

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
DECEMBER 6, 2021 MINUTES

The Hampton Township Board of School Directors held the Reorganization Meeting on Monday, December 6, 2021. The Meeting was held in the Hampton Middle School Auditorium, 4589 School Drive, Allison Park, PA 15101. The Meeting was also livestreamed online.

Meeting

Attendance of Holdover Members: Mr. Matt Jarrell, Mrs. Joy Midgley, Mr. Robert Shages, Mrs. Trisha Webb, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Mr. Jeffrey Kline and Ms. Jessica Crown, along with a number of Hampton Township residents.

Attendance of  
Holdover Members

The meeting was called to order followed by the Pledge of Allegiance. Mrs. Michelle Ambrose served as Recording Secretary.

Mr. Wesley called for nominations for a Temporary Chairperson. Mrs. Midgley nominated Mr. Shages, seconded by Mr. Stein with Mrs. Hamlin moving to close nominations. The motion was carried unanimously by voice vote. Mr. Shages was named Temporary Chairperson.

Mrs. Hamlin,  
Temporary  
Chairperson

Ms. Crown of Goehring, Rutter & Boehm, administered the Oath of Office to Ms. Balason, Mrs. Hamlin, and Mr. Stein all of whom were incumbent re-elected Board Members. Ms. Crown stated for the record that last Wednesday, December 1, 2021 she administered the Oath of Office to Mr. Larry Vasko, an incumbent re-elected Board Member. She stated the Oath of Office was administered at the District's Administration Center, due to Mr. Vasko's scheduled absence from the meeting this evening.

Oath of Office

Mr. Shages called for nominations for the Office of Board President. Mr. Stein nominated Mr. Wesley, seconded by Mrs. Hamlin with Mr. Stein moving to close nominations. The motion was carried unanimously by voice vote. Mr. Wesley was named Board President.

Mr. Wesley, Office  
of Board President

Mr. Wesley called for nominations for the Office of Vice President to the Board. Mr. Stein nominated Mrs. Hamlin, seconded by Mr. Wesley with Mr. Shages moving to close nominations. The motion was carried unanimously by voice vote. Mrs. Hamlin was named Board President.

Mrs. Hamlin,  
Office of Vice  
President

Mr. Wesley stated the next item of business was to establish the schedule of Hampton Township School District Board of School Director Meetings for 2022 calendar year. Mr. Wesley deferred to Dr. Loughead who noted that the meeting schedule follows the District's standard schedule of designated Mondays (first Monday – Work Session, second Monday – Voting Meeting, fourth Monday – Special Meeting if required) with a few alterations for holidays and various school breaks.

2022 HTSD Board  
Meeting Schedule

Upon motion by Mr. Stein, seconded by Mr. Shages and carried unanimously by voice vote, the Board approved the 2022 HTSD Board of School Director's Meeting Schedule as outlined by Dr. Loughead.

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There was no public comment this evening.	Public Comment
The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.	President's Report
Mr. Wesley congratulated the District parents, coaches, administration and faculty for the remarkable and unprecedented fall sports season. He stated he was proud of the student athletes and how they excelled both athletically and academically especially when faced with the challenges of the pandemic.	Successful Student Athletes/Sports Season
There was no Solicitor's Report this evening.	Solicitor's Report
The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.	Superintendent's Report
Dr. Loughead echoed Mr. Wesley's positive comments regarding the District's student athletes. He highlighted that the District recently received the WPIAL Sportsmanship Award for the sixth time. Dr. Loughead commented that sportsmanship means dignity and respect for yourself and your fellow athletes and that is what the District stands for.	WPIAL Sportsmanship Award
Dr. Loughead highlighted the selflessness and generosity of the Varsity Football team who went into the community to aid those affected by the tornados that impacted the Township back in October. He stated he could not be more proud of the student athletes and their character.	Volunteer Work by Football Team
Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the November 8, 2021 Board of School Directors Voting Meeting were approved and incorporated into the official Minute book.	November 8, 2021 Meeting Minutes, Approved
The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.	Facilities
Ms. Balason introduced both Mr. Jason Day, PJ Dick and Mr. Christopher Brown, VEBH Architects to provide the Board with an update on the Hampton High School Renovation Project.	Update on HHS Renovation Project
<p>Mr. Day provided a project update for the Board. He highlighted the following details:</p> <ul style="list-style-type: none"> <li>• Phase I of the project is considered complete. This includes the installation of a new main entrance off of Topnick Drive. The entrance was moved to create a four-way intersection with the existing entrance to the Township Community Park.</li> <li>• The general contractor continues excavation and bulk fill work in the rear of the building at the location of the new maintenance/storage building. Fill activities will continue as long as weather permits. The bulk filling is substantial that foundation work for the storage building may begin at the end of December or beginning of January.</li> </ul>	

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- The electrical contractor has completed the work for the fiber line relocation which connects Hampton High School, Hampton Middle School and Poff Elementary. The cut-over occurred on November 26, 2021 with assistance from the District's IT Department and Horizon Information Systems.
- The roofing contractor has completed Phase I of the project with the exception of a small remaining area. They have not been onsite for approximately two weeks as the weather has not been conducive.

Mrs. Hamlin inquired if the walk ways from the Township Community Center parking lot to the High School will be maintained for snow and ice removal over the winter months. She noted this will allow students to remain off the main road and travel safely from campus to their vehicles.

Maintained Walk  
 Ways Township  
 and District  
 Properties

Dr. Loughead stated that the walkways on the District campus will definitely be maintained by District personnel. He noted that further clarification with the Township is needed as to who will maintain the walkways on the Township's property. He indicated that a snow removal plan is in effect for the Township parking lot area itself. Dr. Loughead stated he will follow up with Mr. Lochner, Township Manager on the maintenance of the walkways.

The following information was presented and/or action taken on items submitted by Mrs. Midgley of the Personnel Committee.

Personnel

Upon motion from Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Emily Grus effective December 16, 2021. (Ms. Grus is a Building Substitute at Hampton Middle School.)

Resignation,  
 Ms. Emily Grus

Upon motion from Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Kaitlyn Hamlin as a Long-Term Substitute Family & Consumer Science Teacher at Hampton High School from November 24, 2021 to a date to-be-determined. Salary is \$33,500, pro-rated. (Ms. Hamlin is a substitute for Mrs. Susan Perry.)

Ms. Kaitlyn  
 Hamlin, LTS  
 F&CS Teacher,  
 HHS

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Jillian Schwatzmier as a Paraeducator (Class III) at Hampton High School effective November 24, 2021. Hourly rate us \$17.52 per hour for the 60-day probationary period and \$17.77 per hour thereafter. (Ms. Schwatzmier is replacing Ms. Jeanine Burkes at the High School.)

Ms. Jillian  
 Schwatzmier,  
 Paraeducator  
 (Class III), HHS

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Lisa Anderson as a Paraeducator (Class III) at Central Elementary School effective November 30, 2021. Hourly rate is \$17.52 per hour for the 60-day probationary period and \$17.77 per hour thereafter. (Ms. Anderson is replacing Ms. Christine Raimondi who replaced Mrs. Becky Wright at the High School.)

Ms. Lisa Anderson,  
 Paraeducator  
 (Class III), Cen.

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice

Ms. Rebecca

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vote, the Board approved Ms. Rebecca Blough as a Clerical Paraprofessional (Class II) at Hampton High School effective November 30, 2021. Hourly rate is \$16.10 per hour for the 60-day probationary period and \$16.35 per hour thereafter. (Ms. Blough is replacing Mrs. Ellen Bollinger.)

Blough, Clerical  
Paraprofessional  
(Class II), HHS

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the amendment to the Middle School Club Sponsors (listed below) for the 2021-2022 School Year:

Amendment to  
HMS Club  
Sponsors  
2021-2022 SY

POSITION	SPONSOR	2 <sup>ND</sup> TEACHER SPONSOR
Helping Hands	Elizabeth Bright	
Chinese Club	Jun Angelini	Pauline Spring

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following conditional appointments for 2021-2022, each at a rate of \$139 per point, with each such appointment being conditioned on the District making a subsequent determination that the supplementary position and work associated with such position is needed and approved and will continue during the coronavirus pandemic following future guidance from the Commonwealth. Each appointment shall be effective only where the position is approved and operational and where the work associated with such position is actually being performed. This conditional appointment does not obligate the District to approve some, all or any of the supplementary positions for 2021-2022 and does not guarantee any of the persons listed below that his or her supplementary position will be needed and in place, or that it will continue uninterrupted, in 2021-2022:

2021-2022  
Building/Coaching  
Supplementals

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Dan Franklin (replacing Lucky Munro)	School Play Technical Director	HHS	5	5	\$695
Jeff Brown (replacing Keith Hart)	Swimming Assistant Coach (Diving)	HHS	29	23/29	\$4,031
Dean Longwell (replacing Titus Murray)	Assistant Wrestling Coach (HMS)	HMS	34	26/34	\$4,726
Titus Murray	Volunteer Wrestling Coach				
Nicole Bova	Gymnastics Coach	HHS	15	13/15	\$2,085

The following information was presented and/or action taken on items submitted by Mr. Kline on behalf of Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Jarrell, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the proposal from Vogel Disposal Service for the refuse and recycling services from January 1, 2022 – December 31, 2024 as follows:

Refuse/Recycling  
Service for  
Jan. 1, 2022 –  
Dec. 31, 2024

- Refuse/Recycling 2022      \$27,433.00
- Refuse/Recycling 2023      \$28,255.00
- Refuse/Recycling 2024      \$29,098.00

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*(The expiring 2021 annual rate was \$27,147.00)*

Upon motion by Mr. Stein, seconded by Mr. Jarrell and carried unanimously by voice vote, the Board approved Huntington National Bank as an additional investment option for District funds.

Huntington Bank –  
Additional  
Investment Option

Dr. Loughead provided a presentation regarding ARP ESSER 7% Set Aside Grant Funding – HTSD Proposed Grant Proposal Stakeholder Feedback Plan. Dr. Loughead stated that the Board Members had extensively discussed the spending of the Elementary and Secondary School Emergency Relief (ESSER) funds during the Budget Meeting this past April. Dr. Loughead recapped that he ESSER funds were distributed to school districts using the same formula utilized for Title I allocations, which is a poverty driven formula. Dr. Loughead indicated that while the District is grateful for the ESSER funds, Hampton Township School District received far less funding than many other districts in the county. Dr. Loughead stated that the ESSER funds were dedicated to the 2021-2022 budget and that the District had spent far more than the ESSER allocation to provide a safe learning environment for in-person instruction.

ESSER  
Presentation

Dr. Loughead stated that the District received the most recent allotment of \$68,073 as the final portion of the ESSER III. He indicated that over the next two months, the District will gather input to decide the best utilization of these funds, but noted that there are specific guidelines for how districts must utilize these set aside funds. He provided the following information:

- Learning Loss Allocation for SEL - \$14,587
- Learning Loss Allocation for SEL PD - \$4,862
- Learning Loss Allocation for Reading - \$3,890
- Remaining Learning Loss Allocation - \$25,284
- After School Program Support - \$9,725
- Summer School Programming Support \$9,725

Dr. Loughead highlighted some of the proposed purchases under each category listed.

- Learning Loss Allocations – Dr. Loughead indicated that Dr. Removcik, Dir. of Curriculum, Instruction and Assessment had reviewed a number of digital instructional resources that align with the District’s curriculum and that meet the standards of evidence-based intervention.
- After-School and Summer Programs - Dr. Loughead noted that proposed funding will be put toward instructional resources to support after-school and summer programs that focus on students with academic delays.
- Social and Emotional Learning Allocation - Dr. Loughead stated the District proposed funding for a universal screening tool to be utilized by Data Teams to identify and provide support to students. In addition funds would be utilized for professional development opportunities that focus on mental health.

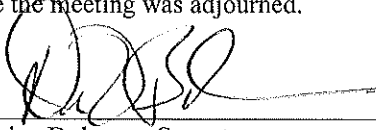
Dr. Loughead stated that the District will survey parents and the community for their input over the next two months. Dr. Loughead stated he will also gather additional insight from school groups such as PTOs and Key Communicators. As insight is provided from

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all of these sources Dr. Loughead stated that the District will amend the proposal as needed.

Upon motion by Mr. Stein, seconded by Mrs. Hamlin and carried unanimously by voice vote the meeting was adjourned.

Adjournment



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Denise Balason, Secretary