

Meeting: November 5, 2021

Westport Town Hall

**WESTPORT BOARD OF EDUCATION
WORK SESSION
FINANCE AND FACILITIES COMMITTEE MINUTES**

Committee Members Present:

Elaine Whitney, Committee Chair
Karen Kleine
Liz Heyer

Administrators Present:

Thomas Scarice, Superintendent of Schools
(departed 10:36)
Elio Longo, Chief Financial Officer

PUBLIC SESSION: 10:07 a.m. Westport Town Hall Auditorium

DISCUSSION/ACTION

Elaine Whitney moved to approve the minutes of October 29, 2021; seconded by Liz Heyer and passed unanimously (3-0).

Carryover Fund - Update to Memorandum of Agreement

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Finance and Facilities Committee recommends to the Board of Education that it approves the draft language to amend and restate its Memorandum of Agreement with the Board of Finance pertaining to the Board of Education Carryover Account, said language to be appended to the minutes of the meeting of November 5, 2021; that the Board of Education authorizes its Chair to execute an updated Memorandum of Agreement in accordance with said language; and that the Board of Education requests that the Board of Finance also executes said updated Memorandum of Agreement in accordance with said language.

MOTION: Elaine Whitney
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 3-0

Roles of BOE and Town in Maintenance and Oversight of School Grounds

Double Day Field House Lease Renewal with PAL – Plan for Capital and Ongoing Maintenance

Any Other Items Related to Finance or Facilities

ADJOURNMENT: 11:09 a.m.

Respectfully submitted,

Elaine Whitney, Chair, Board of Education Finance and Facilities Committee
(Minutes written by Jennifer Caputo)