

Posted 1/14/22
JF

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING

TOWN HALL—14 PARK PLACE—3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, JANUARY 18, 2022

7:30 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/85958777254?pwd=d1JKWFhSL2lnWDhOOTIzQzAzL3grdz09>

Meeting ID: 859 5877 7254

Passcode: 0118

One tap mobile

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Meeting ID: 859 5877 7254

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RECEIVED
VERNON TOWN CLERK
22 JAN 14 PM 12:09

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZEN CITATIONS AND AWARDS
- D.) CITIZENS FORUM

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- E.) EXECUTIVE SESSION

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS, AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

F.) PUBLIC HEARING

G.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to update the Town Council on various topics.

H.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve tax refunds for current and prior years taxes as presented in the memorandum from Terry Hjarne, Collector of Revenue dated January 7, 2022.** (See memorandum dated January 7, 2022 from Terry Hjarne, Collector of Revenue included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES FIVE (5) TAX REFUNDS FOR PRIOR YEARS TOTALING \$1,265.87 AND CURRENT YEAR TWENTY-FIVE (25) REFUNDS TOTALING \$13,874.40 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED JANUARY 7, 2022.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Yelena Damsky, (R), 16 Vernon Avenue, Vernon, Connecticut as an alternate member of the Planning and Zoning Commission, said appointment will begin January 19, 2022 and expires on December 31, 2025.** (A copy of Ms. Damsky's resume is included for Council review. It should be noted that Ms. Damsky is completing the unexpired term of alternate Mr. Bard who is moving to regular member.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SEC. 1 & 6, AND CONNECTICUT GENERAL STATUTES SEC. 8-4a & b, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF YELENA DAMSKY, (R), 16 VERNON AVENUE, VERNON, CONNECTICUT, TO ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM COMMENCING ON JANUARY 19, 2022 AND EXPIRES DECEMBER 31, 2025.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Carl Bard, (U), 25 Grady Road, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence January 19, 2022 and expires December 31, 2024.** (A copy of Mr. Bard's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF CARL BARD, (U), 25 GRADY ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON JANUARY 19, 2022 AND EXPIRES DECEMBER 31, 2024.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Michael Baum, (D), 194 Washington Street, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence on January 19, 2022 and expires December 31, 2024.** (A copy of Mr. Baum's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MICHAEL BAUM, (D), 194 WASHINGTON STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON JANUARY 19, 2022 AND EXPIRES DECEMBER 31, 2024.

- C 5. Request the Town Council approve budget amendment request #9 for fiscal year 2021-2022 as provided on the budget amendment forms by Jeffrey A. O'Neill, Finance Officer and Treasurer.** (The budget amendment form is attached for Council review.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUEST #9 FOR FISCAL YEAR 2021-2022 AS PROVIDED ON THE BUDGET AMENDMENT FORMS ATTACHED BY FINANCE OFFICER AND TREASURER JEFFREY A. O'NEILL.

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- I.) DISCUSSION OF PULLED CONSENT ITEMS
- J.) PENDING BUSINESS

K.) NEW BUSINESS

1. **Request the Town Council authorize the Youth Service Bureau to apply for and operate the Summer Youth Employment Program.** (See memorandum dated January 10, 2022 from Michelle Hill, Director of Youth Services to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE YOUTH SERVICES BUREAU TO APPLY FOR AND OPERATE THE TOWN OF VERNON, SUMMER YOUTH EMPLOYMENT PROGRAM OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF LABOR THROUGH CAPITOL WORKFORCE PARTNERS. THE TOWN COUNCIL FURTHER AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS FOR SAME.

2. **Request the Town Council authorize the Vernon Fire Department to submit application for and receive the Federal Emergency Management Agency, Assistance for Firefighters Grant for 2021.** (See the memorandum dated January 13, 2022 from Fire Chief Stephen Eppler to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE VERNON FIRE DEPARTMENT TO APPLY FOR AND RECEIVE THE FEDERAL EMERGENCY MANAGEMENT AGENCY, ASSISTANCE FOR FIREFIGHTERS GRANT FOR 2021, AND FURTHER THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS FOR SAME.

3. **Request the Town Council consider the request of the Vernon Housing Authority Director Betsy Sotto relative to the waiver of building permit fees for two of the Vernon Housing Authority properties.** (See memorandum dated January 13, 2022 relative to 55 Grove Street from Executive Director Betsy R. Soto to Mayor Daniel Champagne relative to the permit fee reimbursement and the memorandum dated January 13, 2022 relative to 80 Franklin Street from Executive Director Betsy R. Soto to Mayor Daniel Champagne relative to the permit fee waiver.)

PROPOSED MOTION #1

THE TOWN COUNCIL HEREBY AUTHORIZES THE WAIVER OF BUILDING PERMIT FEES RELATIVE TO THE INSTALLATION OF SECURITY CAMERAS AT GROVE COURT, 55 GROVE STREET, A VERNON HOUSING AUTHORITY PROPERTY.

PROPOSED MOTION #2

THE TOWN COUNCIL HEREBY AUTHORIZES THE WAIVER OF BUILDING PERMIT FEES FOR THE GAZEBO PROJECT AT THE FRANCIS J. PITKAT CONGREGATE FACILITY, 80 FRANKLIN STREET, VERNON, CONNECTICUT, A VERNON HOUSING AUTHORITY PROPERTY.

4. **Request the Town Council approve the modification to the Personnel Rules presented by Dawn Maselek, Assistant Town Administrator.** (See memorandum from Dawn Maselek, Assistant Town Administrator to the Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON CHARTER, CHAPTER XIV, SECTION 3 – PERSONNEL RULES, AND THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 7.0 ENTITLED “LEAVE”, HEREBY ADOPTS THE AMENDMENTS TO SECTION 7.0 IN ITS ENTIRETY, AS PRESENTED.

5. **Request the Town Council approve, consistent with the State of Connecticut Minimum Wage Laws and the Town of Vernon Personnel Rules and Regulations, the new 2022-2023 Pay rates for Seasonal Parks and Seasonal Cemetery workers.** (See memorandum from Dawn Maselek, Assistant Town Administrator relative to same .)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE STATE OF CONNECTICUT MINIMUM WAGE LAWS AND THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 1.1 ENTITLED “GENERAL POLICY”, SECTION 3.5 ENTITLED “CLASS,” AND SECTION 3.8 ENTITLED “COMPENSATION”, HEREBY ADOPTS THE PROPOSED WAGE TABLE FOR SEASONAL POSITIONS IN THE PARKS AND RECREATION AND CEMETERY DEPARTMENTS.

6. **Request the Town Council approve the asset disposal for the Department of Public Works.** (See memorandum dated January 12, 2022 from Jeffrey A. O’Neill, Finance Officer and Treasurer to Daniel A. Champagne, Mayor and Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF ASSETS FOR THE DEPARTMENT OF PUBLIC WORKS FLEET OPERATIONS AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSETS FORM.

L.) INTRODUCTION OF ORDINANCES

M.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

N.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

O.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

P.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **DECEMBER 21, 2021** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Q.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report for November, 2021 for the Town Clerk's Office as submitted by Karen C. Daigle, Town Clerk.
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R.) ADJOURNMENT