

January Newsletter

DSD Custodial

Learning First!

IPM Books

As a reminder, the district's Integrated Pest Management (IPM) policy is still in full effect. Make sure that you have placed your monitors, have done your inspections, and are filling out your logs MONTHLY. Your IPM books will be monitored by your coordinators and the Health Department. If you need more monitors, contact Raini at 801-402-7880.

Drivers Training

Any district employee who drives a district vehicle such as an ATV, truck, golf cart, side by side, or any other motorized vehicle is required to take the Risk Utah Drivers Training. The certification is required every two years. If you have not already had your employees take the training, have them do so immediately. You can find the training at www.risk.utah.gov/risk-training. If you have hired an intern in the past year, they have taken the training. Please print off all the certificates after your employees have completed the course and email them to dscustodial@dsdmail.net.

Summer Equipment

Please go out and start all of your school's outside summer equipment (including, but not limited to: hedge trimmers, leaf blowers, weed eaters, mowers, etc.) within the next two weeks. Call in a work order for any needed repairs as soon as possible. Doing this now will ensure your equipment is operational when it is needed.

Sand Salt Mixture

You can request a sand salt mixture be delivered to your building for playground and walkways away from the entrances of buildings to help with the accumulation and buildup of ice due to melting runoff. Contact your coordinator to place this order.

Sweeper Program

You are now able to hire a 14–15-year-old at your location. There are certain restrictions when you hire a sweeper, you can find this information and how to hire them in encore on our website under Custodian Resources. Sweeper positions are NOT to be advertised on dsdjobs as not every facility will be using them. This will be word of mouth, so talk to your teachers to see if they have a son or daughter that is interested in working.

Upcoming Events

January 17

Martin Luther King Day- All employees off

January 18

This is a workday for all Custodial employees. There will be no students in the buildings.

February 4

Direct to the Director- Call Raini to schedule your Teams call with Weston.

February 11

FTM Teams Meeting 9:00 am

February 21

President's Day- All Custodians Off

Evaluate Davis

Please make sure you are having your employees do their self-evaluations and set their goals in the evaluation system. Please make sure you evaluate all your employees at least annually.

Furlough Day

Remember to use your furlough day before July 1, 2022. There is no carryover for this day.

Congratulations

We would like to congratulate **Sam Williams** on becoming the Head Facility Manager at Adelaide Elementary.

We would like to congratulate **Tyler Byington** on becoming the Assistant Head Facility Manager at Fairfield Jr. High.

We would like to congratulate **Kolten Petersen** on becoming the Head Facility Manager at Central Davis Jr. High.

Retirement

We would like to congratulate **Wal Trujillo** on his retirement after 32 years of service to Davis School District. Please join us in wishing Wal well in all his future endeavors.

We would like to congratulate **Bud Needham** on her retirement after 11 years of service to Davis School District. Please join us in wishing Bud well in all her future endeavors.