



The Adena PTO is excited to welcome our new students to the All-Star Family! We work with the school office to distribute the All-Star family directory. We need you to take just a few steps to ensure the right information is included.

What Do We Include in the Directory?

Student's Full Name, Grade, Homeroom, Phone Number, Full Address, Guardian Names, and Guardian Email

What Do I Need to Do?



Check your information in the Home Access Center (HAC). If it needs to be updated, please make changes in HAC by **Friday, November 20**.



Return the bottom of this form or email the PTO contact, Emily Miller, at emilymiller527@gmail.com with the fields you ***do not want included*** in the directory. If you do not return this form, your child will be included in the directory **AUTOMATICALLY**, with **ALL** the fields listed above included.

What Else Do I Need to Know?

The school directory is emailed to all families signed up to receive the All-Star News. Our goal is to get it to you during the first week of October. The email will come from Adena.

Adena Student Directory Consent Form

Guardian Name _____

My child's name is _____

Grade _____

I am putting an **X** on the information ***! do not want included*** in the Adena Student Directory:

_____ I do not want my child included in the directory

_____ Child's Grade

_____ Child's Address (Street Name, City and Zip)

_____ Guardian Name(s)

_____ Child's Homeroom

_____ Guardian Email

_____ Guardian Phone Number

Email questions to Emily Jackson at Emjackson2202@gmail.com

**The form was created by the PTO and does not represent Lakota Local Schools.*