



HARRIET TUBMAN
SCHOOL OF SCIENCE
& TECHNOLOGY
"A Lighthouse in the Community"

Harriet Tubman School of Science and Technology
Board of Directors Monthly Meeting (Conference Call)
Meeting Minutes

Date and Time: Thursday, November 19, 2020, 6:15pm – 8:00pm (EST)

Location: Due to COVID-19 related safety precautions, the Board of Directors meetings will be held over conference call. Meeting was held using alternative conference call line published on HTCSAT website due to accessibility challenges with Zoom.

Attendance: Board Members present included Kamaria Finch, Angela Chambliss, James Agazie, Mia Powell, Marilyn Johnson, Kelli Anderson and Lela Howard. Quorum established. Additional community members were in attendance include Elisa Falco from GCSA and Bailey Dryden from State of Georgia attended for state monitoring.

	AGENDA ITEM	PURPOSE
I. Opening	a. Call the Meeting to Order	Meeting called to order at 6:15pm by Board Chair stating the mission & vision of the school.
	b. Approve Agenda	
	c. Approve Minutes (October Meeting)	Board Chair, Kamaria Finch asked if there was a motion to approve agenda on table. Angela Chambliss motioned for approval of agenda and Kelli Anderson seconded. Vote passed unanimously.
		Meeting minutes reviewed. James Agazie motioned for approval of agenda and Angela Chambliss seconded. Vote passed unanimously.
II. Public Comment	Open for Public Comment	No visitors present for public comment.
III. Governance Reports	a. Program (Operations & Academics)	Executive Director, Mia Powell provided a report for academic and operational progress. PD will be continual for our teaching staff. In addition, the ED has reviewed feedback from initial testing program and have implemented areas for improvement.
	b. Fiscal Operations	
	c. Operations (Facilities)	Fiscal Operations report was given by CFO, Arnold Pierce. CFO indicated that he is currently working to prepare for the upcoming fiscal monitoring submission. He noted that HTSCAT is in <i>strong fiscal standing</i> . The school had a 37% decrease in expenses. In addition, the school successfully received approval for a \$39,000 facility grant. This grant will be used facility improvements.

Operational facility report was provided by Angela Chambliss and Kamaria Finch. The committee thanked onsite staff, board, SCSC, ADA consultant, and GCSA for their support and guidance during our facility review process.

Angela Chambliss motioned for approval of all governance reports and Lela Howard seconded. Vote passed unanimously.

IV. Other Business

a. Data report for Testing

ED all reviewed results from MAP and STEP per grade level. A high percentage of students are above mathematics standards with a lower percentage of students below grade level for reading. Board chair mentioned there will be changes in curriculum based on students who've tested higher.

b. Budget Review Scheduling

Updated budget is still being finalized. A date for presentation to the board for review is forthcoming.

a. Closing Items

a. Board Training Dates Available

Elisa Falco has identified additional training opportunities for governance operational excellence. She also referenced the GCSA website for additional online training opportunities.

Board Member, Kelli Anderson informed the board that this would be her last meeting as she's relocating back to her hometown in Michigan. Board chair wished her well and expressed gratitude for her services.

Angela Chambliss moved to adjourn the meeting at 7:07m. James Agazie seconded. Meeting closed at 7:07pm.

