

ADMINISTRATIVE REPORT

DATE:	January 13, 2022
TOPIC:	#8.3 - Proposed 2022-23 District Calendar
PRESENTER:	Julie Nielsen, Superintendent
REFERENCE TO POLICY/STATUTE:	MN Statutes 120A.40-41

A. PURPOSE OF REPORT

- To review the proposed district calendar which was drafted by the steering committee.
- The steering committee met several times to review feedback from families, staff, and students regarding the 2022-23 calendar.
- The steering committee included Executive Cabinet Members and representation from professional development, United Teachers of SoWashCo, student information and leadership from the office professionals' group.
- The steering committee consulted and sought feedback from union leadership, school leaders (principals and supervisors), instructional directors, operational directors, athletics and activity directors, and our district ambassador committee.
- This calendar has been edited to reflect feedback from the board at the January 6, 2022 meeting.

B. CALENDAR CONSIDERATIONS

- All schools must end the school year by June 30, 2022.
- The calendar is required to include 165 days of instruction for students in grades 1-11, with a minimal number of annual instructional hours for students.
- The current teacher contract requires 183 duty days.
- Previously, we approved calendars for two years and have needed to adjust. Moving forward, the goal is to approve the calendar by no later than March 1 for the upcoming school year.

C. RECOMMENDATION

- Approval



JULY (2022)

				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

July 4: 12-Month Employee Holiday
School Board Meetings

AUGUST

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 9: Primary Election - No meetings from 6-8PM
August 15: New Teacher Orientation
August 16-18: SoWashCo Probationary Academy
August 22: Flex Workshop Day
August 23: K-5 Workshop/PD Days
August 24-25: K-5 Assessment Days
August 29: 8-12 Workshop/PD Days
August 30-31: K-12 Workshop/PD Days

SEPTEMBER

			1	2
5	6*	7*	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 1: ATPPS Day
September 5: Labor Day Holiday - No School
September 5: 12-Month Employee Holiday
September 6: First Day of School K-5, 6th Grade, and 9th Grade
September 7: First Day of School, 7-8th Grade, and 10-12th Grade

OCTOBER

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

October 7: K-5 Prep Day - No School
October 19: Flexible Learning Day for Grades 9 & 12, Pre-ACT and Practice ACT testing for Grades 10-11
Oct 20-21: MEA - No School

NOVEMBER

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22*	23	24	25
28	29	30		

November 7: No School K-5
November 8: K-12 Flexible Learning Day
November 8: General Election - No meetings from 6-8PM
November 22: End of 1st Trimester
November 23: Teacher Workday - No School
November 24-25: Employee Holiday - No School
November 24-25: 12-Month Employee Holiday

DECEMBER

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

December 22-January 2: Winter Break - No School
December 23, 26, 30: 12-Month Employee Holiday

JANUARY (2023)

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2: Winter Break - No School
January 2: 12-Month Employee Holiday
January 3: Teacher Workshop Day

FEBRUARY

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

January 16: MLK Jr. Day Holiday - No School
January 16: 12-Month Employee Holiday
January 30: Districtwide PD Day - No School

MARCH

		1	2	3*
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 9: K-12 Flexible Learning Day (BEG Music Fest)
February 17: K-5 Prep Day - No School
February 20: Presidents Day Holiday - No School

APRIL

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 3: End of 2nd Trimester
March 6-10: Spring Break - No School
March 13: Teacher Workday - No School

MAY

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 7: K-5 Prep Day - No School
April 21: Spring Holiday - No School
April 21: 12-Month Employee Holiday
ACT Testing in April - Date TBD

JUNE

			1	2
5	6*	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 6: Last Day of School K-12
June 7: ATPPS Day
June 8: Year-End Teacher Workday

Workshop Days
Minimum of 4 hours of the 22.5 hours scheduled as Workshop Days will be teacher directed for room preparations, lesson preparation, house/curriculum night preparation, etc.

Flex Workshop Day
Day is teacher directed. Teachers do not need to report to their site on this day, as it is a flexible work day.

Learning Days
Instruction will be delivered virtually, with teachers and students connecting synchronously and asynchronously. Schedules for Flex Learning Days will be established for all levels to provide consistency.

Prep Day - No School for Students
Prep Days are a time for staff to prepare for conferences and continue Standards Based Instruction implementation. Time will be spent at individual sites (except for specialists and birth-preschool who can meet in their specialized PLCs district-wide) with PLCs and small team discussions. Each day will be planned in conjunction with the principal and teacher leaders. Minimum of 2.5 hours will be used for individual work time as it relates to Standards Based Instruction and progress reporting.

Teacher Workday - No School
Prep days are teacher directed in order to complete grading and preparations for the next trimester. Teachers do not need to report to their site on a Teacher Workday. They are considered to be flexible work days.