

School Nurse

High School & Zug Campus
Job Description

Our Mission

We are a community of learners determined to make the world – or our corner of it – a better, kinder place. We reflect our values in everything we do so that we make the most of opportunities and challenges in a spirit of enthusiastic inquiry

Our Vision

We help every student turn learning into action, creating opportunities for students to stretch themselves further and achieve more than they believe possible.

General Description

The School Nurse is a member of the nursing team and provides expertise and oversight for the provision of school health services and promotion of health education when required. Using clinical knowledge and judgment, the School Nurse provides health care to students and staff members and coordinates referrals to the private health care providers. They address the physical, mental, emotional and social needs of students and support their achievements in the learning process. The School Nurse supports the nursing team not only for the safety and care of the students and staff members, but addresses the need for integrating health solutions into the education setting. General hours to be expected: 8am-6pm.

The School Nurse is expected to:

Health Services

- Assess, diagnose, treat and evaluate acute illnesses and injuries
- Refer to a physician and/or a hospital, as needed
- Dispense medications to students requiring treatment during the school day, per their family or physicians requests
- Maintain student visits and health records including Individual Health Plans (IHP's) and Individual Care Plans (ICP's)
- Ensure confidential documentation of students and inform teachers and counsellors, appropriately
- Maintain First Aid kits
- Attend school sporting events to provide first aid cover out of school hours
- Provide health education and health counseling for students, staff members and families
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- Appropriate referral to the outside medical community for follow-up
- Evaluate student immunization status per countries specifications
- Monitor communicable diseases
- Collaborate with teachers, special education teachers and counselors to coordinate services and evaluate students with special health needs
- Maintain First Aid kits

Education (if appropriately certified)

- Act as a consultant to teachers in specific areas of health education
- Provide First Aid/CPR/AED trainings for student groups and all staff members
- Provide in-class support for specific health topics within the PSHE or by request
- Provide health education and counseling to students, staff members and parents

- Participate in school committees or activities where expertise of a health professional would benefit the group

Safety

- Maintain and follow up on school accident reports
- Collaborate in fire and lock down drills
- Assistance with co-ordination of school response to Public Health issues such as outbreak of communicable diseases with Leadership Team

Health Screening

- Assist with vision, height/weight, blood pressure and BMI screenings
- Perform hearing evaluations, as requested by teachers and/or parents

Personal Development

- Attend school nurse conferences as directed by the Head of Campus
- Participate in international forums or consortiums addressing international schools uniqueness and needs
- Undertake personal development education that enhances skill set for role of school nurse

As a member of the faculty of the High School, the employee shall

- Promote the School's image and reputation, and bring any issues or concerns that could reasonably affect the same to the attention of the Campus Head.
 - Liaise with the Heads of Department and the Campus Head to ensure clarity and cohesive and uniform application of the School's administrative procedures.
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Required and Preferred Qualifications

- Nursing qualification of home country which qualifies you to work as an independent practitioner/Diploma of higher education in Nursing Studies and/or Bachelor of Science in Nursing/ Master's degree (pediatric background desirable)
 - Current registered nurse license
 - Current CPR/First Aid certificate (instructor certification desirable)
 - Computer literate (all documentation is done on the School Nurse software SNAP)
 - Flexible and a great team player
 - Excellent command of the English language, both written and spoken; German is considered a big plus
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Compensation

Compensation for this position will be commensurate with the responsibilities of the position and is very competitive globally.

Application Process

- Submit one PDF with a letter of interest and CV via the application link found in the Employment section of ISZL's [website](#)
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Key ISZL Reference Documents

- [Guiding Statements](#)
- [Learning Principles](#)

- [Inclusion Policy](#)
 - ISZL Teacher Candidate Profile
 - Visit the Employment section of ISZL's [website](#) for more information
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Child Protection

ISZL is committed to the use of the International Task Force on Child Protection screening and assessment practices for schools for all hiring processes.