

Withdrawal Policy

When a full-time student (a student who is charged the full-time flat rate) withdraws from the university, she or he must complete an official withdrawal clearance as indicated in either the undergraduate or graduate section of the catalog.

If a part-time student (a student charged a per credit rate) withdraws from the university, he or she must file an official notice of withdrawal with the Center for Adult and Continuing Education.

When a student drops or withdraws from a course with penalty, tuition will be cancelled at the following percentage rates. All fees (general and major) are non-refundable.

After the Census date of the sub term that a student is enrolled (the 100% date), there is no refund on the General Fee.

Full Semester Courses (15 weeks fall or spring 13 weeks summer)

<u>Time of Withdrawal</u>	<u>Amount</u>
First Week (Census date of term)	On or prior to the census date (per academic calendar)
Second Week	80 %
Third Week	75 %
Fourth Week	60 %
Fifth Week	50 %
Sixth Week	50 %
Seventh Week	25 %

Friday is considered the last day of the week for refunds (unless noted otherwise on the academic calendar).

No refund will be given on Tuition after the seventh week.

Seven, Six, Five, and Four Week Courses

On or Prior to the first Friday	100%
On or Prior to the second Friday	60%

Room (Voluntary)

<u>Time of Withdrawal</u>	<u>Amount</u>
First Week (Census date of term)	100 %
Second Week	50 %
Third Week	50 %
Fourth Week	25 %

No refund will be given on Room after the fourth week.

Board (Voluntary)

<u>Time of Withdrawal</u>	<u>Amount</u>
First Week (Census date of term)	90 %
Second Week	80 %
Third Week	75 %
Fourth Week	70 %
Fifth Week	60 %
Sixth Week	50 %
Seventh Week	40 %

No refund will be given on Board after the seventh week.

***Disruptions mandated as a result of COVID-19 WILL NOT result in financial adjustments for unused room and board.**

Fall 2021 Refund Dates

FALL 2021 Withdrawal/Refund Schedule

Tuition Refunds

Fifteen Weeks (Full Semester) -

8/30/2021-12/17/2021

100%- 8/30/2021-9/7/2021
80%- 9/8/2021-9/10/2021
75%- 9/11/2021-9/17/2021
60%- 9/18/2021-9/24/2021
50%- 9/25/2021-10/8/2021
25%- 10/9/2021-10/15/2021

1st Seven Weeks -

8/30/2021-10/17/2021

100%- 8/30/2021-9/3/2021
60%-9/4/2021-9/10/2021

2nd Seven Weeks -

10/18/2021-12/12/2021

100%-10/18/2021-10/22/2021
60%- 10/23/2021-10/29/2021

Room Refund

100%- 8/30/2021-9/7/2021

50%- 9/8/2021-9/17/2021

25%- 9/18/2021-9/24/2021

Meal Plan Refund

100%- 8/30/2021- 9/3/2021

90%- 9/4/2021- 9/7/2021

80%- 9/8/2021- 9/10/2021

75%- 9/11/2021-9/17/2021

70%- 9/18/2021-9/24/2021

60%- 9/25/2021-10/1/2021

50%- 10/2/2021-10/8/2021

40%- 10/9/2021-10/15/2021

After the Census date of the sub term that a student is enrolled (the 100% date), there is no refund on the General Fee.