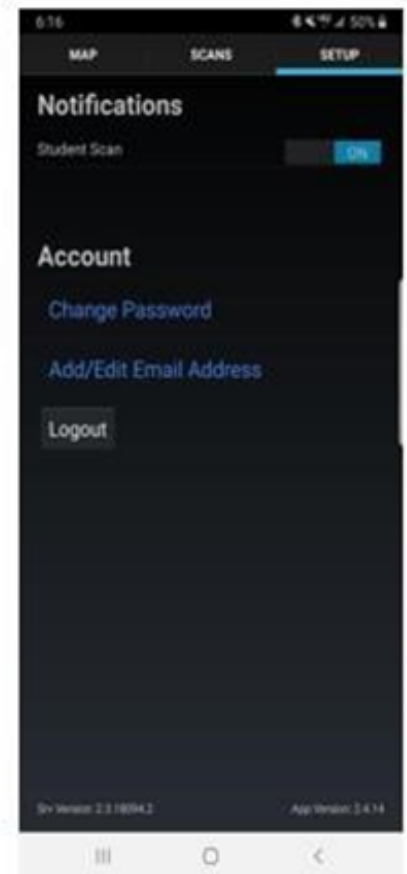
- After logging in you will arrive at the Map section. Here you will see your student's bus location and the estimated time of arrival.
- If you have multiple students riding buses on this screen there is an arrow with a dropdown menu to switch between your students.
- Remember if the bus is not on route you will not be able to see its location.



*Bus location and Arrival time*



*Dropdown menu for students*



**Parents may log out from the Set Up screen as shown above**

### Support

For any questions about Versatrans My Stop, or any transportation related questions, please reach out to the Avon Transportation Call Center at 317-544-6150 or the transportation main office at 317-544-6140.

# Food Services



Good learning and nutrition go hand in hand! ACSC food service staff is committed to providing high-quality, nutritious food that meets all nutritional and sanitation regulations, along with great customer service at an affordable price to all ACSC students, staff, and community. The Food Service Department is made up of a team of food and nutrition professionals that are dedicated to student's health, well-being, and ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices.

Our vision is to facilitate student learning about nutrition through healthy food selections at mealtimes, along with nutrition education, to enhance their growth and learning today, and promote good health in the future



***FREE SCHOOL BREAKFASTS AND LUNCHES FOR ALL STUDENTS FOR  
2021-2022 SCHOOL YEAR***

## **Online Lunch Payment & Monitoring: The Titan Family Portal Website & App**

- Visit <https://family.titank12.com/MVZ4W5>
- Add funds (\$2.60/credit card, \$1.60/electronic check convenience fee)
- Complete a Free & Reduced Application (one per family)
- Set up low balance alerts and auto payments
- Monitor purchases, Set Limits & Transfer Funds



## **Food Allergies & Special Diets**

**Students with allergies are permitted food substitutions with a signed medical statement. Contact the office for more information.**

# Health & Wellness



At Avon Schools, we want all of our students to succeed not only academically but socially, emotionally, and physically as well. So, our Health Services providers, counselors, and mental wellness staff partner with families/caregivers, educators, support staff members, and community providers to ensure our students are surrounded with what they need to thrive. Feel free to browse through this page to learn how we support our student's health and wellness. If you have questions, need support, or want more information, please contact us.

## School Nurses

### AHS

Jennifer Denbrook  
(317) 544-5000  
Amy Gaddis  
(317) 544-5000  
Deborah Woernle  
(317) 544-5000

### AMS North

Kerry Tzib  
(317) 544-5500

### Cedar

Jane Akers  
(317) 544-6200

### River Birch

Leanne Jones  
(317) 544-6800

### AMS South

Kimber Walters  
(317) 544-5700

### Hickory

Amber Walker  
(317) 544-6300

### Sycamore

Stacie Edwards  
(317) 544-6600

### ALS East

Candy Beswick  
(317) 544-5800  
ALS West

### Maple

Connie Nobbe  
(317) 544-6400

### White Oak

Julie Wade  
(317) 544-6700

### ALS West

Tracy Teipen  
(317) 544-5900

### Pine Tree

Angie Hines  
(317) 544-6500



**Mary Lee Maier Community Pantry  
Avon Intermediate School East (AISE)  
Thursday's 5:00pm – 6:00pm  
\*Serving Avon School District families & employees.**

In order to assist us and help you more efficiently, we ask you to register. Currently MLM is operating in a drive-through format.

1. Please follow the signs when you arrive at AISE property, they will direct you West to the back of AISE. This is where the line starts for the drive through.
2. You will be greeted by a MLM member and this is where you will check in. Your family size will be written on a piece of paper and places on your front window. You will then be directed to drive up to the volunteers.
3. The volunteers will place a box of packaged food according to family size in your trunk. Each family will receive – milk, eggs, frozen foods, and refrigerated foods when available.

# Food Pantries

## **Faith Lutheran Church - Food Pantry**

5706 E. CR. 100 North, Avon IN 46123

317-272-1022

1st Friday of the Month 5 pm-7 pm,  
3rd Saturday of the month, 9 am – 11 am or by appt.  
“Choice Pantry” open to all – ID required.

## **Harvest Food Pantry (The Journey Church)**

5250 E. US Hwy 36, Ste. 430, Avon, IN, 46123

317.386.8905

The 1st and 3rd Monday of every month 5:00 pm-7:00 pm.

## **Light & Life Food Pantry**

8264 E Co Rd 100 S, Avon IN 46123

317-839-5151

Monday's 1:30 pm – 4 pm; last Monday 3:30 pm-6 pm Hendricks County Residents; One visit per month; Must provide photo ID.

## **Our Shepherd Lutheran - Food Pantry**

9201 E Co Rd 100 N, Avon IN 46123

317-271-9103

1st and 3rd Saturday 10 am – 12 pm

One visit per month

Hendricks/ Marion County Zipcodes:

46231 & 46234.

\*Pet Food Pantry open during food pantry hours when Product is available.

## **Mary Lee Maier Community Pantry**

Avon Intermediate School East

Thursday's 5:00pm – 6:00pm

\*Serving Avon School District families & employees.

## **Avon Farmers Market**

Hosted by The Town of Avon: Parks and Recreation

Tuesdays, June - August, from 4-7 pm

South Parking Lot of the Avon Hendricks Regional Health Building

8244 E US Highway 36

Avon, IN 46123

# School Safety

Avon Community Schools takes the safety of our students and staff seriously and continuously works to provide the safest and most secure learning environment.

We collaborate with city, county, state, and national safety officials on national best practices. Avon Community Schools has 12 certified Indiana School Safety Specialists that are trained to lead the development and implementation of school safety practices within our schools.

## Emergency Drills

Drills are an important aspect of school safety and will be used as teachable moments for our staff and students. Indiana Code requires each school to conduct monthly fire drills, one severe weather drill per semester, and one man-made occurrence (lockdown) drill per semester.

Avon Schools utilize the concepts of ALICE (Alert, Lockdown, Inform, Counter, Evacuate) when conducting lockdown drills. ALICE focuses on various courses of action that help staff and students respond most effectively to a crisis situation. This is an options-based training, highlighting situational awareness and decision making. No single response fits all crisis scenarios, however making sure staff and students know their options for response will help them to react effectively.

## Visitor Information

Avon Schools require all visitors to check-in at the front office using our visitor management system, Safe Visitor. This system requires visitors to scan their driver's license or state identification card for a check of their record. A temporary badge is provided to all visitors to wear while in our buildings. As our visitors leave school, they scan and return that badge to the front office staff.

Interested in volunteering at school or attending a field trip?

All volunteers must have a criminal history background check done prior to volunteering at school. You can check with the building's front office staff to see if your background check is current. If you have multiple students who attend multiple schools in Avon, you only need one criminal background check.

Deborah Swain-Bayless  
School Safety Specialist  
317.544.6016  
[dsswain-bayless@avon-schools.org](mailto:dsswain-bayless@avon-schools.org)



# Winter Weather Delays & Closures

Indiana weather can be unpredictable. From time to time, it may cause us to call for a delay, early dismissal, e-learning day, or even a closure. Here are the factors we consider in the decision-making process and some helpful resources for caregivers and students alike.

## WHAT FACTORS DO WE CONSIDER WHEN MAKING THE CALL TO DELAY OR CANCEL SCHOOL?



The **safety** of our students and staff is always our primary consideration. School is one of the safest places to be even when the weather is bad:

- State, Town, and Avon Schools staff do a great job clearing highways, streets, and school lots.
- Buses are safe, warm, and better-equipped to handle poor conditions than most cars.
- School buildings are warm, dry, well-lit and secure even in the worst weather.



There is no formula for the amount of snow, ice, sleet, wind or low temperature necessary to cause a delay, early dismissal, or cancellation.

Whenever there's a forecast of winter weather, a team of district administrators hits the road before 4:30 a.m. to assess. They compare notes, watch developments, and consult with local authorities on road conditions. We strive to make a decision and communicate with parents by 6:00 a.m.

Remaining open and on-time is often the best decision for families:

- Caregivers don't have to decide who remains home.
- Children don't have to spend the day unattended.
- School cafeterias serve nutritious lunches.
- Temperature is often no better two hours later than it is early in the morning.
- Parents of student drivers can sign up to ride the bus by contacting Transportation at (317) 544-6140 at least 36 hours in advance.



The **timing** of delays and closures can be tricky because the weather changes fast and forecasts can be wrong.

We rarely make the call to delay or cancel school at night. Most often, we do so in the morning. That gives our team the chance to make the most accurate assessment possible.



We will notify you of delays, early dismissals, and cancellations via ParentSquare, social media, and [avon-schools.org](http://avon-schools.org). You can also watch for updates on local TV: CBS4, WRTV-6, WISH-TV8, and WTHR-13.

# Other Useful Resources

## Emergency Assistance (Dial 911)



A 911 emergency is when someone needs help right away because of an immediate danger or injury. For example, if there is a fire, someone has passed out or an attempted robbery, etc.

## Avon-Washington Township Public Library



An excellent resource for books, free Wi-Fi access, homework help, projects, workshops and short trainings (mostly free). Call and ask for more information.

## Avon / Washington Township Fire Department



Provides many services related to emergency preparedness and response. These services include public education, fire protection, emergency medical services, hazardous materials response, building inspections, plan reviews, and fire inspections just to name a few.

## Family Promise of Hendricks County

**(317) 296-3742**

The mission of Family Promise of Hendricks County is to fight homelessness in Hendricks County by coordinating immediate shelter and needs assistance programs alongside longer-term compassionate support services for families in all areas of life.



## Sheltering Wings

**(317) 745-1496**

Sheltering Wings provides emergency housing for survivors escaping domestic abuse. We build stable and independent lives through essential programs offered in a supportive and Christ-centered environment.



