



HARRIET TUBMAN
SCHOOL OF SCIENCE
& TECHNOLOGY
"A Lighthouse in the Community"

Harriet Tubman School of Science and Technology

Special Call Board Meeting & Budget Vote

Meeting Minutes

Date and Time: Monday, June 28, 2021, 6:15pm

Location: Due to COVID-19 related safety precautions, the Board of Directors meetings will be held over conference call using meeting details published on school website.

Attendance: Board Members present included Angela Chambliss, Marilyn Johnson, Gary Vause, II, and Lela Howard. Quorum established. Board members, Coach Pressley and James Agazie were absent.

- a. Call to Order** Meeting called to order at 6:45pm by Board Chair, Angela Chambliss. A roll call of board members was completed in addition to acknowledgement of guests in attendance.

Board Chair review the asked if there was a motion to approve agenda on table. Dr. Marilyn Johnson motioned for approval of agenda and Dr. Gary Vause,II seconded. Vote passed unanimously.

- b. Public Comment** No visitors present for public comment.

- c. CFO Report** CFO Terence Washington provided reviewed the finance report. He stated the school had a healthy fund balance of \$117K. He assessed the school with a CPF score of 80.

The CFO team is currently working diligently to prepare for the audit. He also stated that his team is working closely with Yemisi to prepare a grant binder for how we've been compliant of fiscal responsibility.

Question(s) from the floor included:

Asset Management is still taking place on site. Gary Vause, II requested information regarding on how the school could improve upon asset management. Terence responded, frequent touchpoints with parents on equipment. Additionally, slightly overshot enrollment targets to align with assets ensuring excessive amounts of equipment is not purchased.

School leader, Kamaria Finch mentioned that assets are still being collected and won't conclude on provided deadline of June 30th. The board requested new asset management target date. Terence Washington mentioned that new laptops would need to be tagged and loaded into the system.

Gary Vause, II motioned for the approval of the finance report. Lela Howard, seconded the motion. Vote passed unanimously.

- d. Executive Session: Personnel Related Gary Vause, II voted for starting executive session at 7:13pm. Dr. Marilyn Johnson seconded. Voted passed unanimously.
- Board entered Executive session for the purposes of discussing:
- Grants management contract extension
 - Operational services contract agreement
 - School leadership contract extension
 - Interim school leadership contractual agreement
- Dr. Marilyn Johnson voted for concluding executive session at 8:38pm. Gary Vause, II seconded.
- e. Board Vote: Personnel Related
- a. Grants Management Contract Extension.*
- Gary Vause, II voted for the extension of the existing Grant Management contract with Yemisi Dinkins until August 30, 2021. Marilyn Johnson seconded. Vote passed unanimously.
- b. Operational Services Contract Agreement*
- Dr. Marilyn Johnson voted to enter into a contractual agreement for Operational Services with ACE, LLC. with identified modifications to agreement terms per board related to exit clause and services. Gary Vause, II seconded. Vote passed unanimously.
- c. School Leadership Contract Extension*
- Gary Vause, II voted to conclude the School Leadership contract with Kamaria Finch on June 30, 2021 (date of contractual agreement) with no extension. Marilyn Johnson seconded. Vote passed unanimously.
- d. Interim School Leadership*
- Gary Vause, II voted to appoint Heather Robinson of Cross & Dot, LLC as the Interim School Leader as of July 1, 2021 pending contractual agreement review. Marilyn Johnson seconded. Vote passed unanimously.
- f. Closing Items Gary Vause, II motioned for adjournment of the meeting and Dr. Marilyn Johnson seconded. Vote passed unanimously.
- Board Chair, Angela Chambliss closed the meeting at 8:58pm stating the next meeting of Thursday, July 15, 2021 at 6:15pm.

TO BE USED ONLY FOR EXECUTIVE SESSION

Executive Session Affidavit

The undersigned chairperson or presiding officer, under oath, certifies that at a meeting of the Harriet Tubman School of Science and Technology School Board held on June 28, 2021 the School Board closed its meeting as permitted by the Open Meetings Act of Georgia O.C.G.A. 50-14-1 through 50-14-6. The only matter(s) considered or discussed during the closed meeting are as indicated below:

_____ To discuss future acquisition of real estate O.C.G.A. 50-14-3 (4).

 X To discuss or deliberate the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of an employee O.C.G.A. 50-14-3 (6).

_____ To consult with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or an officer or employee or in which the officer or employee may be directly involved O.C.G.A. 50-14-2.

_____ To consider a matter involving the disclosure of personally identifiable information from a student's educational records 20 USC 1232(g).

This _____ day of _____, _____

Signature of Chairperson or Presiding Officer

Sworn to & Subscribed Before Me
On The Above Indicated Date:

Notary Public, State of Georgia
Commission Expires _____