



HARRIET TUBMAN
SCHOOL OF SCIENCE
& TECHNOLOGY
"A Lighthouse in the Community"

Harriet Tubman School of Science and Technology
Board of Directors Monthly Meeting (Conference Call)
Meeting Minutes

Date and Time : Thursday, March 18, 2021, 6:15pm – 8:00pm (EST)

Location: Due to COVID-19 related safety precautions, the Board of Directors meetings will be held over conference call using meeting details published on school website.

Attendance: Board Members present included Kamaria Finch, Angela Chambliss, Marilyn Johnson, Gary Vause and Lela Howard. Quorum established. Board member James Agazie was absent. Additional community members in attendance include Elisa Falco from GCSA and Bailey Dryden from State of Georgia attended for state monitoring.

I. Opening Meeting called to order at 6:15pm by Board Chair stating the mission & vision of the school.

Board Chair, Kamaria Finch asked if there was a motion to approve agenda on table. A correction was requested for the agenda to include adjustments for policies and action taken on July 12th and August 18th. Angela Chambliss motioned for approval of agenda with corrections and Dr. Marilyn Johnson seconded. Vote passed unanimously.

Meeting minutes reviewed. Lela Howard motioned for approval of February 2021 minutes and Dr. Marilyn Johnson seconded. Vote passed unanimously.

II. Public Comment No visitors present for public comment.

III. Governance Reports Executive Director, Mia Powell provided a report for academic and operational progress. HTCSAT is currently ramping up planning for 2021 Enrollment and reopening. School mint registration has been added to the school website. Ms. Powell provided an updated status on enrollment. Below is the current enrollment count as of report:

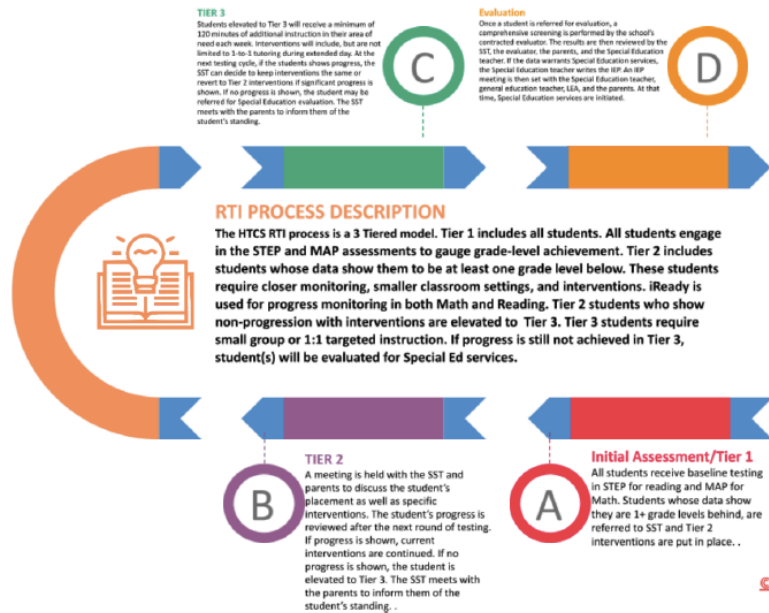
- Total Applications per grade (including returning students): 233 total

GRADE	NUMBER OF APPLICATIONS
Kindergarten	18
1st Grade	74
2nd Grade	43
3rd Grade	36
4th Grade	40
5th Grade	22

Ms. Powell provided an RTI matrix which is being proposed per the petition.



Workflow



Ms. Powell provided an update regarding the IReady learning Plan and progress made. She stated at present kindergarten has made the greatest strides. Recommended for IReady to be provided during extended day for older grade levels.

Fiscal Operations report was given by CFO, Terence Washington. CFO reviewed the balance sheet and noted the school was in good financial health. Clean up services scope of work is pending review. Current attendance count is 122 which will be added to financial report. Additional SCSC metrics responses will be included in financial report once clean up has been completed.

Operational facility report was provided by Kamaria Finch. Kamaria mentioned an ongoing activity to support response to State Site Visit Reopening Checklist. Tysheka Lambert is the point person for facility. Fire panel update has been completed. Ongoing work is being performed to electricity. Traffic flow proposal has been submitted to Facility Charter School team for review. The Facility Charter team recommended to not look at a generator. Additionally, Ms. Lambert will look at added HTCSAT as an essential employer for quicker response time.

Lela Howard motioned for approval of all governance reports and Angela Chambliss seconded. Vote passed unanimously.

IV. Other Business

- A. Comprehensive framework - Daniel Alfino provided an overview of the corrective action plan and defined next steps.

The following policies were review and approved during the meeting:

March 18, 2021 Board Meeting
Action Item(s): Policy Approvals

Action No.	Topic	Description/Measure

2.	<u>Approve the FY2021 Operating Budget</u>	<p>The school was required to conduct a new FY2021 budget hearing and approval process in order to have a valid, approved budget that meets with all state law requirements.</p> <p>Measure 2(e) Budget Approved in Accordance with State Law</p> <p><i>*post the approved FY2021 budget to the website in a conspicuous location.</i></p>
Motion Made By: Lela Howard		Seconded By: Angela Chambliss
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
3.	<p>Re-Ratification of Actions from July 12, 2020, Special Called Meeting. <i>(The following list contains the actions in the order they occurred in the original meeting)</i></p> <ol style="list-style-type: none"> 1. Adoption of Remote Learning 2. Termination of Demetria Hamilton 3. Change Mia Powell's status from voting board member to ex-officio 4. Approval of Mia Powell as the inaugural Executive Director 5. Meeting Adjournment 	<p>According to the GA Open Meetings Act, Special Called meetings require a notice to the legal organ of the county where the charter school is physically located. This notice was not provided for the July 12, 2020, meeting; therefore, all actions taken on that date must be re-ratified.</p> <p>Measure 3(b) Open Governance</p>
Motion Made By: Angela Chambliss		Seconded By: Marilyn Johnson
Unanimously Approved: <u> 5 </u> Yes <u> 0 </u> No		
2. Angela Chambliss made a motion to re-ratify the termination of Demetria Hamilton.		
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
3. Angela Chambliss made a motion to re-ratify Mia Powell's status change from voting board member to ex-officio board member.		
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
4. Angela Chambliss made a motion to re-ratify the approval of Mia Powell's as the inaugural Executive Director		

Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
5. Angela Chambliss made a motion to re-ratify the adjournment of the meeting.		
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
4.	Re-Ratification of Actions from August 18, 2020, meeting. <i>(The following list contains the actions in the order they occurred in the original meeting)</i> <ol style="list-style-type: none"> 1. Approval of Agenda 2. Approval of <u> </u> meeting minutes 3. Meeting Adjournment 	<i>According to the GA Open Meetings Act, meetings require proper notice, which includes teleconference information so that the public can attend and observe the meeting.</i> Measure 3(b) Open Governance
1. Angela Chambliss made a motion to re-ratify the adoption of the August 18, 2020 board meeting agenda.		
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved: <u> 5 </u> Yes <u> 0 </u> No		
2. Angela Chambliss a motion to re-ratify the approval of the <u> 8/18/202 </u> board meeting minutes.		
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
3. Angela Chambliss made a motion to re-ratify the meeting adjournment.		
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved <u> 5 </u> Yes <u> 0 </u> No		
5.	<u>Approve updated Public Comment policy.</u>	<i>The SCSC indicated that the policy cannot include any statements regarding content-based restrictions.</i>

		Measure 3(d) Transparent Governance and Communication with Stakeholders
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved __5__ Yes __0__ No		
6.	<u>Approve Student Discipline Policy</u>	<i>The SCSC indicated that the policies and procedures must be fully aligned with SBOE Rule 160-4-8-.15 to ensure students are afforded appropriate due process when being disciplined.</i> Measure 4(a) Rights of All Students
Motion Made By: Angela Chambliss		Seconded By: Marilyn Johnson
Unanimously Approved __5__ Yes __0__ No		
7.	<u>Approve Students with Disabilities Policy</u>	<i>The SCSC indicated that the school must have policies and procedures to serve students with disabilities in accordance with federal and state requirements.</i> Measure 4(b) The Rights of Students with Disabilities.
Motion Made By: Angela Chambliss		Seconded By: Lela Howard
Unanimously Approved __5__ Yes __0__ No		

The financial policy and surety bond will be voted on during a special call meeting.

- A. School Reopening – the facility charter team is working closely with HTCSAT on reopening activity. They are working to assist with Master Key lock system and ADP traffic flow.

B. LKES/TKES – Mia Powell reported on progress of activity. 10 standards will be rated. The standards will be reviewed on 3/23 and assessments will be completed based off observations.

**a. Closing
Items**

SCSC Governance training is required for each board member. Additional dates are forthcoming.

Angela Chambliss moved to adjourn the meeting at 7.49pm. Lela Howard seconded. Meeting ended at 7:49pm.