



**North Forest Secondary**

**2021-2022**  
**Campus Improvement Plan**



**Campus Number 101-845-010**

**Houston, TX 77050**

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# YES PREP North Forest Secondary CAMPUS IMPROVEMENT PLAN

## MISSION STATEMENT

YES Prep exists to increase the number of college ready students.

## 2021-2022 SYSTEMWIDE INITIATIVES

YES Prep is part of the YES Prep Public Schools, Inc. (YES Prep, system, or district) network of open-enrollment charter schools. Our systemwide initiatives are:

### Mission Outcomes

1. Build consistently excellent schools that prepare all students to graduate from college prepared to lead.
2. Serve Houston's underserved communities at scale.

### Strategic Priorities

1. Deeply engage the students, families, and communities we serve.
2. Recruit, develop, sustain, and retain extraordinary talent.
3. Build a diverse organization that values inclusivity and transparency.
4. Innovate and implement clear, manageable, and high-leverage academic systems.
5. Harness technology and operating systems that promote efficiency and accountability.
6. Be financially strategic and sustainable on public funding.

## TEXAS EDUCATION AGENCY (TEA) STRATEGIC PRIORITIES

*Every child, prepared for success in college, a career or the military.*

1. Recruit, support, and retain teachers and principals.
2. Build a foundation of reading and math.
3. Connect high school to career and college.
4. Improve low-performing schools.

## TITLE I, PART A SCHOOLWIDE PROGRAM (SWP) REQUIREMENTS

- Element 1: SWP Comprehensive Needs Assessment (CNA)
- Element 2: SWP Campus Improvement Plan (CIP) Requirements
- Element 3: Parent and Family Engagement (PFE) Requirements

# YES PREP North Forest Secondary CAMPUS IMPROVEMENT PLAN

## SCHOOL SUPPORT TEAM FOR THE CNA and CIP

Name	Role
Bryce Moore	Principal
Lauren Lightfoot	Director of Academics
Toni Johnson	Director of Campus Operations
Deatrice Parsons	Director of Student Support
Anne Pugh	Director of College Counseling
Alicia Riddle	SPED Manager
Daphne Rhoads	Parent
Angelina Rocha	Parent
LaTasha Brown	Student Support Counselor

### Meetings and Community Access

The CNA and CIP were developed by the School Support Team (SST). The meetings were held virtually on TEAMS on 9/13/2021 1:00-2:20PM and 9/20/2021 1:00-2:20PM.

During the first meeting, the SST members had an opportunity to connect with each other and know the role of each of the members in the team. Team members were also given the opportunity to learn about the purpose of the team, learn specific vocabulary like CNA, CIP, Title I. The team also learned about the vision and mission of the North Forest Secondary Campus. Each group discussed the data and identify the problems/needs and strengths of our campus.

During the second meeting, the whole SST came together to share the problems/needs and strength identified, as group we agreed on the trends identified in the data and prioritize the problems/needs that the school would have to focus as priorities to reach our campus' goals. The SST team also reviewed the campus goals and broke out into small groups to discuss high impact actions based on the identified problems to reach our goals.

The CIP is available in English and Spanish at the campus front office, on the campus website, at PFE meetings, and at parent and community engagement activities and events.

The CIP will be reviewed and updated quarterly during the 2021-2022 school year.

### Parent and Family Engagement Policy

All school activities will promote and encourage family engagement. The school will offer Parent Consultation Meetings to collaborate with parents and other stakeholders about the family engagement policy.

The Parent and Family Engagement Policy will be planned and implemented by the following committee:

Name	Role
Bryce Moore	Principal
Lauren Lightfoot	Director of Academics
Toni Johnson	Director of Campus Operations
Deatrice Parsons	Director of Student Support
Anne Pugh	Director of College Counseling
Alicia Riddle	SPED Manager
Daphne Rhoads	Parent
Angelina Rocha	Parent
LaTasha Brown	Student Support Counselor

The Parent and Family Engagement Policy will be available in English and Spanish at the campus front office, on the campus website, at PFE meetings, and at parent and community engagement activities and events. The families and parents of YES Prep North Forest Secondary will be notified through the Family Notes and social media channels that the CIP is on our website and that we will have copies available in our front office and copies will also be shared during Parent Family Engagement meetings.

We will review, assess, and update the Parent and Family Engagement Policy quarterly during the 2021-2022 school year.

There will be multiple meetings at flexible times, such as meetings in the morning and evenings, during different days of the week to accommodate All YES Prep North Forest Secondary families' needs. Families and parents will be encouraged to attend these informative meetings where they will learn about the school's participation in Title I programming, curriculum programs, assessments and how student achievement will be measured and how the school and families will partner to support students' academic growth.

Participation in these meetings will be actively promoted through our social media channels, website and the weekly Family Notes.

**Campus Goals (Focus/Critical Areas)**

Support EL/SpED; SAT/college-readiness; improving STAAR/EOC in all domains

**CIP Contact Information**

Any questions regarding this CIP should be directed to:

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# YES PREP North Forest Secondary CAMPUS IMPROVEMENT PLAN

## COMPREHENSIVE NEEDS ASSESSMENT – SCHOOL PROFILE

YES Prep North Forest Secondary was founded in 2010 to serve students in Grades 6-12. We exist to increase the number of college ready graduates in North Forest.

### **Student and Staff Demographics**

The 2021-2022 schoolwide student demographics (estimates) are:

- ❖ 980 students in Grades 6-12
- ❖ Race & Ethnicity:
  - 12.6% African American
  - 0.3% American Indian
  - 0.1% Hawaiian
  - 82.4% Hispanic
  - 1.1% White
  - 3.5% Multiple Races
- ❖ 88.5% economically disadvantaged
- ❖ 48.3% English Learners (ELs)
- ❖ 71.1% at-risk
- ❖ 5.6% special education (SpEd)

Moreover, our campus employs 88 staff members.

### **Neighborhoods Served**

The neighborhoods served are Northeast Houston.

### **Neighborhood Demographics**

Our population of students consists of 1% American Indian/Alaskan Native; 22% Black/African American; 76% Hispanic/Latinx; 1% White

### **Strategies to Serve At-Risk Students**

Reading & Math Intervention courses; Unified Tutorials; lunch and after school tutorials; academic monitoring/support

Data Sources Examined during the CNA Process	Title I SWP Element
<ul style="list-style-type: none"> <li>• Evaluations from program, activities, and initiatives</li> <li>• Census</li> <li>• TEA Accountability Ratings</li> <li>• STAAR performance of surrounding schools</li> <li>• MAP performance of YES Prep Elementary schools</li> <li>• Staff Quality</li> <li>• Community Feedback</li> <li>• YES Prep programming and teaching facilitation data</li> <li>• Staff Development</li> <li>• Standardized Tests</li> <li>• Surveys and Interviews of Students/Staff/Parents</li> <li>• Technology Inventory</li> </ul>	1, 2, 3

**Bridge – Conclusion of CNA**

After meeting with the Student Support Team and conducting a comprehensive Campus Needs Assessment (CNA), the North Forest Secondary Campus Improvement Plan (CIP) will address five areas of need for the 2021-2022 school year. We will focus on Domain I, Domain III, SAT College Readiness, Student Persistence, Attendance, MAP, College Matriculation, and AP scores. By addressing these eight areas of need, North Forest Secondary will successfully support academic growth & achievement, parent involvement and student engagement.



## STATE COMPENSATORY EDUCATION (SCE)

### Policies and Procedures

YES Prep has systemwide written policies and procedures to identify the following:

- Students who are at risk of dropping out of school under state criteria
- Students who are at risk of dropping out of school under local criteria
- How students enter the SCE program
- How students are exited from the SCE program
- Cost of the regular education program in relation to budget allocations per student and/or instructional staff per student ratio

Total SCE funds allotted to North Forest Secondary: \$1,329,099.00

The process we use to identify students at-risk is:

- Six-weeks documented interventions once a student is in the response to intervention (RTI) process.
- If the student does not improve after six weeks, they will be evaluated by the RTI team to identify other necessary interventions.
- Student would be identified as at-risk after the RTI team meets.

The process we use to exit students from the SCE program who no longer qualify is:

- The RTI team will evaluate at-risk students at the six-week point to determine if they need continued interventions; or
- Based on performance, should be exited from the SCE program.

## YES PREP North Forest Secondary CAMPUS IMPROVEMENT PLAN

### COORDINATION OF FEDERAL, STATE, AND LOCAL FUNDS

Federal funds will be integrated and coordinated with State and Local funds to meet the needs of all our students.

#### **Federal Funds**

- Title I, Part A: \$448,382.00
- Special Education (IDEA-B): \$133,729.00
- National School Lunch Program: \$585,145.00

#### **State and Local Funds**

- General State: \$7,629,161.00
- State Compensatory Education: \$1,329,099.00
- Bilingual/ESL Program: \$279,004.00

## YES PREP North Forest Secondary CAMPUS IMPROVEMENT PLAN

### GOAL #1 – Domain I

<b>CNA Focus Areas</b>	STAAR domain I average of the 51% (domain I measures an average of percentage of students earning "Approaches" or better, "Meets" or better, and "Masters")
<b>CNA Strengths</b>	Last year, YPNF's strongest performances were in Biology (54%) and in English II (40%). In Biology, that teacher is returning this year, and so we should see similar data if not better.
<b>CNA Needs or Challenges</b>	This year, we have many leaves of absence and new teachers in STAAR subjects. The leaves are coming in Reading 6, Reading 7, and English II. New teachers are teaching in Reading 7, ELA 8, English II (both), and Algebra I.
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
Complete data dives for focus courses within 1 week of each unit exam	Director of Academics	data dive documents, data dive reminders	Data dive tracker in One Note	August 2021-June 2022
STAAR ESSER tutorials for 8th grade students who failed or missed 7th grade English and/or Math STAAR	Director of Academics, Deans of Instruction	ESSER daily lesson materials, ESSER attendance tracker	Study Island and Clever data	October 2021-December 2021
Daily exit ticket tracking in all courses	Director Academics, Deans of Instruction	Tracker in One Note	Weekly LIT tracker	August 2021-June 2022



## GOAL #2 – Domain III

<b>CNA Focus Areas</b>	100% meet target - Closing the Gaps meet or exceed Domain III. TELPAS 36% Els advance one composite score or score AH.
<b>CNA Strengths</b>	Our EL scores have been a highlight out of the three areas we are looking at for D3.
<b>CNA Needs or Challenges</b>	Special education and ensuring our African American students are set up for success.
<b>Systemwide Strategic Priorities</b>	Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	Build a foundation of reading and Math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
Unified Tutorials/Lunch Tutorials	Director of Academics/Teachers	unified tutorial resources, transportation, time built into Advisory, after school snacks	Tutorial Attendance; Domain 1 data	Ongoing
Work samples/PD	Director of Academics/LIT	Ellevation	Ellevation	Ongoing
Monitor failure rates for special special pops and ELL students.	Principal/DOA/Sped Manager	IEPs, STAAR Data, Learning Lab	Power BI Grade report; IPRs; Report Cards	Weekly

### GOAL #3 – SAT College Readiness

<b>CNA Focus Areas</b>	16% of students earning college ready SAT score (480 reading, 530 math) increases 14% for class of 2022. Students earning college ready SAT score (480 reading, 530 math) increases 10% for class of 2023
<b>CNA Strengths</b>	<p>We have offered several opportunities for students to be involved in SAT intervention including the Junior Seminar SAT Prep curriculum as well as summer and after school tutorials.</p> <p>Offering SAT School Day and garnering parent support as a mandatory test has led to 90%+ of students testing during a global pandemic. This has allowed students additional opportunities to reach college ready goals.</p>
<b>CNA Needs or Challenges</b>	<p>Attendance has been inconsistent for students involved in school and tutorials. Due to being virtual last year, SAT Prep content was not as effective as years prior.</p> <p>Student buy-in to meeting college ready scores when college has seemed uncertain throughout the pandemic has been low. Additionally, this class more than others has seen students face unique challenges such as being a sole provider for a family member or through their job. It affects their performance in school and through SAT</p>
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
SAT ESSR Tutorials	Director of College Counseling	Staff, technology, space for tutorials	Khan Academy time spent and % recommended practiced	August 2021-November 2021
SAT Prep in Seminar Classes	Seminar Teacher	Kaplan Test Prep Books and Curriculum	Khan Academy time spent and % recommended practiced	October 2021-May 2022
Parent and Family Outreach to stress importance of College Readiness	Director of College	Parent communication tools	Family Touchpoint Tracking via Naviance	September 2021-May 2022

	Counseling, College Counselors			
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## GOAL #4 – Student Persistence

<b>CNA Focus Areas</b>	YES PREP North Forest Secondary Campus Persistence goal for the 2021-2022 school year is 93%.
<b>CNA Strengths</b>	NF creates a culture that provides engagement opportunities for students outside of the instructional setting (ACE, athletics, clubs/organizations, etc.);-School staff develop relationships with families to ensure that students receive academic and behavioral interventions.
<b>CNA Needs or Challenges</b>	Transportation Issues; Students move out of range of YP campuses.
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
YES Prep Student Survey will be administered to gauge student satisfaction with safety and sense of belonging.	Director of Student Support	PanaromaEd Survey Link	Panaromaed Dashboard/Data	Fall 2021 - September 13-30 Spring 2022
Meet as YP NF Case Management Committee	Principal, Director of Student Support, Director of Academics, SpEd Manager,	Targeted Intervention Planning (TIP) Document	PowerBi Skyward	Ongoing



	Deans of Students, Literacy Specialists			
Provide emotional and behavioral support and resources to students and families.	Director of Student Support, Student Support Counselors	Purple Data System District Referral Resources YP Substance Abuse Contract/Virtual Modules	DSS/SSC Bi-weekly check-ins Power-Bi	Ongoing

## GOAL #5 – Average Daily Attendance

<b>CNA Focus Areas</b>	YES PREP North Forest Secondary Campus ADA goal for the 2021-2022 school year is 96.5%
<b>CNA Strengths</b>	6th grade has maintained an average of 96%. MS has maintained an average of 94.3%.
<b>CNA Needs or Challenges</b>	Outside forces that can effect student attendance (covid-19, weather implications); Harder to address chronic absent students in a virtual environment; Upper grades attendance
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
Bi-weekly Attendance Committee Meetings	Director of Campus Operations, Director of Student Support, Dean of Students, Student Support Counselors, Attendance Clerk	Attendance Data	Skyward - ADA Averages PowerBi	Ongoing

Grade Level Incentives and celebrations for highest ADA	Principal, Director of Campus Operations, Director of Student Support, Dean of Students, Grade Level Chairs	Attendance Data	Daily attendance reports (provided by Attendance Clerk)	Ongoing
Parent calls and meetings for students with excessive absences.	Director of Student Support, Deans of Students, Grade Level Chairs, Student support Counselors, and Attendance Clerk.	School Messenger Family Communication Portal	Hero Skyward	Ongoing

## GOAL #6 - MAP

<b>CNA Focus Areas</b>	6-8 60% Math & 55% Reading Meeting or Exceeding Growth.
<b>CNA Strengths</b>	In the year 2020, we raised our matriculation rate from Fall to Spring from 50% to 60% with intentional outreach and using our relationships with our students to guide them.
<b>CNA Needs or Challenges</b>	Many of our students experience financial hardship and a lack of belief in self. We are battling popular culture that college is "too hard" and the more instant gratification (or necessity for some families) of going straight to work or getting through school quickly (like a for-profit school). We need to work more with parents and families to instill the benefits of going to college.
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
6th and 7th grade students enrolled in Math and Reading Intervention will complete 60 minutes of Study Island weekly.	Intervention Teacher + Jessica Wooten	Laptops/classroom	Report from Study Island site	Ongoing
Unified Tutorials and regular campus tutorials	Director of Academics	Unified Tutorial protocol, tutorial observations	Tutorial Attendance; Domain I data	End of Quarter
Completing 100% of MAP testing	Intervention Teacher + Jessica Wooten	Laptops/classroom	Power BI	End of Quarter

**GOAL #7 – College Matriculation**

<b>CNA Focus Areas</b>	65% of the Class of 2022 that intend to matriculate by end of year
<b>CNA Strengths</b>	Data in both 6th grade Reading and Math Intervention exceeded the district goals for the year. Teachers in this course were both experienced, returning teachers who know have a great understanding of tracking data and intervening with students with the most needs.

<b>CNA Needs or Challenges</b>	1) In 6th and 7th grade Reading Intervention, both teachers are new and developing their skills in the course. Regular data tracking and small group intervention are grow areas. 2) 8th grade MAP data is not tracked throughout the year so there is no way to intervene with students prior to end-of-year testing
<b>Systemwide Strategic Priorities</b>	4. Innovate and implement clear, manageable, and high-leverage academic systems.
<b>TEA Strategic Priorities</b>	2. Build a foundation of reading and math.

Strategies / High Impact Actions	Staff Responsible	Resources Needed	Baseline Data & Monitoring Sources	Timeline
Implement Beginning of Year, Mid-year, and Final Plan survey	Director of College Counseling; College Counselors	Student access to laptops and wifi; district provided surveys	Excel sheet from survey with student completion and responses	September 2021-May 2022
Utilize all survey results to inform intervention from College Counselors	Director of College Counseling; College Counselors	Excel sheet with survey responses	Master Advising Spreadsheet and counselor notes	September 2021-May 2022
Collaborate with Alumni Transition Specialist to identify intervention for possible summer melt and students of concern	Director of College Counseling; College Counselors; Alumni Transition Specialist	Data around student plans; master advising spreadsheet, counselor notes	Senior Check Out Tracker	April 2022- May 2022

