

Wayne Finger Lakes BOCES
School Library System
Council Meeting Minutes
March 19, 2021

Attendance:

Kate Hammill - SLS Director
April Broughton
Barbara Ciambor
Margaret Dempsey
Dr. Robert Ike
Christine Joslyn
Michelle Langley
Stephanie Post
Andrea Snyder
Merrilee Witherell
Sharon Zadarlik, SLS

Welcome

Kate welcomed everyone. Sharon sent out the agenda, if you are unable to access it, she will send it to you. Kate introduced Jessica Sheridan to the meeting, she is the Director of Staff Development as well as Kate's supervisor.

The Council meeting was called to order by Stephanie Post at 1:08 p.m.

Approval of Minutes

Stephanie Post called for the review and approval of the January 15, 2021 minutes.

The minutes were approved with the following corrections:

Kate opened the Council member list, only those members in the Council group ***that are present at the meeting*** can motion and second the motion to approve the minutes.

9:05 pm was changed to 9:05 am

Andrea Snyder motioned to approve the minutes and Merrilee Witherell seconded the motion.

Approval of Five-Year Plan of Service

Kate shared out the Five-Year Plan earlier with the members of the Council. It is written in the regs for each school library system in New York State to complete an annual report. There is also information on how the funding is used, ILL's, professional development and types of offerings. Another piece of the report is the EOY evaluation, each librarian is asked to complete to provide feedback. The Five-Year Plan of Service is about overarching goals that define and structure the work of the school library system and the region. The plan of service is submitted to the state by April 1st. The elements of the Five-Year Plan of Service are dictated by State Ed/DLD. There are preconfigured categories of information that each library system director needs to input the specific elements. Once the finalized version is approved by Council and DLD, it will be on the school library system website.

In the past, school library system had a process of offering CCD grants to interested member libraries. Member libraries would participate in interlibrary loans and the books would be

available to share within the region. The end of year survey reflected an interest in the possibility of exploring ILL, not just through Follett but digital. Kate incorporated into the goal ways that SLS funding could be used to support digital collections. This can be worked on together as a group with Council and anyone else who is interested.

There are a lot of opportunities and developments with the Sora platform, if you do not have access to the Sora platform, SLS can assist on setting it up at no cost. Other elements relate to maintenance and upkeep of the Union catalog, delivery and ILL's. Each district has access to the Rosen ebook digital collection.

The SLIMPE Rubric was written in the previous plan of service but it isn't updated because the new rubric that NYSED is endorsing, it is on the DLD website, it's called the SLP, School Library Program Rubric. Kate has talked with Jessica about how they can work together to get information and training out regarding the new rubric for Librarians and potentially Administrators in our region.

SLS has been working with School Library Systems in the Rochester region and other SLS's across the state to offer workshops, speakers, authors and virtual workshops.

Merrilee stated that they currently don't have a functioning Union catalog or interlibrary loan system. She asked if they will have a functioning catalog and loan system in the near future.

Kate stated that the interlibrary loan has been facilitated through Five Systems, it was the regional decision from Genesee Valley BOCES in agreement with Monroe 1, Monroe 2 and RSCD that because of Covid, to put interlibrary loan on pause amongst the Greater Rochester area. That is the only way in our region to request materials from each other. Kate has not heard any information from the other SLS Directors as to when Five Systems will be implemented. Kate will follow up with this.

Kate stated that the Follett consortium is a Union catalog, it's one database of the records. This is a Union catalog that does exist. The collections from within the Union catalog, the visibility piece, with the information from Follett, an adjustment will be made to be able to see across the Union catalog.

Merrilee stated that she hasn't had access to the Union catalog and that there are a phenomenal number of mistakes in it. The data she has in the collection, analysis is irrelevant, it's all wrong. She went through one dewey section in her nonfiction. She went through 320 records and is only halfway through, she has 67 records that are incorrect based on what is on her shelves. She doesn't know where to go with this and she doesn't know what to tell her Business Administrator in terms of her plans for next year.

Dr. Ike stated that he saw an email yesterday that was sent out by Kate. It was specific to this issue and spoke to certain Librarians on what direction they could take and ways to resolve this because each library or Librarians has different circumstances with different degrees that has taken place.

Merrilee state that her records are tangled with other people's records

Dr. Ike state that he thinks there is an approach that was addressed yesterday of how it's going to be, how we're going to move forward with that so that it can be worked through.

Kate thanked Dr. Ike and appreciated what Merrilee stated, and she is aware that there may have been some mismatched titled records in the Union. SLS has worked with the vendor and the approach is custom to each library. Kates advice is if there is a concern of your Business

Administrator, send them her way, she can have a Zoom and have a conversation to resolve the issue, what SLS can offer and what the steps are to move forward.

This is a proposed plan of service for 2126, it will go into effect as of July 1, 2021.

Stephanie asked if the way Covid impacted the whole function this year could be added to the plan.

Kate stated that it would be something to go into the annual report. That data gets reported, it will be in the fall when the annual report is submitted, based on the numbers for this past school year.

Dr. Ike suggested putting an asterisk that refers people to the report, that way the plan and the report go together

Kate stated the plan of service is overarching goals, the data piece and numbers just go into the annual report.

Margaret Dempsey made a motion to pass the Plan of Service as written, Barb Ciambor seconded the motion. The Five-Year Plan of Service was approved.

Council Member Reports

Barb Ciambor updated on upcoming webinars from ESLN Council. ESLN is the Empire State Library Network, there are nine councils throughout New York State, RRLC is a member of ESLN. Since RRLC is a member, RRLC's members have access to free ESLN programming. If you go to the ESLN calendar, you can see all the programming, it's updated quite frequently. A message was sent out to the listserv regarding the ESLN pillars symposium on July 7, 8, 9. The pillars are preparing literacy libraries academic resources and 21st century skills for transitioning from secondary school to college. On the pillar's symposium website, esln.org/pillars, you can see the description of all the programming, and you will be able to register.

Danyelle Westbrook will be participating and doing a presentation with two Librarians from U of R. The presentation is An Inadvertent Opportunity: Open access, Digital Equity, and a High School College Collaboration. She is getting her students ready for the extended essay and found that with the pandemic, she used Google Scholar and open access databases. She put a proposal together and it was accepted, she will be presenting on how they work together to get their students digital equity across the board.

Andrea Snyder stated that if anyone is looking to connect with their public library or is having challenges getting connected to the right person, feel free to reach out to her. Some are starting to plan for their summer reading programs.

April stated they are having a human library this year, it will be virtual, hosting through Webex, it is open to everyone. April will get information to Kate and she can send it out.

Dr. Ike congratulated Nancy Galusha on her retirement and wished her well.

Dr. Ike stated that in the midst of Covid and the pandemic, people have been asked to do things that they wouldn't normally be asked, there is an important balance to this. He stated this is the time to pitch in and do what it takes and not to lose all the work that you've done. Try to help other people realize the value of the school library, it gets lost and he is seeing a lot of this. It seems like libraries can become dumping grounds and the impression that libraries have

nothing to do but shelve books. He suggests to be delicate but be firm to advocate for your role. Now is not the time to lose the good work that you've done, kids are going to need your expertise more than ever.

Jessica thanked Kate and the Council for having her join the meeting and gave a brief update. She is on the Regional Instruction Council, RIC. RIC is made up of BOCES and the 25 component districts that we serve, it's the Curriculum Directors or Assistant Superintendents for Instruction. The council has spent time thinking about the different models and how to best share and support each other as they are looking at in-person, virtual and hybrid models. The significant thing right now is updates on New York State testing. If we do not receive the federal waiver for testing, New York State is moving forward in grades 3-8 in math and ELA. Teachers will be giving session one of those exams which is the multiple choice part of the test. The same is true for grades 4 and 8 science, it will be the multiple choice part and not the performance part. At the regent's level, only four exams will be given this year, Algebra 1, ELA, Living Environment and Earth Science. The group is already thinking about next year, they want a normal year but also continue to learn and get better with the things that have been done this year. Thinking about equity and access, it is important to not return to a completely normal environment but build back better and continue to do better for the students.

SLS Director Report

Kate stated that SLS as well as other departments have been working in a hybrid model. Starting April 5th the Newark offices will be reopening for all staff.

Questions have come up regarding budgets and the long-term effects with the pandemic, the impact on schools and school libraries. There are some helpful website links on the Director's Report of the NYSED page, it has general information and FAQ's. There is information specific to library materials aide, LMA.

Kate sent out a Smore to librarians in the Follett consortium. One of the goals is to increase resource sharing through interlibrary loan. She has been working with Follett and trying to implement interlibrary loans. You can see into other collections without the functionality of being able to interlibrary loan. Follett has made developments in enhancement to their consortium model to ILL from within a consortium, the timeline for this is summer of 2022. Follett has advised in preparation for this, to start doing inventory and weeding. Kate has brought the concerns of the Union catalog and merging of records to Follett. It was advised that weeding and inventory is the best way to address any issues that may have occurred in your catalog. It is custom in some ways to each catalog because each catalog is different. Kate encouraged to notify others in the district of this issue and a custom plan can be developed.

There are database forms in Zendesk that need to be signed, if there are any changes, let us know and we will update the form and resend. Once they are signed by the Librarian, we will send a consolidated form to the Business Administrator. Please get forms back by April 1.

OverDrive has announced the titles for their Sora Sweet Reads, this is their summer program. Districts not in the Media Library CoSer do have their own Sora platforms. These are titles selected by OverDrive. From May 5th to August 20th, these titles will be populated on your platforms.

Kate sent out upcoming PD's, John Schu's Review of Books for You and Your Readers, Too, April 14th and A Workshop with Author Shaun David Hutchinson on May 5th.

Meeting adjourned at 1:56 pm.