



JACKSONVILLE CLASSICAL ACADEMY EAST (JXCE)

Minutes for Special Meeting of the Board of Directors

September 1, 2021 at 11:00 A.M. 2043 Forest St, Jacksonville, FL 32204

Meeting held with Communications Media Technology option.

MINUTES

Members in Attendance

- Mr. John D. Rood
- Mr. Allison DeFoor
- Mr. Len Allen
- Ms. Colleen Haley
- Ms. Shantel Davis

School Personnel in Attendance

- Mrs. Erika Donalds

Members Absent

- Mr. Cleve Warren

1. Meeting Called to Order

- a. Mr. Allen called the meeting to order at 11:11 A.M.

2. Roll Call

- a. Mr. Allen noted attendance

3. Approval of July 28th, 2021 Board Minutes [vote]

- a. Motioned to approve July 28th Minutes as presented by Mr. DeFoor
- b. Seconded by Ms. Davis
- c. Vote: Unanimously Approved

4. Community Comments - none

5. Other Matters

- a. *Optima - JXCE Service Agreement [vote]*
 - i. Motioned to approve contract as presented by Mr. DeFoor
 - ii. Seconded by Mr. Rood
 - iii. Discussion
 1. Mr. Rood stressed the importance of due diligence with the financials.
 2. Mrs. Donalds commented on what Optima provides as far as services in Compliance and Administration Management
 3. Mr. DeFoor mentioned that the services that Optima has provided JXC has been invaluable and top-notch in his opinion.
 - iv. Vote: Unanimously Approved
- b. *JXCE Hillsdale Head of School Selection [vote]*
 - i. Motioned for Approval to select Ms. Spry as Head of School by Mr. Rood
 - ii. Seconded by Mr. DeFoor
 - iii. Discussion

1. Mr. Rood gives full support and notes that she has many recommendations from her current school leadership, Hillsdale College, Optima and the JXC Board of Directors.
 2. Erika notes the rigorous Head of School process that Ms. Spry had to go through for her recommendation. Mrs. Donalds also notes that Dr. Withun recommends her because of her strength and passion for the classical education model.
- iv. Vote: Unanimously Approved

c. *Approval of \$100,000 from Vestcor Family Foundation for the Construction Plans & Drawings from PQH [vote]*

- i. Motioned by Mr. DeFoor
- ii. Seconded by Ms. Davis
- iii. Discussion: none
- iv. Vote: Unanimously Approved

6. 2021-2022 Board of Directors Schedule [vote]

- a. Motioned to approve the 2021-2022 Board of Directors Schedule by Mr. Rood
- b. Seconded by Mr. DeFoor
- c. Discussion:
 - i. Amendment – August 17th Annual Meeting 11:30am-1:30pm
 - ii. Annual Meeting will need to be longer because of the upcoming school year.
- d. Vote: Unanimously Approved

7. Board Discussion

8. Adjournment