

## ADMINISTRATIVE REPORT

**DATE:** January 14, 2022  
**TOPIC:** 6.8 - January 6, 2022 Workshop Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

**January 6, 2021**

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 6, 2022 at 6:30pm. The meeting was called to order by Chair Sharon Van Leer, at 6:34pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Pat Driscoll was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Melinda Dols, seconded by Simi Patnaik approve the agenda. All in favor, none opposed, motion carried.



**4.0 Workshop Items:**

4.1 School Showcase: Laura Loshek, Grey Cloud Elementary Principal, Jolaine Mast, Pine Hill Elementary Principal, Arthur Williams, Middleton Elementary and Joni Hagebock, Oltman Middle School Principal all shared highlights and programs at their schools.

4.2 Long-Range Facility Update, presented by Kristine Schaefer, Assistant Superintendent, Dan Pyan, Director of Finance and Operations, Pepe Barton, Director of Communications and Dan Hines, Assistant Director of Facilities. They reviewed the updated long-range facilities plan, options and the timeline.

**5.0 Information Items:**

5.1 Review of Policy Handbook, presented by Tyrone Brookins, Assistant Superintendent. He shared the guide with Board Members.

5.2 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. These will return at the January 20, 2022 meeting for approval.

Public Comment: None.

5.3 First Reading of 2022-23 Proposed Calendar, presented by Julie Nielsen, Superintendent. Board members suggested reducing Flex Learning days. An edited copy of the calendar will return for approval on January 20, 2022.

**6.0 Reports and Comments:**

Superintendent Report: She reported on 2022-23 school enrollment guides, the COVID -19 rates and staffing. She asked families to arrange for back up plans with transportation due to driver shortages and share the district staffing process is starting for the 2022-23 school year.

Board member Reports:

Melinda Dols attended the MSBA and delegate assembly. Louise Hinz attended her assigned committees, went to the high school plays, MSBA programming, volunteered in schools and subbed



