



Alameda Community Learning Center - Governing Board Meeting Agenda

December 16, 2021 – 6:30 PM - 7:10 PM

This meeting will be held via public Zoom:
<https://alamedaclc-org.zoom.us/j/9637962933>
 Meeting ID: 9637962933
 Passcode: gohawks

1. Public Session (ACLCLC) 6:30 PM

a. Call to Order & Attendance

- Meeting is called to order at 6:35

Board Members	Present	Absent
Michael McCaffrey, ACLCLC Lead Facilitator	<u> y </u>	<u> </u>
Heather Mahaffey, ACLCLC Facilitator	<u> y </u>	<u> </u>
Jonathan Mahoney, ACLCLC Facilitator	<u> y </u>	<u> </u>
Kimberly Skuta, ACLCLC Parent Member	<u> </u>	<u> x </u>
Ann-Marie Gamble, ACLCLC Parent Member	<u> y </u>	<u> </u>
Annie Liu, ACLCLC Learner	<u> y </u>	<u> </u>
Aaron Norboe, ACLCLC Learner	<u> y </u>	<u> </u>
Lisa Gleason, Community Member	<u> </u>	<u> x </u>
Thomas Nguyen, Community Member	<u> y </u>	<u> </u>

b. Review and Approval of Agenda

- Michael McCaffrey, ACLCLC Lead Facilitator - aye
- Heather Mahaffey, ACLCLC Facilitator - absent
- Jonathan Mahoney, ACLCLC Facilitator - aye
- Kimberly Skuta, ACLCLC Parent Member - absent
- Ann-Marie Gamble, ACLCLC Parent Member - aye
- Annie Liu, ACLCLC Learner - aye
- Aaron Norboe, ACLCLC Learner - aye
- Lisa Gleason, Community Member - aye
- Thomas Nguyen, Community Member - aye

2. Presentations from the floor 6:35 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

3. Consent Agenda

6:40 PM

a. Approve [November meeting minutes](#)

Michael McCaffrey, ACLC Lead Facilitator - aye
Heather Mahaffey, ACLC Facilitator - absent
Jonathan Mahoney, ACLC Facilitator - aye
Kimberly Skuta, ACLC Parent Member - absent
Ann-Marie Gamble, ACLC Parent Member - aye
Annie Liu, ACLC Learner - aye
Aaron Norboe, ACLC Learner - aye
Lisa Gleason, Community Member - abstent
Thomas Nguyen, Community Member - aye

b. Approve check registers

- i. September 2021
- ii. October 2021

Michael McCaffrey, ACLC Lead Facilitator - aye
Heather Mahaffey, ACLC Facilitator - absent
Jonathan Mahoney, ACLC Facilitator - aye
Kimberly Skuta, ACLC Parent Member - absent
Ann-Marie Gamble, ACLC Parent Member - aye
Annie Liu, ACLC Learner - aye
Aaron Norboe, ACLC Learner - aye
Lisa Gleason, Community Member - absent
Thomas Nguyen, Community Member - aye

4. Reports from Leadership

6:45 PM

a. Leadership Learner Report

-Had gingerbread making CCC this week
-Choose LLC topic and has received good feedback
-Each small group has planned a CCC for future weeks for the remainder of the school year

5. Action Items

6:50 PM

a. [Youth Suicide Prevention Policy Updates](#)

Staff has gone through more training in regards to suicide and suicide prevention. Document covers how teachers should handle situations with learners who express suicidal thoughts.

Staff will go through more training at PD next semester on how to handle situations involving suicide.

Motion to Approve - Annie, Heather seconds

Michael McCaffrey, ACLC Lead Facilitator - aye
Heather Mahaffey, ACLC Facilitator - aye
Jonathan Mahoney, ACLC Facilitator - aye
Kimberly Skuta, ACLC Parent Member - absent
Ann-Marie Gamble, ACLC Parent Member - aye
Annie Liu, ACLC Learner - aye
Aaron Norboe, ACLC Learner - aye
Lisa Gleason, Community Member - absent
Thomas Nguyen, Community Member - aye

6. Discussion Items

6:55 PM

a. Board Goals

- i. Facilitator diversity, recruitment, support, & retention
- ii. School Culture: rebuild culture / events / morale

b. Enrollment & Applications

- i. [ACLC Enrollment Update December 2021](#)

-5 new learners joining next semester to replace 4 leaving.

-Numbers for enrollment and applications for next year are on par with last year.

-Numbers are looking good compared to schools in the area. School is in a good place.

-In person tours are possible next semester so hopefully increase interest.

c. Social/Emotional Support in transition back from distance learning

- i. [SEL Mid-Year Update 2021-22](#)

-School counselor conducted staff training on self management and strategies on using SEL strategies in the classroom.

-More PDs planned next semester for focus on SEL strategies in the classroom

-Challenge day is scheduled for 1/19

d. [Draft Names and Pronouns Policy](#)

7. Future Items of Discussion

7:05 PM

-Board Goals

[-Draft Names and Pronouns Policy](#)

-Updating learner bathrooms to accommodate the diversity of learners at ACLC

8. Adjournment to CLCS Combined Meeting

7:10 PM

a. Zoom Info:

- i. <https://us02web.zoom.us/j/84351306636>
- ii. Join by 7:15 PM!

Meeting adjourned at 7:15

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone 510-995-4300, fax 510-995-4307.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours