



# One91 Half-Day Prekindergarten 4-year old Application VPK/Elementary School

**One91 Half Day Prekindergarten takes place in District 191 elementary schools.**  
Children are placed in their home school location if available, unless requested elsewhere.\*

**School is held 4 days per week, Tuesday through Friday.**  
Morning class meets 9 am-12 pm; Afternoon class meets 12:55-3:55 pm.

Space is limited. Applications are placed through a lottery system with priority given to 191 residents.  
This program is made possible at no cost to families pending final approval of a Minnesota state funding grant.

**Children must be 4 years old by September 1, 2024** (with independent toileting skills).

**Complete an Early Childhood Screening** (required within 90 days of preschool start date).  
To make an appointment, complete the Early Childhood Screening Request Form online at <https://communityed.isd191.org/early-childhood/early-childhood-screening>

**Complete all documents in this packet.** Incomplete packets cannot be processed. Incomplete forms or missing documents will delay your application.

**Include a copy of the birth certificate or passport, and immunization record.**

**Return all documents to the preschool enrollment office at Diamondhead Education Center, or email forms to [preschool@isd191.org](mailto:preschool@isd191.org).**

**Primary communication will be by email.** You will be notified by email when your child has been enrolled.  
If your email address is not legible or is incorrect, your application will be delayed.

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Date of Birth**

**Preferred Schedule:** \_\_\_\_\_ **AM**    \_\_\_\_\_ **PM**

**School:** \_\_\_\_\_

\*Requests for placement outside of your home school attendance area requires an explanation. To request a variance, please check the box above and list the reason for the variance here:

\_\_\_\_\_  
(Requests for alternate schools will be reviewed after June 1, and students placed if possible.)

*By signing below, you understand that your child's accepted variance at an alternate school for prekindergarten does not guarantee placement at that school the following year. Families wishing to continue at that school will need to complete a separate variance request form for kindergarten enrollment.*

Parent/Guardian Signature \_\_\_\_\_

For prekindergarten enrollment questions, email [preschool@isd191.org](mailto:preschool@isd191.org)  
Karen Sampers: Phone: 952-707-4110 Fax: 952-707-4140



# Pre-Kindergarten Transportation Request Form

Student Transportation Services  
200 West Burnsville Parkway, Burnsville, MN 55337  
952-707-2067 • transportation@isd191.org

We follow school district policies for transportation. Please complete this form to request in-district transportation. If available, we service only addresses in School District 191. Transportation is not guaranteed at this time.  
**Notification of transportation will be made by Email in late August.**

2024-2025 School of Attendance \_\_\_\_\_

Student Name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Other Contact/Emergency Contact:

Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

**IMPORTANT NOTE:** Each school has a “no bus zone” of approximately a one-mile radius from the school.  
**For morning pre-k students,** if your student’s pick-up address is within a no-bus zone for the school they attend, they will not have access to transportation in the morning, but will have access to transportation from school.  
**For afternoon pre-k students,** if your student’s drop-off address is within a no-bus zone for the school they attend, they will not have access to transportation from school at the end of the day, but will have access to transportation to school.

### Pick-Up Address

Home     Child Care/Other

\_\_\_\_\_ Apartment #  
House Number Street Name

\_\_\_\_\_ Zip Code  
City

### Drop-Off Address

Home     Child Care/Other  
 Check this box if the drop-off address is the same as the pick-up address.

\_\_\_\_\_ Apartment #  
House Number Street Name

\_\_\_\_\_ Zip Code  
City



**Future Ready. Community Strong.**

# Enrollment Checklist

School Year \_\_\_\_\_

The following checklist is provided to assist you in gathering and completing all information that is needed to successfully enroll your child. Please complete one registration packet per child and return all documents to the Enrollment Center in person, by email [enrollmentcenter@isd191.org](mailto:enrollmentcenter@isd191.org), or fax 952-707-4181.

Student Name \_\_\_\_\_

School \_\_\_\_\_

Item and Description	Required	Office Use
<b>ONE91 Registration Form Includes:</b> 1. Checklist 2. Family Information form 3. Student Information form 4. Ethnic/Racial Demographic Designation Form 5. Minnesota Language Survey 6. Consent to Release Educational Information 7. Digital Equity Survey 8. Additional Form Descriptions	X	
<b>Proof of Legal Name and Birth Date</b> – e.g. birth certificate, passport, I-94 or hospital birth record, etc	X	
<b>Proof of Residency</b> – e.g. home purchase agreement, rent/lease agreement or utility bill	X	
<b>Pupil Immunization Record</b> - State or Health Care Provider form	X	
<b>Pupil Immunization Conscientious Objection</b>		
<b>Additional Forms</b>		
<b>Application for Educational Benefits</b> (completed annually)		
<b>Early Childhood Screening</b>		
<b>Student Child Care Information</b>		
<b>High School Transportation</b>		
<b>Statewide Open Enrollment Form</b>		
<b>Variance Request Form</b>		
<b>Custody or Parenting Plan Documents</b>		
<b>Guardianship / Foster Documents:</b> Required when enrolling guardian is not the birth parent.		
<b>District Communication Log</b> (for office use only)	Student ID:	
	Start:	
	School:	
	Grade:	
	Last Loc:	
	OE: Y / N	
	Var: Y / N	
	Intake:	
Data Entry:		



List ALL CHILDREN (birth to grade 12) in primary household including those children attending elsewhere.  
Use legal name as listed on birth record.

Last Name	First Name	MI	Birth Date Mo / Day / Yr	Gender	Grade	School Attending
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		
				M <input type="checkbox"/> F <input type="checkbox"/>		

**Emergency Contact Information:** List a minimum of TWO emergency contacts who will assume temporary care of your child if you cannot be reached.

Name	Relationship to Student	Cell Phone	Work Phone

**Please answer the following questions regarding the family.**

Have you moved to this school district for temporary or seasonal agricultural work (migrant)?	No <input type="checkbox"/>	Yes <input type="checkbox"/>
Are you currently residing in temporary housing?	No <input type="checkbox"/>	Yes <input type="checkbox"/>
Presently, where does the student stay at night? <input type="checkbox"/> Shelter or transitional housing <input type="checkbox"/> Hotel or motel <input type="checkbox"/> Living with a relative or friend <input type="checkbox"/> Unsheltered		

How did you hear about 191 schools? <input type="checkbox"/> From a friend or family <input type="checkbox"/> Google search <input type="checkbox"/> Social Media <input type="checkbox"/> Postcard / flyer in the mail <input type="checkbox"/> Print / Newspaper <input type="checkbox"/> Other:
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**Student Legal Name as listed on birth record.**

Student First Name	Student Last Name	Middle Name	Student ID
Date of Birth	Grade Level	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Birth Country		Birth City	

**Please answer the following questions regarding the student.**

Has the student moved to the United States from another country?	No <input type="checkbox"/> Yes <input type="checkbox"/>	Country:
If yes, date the student first entered the United States	Month / Day / Year	
If yes, date the student first attended school in the United States	Month / Day / Year	
Student has attended school in the U.S. for less than 3 cumulative years	No <input type="checkbox"/> Yes <input type="checkbox"/>	

**Educational History**

If entering Kindergarten, has your child received an early childhood screening?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If yes, where?
Has your child ever attended District ONE91 Schools?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If yes, where?
Has your child attended another Minnesota Public School?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If yes, where?

Does this student participate in special services or programs?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Does the student have a current IEP?	No <input type="checkbox"/> Yes <input type="checkbox"/>
Does this student have a current 504 Plan?	No <input type="checkbox"/> Yes <input type="checkbox"/>

Does your child participate in (check all that apply)	Honors Courses	No <input type="checkbox"/> Yes <input type="checkbox"/>
	Accelerated Courses	No <input type="checkbox"/> Yes <input type="checkbox"/>
	AVID	No <input type="checkbox"/> Yes <input type="checkbox"/>
	Other	No <input type="checkbox"/> Yes <input type="checkbox"/>
If other, please list here:		

**Please provide previous school attended information for the past two years.**

School Name	City / State	Country	Grade	School Year Attended

<b>Transportation</b>	
If eligible, does your student require transportation? <small>*NOTE – Students in grades 9-12 MUST opt in online for transportation. See additional form descriptions page for more information.</small>	No <input type="checkbox"/> Yes <input type="checkbox"/>
Will your child will attend a child care facility such as Kindercare or any other individual provider, before or after school, any day of the school week?	No <input type="checkbox"/> Yes <input type="checkbox"/>

**Student Health Information**

Asthma	No <input type="checkbox"/> Yes <input type="checkbox"/>
Diabetes	No <input type="checkbox"/> Yes <input type="checkbox"/>
Seizures	No <input type="checkbox"/> Yes <input type="checkbox"/>
Hearing Concerns	No <input type="checkbox"/> Yes <input type="checkbox"/>
Vision Concerns	No <input type="checkbox"/> Yes <input type="checkbox"/>
Other Medical Conditions (e.g. ADD/ADHD, surgeries, emotional concerns, GI issues, etc.)	
Allergies (e.g. bee stings, food, latex, pollen, etc.)	
List ALL Medications	
Special Diet Restrictions (e.g. gluten, dairy, fruit, etc.)	
<b>ALL medications and treatments both prescribed and over the counter require a parent signature and a signed authorization form which can be found on the “Health Services” web page at: <a href="https://www.isd191.org/discover/departments/health-services">https://www.isd191.org/discover/departments/health-services</a></b>	
<b>Physician/Clinic Name (optional)</b>	<b>Phone #</b>

Minnesota Statutes and rules require the school district to keep accurate and updated records for all students. All data on this form is confidential and will only be shared with authorized district personnel. The information will become a part of the student’s permanent cumulative record. Certain information, known as “directory information”, is available to the public unless the district receives a written request from a legal guardian indicating otherwise.

I understand that I may refuse to provide the requested information and acknowledge that by doing so, school personnel may be unable to contact me in the event of an emergency and as a result will contact 911. I verify that all information provided is accurate to the best of my knowledge.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Ethnic and Racial Demographic Designation Form

Student's First Name: \_\_\_\_\_ Middle Name/Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ District: \_\_\_\_\_ School: \_\_\_\_\_

Schools are required to report ethnicity and race to the state and to the U.S. Department of Education. Because of recent changes to Minnesota state law, Minnesota disaggregates each category into detailed groups to further represent our student populations. Parents or guardians are not required to answer the federal questions (**in bold**) for their children. If you choose not to answer the federal questions (**in bold**), federal law requires schools to choose for you. This is a last resort—we prefer if parents or guardians complete the form. State questions are labeled as “Optional” and schools will not fill in this information for you.

This information helps improve teaching and learning for everyone and helps us accurately identify and advocate for students currently underserved. The information this form collects is considered private information. You can review the privacy notice to learn more about the purpose of collecting this information, how it will be used and not used, and how the detailed groups were identified. The privacy notice can be found in our [Frequently Asked Questions: Ethnic and Racial Designation Form](#).

**Is the student Hispanic/Latino as defined by the federal government?** The federal definition includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.<sup>1</sup>

*[You must select “yes” or “no” to this question.]*

**Yes** *[If yes, go to Question A.]*

**No** *[If no, go to Question 1.]*

Optional Question A: If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Guatemalan

Salvadoran

Other Hispanic/Latino

Colombian

Mexican

Spaniard/Spanish/

Unknown

Ecuadorian

Puerto Rican

Spanish-American

*Go to Question 1.*

*[Select “yes” to at least one of the Questions (1-6) below.]*

**Question 1: Does the student identify as American Indian or Alaska Native as defined by the state of Minnesota?**

The state of Minnesota definition includes persons having origins in any of the original peoples of North America who maintain cultural identification through tribal affiliation or community recognition. [This question is needed to calculate state aid/funding.]

**Yes** *[If yes, go to Question 1a.]*

**No** *[If no, go to Question 2.]*

Optional Question 1a: If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Cherokee

Other North American Indian Tribal Affiliation

Anishinaabe/Ojibwe

Dakota/Lakota

Unknown

*Go to Question 2.*

<sup>1</sup>Federal Register, Vol. 72, No. 202/Friday, October 19, 2007/Notices/59274

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**Question 2. Is the student American Indian from South or Central America?**

**Yes** [Go to Question 3.]

**No** [Go to Question 3.]

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**Question 3. Is the student Asian as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.<sup>1</sup>

**Yes** [If yes, go to Question 3a.]

**No** [If no, go to Question 4.]

Optional Question 3a. If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Chinese

Karen

Other Asian

Asian Indian

Filipino

Korean

Unknown

Burmese

Hmong

Vietnamese

Go to Question 4.

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**Question 4. Is the student black or African American as defined by the federal government?** The federal definition includes persons having origins in any of the black racial groups of Africa.<sup>1</sup>

**Yes** [If yes, go to Question 4a.]

**No** [If no, go to Question 5.]

Optional Question 4a. If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Ethiopian-Other

Somali

African-American

Liberian

Other black

Ethiopian-Oromo

Nigerian

Unknown

Go to Question 5.

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**Question 5. Is the student Native Hawaiian or Other Pacific Islander as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.<sup>1</sup>

**Yes** [Go to Question 6.]

**No** [Go to Question 6.]

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**Question 6. Is the student white as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of Europe, the Middle East, or North Africa.<sup>1</sup>

**Yes** [Go to Signature.]

**No** [Go to Signature.]

Parent(s)/Guardian Name \_\_\_\_\_ Date \_\_\_\_\_

Parent(s)/Guardian Signature \_\_\_\_\_

## Minnesota Language Survey

Minnesota is home to speakers of more than 100 different languages. The ability to speak and understand multiple languages is valued. The information you provide will be used by the school district to see if your student is multilingual. In Minnesota, students who are multilingual may qualify for a Multilingual Seal upon further assessment. Additionally, the information you provide will determine if your student should take an English proficiency test. Based upon the results of the test, your student may be entitled to English language development instruction. **Access to instruction is required by federal and state law. As a parent or guardian, you have the right to decline English Learner instruction at any time.** Every enrolling student must be provided with the Minnesota Language Survey during enrollment. Information requested on this form is important to us to be able to serve your student. Your assistance in completing the Minnesota Language Survey is greatly appreciated.

Student Information	
<b>Student's Full Name:</b> (Last, First, Middle)	<b>Birthdate or Student ID:</b>

	Check the phrase that best describes your student:	Indicate the language(s) other than English in space provided:
<b>1. My student first learned:</b>	<input type="checkbox"/> language(s) other than English <input type="checkbox"/> English and language(s) other than English <input type="checkbox"/> only English	
<b>2. My student speaks:</b>	<input type="checkbox"/> language(s) other than English <input type="checkbox"/> English and language(s) other than English <input type="checkbox"/> only English	
<b>3. My student understands:</b>	<input type="checkbox"/> language(s) other than English <input type="checkbox"/> English and language(s) other than English <input type="checkbox"/> only English	
<b>4. My student has consistent interaction in:</b>	<input type="checkbox"/> language(s) other than English <input type="checkbox"/> English and language(s) other than English <input type="checkbox"/> only English	

**Language alone does not identify your student as an English learner. If a language other than English is indicated, your student will be screened for English language proficiency.**

Parent / Guardian Information	
<b>Parent / Guardian Name (Printed):</b>	
<b>Parent / Guardian Signature:</b>	<b>Date:</b>

\* All data on this form is private. It will only be shared with district staff who need the information to best serve your student and for legally required reporting about home language and service eligibility to the Minnesota Department of Education. At the district and at the Minnesota Department of Education, this information will not be shared with other individuals or entities, except if they are authorized by state or federal law to access the information. Compliance with this request for information is voluntary.

## Student Digital Equity Survey

### Instructions

Please fill in the following information based on how you use electronic devices to complete schoolwork at your home. This survey uses the primary address you provide as your “home.” **You should answer the questions below based only on the conditions at this address.** There is an opportunity at the end of the survey to say more about additional places you live and do homework.

### Student Information

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Grade: \_\_\_\_\_

Student Primary Address: \_\_\_\_\_  
\_\_\_\_\_

### Internet Access

**1. Can the student access the Internet on their electronic device at home?**

- No – Internet is **not** available at home (skip to end of survey)
- No – Internet is **not** affordable at home (skip to end of survey)
- No – Other (skip to end of survey)
- Yes (continue to 1a)

**a. If yes, what kind of Internet service do you have at home?**

- Residential broadband (e.g. Cable, Fiber, DSL)
- Cellular network
- School-provided hotspot
- Satellite
- Dial-up
- Other
- I am not sure

**b. Can the student stream a video on their electronic device without pauses?**

- Yes – with **no** pauses or buffering
- Yes – with **some** pauses or buffering
- No – streaming doesn’t work

## Digital Device Access

2. *Does the student use an electronic device like a computer, tablet or smart phone to complete homework?*

**No**

Yes (continue to 2a)

**a. *If yes, what type of electronic device does the student usually use to complete homework?***

(select ONLY one)

Desktop or Laptop

Tablet

Chromebook

Smart phone

Other

**b. *Is the electronic device (from 2a) provided by the school?***

Yes, provided by the school

No, not provided by the school

**c. *Is the electronic device shared with anyone else in the home?***

Yes, shared

No, not shared

# CONSENT TO RELEASE EDUCATIONAL DATA

1 <sup>st</sup> Request: _____	Office Use:	2 <sup>nd</sup> Request: _____
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## STUDENT INFORMATION

Student First Name	Student Last Name	Middle Name
Date of Birth	Grade Level	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>

## PREVIOUS SCHOOL INFORMATION

Previous School / Organization Name	City, State	
Phone	Fax	Email

I authorize Independent School District 191 to obtain official school records, please include **COPIES OF ALL** of the following, if applicable:

**Transcript and/or report cards**, exit grades (if applicable), **birth document**, early childhood screening (if applicable.)

- Academic Assessments: MAP, DIBELS, MCA, MTAS, ACCESS test scores.
- Attendance Data: days absent and truancy records.
- Medical & Health Records: vaccination history and other health records, if applicable.
- Special Education Records including; current IEP, assessment reports, evaluation reports. (If using SpEd forms, please share electronically with Annette Hardt)
- Disciplinary Records: in accordance with MN State Statute 120A.22 Subd. 7(c).

## PLEASE RELEASE RECORDS TO THE DESIGNATED ISD 191 SCHOOL:

	School Name:	Email	Phone	Fax
<input type="checkbox"/>	ONE91 Virtual Academy Elementary	191va-elementary@isd191.org	952.707.2900	
<input type="checkbox"/>	Edward Neill Elementary	edwardneill@isd191.org	952.707.3100	952.707.3102
<input type="checkbox"/>	Gideon Pond Elementary	gideonpond@isd191.org	952.707.3000	952.707.3002
<input type="checkbox"/>	Harriet Bishop Elementary	harrietbishop@isd191.org	952.707.3900	952.707.3902
<input type="checkbox"/>	Hidden Valley Elementary	hiddenvally@isd191.org	952.707.3800	952.707.3802
<input type="checkbox"/>	Rahn Elementary	rahn@isd191.org	952.707.3600	952.707.3602
<input type="checkbox"/>	Sky Oaks Elementary	skyoaks@isd191.org	952.707.3700	952.707.3702
<input type="checkbox"/>	Vista View Elementary	vistaview@isd191.org	952.707.3400	952.707.3402
<input type="checkbox"/>	William Byrne Elementary	williambyrne@isd191.org	952.707.3500	952.707.3502
<input type="checkbox"/>	Eagle Ridge Middle School	eagleridge@isd191.org	952.707.2808	952.707.2802
<input type="checkbox"/>	Nicollet Middle School	nicollet@isd191.org	952.707.2608	952.707.2602
<input type="checkbox"/>	ONE91 Virtual Academy Middle School	191va-elementary@isd191.org	952.707.2808	952.707.2802
<input type="checkbox"/>	Burnsville High School	bhsrecords@isd191.org	952.707.2108	email only
<input type="checkbox"/>	Burnsville Alternative High School	bahs@isd191.org	952.707.4020	952.707.4024
<input type="checkbox"/>	ONE91 Virtual Academy High School	191va-secondary@isd191.org	952.707.2108	email only
<input type="checkbox"/>	District Enrollment Center	enrollmentcenter@isd191.org	952.707.4180	952.707.4181

Parent/Guardian Signature	Date
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<b>Designated School District Staff (if parent signature not obtained)</b>	Date
In accordance with MN State Statute 120A.22 Subd. 7(a), written permission of the parent/guardian is not necessary in the transfer of records to a school in which the student intends to enroll.	



# Are Your Kids Ready?

## What Minnesota's Immunization Law Requires

### Immunization Requirements

Use this chart as a guide to determine which vaccines are required to enroll in child care, early childhood programs, and school (online, home school, public, or private).

Find the child's age/grade level and look to see if your child had the number of shots shown by the checkmarks under each vaccine. The table on the back shows the ages when doses are due.

Birth through 4 years Early childhood programs & Child care	Age: 5 through 6 years <sup>③</sup> For Kindergarten	Age: 7 through 11 years For 1 <sup>st</sup> through 6 <sup>th</sup> grade	Age: 12 years and older For 7 <sup>th</sup> through 12 <sup>th</sup> grade
Hepatitis A (Hep A) ✓			
Hepatitis B (Hep B) ✓✓✓	Hepatitis B ✓✓✓	Hepatitis B ✓✓✓	Hepatitis B <sup>⑦</sup> ✓✓✓
DTaP/DT ✓✓✓✓	DTaP/DT <sup>④</sup> ✓✓✓✓✓	✓✓✓ tetanus and diphtheria containing doses <sup>⑥</sup>	✓Tdap & DTaP series or catch-up series
Polio ✓✓✓	Polio <sup>⑤</sup> ✓✓✓✓	Polio <sup>⑧</sup> ✓✓✓	Polio <sup>⑧</sup> ✓✓✓
MMR ✓	MMR ✓✓	MMR ✓✓	MMR ✓✓
Hib ✓			Meningococcal (ACWY) <sup>⑨</sup> ✓ & booster
Pneumococcal <sup>①</sup> ✓✓✓✓	It's not too late! If your child has fallen behind on their vaccinations, talk to your doctor or clinic to catch them up.		
Varicella <sup>②</sup> ✓	Varicella <sup>②</sup> ✓✓	Varicella <sup>②</sup> ✓✓	Varicella ✓✓

### Immunizations recommended but not required:

#### COVID-19

For all children in an eligible age group

#### Influenza

Annually for all children age 6 months and older

#### Rotavirus

For infants

#### Human papillomavirus

At age 11-12 years

- ① Not required after 24 months.
- ② If the child has already had chickenpox disease, varicella shots are not required. If the disease occurred after 2010, the child's doctor must sign a form confirming disease.
- ③ First graders who are 6 years old and younger must follow the polio and DTaP/DT schedules for kindergarten.
- ④ Fifth shot of DTaP not needed if fourth shot was after age 4. Final dose of DTaP on or after age 4.
- ⑤ Fourth shot of polio not needed if third shot was after age 4. Final dose of polio on or after age 4.
- ⑥ One dose must have been pertussis-containing (i.e., DTaP or Tdap) and one dose must have been given after the fourth birthday. If the first dose in the series was given before age 12 months, then four doses are needed.
- ⑦ An alternate two-shot schedule of hepatitis B may also be used for kids age 11 through 15 years.
- ⑧ At least one dose must have been given after the fourth birthday. If the third dose was given before the fourth birthday, a fourth dose is needed.
- ⑨ One dose of meningococcal ACWY is required beginning at 7th grade. The meningococcal ACWY booster dose is recommended at 16 years and required for 12th grade students.

### Exemptions

To enroll in child care, early childhood programs, and school in Minnesota, children must show they've had these immunizations or file a legal exemption.

Parents may file a medical exemption signed by a health care provider or a non-medical exemption signed by a parent/guardian and notarized.

**Instructions:** Complete section 1 to document a medical or non-medical exemption, section 2 to verify history of varicella disease, and section 3 to consent to share immunization information.

Name \_\_\_\_\_

**1. Document a medical and/or non-medical exemption (A and/or B).**

Place an X in the box to indicate a medical or non-medical exemption. If there are exemptions to more than one vaccine, mark each vaccine with an X.

Vaccine	Medical Exemption	Non-Medical Exemption
Diphtheria, Tetanus, and Pertussis		
Polio		
Measles, Mumps, Rubella		
<i>Haemophilus influenzae</i> type b		
Chickenpox (varicella)		
Pneumococcal		
Hepatitis A		
Hepatitis B		
Meningococcal		

**A. Medical exemption:** By my signature below, I confirm that this child should not receive the vaccines marked with an X in the table for medical reasons (contraindications) or because there is laboratory confirmation that they are already immune.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of health care practitioner\*)

**2. History of chickenpox (varicella) disease.** This child had chickenpox in the month and year \_\_\_\_\_

My signature below means that I confirm that this child does not need chickenpox vaccine because:

- I am a health care practitioner and this child was previously diagnosed with chickenpox or the parent provided a description that indicates this child had chickenpox in the past.
- I am the parent or guardian and this child had chickenpox on or before September 1, 2010.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of health care practitioner\*, representative of a public clinic, or parent/guardian). Parent can sign if chickenpox occurred before September 2010.

\*Health care practitioner is defined as a licensed physician, nurse practitioner, or physician assistant.

**B. Non-medical exemption:** A child is not required to have an immunization that is against their parent or guardian's beliefs. However, choosing not to vaccinate may put the health or life of your child or others they come in contact with at risk. Unvaccinated children who are exposed to a vaccine-preventable disease may be required to stay home from child care, school, and other activities in order to protect them and others.

By my signature, I confirm that this child will not receive the vaccines marked with an X in the table because of my beliefs. I am aware that my child may be required to stay home from child care, school, and other activities if exposed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of parent or guardian in presence of notary)

**Non-medical exemptions must also be signed and stamped by a notary:**

This document was acknowledged before me on \_\_\_\_\_ (date) by \_\_\_\_\_ (name of parent or guardian)

Notary Signature: \_\_\_\_\_

Notary Stamp

STATE OF MINNESOTA, COUNTY OF \_\_\_\_\_

**3. Consent to share immunization information:** This school is asking for permission to share your child's immunization record with Minnesota's immunization information system. Giving your permission will:

- Provide easier access for you and your school to check immunization records, such as at school entry each year.
- Support your school in helping to protect students by knowing who may be vulnerable to disease based on their immunization record. This can be important during a disease outbreak.

Under Minnesota law, all the information you provide is private and can only be released to those authorized to receive it. Signing this section of the form is optional. If you choose not to sign, it will not affect the health or educational services your child receives.

I agree to allow my child's school to share my child's immunization documentation with Minnesota's immunization information system:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of parent/guardian)

## Additional Form Descriptions

**Application for Educational Benefits:** If your family qualifies, your student(s) can receive free or reduced-price meals as well as potential discounts for participation in athletics, band, and other activities.  
By completing an application, you are helping to ensure every school in District 191 gets the much-needed state and federal funding it deserves.

**To receive benefits, applications must be submitted and approved on an annual basis.**

Apply on the [www.isd191.org](http://www.isd191.org) website by clicking on the "Apply for Educational Benefits" button.

<https://www.isd191.org/enroll/application-for-educational-benefits>

**Early Childhood Screening:** Required for Kindergarten or 1<sup>st</sup> grade entry. This can be completed anytime between the ages of 3-7. You may schedule an appointment by calling 952-707-4117 or completing the online form at:

<https://communityed.isd191.org/early-childhood/early-childhood-screening>

**Student Child Care Information:** If your student attends a before- or after-school childcare program, such as Project KIDS, Kindercare, or any other individual provider any day of the week during the school year, please complete the Childcare Information Form. To complete the online google form click here:

<https://www.isd191.org/discover/departments/transportation>

Paper forms are available at the Enrollment Center or on the Transportation webpage at: [www.isd191.org](http://www.isd191.org)

### Transportation for Students in Grades K-8

District 191 provides safe and efficient transportation to special education students, and regular education students who qualify:

- Grades K–5 students who live 1 mile or more from school
- Grades 6–12 students who live 1.5 miles or more from school

The walking distance is defined as the shortest distance from the child's residence by public walkway, street or highway to the assigned entrance of the school the student attends as measured by the District's computerized GIS map.

Once enrolled, transportation will automatically be setup for students who qualify. Busing information can be viewed in your ParentVue Account under the Student Information section.

### High School Transportation for Students in Grades 9-12

All District 191 students in grades 9-12 will be **required** to opt-in (register) to receive transportation to and from school. Students who are not registered will not receive transportation. You may register for transportation at anytime during the school year.

You may complete the online form by clicking the Opt In button on the transportation website:

<https://www.isd191.org/discover/departments/transportation>

**MyStop App:** District 191 Transportation uses a service called MyStop, a system that uses GPS to track all Burnsville-Eagan-Savage School District 191 buses and shares that information through a website.

The service provides parents and students with a better idea of where a bus is along its route and about what time it will arrive at their stop. Parents and students can log in to the website by downloading the MyStop app (android or iOS) to a smartphone or tablet. They can view a map of their specific bus route, an approximate location of the bus, and an estimated arrival time at their bus stop. <https://www.isd191.org/discover/departments/transportation/mystop>

**Statewide Open Enrollment Form:** Used to request enrollment into a District ONE91 school when living outside of District ONE91's boundary area. Paper forms are available at the Enrollment Center or on the Enrollment webpage at:

[www.isd191.org/enroll](http://www.isd191.org/enroll)

**Variance Request Form:** Used to request enrollment into a District ONE91 school other than the school serving your residential area.

Paper forms are available at the Enrollment Center or on the Enrollment Center webpage at: [www.isd191.org/enroll](http://www.isd191.org/enroll)

**Guardianship/Foster Documents:** To ensure the safety and security of our students these documents are required when the enrolling parent/guardian is not the birth parent. Please provide the Enrollment Center with supporting documentation stating you are the legal custodial guardian for the student you are registering along with a photo ID.

**Custody or Parenting Plan:** If there is a current custody or parenting plan in place for the student you are registering please provide a copy to the Enrollment Center. This helps to ensure the safety and security of our students in the school they will be attending.

**ParentVue:** All parents in ONE91 will have access to create a ParentVue account in which they will be able to view their student's information online or on the mobile app. A valid email address must be on file in order for your account to be activated. If you do not receive your activation code once your student is enrolled, you may email the ParentVue team and they can assist you.  
parentvue@isd191.org

**Text Messaging:** Text messages are sent to parents who opt in for text messaging. Texts are sent for things like emergencies, weather related closures, and other important school or district announcements. To "Opt In" send "Subscribe" to 67587 to receive text messages.

**Meal Accounts and Payments:** When a student registers in District 191, the Food and Nutrition Services department creates a meal account for the student with a unique personal identification number (PIN). The student enters this PIN into a keypad at the cashier station in the cafeteria to pay for meals and a la carte foods and beverages. Students keep the same PIN from year to year while enrolled in the district. Your child's school will inform them of their PIN number. Student PIN numbers can also be found in your ParentVue account under Other Information

**Pay Online:** Depositing money into accounts is best accomplished using [PayPAMS](#). It takes between 24 and 72 hours to get funds into the student account at the school. There is no fee to parents/guardians for using the online payment system.

<https://paypams.com/>

**Pay by Check:** Checks may also be sent to school with your student and placed in the check deposit box or given to the Food Service Manager. Checks should be made out to ISD 191 Food Service. Please write the name of the student and their PIN on the memo line of your check. Cash may also be sent with your student; however, we discourage this practice.

**Medication Authorization:**

All medications require:

- A physician's authorization.
- Written permission from parent/guardian.
- Come in the original prescription bottle or over the counter packaging.

To download the form go to: <https://www.isd191.org/discover/departments/health-services>