

Skyward Student Access – Scheduling Courses

In Student Access click the Schedule tab, then click “Request Courses for 2022-2023 in Senior High”:

The screenshot shows the Skyward Student Access interface. At the top, there is a search bar and navigation links for "My Account", "Email History", and "Exit". Below this is the "Schedule" section. On the left, a sidebar menu includes "Home", "Gradebook", "Attendance", "Student Info", "Busing", "Food Service", and "Schedule" (which is highlighted). The main content area shows "Currently Scheduled Class: Wed Jan 5, 2022 7:42am" and "Aiden: Period 01 English Lit - Composition/AP". A green banner indicates "Course Requests now open" with a link to "Aiden: Request Courses for 2022-2023 in Senior High". Below this, there are tabs for "2021 - 2022 Print Schedule" and "Current Year" (selected). The "Current Year" tab shows a grid of courses for four terms. Term 2 is highlighted in yellow. The courses listed are DC Math/H (Days 1,2,3,4,5,6) and Counseling/Advisement (Denise Johnston, Days 1,2,3,4,5,6).

Selected courses are those recommended by teachers or requested by the student. Students may choose additional courses from the available courses by selecting a course then clicking Add Course:

The screenshot shows the "Request Courses for 2022-2023 in Senior High" interface. At the top, it says "Joshua (Senior High) Request Courses | Request Alternates". Below this, there are two main sections: "Available Courses for 2022-2023" and "Selected Courses". The "Available Courses" section lists 10 courses with their IDs, names, and credit requirements. The "Selected Courses" section is currently empty, displaying the message "Joshua has no courses requested in Senior High". Above the "Selected Courses" section, it shows "Total Requests/Scheduled: 0" and "Total Credits: 0.000". A red box highlights the "Add Course >" and "< Remove Course" buttons. At the bottom, there are "Search" and "Clear" buttons.

Note the number of credits requested is shown above the Selected Courses. If a student tries to select a course that exceeds the limit of 7.0 credits the course will not be requested, and the message “This request cannot be added because it will cause the credit request limit of 7.000 credits to be exceeded” will be displayed. Students should discuss loads greater than 7 credits with his/her counselor.

Students may choose up to two alternate courses in case a primary choice is unavailable to the student. Click Request Alternates and repeat the above process:

Request Courses for 2022-2023 in Senior High

Joshua (Senior High) Request Courses | **Request Alternates**

Total Requests/Scheduled: 0 Total Alternates: 0 Total Credits: 0.000

Available Alternate Courses for 2018-2019

001AP	Art History/AP	1.000 Credits
002	Art II	1.000 Credits
003	Art III	1.000 Credits
005	Studio Art	1.000 Credits
006	Graphic Design I/Mnr	0.500 Credits
007	Graphic Design II/Mnr	0.500 Credits
008	Ceramics/Mnr	0.500 Credits
009	Studio Art/Mnr	0.500 Credits
010	Art Portfolio Development/Mnr	0.500 Credits

Buttons: Add Course > < Remove Course

Selected Alternate Courses

Joshua has no courses requested in Senior High

Search Clear

A maximum of 2 Alternate Courses can be assigned.