

INDEPENDENT SCHOOL DISTRICT NO. 283

6311 Wayzata Blvd
St. Louis Park, Minnesota
Tuesday, January 11, 2022 6:30 PM
St. Louis Park High School Room 350C
6425 W 33rd St
St Louis Park, Minnesota 55426

AGENDA

1. **CALL TO ORDER**
2. **LAND ACKNOWLEDGEMENT**
3. **CEREMONIAL SWEARING IN OF NEW SCHOOL BOARD MEMBERS**
4. **APPROVAL OF AGENDA**
5. **DECLARATION OF SCHOOL BOARD VACANCY**
6. **ELECTION OF 2022 SCHOOL BOARD OFFICERS**
7. **SUPERINTENDENT'S REPORT**
8. **DISCUSSION ITEMS**
 - A. **Curriculum and Instruction Update - Multilingual Learner Design Team** 2
 - B. **COVID Mitigation Strategies** 9
 - C. **2022-23 & 2023-24 Calendars** 23
9. **CONSENT AGENDA & ORGANIZATION OF THE SCHOOL BOARD**
10. **ACTION AGENDA**
 - A. **2022 School Board Compensation**
 - B. **2022-23 School Board Meeting Dates**
 - C. **School Board Liaison Assignments**
 - D. **2022-2023 Calendar**
 - E. **Apple Lease Agreement**
 - F. **Labor Agreement - Clerical/Administrative Assistants of Park Schools (CAPS)**
11. **COMMUNICATIONS AND TRANSMITTALS**
12. **ADJOURNMENT**

January 11, 2022

Multilingual Learners Program Review Update

Curriculum & Instructional Program Development Timeline

2019-2022

Mathematics
Gifted/Talented
World Languages

2020-2023

Science
Language Arts & Literacy
Multilingual Learning

2021-2024

Social Studies
Phy Ed /Health
Progress Reporting

2022-2025

Music
Career/Tech. Ed.
Student Services

2023-2026

Art/Design
Summer School
Special Education

2024-2027

Media
Digital Learning
International Baccalaureate

2025-2028

BARR
Advanced Placement
Immersion

2026-2029

Mathematics
Talent Development
**World Languages &
Cultures**



Personal, Local, Immediate -
Keep a Spotlight on Race -

Gather Multiple Perspectives -
Establish Parameters -

Establish A Racial Equity
Transformation Plan -

PHASE I: LOOKING INWARD *KNOW THYSELF*

- Teacher Self-Reflection
- Examine Disaggregated Data
- Hear and Reflect upon Students Voice and Community Input
- Unpack Standards
- Driven by R.E.P. Statements
- Intersection of IB, AP, & Immersion & CRP
- Engage in Courageous Conversation

PHASE II: LOOKING AROUND *DISTINGUISH KNOWLEDGE FROM FOOLISHNESS*

- Research and Visit Regional, National, and International Exemplars
- Engage Scholars of Culturally Relevant Pedagogy, Content Specific Pedagogy and Tech Enrichment
- Establish Criteria for Adopting New Materials (Pilot Curriculum)
- Engage in Courageous Conversation

PHASE III: LOOKING OUTWARD *BUILD FOR ETERNITY*

- Develop Content Area Belief Statements
- Adopt New Curriculum with Fidelity or Engage in Curriculum Writing
- Establish Collaborative Team and PD Plans
- Develop 3, 5, and 8 year benchmarks
- Engage in Courageous Conversation



Multilingual Learners Program

Design Team 2020-2022

Elizabeth Guzman

Mayumi Huynh

Molly Kukowski

Cory Litzow-Lorentz

Maurna Rome

- Why are we doing this work?
- How is this process helping us lead?



Multilingual Learners Program

Purpose of our Design Team

We are **advocates** for all multilingual students and their families. Each student comes to us as a **whole person** whose racial and cultural identity is an **asset** to our learning community. The ML Design Team will ensure that all students and staff will **recognize** and **honor** the assets that MLLs bring to our community.

As a team we will work to guarantee that all spaces in the district will be **racially, linguistically, culturally and academically safe places** for all of our multilingual students, families and staff. In order to achieve this, we will aim to **change the mindsets** of staff and administration toward MLLs and their families by bringing them to the **forefront** of all discussions, including **policy and protocol decisions**. Students' academic success requires an ongoing **collaboration with families and school support teams**; we will act as resources for our colleagues and educate staff and administration about **multilingual students' needs**.

ML Design Team

Our current work:

- Painting a picture of our current reality in SLP ML programming
- [ELM \(English Learners in the Mainstream\) Project](#)
- Review of 2021 Minnesota Statutes and [English Learners in MN 2020-21 Report](#)
- Review of [SLP EL Handbook](#) (last drafted in 2018-19)

Our future work:

- Meet with ML Consulting Team to share and discuss:
 - Update on the ML Design Team's current work
 - Analysis of systemic barriers in servicing our MLLs and their families
 - Creation of District ML website
 - Best approach to involve MLLs and their families in our design work
 - Research and evaluate ML programs in districts with similar demographics
 - Phase III recommendations



Questions?



January 11, 2022

COVID Mitigation Strategies

Flower Krutina, Executive Leadership Partner

Astein Osei, Superintendent



Purpose

To provide the School Board with an update on COVID mitigation strategies.

COVID tests available for students and staff

Rapid-result COVID antigen tests are now available at sites. Tests can be requested at the front office of a student's school or staff's primary work location. The newest test that has become available is the BD Veritor nasal swab test.

What is the BD Veritor antigen rapid test?

The BD Veritor nasal swab at-home test is a rapid antigen test that can be used by anyone over the age of two. Each kit includes two tests per box. In order to take the test, you are required to download the Scanwell Health App on an iPhone, Samsung Galaxy or Google Pixel smartphone. The app will guide you through the testing process and will take about 20 minutes to complete.



COVID tests available for students and staff

- One kit will be distributed at a time. Antigen tests contain two tests per kit.
- Tests will continue to be handed to students who are sent to health offices with COVID symptoms.
- Vault PCR tests will be available to staff that participate in weekly testing beginning in February.
- Students not enrolled in St. Louis Park Public schools such as siblings, relatives, children of staff, will need to request a test from their school/school district or leverage other testing resources. Adult relatives of staff will also need to leverage local testing resources.
- Additional local testing opportunities for students and families are listed below:
 - These [COVID-19 community testing sites](#) across Minnesota offer free tests to all.
 - Visit local pharmacies, hospitals and clinics near you. Search here: [Find Testing Locations](#).
 - Students, parents/guardians, and families can also use the [COVID-19 test at home](#) program to have a test mailed to them.



5+ vaccination event

In partnership with Hennepin County, St. Louis Park Public Schools will be hosting Pfizer vaccination events for people ages 5 and up. If you are receiving a second dose or booster dose, please bring proof of vaccination. Boosters will be available to individuals ages 12+ whose second vaccine dose was administered 5 months prior.

Event details:

- Dates: Saturday, January 15, 2022 and Saturday, February 5, 2021
- Time: 9 a.m. - 2 p.m.
- Location: Aquila Elementary School
- The vaccine is free and no insurance is required
- Individuals receiving a vaccine will receive a \$50 Visa gift card (while supplies last)



Registration QR Code

OSHA vaccination and testing mandate

On November 5, 2021, the Occupational Safety and Health Administration (OSHA) published their Emergency Temporary Standard (ETS), which requires most U.S. employers with 100 or more employees, including our School District, to adopt a mandatory COVID-19 vaccination policy with an option to include an alternative weekly testing program.



- Collection of employee vaccination status started on December 6, 2021
- All employees must provide vaccination status and upload vaccination card or other documents by January 10, 2022
- Weekly testing of unvaccinated staff will commence on February 3, 2022

CDC quarantine and isolation update

On December 27, 2021, the Center for Disease Control and Prevention (CDC) announced that it is updating its guidance on isolation and quarantine for the general public.

- At this time, current guidance from the Minnesota Department of Health (MDH) followed by St. Louis Park Public Schools states that staff and students who test positive for COVID stay home a full 10 days from symptom onset, or 10 days from test date, if asymptomatic, and are fever free and feeling better before returning.

Next Step


- Shorten quarantine period to 5 days once we receive guidance from MDH.

Transportation

We have been monitoring an increase in absences among our transportation staff due to illness and other factors. This is the first week we have cancelled routes due to staff shortages.

- Three bus routes were cancelled last week impacting the Middle School, High School, Aquila and PSI.
- We rerouted impacted students to other buses routes. New route information was sent to impacted families on Friday, January 7.

Student absences

	Percentage of students absent January 3-7, 2022 at each site				
	Monday	Tuesday	Wednesday	Thursday	Friday
High School	17%	20%	22%	20%	25%
Middle School	17%	14%	14%	15%	21%
Aquila	10%	9%	9%	10%	12%
Park Spanish Immersion	6%	7%	6%	5%	8%
Peter Hobart	13%	10%	10%	8%	12%
Susan Lindgren	8%	6%	7%	7%	12%

Please note: this data contains overall absence data, including absences for illness.

Staff absences

January 3-7, 2022 staff absences

Monday	Tuesday	Wednesday	Thursday	Friday	Weekly total
56	59	60	50	62	287

To put this in context the first week back after winter break in 2019 we had 80 staff absences for the entire first week after winter break.

Staff absences

In addition to our COVID mitigation strategies, we are implementing and considering the following action to mitigate the impact of staff absences.

- Increased substitute pay rates through February 4.
- Cancel meetings and professional development for teachers during the school day.
- Implement an “all hands on deck” approach through January 31.
- Move to distance learning at the secondary level until January 27.

Online Learning

If online learning is necessary:

- We would provide students, staff and families at a minimum 24 hours notice (the first day of online learning would be an asynchronous day).
- Students would have the option of coming to school during the online learning period (depending on staffing levels, multiple classrooms of students may be combined and located in a large space, such as the cafeteria. Students will be working independently on their online learning assignments at school and will not receive direct instruction from staff on site providing supervision).
- We would ask families at each site to complete a survey indicating if their student(s) would attend school during the online learning period.

Online Learning

If online learning is necessary:

- We would provide provide transportation for students completing online learning at school.
- Students would experience a combination of live and asynchronous instruction (schools would provide a daily schedule for students to follow).
- Students would use Seesaw (elementary) and Schoology (secondary) as their learning management platforms.
- Meals would be provided at schools and there would be a meal pick up option for students.
- At this time, extra and co-curricular activities would continue as scheduled.

Next steps

- Implement strategies to mitigate the impact of staff absence.
- Continue to monitor staff and student absence and move to online learning if necessary.
- Implement vaccination event in partnership with Hennepin County.
- Implement updated quarantine period (after MDH releases guidance).

SLP 2023-2024 School Calendar - Internal HR Duty Days Planning Worksheet (DRAFT2)

Aug	Mon	Tue	Wed	Thur	Fri
0		1	2	3	4
0	7	8	9	10	11
4	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

Sep	Mon	Tue	Wed	Thur	Fri
1-12	18				1
K	17	4	5	6	7
2	2	11	12	13	14
		18	19	20	21
		25	26	27	28
					29

Oct	Mon	Tue	Wed	Thur	Fri
20	2	3	4	5	6
0	9	10	11	12	13
0	16	17	18	19	20
0	23	24	25	26	27
	30	31			

Nov	Mon	Tue	Wed	Thur	Fri
2			1	2	3
1	6	7	8	9	10
16	13	14	15	16	17
1	20	21	22	23	24
	27	28	29	30	

Dec	Mon	Tue	Wed	Thur	Fri
					1
13	4	5	6	7	8
1	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

Jan	Mon	Tue	Wed	Thur	Fri
	1	2	3	4	5
17	8	9	10	11	12
1	15	16	17	18	19
3	22	23	24	25	26
0	29	30	31		

Feb	Mon	Tue	Wed	Thur	Fri
0				1	2
0	5	6	7	8	9
19	12	13	14	15	16
18	19	20	21	22	23
1	26	27	28	29	

Mar	Mon	Tue	Wed	Thur	Fri
					1
20	4	5	6	7	8
1	11	12	13	14	15
0	18	19	20	21	22
	25	26	27	28	29

Apr	Mon	Tue	Wed	Thur	Fri
	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
17	22	23	24	25	26
1	29	30			

May	Mon	Tue	Wed	Thur	Fri
			1	2	3
	6	7	8	9	10
	13	14	15	16	17
22	20	21	22	23	24
0	27	28	29	30	31

Jun	Mon	Tue	Wed	Thur	Fri
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
4	24	25	26	27	28
1	31	32			

Qtr	K	Elem	MS	HS	Tchr	
1	39	40	40	40	47	Sem 1
2	46	46	46	46	49	86
3	41	41	42	42	44	Sem 2
4	43	43	43	43	45	85
Total	169	170	171	171	185	

	New Teacher Workshop	8/21, 8/24 and 8/25 & BD 8/22-24
	Workshop Week	8/28 to 9/1
	Teacher Non Duty/Student & Other Staff Holidays	
	First Day 1st - 12th	9/5
	First Day Kindergarten	9/6
	No Students- Elem Conferences and Secondary PD	9/29
	EM Teacher Convention	10/19 10/20
	No Students- Elem PD and Secondary reporting	11/3
	Secondary Online Learning Day with Family Connect Conferences	11/15

	No Students-Conference Comp Day Ele & Sec	11/22
	No Students - District PD Full Day-No School	12/1 2/2
	Elem. Conferences (No Elem School-Secondary has school)	2/16
	No Students- Elem workday and Secondary reporting	3/29
	No Students- Elem and Secondary Conference Comp*	4/5
	Secondary Online Learning Day with Family Connect Conferences	4/17
	No Students-Work Day Ele/Sec-Grading-reporting	1/26 3/29 6/7
	End of Quarter-Students report	11/2 1/25 3/28 6/6
	Last Day K - 12th Students report	6/6

DRAFT 2
11/8/21

HS Graduation tentatively June 4 or 5, 2024

SLP 2022-2023 School Calendar - Internal HR Duty Days Planning Worksheet (DRAFT 5)

Aug	Mon	Tue	Wed	Thur	Fri
0	1	2	3	4	5
0	8	9	10	11	12
3	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

Sep	Mon	Tue	Wed	Thur	Fri
1-12	18			1	2
K	17	5	6	7	8
2	3	12	13	14	15
		19	20	21	22
		26	27	28	29
					30

Oct	Mon	Tue	Wed	Thur	Fri
19	3	4	5	6	7
0	10	11	12	13	14
0	17	18	19	20	21
0	24	25	26	27	28
	31				

Nov	Mon	Tue	Wed	Thur	Fri
3		1	2	3	4
1	7	8	9	10	11
15	14	15	16	17	18
1	21	22	23	24	25
	28	29	30		

Dec	Mon	Tue	Wed	Thur	Fri
				1	2
14	5	6	7	8	9
1	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30

Jan	Mon	Tue	Wed	Thur	Fri
	2	3	4	5	6
17	9	10	11	12	13
1	16	17	18	19	20
2	23	24	25	26	27
0	30	31			

Feb	Mon	Tue	Wed	Thur	Fri
0			1	2	3
0	6	7	8	9	10
19	13	14	15	16	17
18	20	21	22	23	24
0	27	28			

Mar	Mon	Tue	Wed	Thur	Fri
			1	2	3
21	6	7	8	9	10
2	13	14	15	16	17
0	20	21	22	23	24
	27	28	29	30	31

Apr	Mon	Tue	Wed	Thur	Fri
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
15	24	25	26	27	28
1					

May	Mon	Tue	Wed	Thur	Fri
	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
22	22	23	24	25	26
0	29	30	31		

Jun	Mon	Tue	Wed	Thur	Fri
				1	2
	5	6	7	8	9
	12	13	14	15	16
6	19	20	21	22	23
1	26	27			

Qtr	K	Elem	MS	HS	Tchr	
1	39	40	40	40	47	Sem 1
2	46	46	46	46	49	86
3	41	41	42	42	44	Sem 2
4	43	43	43	43	45	85
Total	169	170	171	171	185	

	New Teacher Workshop	8/22, 8/25 and 8/26 & BD 8/23-24
	Workshop Week	8/29 to 9/2
	Teacher Non Duty/Student & Other Staff Holidays	
	First Day 1st - 12th	9/6
	First Day Kindergarten	9/7
	No Students- Elem Conferences and Secondary PD	9/30
	EM Teacher Convention	10/20 10/21
	Secondary Online Learning Day with Family Connect Conferences	11/16
	No Students- Elem PD and Secondary reporting	11/4

	No Students-Conference Comp Day Ele & Sec	11/23
	No Students - District PD Full Day-No School	12/2 2/3
	Elem. Conferences (No Elem School-Secondary has school)	2/17
	No Students- Elem workday and Secondary reporting	3/31
	No Students- Elem and Secondary Conference Comp*	4/7
	Secondary Online Learning Day with Family Connect Conferences	4/19
	No Students-Work Day Ele/Sec-Grading-reporting	1/27 3/31 6/9
	End of Quarter-Students report	11/3 1/26 3/30 6/8
	Last Day K - 12th Students report	6/8

based on
DRAFT 3
11/9/20

HS Graduation tentatively June 6 or 7, 2023

CONSENT AGENDA JANUARY 2022 ORGANIZATIONAL MEETING

It is recommended that the School Board approve the January 2022 Organizational Meeting Consent Agenda and Resolution designating School District Responsible Authority to be Astein Osei, Superintendent, as presented.

MOTION _____ SECOND _____ VOTE _____

ORGANIZATION OF THE BOARD

For the purposes of organization of the Board, the Board will be asked to authorize and re-designate the following:

1. Official Newspaper of the School District

State law requires publication of official Board proceedings and certain legal notices in the “official newspaper of the District.” The Sun Sailor is recommended as the official newspaper of the District.

2. The Board must designate depositories for legal purposes. Operating Account

Depositories It is recommended that the Board re-designate the following bank accounts for the July 1, 2021 through June 30, 2022 (FY22) and July 1, 2022 through June 30, 2023 (FY23):

- Associated Bank
- Citizens Independent Bank
- Account Matrix Trust Company by Genesis Employee Benefits for VEBA programs
- Capital One for escrow/purchase lease agreement

Investment Account Depositories

It is recommended that the following banks and savings and loan associations be designated the official depositories for investment:

- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Securities, Inc.
- MN Trust Community Investment
- Citizens Independent Bank of St. Louis Park
- Associated Bank of St. Louis Park

3. Electronic Fund Transfer Authorization

It is recommended that the Director of Business Services and Controller be authorized to use electronic processes to transfer funds.

4. Authority to Make Investments

It is recommended that the Superintendent or the Director of Business Services be authorized to make financial investments for Independent School District 283, St. Louis Park, for FY22 and FY23.

5. Authority to Disburse Salaries

It is recommended that the Superintendent or the Director of Business Services be authorized to make disbursements for salaries as provided for individual employment contracts, master employment agreements or School Board resolutions for fiscal years FY22 and FY23.

6. Authority for Early Claim Payments

It is recommended that the Superintendent or Director of Business Services pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, and such claims shall be reported to the School Board for FY22 and FY23.

7. Authorization to Purchase

It is recommended that the Superintendent or the Director of Business Services be authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board, provided that any transaction in any amount exceeding the minimum amount of \$175,000 (M.S. 471.345.Subd.3) for which bids are required must first be specifically authorized by the Board and must fulfill all other applicable requirements in Section 123B.52.

8. Deputy-Clerk and Deputy-Treasurer

It is recommended that the Director of Business Services be appointed Deputy Treasurer and the Executive Leadership Partner be appointed Deputy Clerk of Independent School District 283, St. Louis Park, for FY22 and FY23.

9. Check Signatures

It is recommended that any two of the Superintendent, Director of Business Services and the Controller be authorized to affix mechanical/digital signatures on payroll and accounts payable checks of Independent School District 283 on behalf of the School Board Chairperson, Clerk and Treasurer.

10. Appointment of School Attorneys

It is recommended that during the year 2022 the firms Knutson Flynn & Deans, P.A. and Kennedy & Graven be designated to provide the District's legal counsel. The School Board

also authorizes the services of other legal counsel selected by the Superintendent, as necessary to conduct business and protect the legal interests of the School District.

11. Resolution Appointing School District Responsible Authority

An annual resolution is necessary to meet data privacy reporting requirements as set forth by the State of Minnesota.

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X V H G Z L W K L Q 6 W / R X L V 3 D U D G F U K I R Q H F W S D E W Q F H 0 U W K
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