



**HARRIET TUBMAN**  
SCHOOL OF SCIENCE  
& TECHNOLOGY  
"A Lighthouse in the Community"

**Harriet Tubman School of Science and Technology**

Board of Directors Monthly Meeting (Conference Call)

# Meeting Minutes

October 15, 2020

**Date and Time:** Thursday, October 15, 2020, 6:15pm – 8:00pm (EST)

**Location:** Due to COVID-19 related safety precautions, the Board of Directors meetings will be held over conference call.

Meeting used Zoom app at <https://zoom.us/j/95271416148> Meeting ID: 952 7141 6148

Alternative option offered: Dial-in to conference at 1(312) 626-6799 and Meeting ID: 952 7141 6148#

**Attendance:** Board Members present included Kamaria Finch, Angela Chambliss, James Agazie, Mia Powell, Arnold Pierce, and Kelli Anderson. Quorum established. Additional community members were in attendance. Please mention Elisa, Bailey Dryden from State of Georgia attended for state monitoring.

	<b>AGENDA ITEM</b>	<b>MEETING NOTES</b>
<b>Opening</b>	• Record Attendance and Guest	Meeting called to order at 6:15pm by Board Chair stating the mission & vision of the school.
	• Call the Meeting to Order	Board Chair, Kamaria Finch asked if their was a motion to approve agenda on table. Angela Chambliss motioned for approval of agenda and Kelli Anderson seconded. Vote passed unanimously.
	• Approve Agenda	
	• Approve Minutes (September Meeting)	Meeting minutes reviewed. Angela Chambliss motioned for approval of agenda and Kelli Anderson seconded. Vote passed unanimously.
<b>Public Comment</b>	Open for Public Comment	No visitors present for public comment.
<b>Governance Reports</b>	a. Program (Operations & Academics)	Executive Director, Mia Powell provided a report for academic and operational progress. Executive staff is working to complete State Data Transmission. An updated testing calendar has been shared with staff/parents. Mia Powell is conducting interviews for paraprofessionals. Angela Chambliss moved for acceptance of report. Kelli Anderson seconded. Vote passed unanimously.
	b. Fiscal Operations	
	c. Operations (Facilities)	Fiscal Operations report was given by CFO, Arnold Pierce. CFO indicated that he is currently working to prepare for the upcoming fiscal monitoring submission. He noted that HTSCAT is still in <i>strong fiscal standing given enrollment concerns</i> . The CFO will finalize adjusted budget given changes to student enrollment. James Agazie moved for acceptance of report. Angela Chambliss seconded. Vote passed unanimously.
		Operational facility report was provided by Angela Chambliss and Kamaria Finch. SCSC facility site visit was held today for first floor. HTCSAT hired Architect, HTCSAT attorney and 2 members from the SCSC commission were present in addition to SCSC Facility consultant.

Chambliss reported that the SCSC stated they would send written final report in the coming weeks based on facility walkthrough determination.

**Other Business**

a. Enrollment Update

Executive Director shared that the school is currently at ~126 enrolled students. As these numbers are finalized, the Board will continue to work closely with CFO in adjusting budget. A formal budget hearing will be published during the month of November or early December once the final count is determined by GDOE.

**Closing Items**

a. Board Training Dates Available

Board chair reminded board members of training requirements. Annual state board training requirements have been shared via email. Elisa Falco has identified additional training opportunities for governance operational excellence.

James Agazie moved to adjourn the meeting at 7:06pm. Angela Chambliss seconded. Meeting closed at 7:06pm.

Submitted by Angela Chambliss, Board Secretary

November 9, 2020