

CONSENT FORM

COMMUNITY ENGAGEMENT AND COLLABORATION WITH CANYON PARK MIDDLE SCHOOL

BACKGROUND

We are conducting research to better understand how members of our community experience equity within our school community. We believe everyone at Canyon Park Middle School (CPMS) deserves an environment that allows them to communicate and feel inclusion and respect. Canyon Park Middle School and our community can then work together to create a more equitable and respectful place for all to learn.

PURPOSE AND PROCEDURES

For the purpose of this study, we seek to engage families, students, and staff at Canyon Park Middle School to gain insights on their experiences with or observations of inequities. Quantitative data from these surveys will be analyzed, distilled, and triangulated to develop questions for qualitative focus group discussions with each segment of the community (families, students, staff) to seek rich insights from multiple perspectives on the inequities identified. This quantitative and qualitative data will be used in conjunction with relevant documents and artifacts, to work with families, students, and staff to collectively develop strategies to address identified inequities. If proven successful, we will share our instruments and protocols with stakeholders in other school communities within the district to assist them in addressing potential inequities in their respective communities.

We are asking all families and staff at CPMS to complete a survey that should take approximately twenty minutes. Based on the results of the survey, we will ask 16 CPMS family representatives, and 16 staff representatives to participate in two focus group discussions. The purpose of the focus group discussions is to gain additional insight, perspective, and experience, and make further sense of our survey results, and interventions. If selected to participate in the focus group discussion, you will be asked to participate for a total of 1-hour in the Winter, and 1-hour in the Spring. No family or staff member participants will be required to contribute more than 2-hours and twenty minutes of their time. Though participation is optional, if you agree to be in this study, we will hear your opinions and thoughts on a variety of topics and issues that we believe will contribute to building a more culturally responsive school community at CPMS. You can share your opinions and all information shared will be confidential. For those interested in participating in the study, we will ask you to complete this consent form. If you are a parent (this also includes guardians) of a student under 18 years old, then we will ask you to read over this form, then sign at the end. Your student will also have a form that (s)he will read and sign.

RISKS, STRESS, OR DISCOMFORT

The risks, stress, or discomfort associated with this study are minimal. Some of the questions on surveys are personal and may cause discomfort. You may choose to skip questions that you do not want to answer. Some questions discussed in the groups may be perceived as an invasion of privacy. The topics to be discussed will be sent prior to discussion. This will give you time to think ahead about the topics. Participants will have the opportunity to share anonymously by first sharing the information with one of the Co-Principal Investigator, then she will share with the group that a participant, who did not want to be identified, wishes to share "X" information about today's topic.

With your permission, the meetings on Zoom will be audio and visually recorded. Immediately following the meeting, the recording will be shared with the study group. You'll be given an opportunity to review the recordings and delete any portions.

Students, family member, and staff demographics will be obtained along with anything else that participants want to disclose during the meeting.

You might feel uncomfortable and some additional risks to participating in the study include the discomfort of sharing information such as how you or someone you know has experienced an inequity in our community and whether it was addressed in a way that you perceived as fair.

CONFIDENTIALITY OF RESEARCH INFORMATION

Data gathered will be confidential and de-identified. The link between your identity and the research data will be destroyed after the records retention period required by state and/or federal law. The research team and district will have access to the de-identified data.

USE OF INFORMATION

The information that we obtain from you for this study might be used for future studies. We will remove anything that might identify you from the information and specimens. If we do so, that information may then be used for future research studies.

OTHER INFORMATION

You may refuse to participate and you are free to withdraw from this study at any time without penalty. If you wish to withdraw, please contact the researchers listed on page 1 of this consent form.

A copy of the consent form will be mailed, emailed, or sent home to you. It will be sent as a paper or "PDF" document. The email we send you will include a link to PDF viewer software (such as Adobe Acrobat Reader) in case your computer doesn't already have it. If you would prefer to receive a paper copy of the consent form by mail at no cost to you, please contact the researchers at cpmsdatacollection@nsd.org.

BENEFITS OF THE STUDY

Some possible benefits to participants include learning more about themselves and others during the discussions, ability to improve our public speaking skills, having been selected and participated in a research study that you can add to your resume, learning and training on the research process including research terms and concepts. You might also benefit from the ability to interact with leaders in the community and the study team.

SOURCE OF FUNDING

The study team has received a Northshore Schools Foundation Grant to cover the cost of some translations for student and family surveys.

RESEARCH-RELATED INJURY

The risk associated with this study is minimal. If you think you have been harmed from being in this research, contact the researchers of this study at cpmsdatacollection@nsd.org. For a life-threatening problem, call 911 right away or seek help immediately.

PARTICIPANTS STATEMENT

This study has been explained to me. I volunteer to take part in this research. I have had a chance to ask questions. If I have questions later about the research, or if I have been harmed by participating in this study, I can contact one of the researchers at cpmsdatacollection@nsd.org. I will receive a copy of this consent form.

Printed name of student

When student is a minor:

Printed name of parent/guardian	Signature of parent/guardian	Date
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