

Organizational and Regular Meeting Poland Board of Education held January 11, 2021

The Organizational and Regular meeting of the Poland Board of Education was held on Monday, January 11, 2021, at 6:00 p.m., in the Dobbins Board Room, 3030 Dobbins Road, Poland, Ohio 44514

Call to Order by Dr. Dinopoulos a temporary chairperson.

Roll Call: Ms. Colucci, Dr. Dinopoulos, Mr. Polis, Mr. Riddle, and Mr. Warren. - All Here.

Pledge of Allegiance

Election of Officers for the Board of Education for Calendar Year 2021**President – Resolution #2021-01**

As temporary chairperson, Dr. Dinopoulos asked for nominations for the office of President for CY21. Mr. Riddle nominated Dr. Dinopoulos for President, Mr. Polis seconded. Dr. Dinopoulos declined. Ms. Colucci nominated Mr. Riddle for President, Mr. Polis seconded. Ms. Colucci moved to close nominations, Mr. Polis seconded.

Mr. Polis moved and Mr. Warren seconded that the Poland Local Board of Education approves Mr. Riddle to serve as President of the Board for calendar year 2021. All members present voted aye. Motion passed 5-0.

Treasurer, Janet Muntean Administered the Oath of Office to newly elected School Board President, Mr. Riddle for the January 1, 2021-December 31, 2021 term.

Vice President – Resolution #2021-02

President, Mr. Riddle asked for nominations for the office of Vice President for CY21. Ms. Colucci nominated Mr. Polis for Vice President, Mr. Warren seconded. There were no other nominations.

Ms. Colucci moved and Mr. Warren seconded that the Poland Local Board of Education approves Mr. Polis to serve as Vice President of the Board for calendar year 2021. Ms. Colucci, Dr. Dinopoulos, Mr. Riddle and Mr. Warren voted aye. Mr. Polis abstained. Motion passed 4-0.

Treasurer, Janet Muntean Administered the Oath of Office to newly elected School Board Vice President, Mr. Polis for the January 1, 2021-December 31, 2021 term.

Acceptance to Re-adopt Existing Bylaws and Policies for the Poland Local School District – Resolution #2021-03

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to adopt existing bylaws and policies for the organization and operation of this Board and this School District and shall be bound to follow such bylaws and policies. (R.C. 3313.20). Motion passed 5-0.

Approval of Board Meeting Dates for Calendar Year 2021 – Resolution #2021-04

Dr. Dinopoulos moved and Mr. Polis seconded with all members present voting aye that the Poland Local Board of Education work sessions and Regular business meeting dates for calendar year 2021 will be scheduled on the 3rd and 4th Monday of each month (with exceptions in July and December) beginning at 6:00 p.m., in the Dobbins Elementary Building with the understanding that these dates and times are subject to change. Meeting dates are attached, and are also available on the district's website. Motion passed 5-0.

January 11, 2021 – Organizational meeting, Poland Board Office (Dobbins Elementary), 3030

Dobbins Rd. (6:00 p.m.)

January 11, 2021 *(6:00 p.m.)

February 22, 2021

March 22, 2021

April 26, 2021

May 24, 2021

June 21, 2021

July 19, 2021

August 23, 2021

September 20, 2021

October 18, 2021

November 22, 2021

December 13, 2021

BOARD WORK SESSIONS are scheduled to be held at the Poland Board Office (Dobbins Elementary), 3030 Dobbins Road unless otherwise indicated * at 6:00 p.m. on the following dates:

January 11, 2021 – Organizational

February 8, 2021

March 15, 2021

April 19, 2021

May 17, 2021

June – None

July – None

August – None

September 13, 2021

October 11, 2021

November 15, 2021

December - None

Approval of Organizational Consent Agenda – Resolution #2021-05

Mr. Warren moved and Ms. Colucci seconded to approve the consent agenda as presented:

- a. Authorizing that the Poland Board of Education join the Ohio School Boards Association for 2021. This is the 66th consecutive year of membership in OSBA for Poland. The Poland School Board was a charter member of OSBA in 1955.
- b. Approval to Participate in OSBA Legal Assistance Fund Consultant Services for 2021.
 - *Whereas*, the Poland Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and

- Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose; and
 - *Therefore*, the Board hereby resolved to participate in the OSBA LAF for calendar year 2021 and authorizes the treasurer to pay the LAF \$250.
- c. Confirm Board Member's compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meetings for all Board members. (All Board members' fees went to \$125 as of January 2008.)
 - d. Authorizing that the Poland Local Board of Education authorize the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$4000 as provided in ORC 3315.15.
 - e. Approval of a continuance of a faithful performance bond for CY2021 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$50,000 and for the Treasurer in the amount of \$100,000.
 - f. Authorizing the Board members in accordance with R.C.3313.202 to participate in the Board's major medical, prescription, dental and vision plans. Board members must pay 100% of the premium cost for selected coverage.
 - g. Designated the Vindicator as the Official District Newspaper for CY 2021.
 - h. Authorizing the Treasurer to convene a meeting of the District's Record Commission (Board President, Superintendent and Treasurer) when deemed necessary to review district records in accordance with ORC149.41 procedures during CY2021.
 - i. Authorizing the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit box. The Vice President to be authorized to act accordingly in the absence of the President for CY2021.
 - j. Authorizing Farmers National Bank to accept the President and Vice President on all checks for CY2021 in the absence of the Treasurer.
 - k. Authorizing the Treasurer to pay bills when due, within the limits of the appropriations.
 - l. Authorizing the Treasurer to make necessary appropriation modifications, as the need arises throughout CY2021 in order to keep all of the budgetary accounts in balance.
 - m. Resolving that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit.
 - n. Authorizing the Treasurer to request tax advances from the Mahoning County Auditor Officer in accordance with Section 321.34 of the Revised Code.

- o. Authorizing the Treasurer to obtain amended certificates of estimated resources when the treasurer determines that it is necessary according to ORC 5705.36.
- p. Authorize the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows:

Mileage:	IRS Rate per mile/personal automobile use (currently 57.5¢ for 2020)
Other Modes of Travel:	Actual Cost
Meals:	\$40.00 per day maximum (on overnight stays only)

Reimbursement for meals and lodging shall be based on submission of original receipts for expenses in accordance with Board Policy, furthermore outlined in the Collective Bargaining Agreement.

- q. Authorize the Treasurer to establish the following Petty Cash/Change funds:

Imprest Petty Cash Fund for the following amounts:

Petty Cash:

- Board Office - \$75.00
- High School - \$50.00
- Middle School/McKinley Elementary - \$50.00
- Union Elementary - \$50.00
- Preschool/Afterschool - \$50.00
- Holy Family - \$50.00

Change Funds:

- Athletics - \$3500.00
- All Cafeteria - \$185.00
- Cafeteria Vending - \$30.00

- r. Appoint Janet Muntean, Treasurer, as custodian of public records and as the designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law. The public office shall require that employee, Treasurer, to acknowledge receipt of the copy of the public records policy.
- s. Authorize the Treasurer in CY2021 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board.
- t. Authorize the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2021.
- u. Authorize the Superintendent of Poland School District to act as purchasing agent for the Board of Education.

- v. Authorize the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- w. Authorize the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- x. Authorize the Superintendent to apply for appropriate state and federal funds for Title I-TA & Neglected, Title II-A, Title III LEP, IDEA-B, ECSE, and other funds as needed or as they become available.
- y. Authorize the Superintendent to delay or close schools on an emergency basis due to hazardous winter weather conditions and/or heating-utility failure. The Superintendent shall notify the staff and public through the "automated call system" and the following media stations, websites:

TV Channels: 21 – WFMJ (NBC), 27 – WKBN (CBS), 33 – WYTV (ABC)

Radio stations: 570 AM-WKBN, 1390 AM-WNIO, 93.3 WNCD, 95.9 FM-WAKZ (KISS), 98.9 FM-WMXY, 106.1 FM-WBBG, HOT 101 FM, and Y103 -WYFM.

<http://www.poland.k12.oh.us/> or WKBN.com or WYFX.com or Polandbulldogs.com
Automated notification by computer via telephone will continue for all parents and all employees

- z. Approval of the following as District Attorney's for CY2021.
 - Ennis Britton Co., LPA - General Counsel
 - Walter Haverfield, LLP - Special Education & General Counsel
 - Gingo & Bair Law, LLC - General Counsel
 - Squire Patton Boggs (US), LLP - Bond and Construction Counsel

Resolved that the Poland Local Board of Education approves the Consent Agenda Items a through z as presented. Motion passed 5-0.

Board Committee Appointments for 2021

Presidential committee appointments for CY2021, not requiring Board action are:

Mr. Riddle, as Legislative Liaison with OSBA

Mr. Warren, as Impartial Hearing Officer

Mr. Polis, as Board's representative to the Foundation

Dr. Dinopoulos, as Student Achievement Liaison with OSBA

Ms. Colucci, as Liaison to Evaluation Review Committee (ERC)

Transition to Regular Meeting – Resolution #2021-06

At 6:28 p.m. the Poland Board of Education transitioned from Organizational Meeting to Regular meeting.

Regular Board of Education Meeting Agenda January 11, 2021

Call to Order

Pledge of Allegiance

SCHOOL BOARD MEMBER RECOGNITION - Commendations to Board Members

Dr. Holland presented Certificate of Appreciation plaques to each Board Member and thanked each one of them for their service to the Poland Local Schools.

PUBLIC PARTICIPATION

Elinor Zedaker – 70 Poland Manor – Requested consideration for Union Sign to be repositioned. Also, expressed congratulations to Board for accepted assignments and elections. Asked that when contracts are being awarded that consideration be given to local vendors.

Mr. Zura stated that approximately 40 people were watching meeting via livestream.

Approval of Consent Agenda – Resolution #2021-07

Moved by Mr. Warren, seconded by Ms. Colucci to approve the following consent agenda items:

Treasurer/CFO Requests of Consent: Janet Muntean

1. The Board approve the Minutes of December 14, 2020.
2. The Board approve the Financial Report of December 2020 as submitted.
3. The Board accept the following donation of xix (6) iPads for Mrs. Hernon's students from the Anthony J Fox Family Foundation

Superintendent's Requests of Consent: Dr. Edwin Holland

1. The Board approve the following non-teaching personnel be placed on the approved substitute list for the 2020-2021 school year, substitute basis only, according to wage rate for the assignment designated:

Marcus Romeo - Substitute Porter/Custodial
James Girts - Substitute Bus Driver

2. The Board approve the following classified personnel for the 2020-2021 school year:
Richard Szmara - School Bus Driver at 3.0 hrs. per day. Effective 1/19/21
Kim Blakenship - School Bus Driver at 3.0 hrs. per day. Effective 1/19/21
3. The Board approve the following supplemental resignations:
Andrew Mamula - Assistant Middle School Track Coach - effective 1/01/2021
Luke Skinner - Head Middle School Track Coach
4. The Board approve following supplemental contracts to the following certified personnel for the 2020-2021 school year:
Lisa Havlin - Spanish Club Advisor (split) -(effective 9/21/2020)
Beth Queen - Science Department Chair (2nd semester only)
Beth Queen - Science Club/Applied Tech Advisor (2nd semester only)
Richard Murray - Head Varsity Baseball Coach
Mark Wesolowsky - JV Boys Baseball Coach
5. The Board approve supplemental pupil activity contracts to the following non-teaching personnel for the 2020-2021 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file.
James Serich - Head Varsity Softball Coach
Haley Thirion - Asst. Varsity Girls Softball
Ryan Gesacion - Asst. Varsity Baseball Coach
Daniel Klase - Ninth Grade Baseball Coach
6. The Board approve the following employees for FMLA according to PEA Contract Article 4.91. Leaves have tentative return dates with proper release to return to work is required.
Allison Anzevino - Tentatively beginning April 1, 2021 to June 4, 2021.

END OF CONSENT AGENDA

Roll call, all members voted yes, consent agenda approved. Motion Passed 5-0.

SUPERINTENDENT'S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:

Approval of CCP Agreement with Kent State University for FY22 – Resolution #2021-08

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to approve the 2021-2022 College Credit Plus Master Agreement with Kent State University and Poland Schools for students entering grades 7-12 to enroll in college-level courses on a full or part time basis to simultaneously earn credit toward high school graduation and a college degree or certificate pursuant to ORC 3365.02. Motion passed 5-0.

Approval of Rankings for Poland Seminary High School Renovations – Request for Qualifications (RFQ) – Resolution #2021-09

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the ranking of the top three Professional Design Firms for Poland Seminary High School Renovations - Request for Qualifications (RFQ). Motion passed 5-0.

- Strollo Architects, 201 W. Federal St., Youngstown, Ohio 44503
- Architectural Vision Group, LTD, 23850 Sperry Dr., Cleveland, Ohio 44145
- Holabird & Root - 140 S Dearborn Street, Chicago, IL 60603

Approval of Rankings for Softball Field – Request for Qualifications (RFQ) – Resolution #2021-10

Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to approve the ranking of the top three Professional Design Firms for Softball Field - Request for Qualifications (RFQ). Motion passed 5-0.

- Strollo Architects, 201 W. Federal St., Youngstown, Ohio 44503
- Behnke Landscape Architectures, 2658 Scranton Rd., Cleveland, Ohio 44113
- Architectural Vision Group, LTD, 23850 Sperry Dr., Cleveland, Ohio 44145

Approval of Second and Final Reading of Board Policies – Resolution #2021-11

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to approve the Poland Board of Education Policies, listed below, as presented for second and final reading. 1st reading approved December 14, 2020. The policy updates were completed using the services of NEOLA and will be available online. Motion passed 5-0.

- Revised Policy # 0165.1 - Revision of Regular Meetings
- Revised Policy #2266 - Nondiscrimination on the Basis of Sex in District Programs or Activities

INFORMATIONAL ITEMS

- Food Service Update - Megan Roemer
 - Presented December 2020 Food Service Report
 - Meal pickups continue during remote time
 - Free Meal plan extended through June, 2021
 - Age18 and under are eligible for both Free Breakfasts and Lunch
- All County School Board meeting on Wednesday, January 27, 2021 - Dr. Holland explained the All County School Board meeting will be virtual this year and to notify Darlene Fetherolf if you wish to attend.
- 2021 Valedictorian Updates - Dr. Edwin Holland explained that due to the pandemic an adjustment for this year only is being made for Valedictorian/Salutatorian Honors.

REPORTS/PRESENTATIONS

Foundation – 2020 Representative - Mr. Polis had no report, no meeting in January.

Legislation – 2020 Representative - Mr. Riddle reported on the following:

- SB310 – OFC monies for building projects
- HB133 – Grants to support elementary and secondary education activities.
- HB231 – Permits school districts to create training for staff and instruction on food allergies.

Student Achievement - 2020 Representative - None

At 7:17 p.m., Mr. Polis moved and Mr. Warren seconded with all members present signaling aye to enter into executive session to consider the appointment, employment, dismissal of a public employee or official.

Reconvene to Regular Session and Adjourn – Resolution #2021-12

At 8:46 p.m., Mr. Polis moved and Dr. Dinopoulos seconded with all members present voting aye to reconvene and adjourn the meeting. Motion passed 5-0.

Meeting adjourned.

Treasurer

President