



Wingate University
Open Position Description
Doctor of Occupational Therapy Faculty – Pediatrics

Position Title: Doctor of Occupational Therapy Faculty – Pediatrics

Position Location: Wingate Main Campus

Founded in 1896, Wingate is one of the fastest growing independent universities in the state, serving more than 3,600 students on three campuses. We emphasize faith, knowledge, and a spirit of service in all our programs, regardless of the field of study. At Wingate, we are committed to an inclusive and welcoming environment for working, learning, and living. As an equal employment opportunity employer, we respect each individual and support the diverse cultures, perspectives, skills, and experiences within our workforce. Wingate's main campus is located on 400 acres of beautiful landscape and only 25 minutes from the Charlotte metropolitan area. Learn more at www.wingate.edu

Position Summary:

The Assistant, Associate, or Professor of Occupational Therapy has principal responsibilities for the development, implementation, and quality improvement of courses related to occupational therapy practice in the pediatric setting. Additional primary duties include serving as a mentor for student research and doctoral capstone projects.

Duties and Responsibilities:

- Develop and teach courses related to occupational therapy practice in the pediatric setting and other courses related to areas of expertise.
- Serve as a mentor for student research projects and doctoral capstone projects.
- Mentor and advise students.
- Assist with student recruitment and admissions processes as needed.
- Participate in curriculum development and quality improvement activities.
- Ensure ACOTE standards related to course content requirements are met.
- Participate in departmental initiatives and activities.
- Engage in scholarship and service activities.
- Understand and support the OTD program's mission, vision, philosophy, and curriculum design.
- Project a positive and professional image when representing Wingate University.
- Perform other duties and teach other courses as assigned by the PD.

Qualifications and Experience:

- Entry-level occupational therapy degree and an earned doctorate in occupational therapy or a related area (OTD, PhD, EdD, DSc, etc.) from a regionally accredited institution.
- Licensed as an occupational therapist in North Carolina.
- Minimum of 3 years of clinical practice as an occupational therapist in a pediatric setting.
- Minimum of 1 year of teaching experience (preferred).
- Expertise in developing, conducting, and overseeing research and/or doctoral capstone projects.
- Excellent organizational and communication (written and oral) skills, and a commitment to student success.
- Initiative and desire for professional learning and growth.

- Excellent problem solving, critical thinking, time management, and leadership skills.
- Integrity, strong ethics, a heart for service, and respect for others.
- Working knowledge of standard office software (Microsoft Suite, Google Workspace, etc.)

To apply, submit the following in one .PDF to **Dr. Sweetman, OTD Founding Program Director**, at m.sweetman@wingate.edu and **Human Resources** at careers@wingate.edu.

- 1) letter of application/interest
- 2) current curriculum vitae
- 3) contact information including email addresses for three professional references (letters not required at this time)
- 4) unofficial transcripts
- 5) teaching philosophy statement that includes principles and vision regarding matters of campus inclusion and equity

EQUAL OPPORTUNITY EMPLOYER: Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act and its amendments. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability or veteran status.