



The
Frederick
Gunn
School

Athletic Department Assistant Athletic Trainer

gogunn.org | Washington, CT

The Frederick Gunn School, founded in 1850, is a co-ed boarding and day school for students in grades 9-12 as well as a post-graduate year. Mr. Gunn had a deep appreciation for the natural world, believing that in nature students understand themselves as humans and their place in the world. He took a principled stand against slavery and spurred students (and the town at large) to examine their beliefs. In addition to the habits and skills students will need in college and life beyond, we teach them to follow Mr. Gunn's example: to cultivate wisdom, to be trailblazers, to act with conviction, and to value character as highly as intellect and achievement.

Summary

This is a part-time, 25 hours a week position that reports to the Head Athletic Trainer. The Assistant Athletic Trainer will provide the services for prevention, assessment, treatment, and rehabilitation of sports-related injuries to Frederick Gunn School student-athletes. The Assistant Athletic Trainer will assist the Head Athletic Trainer in the day-to-day operations of the athletic training department, including, but not limited to the appropriate application of emergency procedures, providing first aid, documentation of care, and communication with coaches and physicians. The candidate will assist the Head Athletic Trainer in providing medical coverage for all Frederick Gunn School athletic events and athletic training room supervision. The candidate will provide practice, game, and travel coverage for assigned sport(s).

Qualifications:

- Required Bachelor's degree in athletic training
- Must be NATA BOC certified and possess or be in the process of acquiring licensure in CT. Must be First Aid/CPR/AED certified. A minimum of 3 years' experience is preferred.
- Strong communication skills and the ability to work independently are preferred.

Desired Qualifications:

- 1 – 2 years experience as a certified athletic trainer in intercollegiate or secondary school athletics or comparable work in a sports environment.

Other Qualifications:

- Support the department and may require work during Frederick Gunn School's winter break, if necessary.
- Must meet training and background check qualifications and comply with the Protection of Minors policy.
- Able to work all shifts and extended hours.
- Upon hire, the candidate must have reliable personal transportation to facilitate travel between all Frederick Gunn School worksites and other locations as required by the



position. This includes a valid driver's license and a personal vehicle that is legally registered and insured.

- This position may also require transporting Frederick Gunn students from time to time. In accordance with CT DMV law, all individuals transporting students are required to obtain a CT Public Service License (PSL) Endorsement. All applicants must be willing and able to obtain this endorsement within 12 months of their start date as part of the position.
- Due to driving responsibilities, you must meet training and background check qualifications and comply with Frederick Gunn School's Vehicle Driving policy.
- The successful candidate will be able to work in an environment that utilizes excellent time and stress management skills.

Key Responsibilities:

1. Team practices and game day events (40%)

- Provide coverage of practices and athletic competition for assigned sport;
- Ensure practice facility has the necessary supplies and equipment for student-athletes;
- Maintain phone access list of special conditions among participating athletes in case of emergency and emergency contact for each student-athlete.
- Survey the practice facility to ensure safety. Remove dangerous objects. Notify appropriate personnel of repairs needed.
- Communicate each individual's practice status each day to student-athletes and coaching staff. Observe practice drills, paying special attention to those with a known injury; respond to any injury situations.
- Observe practice drills and advise coaching staff of potentially dangerous activities, or situations when an individual should be restrained from participation.
- Travel to cover athletic competition with the designated team when needed;
- Communicate well with Athletic Director, Coaches, Head Athletic Trainer, and Physicians.

2. Pre- and post-practice treatments (30%)

- Apply various therapeutic modalities, and give instruction for a range of motion and flexibility exercises.
- Apply necessary protection of the injured area, including special taping or braces.
- Clean and dress various abrasions, lacerations, etc. to help prevent infection and to aid the healing process.
- Evaluate new injuries after practice is completed

3. General athletic training room coverage (10%)

- Assist in the daily management and operation of the Athletic Training facility;
- Refer Frederick Gunn School student-athletes to the appropriate medical professional when necessary;



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- Provide a comprehensive sports medicine health care service for student-athletes in the areas of preventative medicine, injury assessment, treatment of injuries, and post-injury rehabilitation;

4. Administrative (10%)

- Communicate well with coaches, physicians, and Head Athletic Trainer;
- Assist Head Athletic Trainer with the management of facility inventory and supplies;
- Preview student-athlete insurance policies, and file and submit insurance claims;
- Proper documentation and maintenance of student-athlete medical files;
- Assist the Head Athletic Trainer with the Emergency Action Plan.
- Assist the Head Athletic Trainer with pre-participation exams (PPE's) for all Frederick Gunn School student-athletes;

5. Supervision of Staff (5%)

- Supervise and mentor Graduate Assistant Athletic Trainers

6. Other duties (5%)

- Assist in the overall function of the Athletics Department with duties as assigned by the Athletics Director or Head Athletic Trainer.
- Actively participates as an effective member of the team by completing assigned duties, accepting additional assignments or reassignments.
- Assists with seasonal peaks.

Compensation and Benefits

Reports to the Head Athletic Trainer. Hours: 2 pm to 7 pm Monday through Saturday. Hourly Non-exempt, \$40/hour. Competitive benefits include, but are not limited to: Medical and Dental and life Insurance, Employer-sponsored retirement plan (if eligible), vacation and sick time, and meals in the dining hall when school is in session.

To Apply:

- Email cover letter, resume, and three professional references to athletics@frederickgunn.org.
- Applications will be accepted through January 21, 2022.
- Finalists will be interviewed the week of January 23, 2022

Start date: As soon as possible.

The Frederick Gunn School is an Equal Opportunity Employer. Except in cases of a bona fide occupational qualification or need, or except as otherwise permitted or required by law, The Frederick Gunn School does not discriminate against applicants for employment on the basis of race, color, religious creed, age, sex, marital status, pregnancy, sexual orientation, national origin, ancestry, present or past history of mental disorder, intellectual disability, learning disability or physical disability, gender identity or expression, genetic information, or



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any other protected class status under applicable law with respect to hiring, compensation, promotion, discharge from employment or other terms and conditions of employment. Position announcements are intended to describe the general nature and level of work performed by employees assigned to the job title and the education and skills required. Descriptions are not intended to be a complete list of all responsibilities, duties and skills that are required or may be required in the future.

BACKGROUND SCREENING: The Frederick Gunn School conducts background checks on all job candidates upon acceptance of a contingent offer, which includes using a third-party administrator to conduct the checks.

Core Values

Integrated Humans

Thriving people learn to integrate the intellectual, the physical, the spiritual, and the emotional through an examination of the place of each, discernment about their relative role, and a commitment to balance and flourishing.

Hopeful Faculty

We prize faculty who believe resiliently, optimistically and with good humor in the students' and faculty's collective ability to grow and learn; know their discipline and practice, and understand character development. A faculty oriented around these principles will earn the confidence of students and create a place of purpose and fun where faculty and students want to be.

Learning Ecosystem

Thriving communities recognize the interdependent nature of their parts. Therefore, The Frederick Gunn School is a school that champions the interdisciplinary and inter-experiential nature of life and learning – one that incorporates the outdoors, athletics, and arts, as well as academics, into everyday life.

Moral Character Development

We are a school that nurtures Mr. Gunn's belief in character as the driving force in a life well-lived, and that character emerges through the intentional pursuit—in knowledge and practice—of what is good, right, true, sustainable, and beautiful.

Engaged Citizens

The Frederick Gunn School is a school that, despite growing cultural apathy, cynicism, consumerism and distraction, produces people who care deeply – who become wise, engaged, active citizens.