

Board of Education Policy 4.4310/7.1650  
Administrative Procedure  
FAILURE TO WEAR FACE COVERINGS

(Adopted: 8-31-2021; Deleted/Removed: December 6, 2021; Reinstated: 1-14-2022)

A. PROPER FACE COVERINGS

To provide the greatest protection against the spread of COVID-19, face coverings must be worn properly. The face covering should completely cover the individual's nose and mouth and fit snugly around the face.

B. FAILURE OF STUDENTS TO WEAR A FACE COVERING

Face coverings will be provided to students who need them, including students who forget to bring their face coverings to school and students who are unable to afford them. No disciplinary action will be taken against a student for failure to bring a face covering to school.

If a student refuses to wear, intentionally removes, or inappropriately wears a face covering in violation of board policy and administrative procedure, it may be considered a form of insubordination and or disruptive behavior, prohibited by the board policy 4.3600, Code of Student Conduct.

No discipline will be imposed on any student who has been granted an exemption to the face covering requirement as provided in board policy. In addition, students with a disability may be granted an exemption to the face covering requirement as provided in an Individual Education Plan, 504 plan, Health Care Plan, or Behavior Plan.

A student with a disability who has not been granted an exemption as described herein may be disciplined in accordance with Board Policy 4.3611, Disciplinary Action for Exceptional Children/Students with Disabilities.

Except as otherwise provided herein with regard to exemptions to the face covering requirements, **IF** a student fails to wear a face covering appropriately in violation of board policy, **THEN**

1. The student will be asked if he/she has a face covering. If the student has a face covering, he/she will be instructed to put it on and wear it appropriately. If the student does not have a face covering, the student will be offered a face covering and instructed to wear it appropriately.
2. If, after being instructed to wear a face covering appropriately, the student still does not wear the face covering appropriately, the student may receive out of school suspension for one (1) day for the first violation, two (2) days for the second violation, five (5) for the third violation and ten (10) days for the fourth violation and further as provided by board policy.
3. In the event of and during a suspension, except for quizzes, tests, and exams, a student's classwork will be available to the student on the Learning Management System (LMS). All quizzes, tests, and exams must be taken in person. In the event a student is unable to take a quiz, test, or exam in person as a result of a suspension the student runs the risk of failing a class or grade.

C. FAILURE OF EMPLOYEES TO WEAR A FACE COVERING

Face coverings will be provided to employees who need them. Refusal by an employee to wear a face covering in accordance with board policy and administrative procedure may be considered

insubordination and may result in disciplinary action, up to and including termination, unless the employee has been granted an exemption.

D. FAILURE OF VISITORS TO WEAR A FACE COVERING

Visitors will not be admitted into a school building or onto a school vehicle without wearing a face covering unless the visitor has been granted an exemption.