

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, December 13, 2021 at 6:02 p.m. at the Operations Center, 5500 Airport Road, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Beth Thomas, Jen Schneider

BOARD MEMBER ABSENT: Amy Calabrese

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

ADMINISTRATION PRESENT: John Arthur, Emily Bonadonna, Brian Amesbury, Marissa Logue, Katie McFarland, Stephanie Yehl, Chris Paige

OTHERS PRESENT: Students, families and community members were present

Executive Session

Upon a motion made by Mrs. Thomas, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved calling an Executive Session at 6:02 p.m. discuss the employment history of six particular persons.

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider with all present voting yes, the Board of Education returned to Open Session at 6:18 p.m.

The board took a break from 6:18 p.m. to 6:32 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:32 p.m. with all saying the Pledge of Allegiance.

Superintendent's Report

Superintendent Farr provided an update on COVID19 testing for staff and for students with the permission of parents. In his weekly county meeting the comments were numbers have been increasing over the last couple of weeks. As of today, the district has 29 students in isolation and 123 in quarantine. Test to stay began last week. This is allowed for students who would otherwise be quarantined because of an exposure at school. All of our fall athletic teams qualified for scholar-athlete.

Board Student Representative- Nate Teerlinck

Nate Teerlinck reported National Honor Society collected toys for Toys for Tots, there will be a breakfast with Santa this weekend sponsored by Student Government. The theater department has been casting for Sponge Bob and the basketball team won their home opener. The PRISM concert will be held Wednesday.

Warrant Review

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the November Warrants.

APPROVED: WARRANTS

A-44 General 14524-14579 (Check Print)

A-45 General 9006830-9006882 (ACH)

- A-46 General 14580-14593 (In House)
- A-49 General 14595-14636 (Check Print)
- A-50 General 9006883-9006936 (ACH)
- A-51 General 14594, 14637-14648 (In House)
- C-10 Cafeteria 2440-2456
- C-11 Cafeteria 2457-2464
- F-17 Federal 9000252-9000256 (ACH)
- F-18 Federal 705-707 (Check Print)
- F-19 Federal 9000257-9000260 (ACH)
- F-20 Federal 708-711 (Check Print)
- H-15 Capital 419-421 (Check Print)
- H-16 Capital 9000103-9000106 (ACH)
- H-17 Capital 422-424 (Check Print)
- H-18 Capital 9000107-9000109 (ACH)

Minutes

Upon a motion made by Mr. Johnson, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the November 22, 2021 Regular Board Meeting minutes.

APPROVED: MINUTES

2020 Capital Improvement Project- Academy Gym Bleachers- Phase 2

(BOARD ACTION)

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved a roll call vote.

APPROVED: ROLL CALL VOTE

Based on review and a meeting, Turner Construction Company created a scope of work that meets the priorities of the District. Due to current lead times for material, it is necessary to release this order in advance of Phase 2 going out to bid.

Contract:	Academy Gym Bleachers- Phase 2
Contractor:	Facilities Equipment and Services, Inc.
Base Bid:	\$173,994

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for the Academy Gym Bleachers- Phase 2 as follows:

Contract: Facilities Equipment and Services, Inc. \$173,994

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Educational Presentation

Strategic Plan Update: Building SIPT Plans

Principals Mrs. Emily Bonadonna, Mr. Brian Amesbury, Mr. John Arthur, Mrs. Marissa Logue, and Director, Dr. Katie McFarland provided the Board of Education with an update of their SIPT plans and their alignment to the Strategic Plan.

Consensus Agenda

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of October 1, 2021 - October 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - October 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2020 - October 31, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Therapy Dog

the request of Mr. John Arthur, Middle School Principal, for the following therapy dog:

- Rosie, owner is Mrs. Jamie Glover, Middle School Health Teacher. Rosie is a mini goldendoodle

5. Minimum Wage

the minimum wage increase to \$13.20 as of December 31, 2021 we will need to increase our rates as of December 16, 2021. The revised rates are as follows:

Non-Certified Teacher Sub	\$100/day
Certified Teacher Sub	\$110/day
Sub School Bus Monitor	\$13.20/hr
Sub School Monitor	\$13.20/hr
Sub Teacher Aide	\$13.20/hr
Sub Food Service	\$13.20/hr
Student Helper	\$13.20/hr
Lifeguard	\$13.20/hr
Monitor (New 2021-22)	\$13.20/hr
Monitor (Returning 2021-22)	\$13.25/hr
Food Service Worker FT (New 2021-22)	\$13.20/hr
Food Service Worker PT (New 2021-22)	\$13.20/hr
Food Service Worker FT (Returning 2021-22)	\$13.25/hr
Food Service Worker PT (Returning 2021-22)	\$13.25/hr
Student Worker	\$13.20/hr

Sub Driver Trainee

\$13.20/hr

6. Spring Semester 2022- Field Placement

the request of Mrs. Emily Bonadonna, Primary School Principal:

- Eleanor Bresnahan, Hobart William Smith with Ms. Oreshya Peterson- 1/24/22-5/6/22
- Megan Sweet, Grand Canyon University with Mr. David Smith- 3/2022-5/2022

7. Fall Teacher Placement

the request of Mrs. Emily Bonadonna for an amendment of an additional ten additional days for Jasmine Weiskopff, Nazareth with Mr. Patrick Davis.

8. Winter Observation Hours

the request of Mr. Brian Amesbury, Elementary Principal, and Mrs. Marissa Logue, Academy Principal, approval of the below:

- Hanna Groff, Alfred University with Ms. Courtney Austin and Ms. Arlene McDonald- 12/13-1/14/22

9. Single Audit/ Extraclassroom Audit/ Corrective Action Plan

approval of the Single Audit, Extraclassroom Audit, and Corrective Action Plan.

10. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval for the below trip:

- Senior Class of 2022, Boston, MA- March 31-April 3, 2022

11. Change Order

a change order COR-043 for for Elementary School crawl space abatement Project No. 2200128 in accordance with Construction Bulletin No. CB-121 not to exceed \$100,000.

12. Agreements

an agreement with the County of Ontario, on behalf of the Board of Elections, to provide voting machines, all equipment and supplies necessary to conduct the May 17, 2021 school budget vote.

a partnership with Ontario County who was awarded a contract with Health Research Incorporated to accept monies from the State of New York Department of Health for the purpose of partnering with the district to establish COVID-19 screening testing programs to support and maintain in-person learning. The District has provided their own staff and will receive reimbursement of up to \$50 per hour including wage and fringe benefits.

13. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

14. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.



Personnel

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Leslie Legge	Administrative Aide	12/30/2021	16
Laurie Dueland	Claims Auditor	*12/23/2021 (*Amended date)	18

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Milka Von Rhedey	Teacher Aide	Declined position	11/30/2021
Jill Ehrlinger	Teacher Aide	Resignation in order to accept another position in the District	11/14/2021
Brenda Haley	Teacher Aide	Resignation in order to accept another position in the District	11/28/2021
Tom Wentworth	School Bus Driver	Resignation	12/10/2021
Rachel Saunders	School Bus Monitor	Resignation	10/28/2021
Jerry Smith	Audio Visual Assistant	Resignation	12/1/2021
Advije Cakolli	School Bus Monitor	Resignation	12/7/2021
Karen Rock	School Monitor	Resignation	12/31/2021

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Brenda Hoff	Cook Manager	1/3/2022	\$20.51/hr.
Amanda Eisenhauer	Teacher Aide	12/8/2021	\$13.25/hr.
Advije Cakolli	Substitute School Bus Driver	11/22/2021	\$19.00/hr.
Jacqueline Crouse	Substitute Teacher Aide	12/6/2021	\$12.50/hr.
Leah Hotte	Teacher Aide	12/8/2021	\$13.25/hr.
Milka Von Rhedey	Substitute Teacher Aide	12/6/2021	\$12.50/hr.
Brenda Haley	Typist, FT, 10 Mo.	11/29/2021	\$13.53/hr.
Richard Welch	Substitute Teacher Aide	12/13/2021	\$12.50/hr.
Raymond Young	School Bus Driver	12/13/2021	\$23.70/hr.
Charity Chrysler	School Bus Driver Trainee	12/8/2021	\$12.50/hr.
Richard Mullen	School Bus Driver	12/13/2021	\$23.70/hr.
Jerry Smith	Substitute Audio Visual Assistant	12/2/2021	Per agreement
Aleecea Denton	Teacher Aide	1/6/2022	\$13.25/hr.
Makaylla Smith	Custodial Worker	12/23/2021	\$13.20/hr.
Noah Ingalls	Custodial Worker	12/16/2021	\$13.20/hr.
Matthew Snell	Custodial Worker	1/3/2022	\$13.20/hr.

2. Instructional Personnel

A. Resignation

- 1) of Sean Perry from his co-curricular position Musical Orchestra Director.
- 2) of Kathryn McFarland, Director of CACC, Professional Development, Instructional Technology, from the District effective December 31, 2021.

A. Leave of Absence

- 1) of Rachel Jenkins, 1st Grade Teacher, for a leave of absence from March 28, 2022 through June 19, 2022.
- 2) of Taylor Fraser, Special Education Teacher at the Primary School, for a leave of absence from February 28, 2022 through August 31, 2022
- 3) of Nicole Santillo, English Teacher at the Middle School, to extend her leave of absence through June 30, 2022.

B. Appointments

1) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

Sophia Ruddock, ELA Teacher, Middle School- 2/19/2022-4/6/2022

1) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Elizabeth Van Laeken
Lindsey Stelljes
Christine Talbot
Ellen Scharf
Erin Vorhis
Meredith Kehoe
Sarah Ducar
Cheryl Galvani

2) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department for the remainder of the 2021 – 2022 school year at the contractual rate:

Samantha Jansen, Primary-Elementary School, Effective 12/2/2021 – 1/31/2022

3) Co-Curricular 2021-2022 School Year

the following individuals to a co-curricular position at the contractual rate:

Greg Crystal – Musical Orchestra Director
Jerry Smith – CMS Musical Technical Director

4) Coach

the following individual to a Coaching position:
Mitchell Segbers Boys Varsity Volleyball

5) 2021-2022 Mentor

the following staff member to be Mentors for the 2021-2022 school year at the contractual rate:

<u>Mentor</u>	<u>Mentee</u>	<u>Building</u>
Melinda Arist	Sarah Werth	ES

End of Consensus Agenda

Public Comments

Lynn Nicoletti, 240 North Pleasant Street, commented on bullying.

Abigail Zenteno, 163 Gorham Street, spoke on masking.

Jim Weishaar, 3925 Acorn Hill Drive, commented on LGBTQ+.

2022-2023 Budget Guidelines

Upon a motion made by Mr. Johnson, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Budget Guidelines.

APPROVED: 2022-2023 BUDGET GUIDELINES

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful 21st century learners, and that recognize the effects of the changed learning environment of 2022.
2. Continue to reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.
6. Strategically utilize our Asset Preservation funds to maximize renovations during the current capital project and fund the 2021 Capital Reserve as we prepare for the next capital project needs.

2022-2023 Budget Calendar

Upon a motion made by Mrs. Miller, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Budget Guidelines.

APPROVED: 2022-2023 BUDGET CALENDAR

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported on behalf of Audit Committee which met on December 10. The Committee reviewed the audits that were presented for approval tonight. The Committee also reviewed the Budget Calendar and looked at budget factors for this upcoming year and the long-range plan.

Site Committee

Mr. John Polimeni reported on behalf of Site Committee which met earlier in the day. The Committee did a walk through at the Primary Building to see the work that has been completed to date. Some of the rooms will have the original woodwork refinished.

District Committee Reports

Safety / Health / Security Committee

Mr. John Polimeni reported on behalf of Safety/ Health/ Security Committee which met on December 2. At the end of the meeting it was discussed on how staff is feeling they are not being heard. This has and will continue to be a discussion throughout the district.

COVID19 Safety Committee

Dr. Jen Schneider reported on behalf of the COVID19 Safety Committee. They continue to review ventilation in classrooms. Most of the issues of poor air quality is with classrooms that had the ventilation obstructed. T

Upcoming Events

- December 14- MS Winter Concert
- December 15- Policy Committee
- December 15- Holiday PRISM Concert
- December 21- First day of Winter
- December 23- Superintendent's Conference Day
- December 26- Kwanzaa begins
- December 23- Superintendent's Conference Day
- December 23-31- No School- Holiday Break
- January 6- Frieda O'Hanlon Grade Level Oral Spelling Contests
- January 10- Audit Committee
- January 10- Regular Board Meeting
- January 11- 5th Grade Instrumental Informance 1
- January 13- 5th Grade Instrumental Informance 2
- January 17- Martin Luther King, Jr. Birthday- No School
- January 19- Policy Committee
- January 19- Academy Combined Orchestra
- January 20- 5th Grade Chorus & Drum Club Concert
- January 24- PTSA Meeting
- January 25- 45h Grade Chorus & Drum Club Concert
- January 26- Academy Curriculum Night- Grades 8 and 10 Parents
- January 31- Regular Board Meeting

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:30 p.m. The next Regular meeting will be on January 10, 2022 at 6:30 p.m. at the District Operation Center.

Respectfully submitted,

Deborah Sundlov
District Clerk