



Harbor Country Day School
Embracing the extraordinary in every child.™

Harbor Country Day School
Tuition Assistance Policy

1. Tuition assistance is for tuition only and does not include fees for program activities, lunch, consolidated fees, after-school activities, field trips, textbooks, educational testing, Parents' Association fees or support, or other additional fees.
2. Tuition assistance is determined after a student has been accepted.
3. Tuition assistance for families is granted solely based on need. Assistance will be made in accordance with the School's financial aid policies and the number of tuition assistance requests for the school year.
4. All students receiving tuition assistance must maintain good academic standing. A minimum of a C+ average is required. All students receiving tuition assistance must also display excellent citizenship as outlined in the Student Handbook.
5. All tuition assistance awards are made for one academic year. Renewal applications for the next academic year will be accepted if all other financial obligations to the school have been met.
6. Harbor Country Day School does not discriminate in the administration of its educational policies, admissions policies, financial aid policies or program or other school administered programs on the basis of race, color, creed, religion, ethnicity, national origin, alienage or citizenship status, marital status, disability, veteran status, military status, sexual orientation, domestic partnership, age, gender, genetic information, or any other legally recognized protected basis under federal, state, or local laws, regulations or ordinances.
7. For the upcoming school year, families must submit the School and Student Services (SSS) Form and applicable tax documents by the first Friday in February.
8. Each tuition assistance requested will be analyzed by a Tuition Assistance Committee. All information is kept in strict confidence.
9. The Tuition Assistance Committee will announce its decisions within two weeks after the 1st Friday in February. In order to reserve the Committee's tuition assistance award for a student, written acceptance must be provided within two weeks after the award is offered. If the family needs to appeal the Committee's decision, an appeal letter must be received within two weeks after the family receives their tuition assistance award. Any additional information requested must be submitted to the School within one week of the request. A 10% deposit must be received by the 2nd Friday in March to reserve a place for the student. Any SSS information received after the 1st Friday in February will only be considered if additional tuition assistance funds are available.
10. **In order to adhere to ethical financial aid practices and Board of Trustees policy, the above policy will be uniformly enforced. To be considered for any tuition assistance, this policy MUST be followed. There will be no exceptions.**