



## **COVID-19 SAFETY PLAN**

Revised – January 10, 2022

## **TABLE OF CONTENTS**

### **COVID-19 Reopening Plan:**

INTRODUCTION .....	1
STABLE GROUP STRUCTURES .....	2
ENTRANCE, EGRESS, AND MOVEMENT WITHIN THE SCHOOL .....	2
FACE COVERINGS AND OTHER ESSENTIAL PROTECTIVE GEAR .....	3
HEALTH SCREENINGS FOR STUDENTS AND STAFF .....	4
IDENTIFICATION OF CONFIRMED CASES, TRACING OF CONTACTS, AND REPORTING OF CASES .....	9
HEALTHY HYGIENE PRACTICES .....	12
PHYSICAL DISTANCING .....	12
STAFF TRAINING AND FAMILY EDUCATION .....	13
TESTING OF STUDENTS AND STAFF .....	14
DISINFECTION/CLEANING OF FENTON CAMPUSES .....	15
ADDITIONAL STAFF CONSIDERATIONS.....	17
INTERIM FINAL REQUIREMENTS (IFR).....	17

### **LA DPH ORDERS:**

[LA DPH Quarantine Order](#)

[LA DPH Isolation Order](#)

### **APPENDICES**

[Fenton COVID-19 Prevention Program](#)

Fenton COVID-19 School Guidance Checklists

[Fenton Avenue Charter School](#)

[Fenton Charter Leadership Academy](#)

[Fenton Primary Center](#)

[Fenton STEM Academy](#)

[Santa Monica Blvd Community Charter School](#)

Fenton School Reopening Protocols for K-12 Schools

[Fenton Avenue Charter School](#)

[Fenton Charter Leadership Academy](#)

[Fenton Primary Center](#)

[Fenton STEM Academy](#)

[Santa Monica Blvd Community Charter School](#)

## **INTRODUCTION**

This COVID-19 Reopening Plan (“Plan”) was developed by Fenton Charter Public Schools (“Fenton”) in compliance with the California Department of Public Health (“CDPH”) COVID-19 Safety Plan requirements ([COVID-19 School Guidance Checklist](#) and [Cal/OSHA Prevention Plan](#)). This plan also serves as Fenton’s COVID-19 Containment, Response and Control Plan required under the [County of Los Angeles Department of Public Health \(“LA DPH”\) Reopening Protocols for K-12 Schools](#).

Fenton’s **COVID-19 Compliance Team** is responsible for establishing and enforcing COVID-19 safety protocols and ensuring that staff and students receive education about COVID-19. The COVID-19 Compliance Team is currently comprised of:

- Irene Sumida, Executive Director
- Dr. David Riddick, Chief Executive Officer
- Jason Gonzalez, Chief Operating Officer
- Monica Castañeda, Director of Fenton Avenue Charter School
- Richard Parra, Director of Fenton Primary Center
- Cary Rabinowitz, Director of Santa Monica Blvd Community Charter School
- Jennifer Miller, Director of Fenton Charter Leadership Academy and Fenton STEM Academy
- Juan Alverez, Facilities Manager

**COVID-19 Compliance Officer: Dr. David Riddick, Chief Executive Officer**, is the “COVID-19 Compliance Officer” who serves as Liaison to the LA DPH in the event of a COVID-19 cluster or outbreak at any Fenton campus.

**Consultation with Reopening Committee:** Fenton formed a Reopening Committee in June 2020 consisting of certificated staff, classified staff, and parents to develop re-opening plans to meet the needs of our students.

## **STABLE GROUP STRUCTURES**

- **Stable Group Approach for In-Person Instruction:** Fenton will adopt a school-wide approach to creating and maintaining stable groups, in which supervising adults and children stay together for as many activities as possible (e.g., meals, recreation, etc.), and avoid intermingling with people outside of their group in the setting, throughout the school day.
  - Students with IEP or 504 plans who require specialized services may be pulled out of their general education classroom and grouped with other students requiring similar services as needed to provide appropriate level of instruction and care.
  - Specialized staff who serve students with IEP or 504 plans and/or provide specialized services will need to work with different stable groups during the school day and this will be accommodated. All staff will be encouraged to wash or sanitize hands after leaving a classroom and before entering another classroom with a different group of students.

## **ENTRANCE, EGRESS, AND MOVEMENT WITHIN THE SCHOOL**

The following protocols address how movement of students, staff, and parents will be managed to avoid close contact and/or mixing of stable groups:

- **Designated Bathroom for Stable Groups:** Each stable group is required to use a designated bathroom; should more than one stable group be assigned to use the same bathroom; a color-coded or similar system is used to reduce the likelihood of students from different stable groups using the bathroom at the same time.

**Promoting Safe Movement and Practices with Tape and Other Markings:** Fenton will implement measures to promote safe movement such as marking pathways for students to walk to promote physical distancing and using tape or other markings to assure a six-foot distance between individuals when they have to line up (e.g., for lines to collect meals, speak with receptionist, etc.).
- **Promoting Safe Movement and Practices with Staff Supervision:** Fenton employees are deployed in hallways when students enter school, proceed to classrooms, or otherwise move around campus to reinforce physical distancing and also remind students of rules concerning use of cloth face coverings. Fenton will take measures to avoid crowding on stairways and similar locations including staggering of breaks between classes and monitoring these common areas.
- **Visitor Limitations:** Movement of visitors within the school, such as parents, is limited to designated areas such as the reception or lobby area, offices, conference or meeting rooms, and public rest rooms to the extent feasible. Visitors are not permitted to interact with any student groups.
- **Signage:** Signage will be posted at each public entrance to Fenton schools informing visitors that they should not enter the facility if they have symptoms of COVID-19. Signage will be posted throughout Fenton campuses and offices notifying visitors, as well as reminding employees and students of requirements of physical distancing, hygiene and sanitation, and use of face coverings.

- ☐ **School Facilities Only Used for School Purposes:** Use of school facilities for non-school purposes (community meeting or events, on-site clinic visits by people who are neither students nor staff, etc.) is not permitted.

## **FACE COVERINGS AND OTHER ESSENTIAL PROTECTIVE GEAR**

Fenton shall implement the following protocols to satisfy CDPH's face covering requirements:

- ☐ **Face Covering Requirements:** All staff, students, parents, and visitors entering a Fenton campus are required to wear a cloth face covering as specified herein. Face coverings must be worn appropriately, covering both the nose and mouth.
- ☐ **Student Requirements:** All students over age 2 are required to wear cloth face coverings at all times while on school property except while eating, drinking or carrying out other activities that may preclude use of face coverings. If a student attending in-person instruction does not have a face covering, Fenton will endeavor to provide a face covering at no cost.
  - ☐ *Accommodation for Medical Conditions:* There is an exception to the face covering requirement for students with a medical condition, mental health condition, or disability that prevents the student from wearing a face covering. Parents may make requests for accommodations with their school's Director. If a parent requests an accommodation, Fenton may ask for additional information in order to appropriately accommodate the student.
  - ☐ *Supporting Students with IEP and 504 Plans:* Alternative protective strategies may be adopted to accommodate students who are on Individualized Education Programs (IEPs) or 504 Plans and who cannot use or tolerate cloth face coverings.
  - ☐ *Plastic Face Shields for Young Students:* Fenton may consider whether it is appropriate for a teacher in the early grades to use a plastic face shield with a tucked-in drape below the chin as a substitute for a cloth face covering to enable the youngest students to see their teacher's face and avoid potential barriers to phonological instruction.
- ☐ **Staff Requirements:** Employees who have contact with others are offered, at no cost, an appropriate face covering that covers the nose and mouth. The covering must be worn by the employee at all times during the workday when in contact or likely to come into contact with others.
  - ☐ *Exceptions for Private Offices with Closed Doors:* All staff must wear face coverings at all times, except when working alone in private offices with closed doors.
  - ☐ *Accommodations:* Employees who have been instructed by their medical provider that they should not wear a face covering must wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is form fitting under the chin is preferred. Masks with one-way valves must not be used.
- ☐ **Medical Grade Masks for Staff and Sick Students:** A medical grade mask or other cloth face covering as necessary ("Medical Grade Mask") is provided to any employee who cares for sick children or who has close contact with any child with a medical condition that precludes the child's use of a cloth face covering. Sick students are also offered a Medical Grade Mask to wear until they leave campus.

## **HEALTH SCREENINGS FOR STUDENTS AND STAFF**

**Definition of COVID-19 Symptoms:** The term “COVID-19 Symptoms” as used in this Plan refers to the [potential symptoms of COVID-19 identified by the CDC](#), including: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea.

**Definition of “Close Contact” of Individual with COVID-19 Symptoms:** A Close Contact of a person with COVID-19 Symptoms is an individual who meets one of the following criteria: (a) being within 6 feet of the person with COVID-19 Symptoms for 15 minutes or more over 24-hour period; or (b) having unprotected contact with the body fluids and/or secretions of a person with COVID-19 Symptoms (e.g., being coughed on or sneezed on, providing care to potentially infected person without personal protective equipment (“PPE”)).

- ☐ **Health Screenings:** All Fenton employees, students, and visitors entering a Fenton campus must participate in a screening before entering campus. Screenings may be completed in-person at the campus, remotely, or through other methods that may be appropriate (e.g., remotely through digital app). If Fenton conducts remote screening, the screening measures will minimally include the temperature check and screening questions described below for “On-Campus Health Screenings.”
- ☐ **On-Campus Health Screenings:** If screening is conducted at the campus, a Fenton staff member or designee will conduct the following screening protocols for each individual:
  1. Temperature Check: First, Fenton will use a non-contact thermometer to take the temperature of any person coming onto the campus prior to them entering. If the temperature reads at 100.4°F or above, the person will not be admitted on to campus.
  2. Screening Questions: Second, the individual will be asked the following series of questions:
    - a. Have you had contact with a person known to be infected with or suspected to have COVID-19 within the last 14 days?
    - b. Have you had any of the following symptoms within the last 10 days?
      - i. Fever over 100.4°F or above
      - ii. Chills
      - iii. Cough
      - iv. Shortness of breath
      - v. Difficulty breathing
      - vi. Loss of taste or smell
    - c. Have you traveled outside of the country in the last 14 days?

An individual “screens positive” if they have a fever of 100.4°F or answer yes to any of the Screening Questions above.

An individual “screens positive” if they have a fever of 100.4°F or answer yes to any of the Screening Questions above.

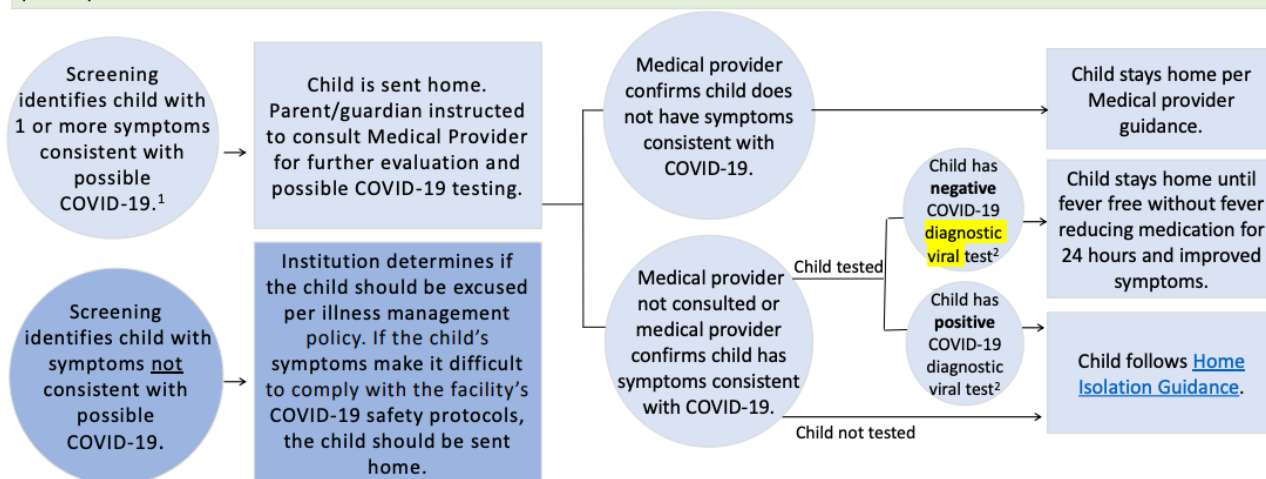
### What if someone “screens positive” or is a Close Contact with individual who screens positive?

- *Report to COVID-19 Compliance Team:* Individuals who screen positive for COVID-19 Symptoms at entry, who have had close contact with an individual who has screened positive for COVID-19 Symptoms, or who report COVID-19 Symptoms at any point during the school day, will be reported to the school’s Director or other member of the COVID-19 Compliance Team (e.g., Executive Director).
- *Follow LA DPH Symptom and Exposure Screening Pathways:* The COVID-19 Compliance Team representative will follow the [LA DPH’s Symptom and Exposure Screening Pathways](#) to determine what steps to take for the individual:

### STUDENTS:

#### Decision Pathways for Children with Symptoms Prior to Entry\* into an Educational Institution, Regardless of Vaccination or Booster Status

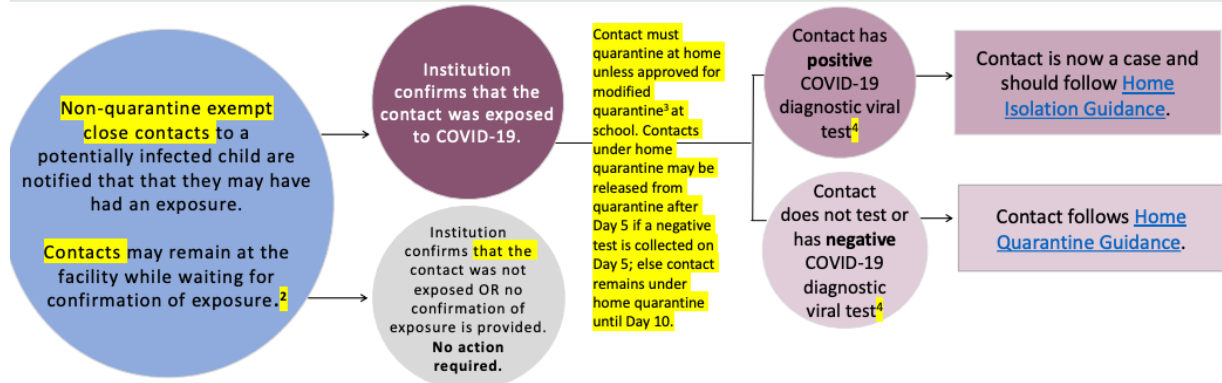
\*If child becomes unwell at the facility, place child in an isolation area (physically distant from attendant, ideally outdoors) and follow decision pathways described below.



## Decision Pathways for Non-Quarantine Exempt\* Close Contacts of a Potentially Infected Child with Symptoms Consistent with Possible COVID-19\*\*

\*Non-quarantine exempt persons are (1) close contacts who are not Fully Vaccinated OR (2) close contacts who are Fully Vaccinated and booster-eligible but have NOT yet received their booster dose.

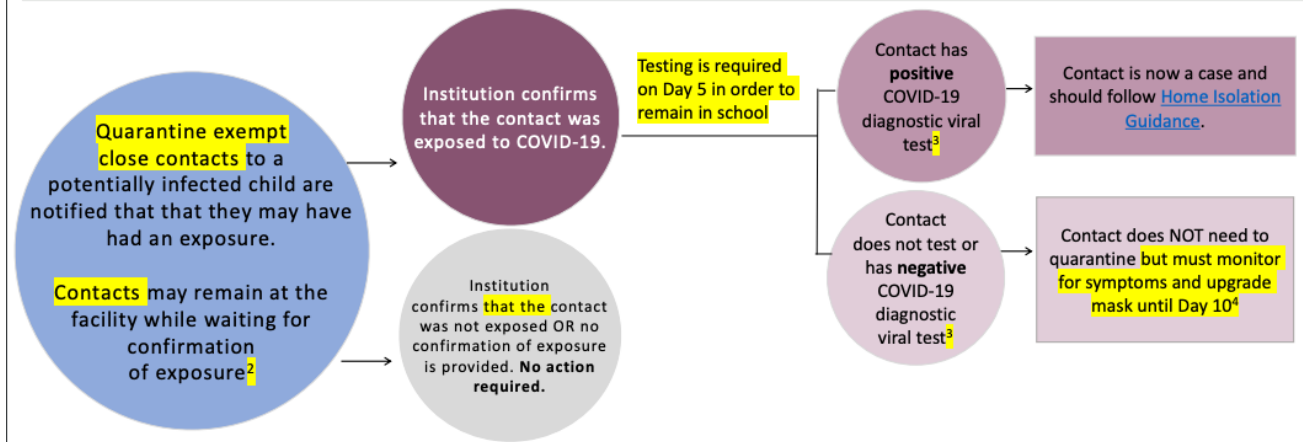
\*\*Close contacts of a potentially infected child with symptoms consistent with possible COVID-19<sup>1</sup> are persons at the facility who were within 6 feet with a child with ≥ 1 symptoms consistent with possible COVID-19 for ≥ 15 minutes over a 24-hour period OR had direct contact with bodily fluids/secretions with a child with ≥ 1 symptoms consistent with possible COVID-19.



## Decision Pathways for Quarantine Exempt\* Close Contacts to a Potentially Infected Child with Symptoms Consistent with Possible COVID-19\*\*

\*Quarantine exempt persons are (1) close contacts who are boosted OR (2) close contacts who are Fully Vaccinated but not yet booster-eligible.

\*\*Close contacts of a potentially infected child with symptoms consistent with possible COVID-19<sup>1</sup> are persons at the facility who were within 6 feet with a child with ≥ 1 symptoms consistent with possible COVID-19 for ≥ 15 minutes over a 24-hour period OR had direct contact with bodily fluids/secretions with a child with ≥ 1 symptoms consistent with possible COVID-19.



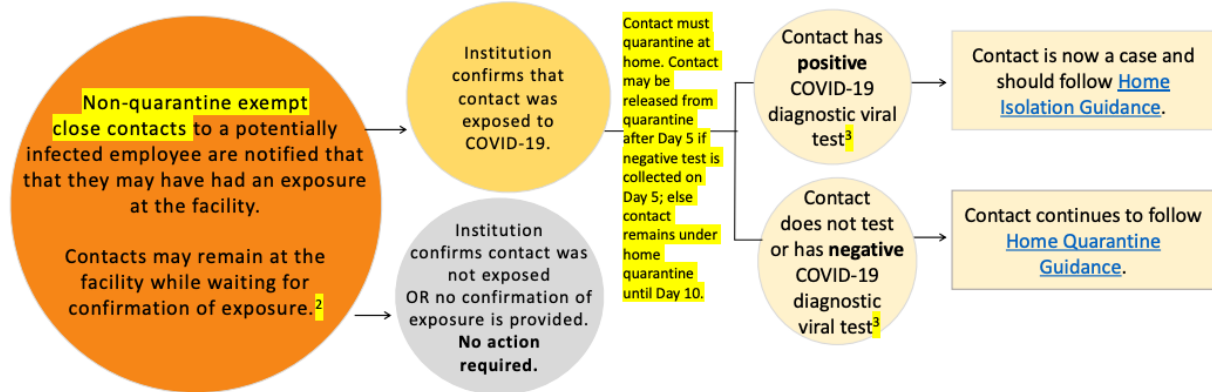


## STAFF/VISITORS:

### Decision Pathways for **Non-quarantine Exempt\*** Close Contacts to a Potentially Infected Employee with **Symptoms Consistent with Possible COVID-19\*\***

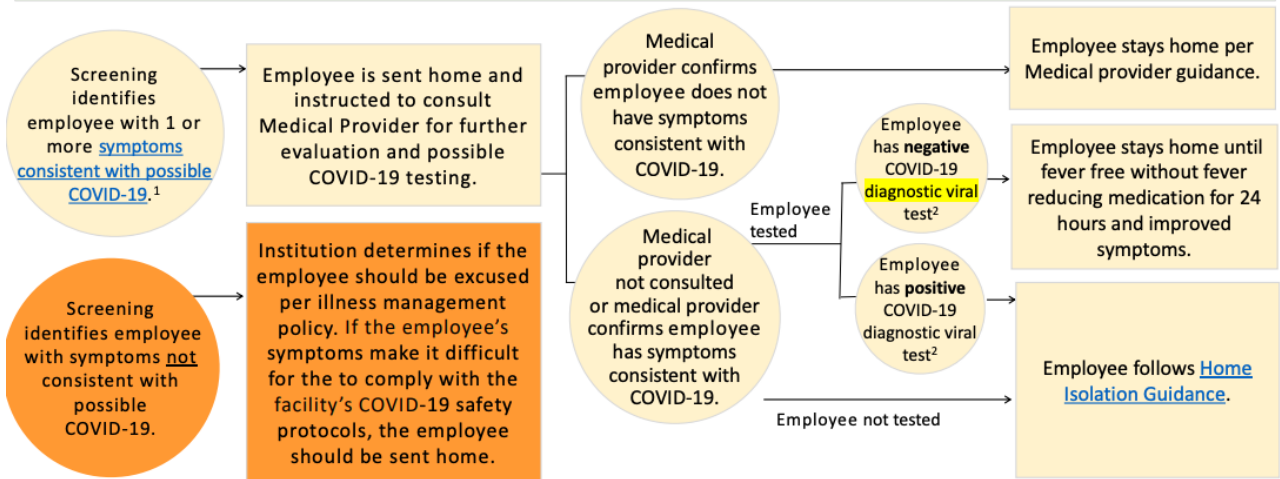
\*Non-quarantine exempt persons are (1) close contacts who are not **Fully Vaccinated** OR (2) close contacts who are **Fully Vaccinated** and booster-eligible but have NOT yet received their booster dose.

\*\*Close contacts of a potentially infected employee with symptoms consistent with possible COVID-19<sup>1</sup> are persons at the facility who were within 6 feet of an employee with ≥ 1 symptoms consistent with possible COVID-19 for ≥ 15 minutes over a 24-hour period with a potentially infected employee OR had direct contact with bodily fluids/secretions from an employee with ≥ 1 symptoms consistent with possible COVID-19.



### Decision Pathways for Employees with **Symptoms** Prior to Entry\* into an Educational Institution, Regardless of Vaccination **or Booster** Status

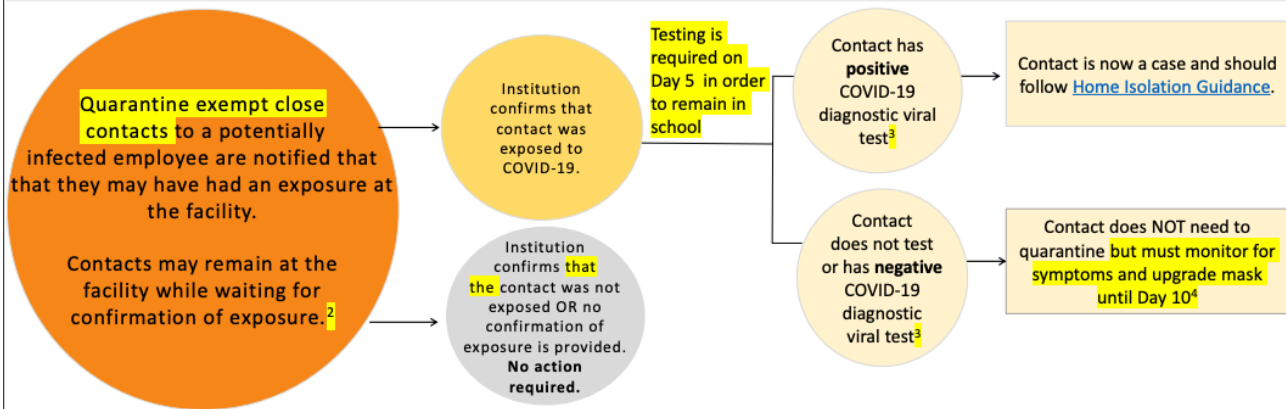
\*If employee becomes unwell at the facility, place employee in an isolation area (ideally outdoors, physically distant from attendant) and follow decision pathways below.



## Decision Pathways for Quarantine Exempt\* Close Contacts to a Potentially Infected Employee with Symptoms Consistent with Possible COVID-19\*\*

\*Quarantine exempt persons are (1) close contacts who are boosted OR (2) close contacts who are [Fully Vaccinated](#) but not yet booster-eligible.

\*\* Close contacts of a potentially infected employee with symptoms consistent with possible COVID-19<sup>1</sup> are persons at the facility who were within 6 feet of an employee with ≥ 1 [symptoms consistent with possible COVID-19](#) for ≥ 15 minutes over a 24-hour period with a potentially infected employee OR had direct contact with bodily fluids/secretions from an employee with ≥ 1 [symptoms consistent with possible COVID-19](#).



- **Isolation at School Before Individuals Return Home:** Each Fenton campus will have two pre-selected isolation spaces where students (or other individuals) may wait while arrangements are made for their return home. The first space is for individuals who screen positive, who have had close contact with an individual who has screened positive for COVID-19 Symptoms, or who report COVID-19 Symptoms at any point during the school day. The second space is for Close Contacts with individuals confirmed with COVID-19 (i.e., positive COVID-19 test result). This space is apart from the one set aside for symptomatic students (students who screen positive). It may be a separate room or an area within the same room that is set apart by a barrier. These individuals shall receive a Medical Grade Mask and be accompanied by Fenton staff to the isolation space while a determination is made on exclusion and arrangements are made for their return home.
  - *Students Identified with COVID-19:* If a student is identified while on-site to have COVID-19 (i.e., receives a phone call of a positive test result), Fenton will immediately separate the case from others and, if arrangements are needed for their return home, Fenton will give the student a Medical Grade Mask and temporarily isolate the student on-site in a pre-selected location (such as the location for symptomatic students). Fenton will ensure there are no other individuals in this space while a student with a confirmed case of COVID-19 is waiting to be picked up.
- **Providing Access to Testing:** If the Decision Pathways above require Fenton to instruct an individual to obtain a COVID-19 test, Fenton will provide access to testing per the Testing of Students and Staff section below.

## **IDENTIFICATION OF CONFIRMED CASES, TRACING OF CONTACTS, AND REPORTING OF CASES**

If Fenton identifies one or more confirmed cases (a student or employee who has a positive COVID-19 test result is a “case”) of COVID-19 in a student or employee who was on campus at any point within 14 days before the illness onset date (earlier of onset of COVID-19 Symptoms or COVID-19 positive test date), Fenton will follow the [LA DPH Protocol for COVID-19 Exposure Management Plan in K-12 Schools](#) summarized below:

### **EXPOSURE MANAGEMENT PLAN**

#### **1 Case**

- 1) Fenton’s COVID-19 Compliance Officer or designee instructs the case to follow [LA DPH’s Home Isolation Instructions](#): (a) Isolate Yourself; (b) Tell your Close Contacts that they need to quarantine; (c) [LA DPH Isolation Order](#) (attached with Plan). Fenton will provide copy of the Isolation Order to the case.
- 2) Fenton’s COVID-19 Compliance Officer or designee informs the case that the LA DPH will contact the case directly to collect additional information.
- 3) Fenton works with the case to identify close contacts.
  - ♦ Close contacts of a case meet one of the following criteria: (a) being within 6 ft of infected person for 15 minutes or more over 24-hour period; (b) having unprotected contact with infected person’s body fluids and/or secretions of an infected person (e.g., being coughed on or sneezed on, providing care to infected person without PPE); or (c) LA DPH determines the person is a close contact due to proximity (e.g., present in same stable group/classroom).
- 4) Fenton’s COVID-19 Compliance Officer or designee notifies\* school close contacts of exposure and instructs them to follow LA DPH’s [Home Quarantine Instructions for Close Contacts to COVID-19](#): (a) Quarantine – stay home and separate yourself from others for 10 days; (b) Monitor your health for 14 days; (c) [Follow LA DPH Quarantine Order](#) (attached with Plan). Fenton shall provide copy of LA DPH Quarantine Order to these contacts.
  - ♦ NOTE: Asymptomatic persons who are [fully vaccinated](#) AND have an exposure are recommended to test but are not required to quarantine. Asymptomatic persons who have been diagnosed with COVID-19 within the last 90 days AND have an exposure are not required to quarantine or test for COVID-19.
- 5) Fenton’s COVID-19 Compliance Officer or designee informs school close contacts that LA DPH will contact them directly to collect additional information.
- 6) Within **one business day**, Fenton’s COVID-19 Compliance Officer or designee reports cases and contacts to LA DPH using: <http://www.redcap.link/lacdph.educationsector.covidreport> or by downloading and completing the [COVID-19 Case and Contact Line List for the Educational Sector](#) and sending it to [ACDC-Education@ph.lacounty.gov](mailto:ACDC-Education@ph.lacounty.gov).
- 7) *Communication Plans*: Fenton’s COVID-19 Compliance Officer or designee sends general notification\* to inform the wider school community of the school exposure and precautions taken to prevent spread. Fenton shall comply with privacy laws (FERPA and HIPAA) in describing cases and exposures to the school community. To the greatest extent practicable, Fenton shall not use personally identifiable information in communications to the school community.

#### **2 Cases Within 14 Days**

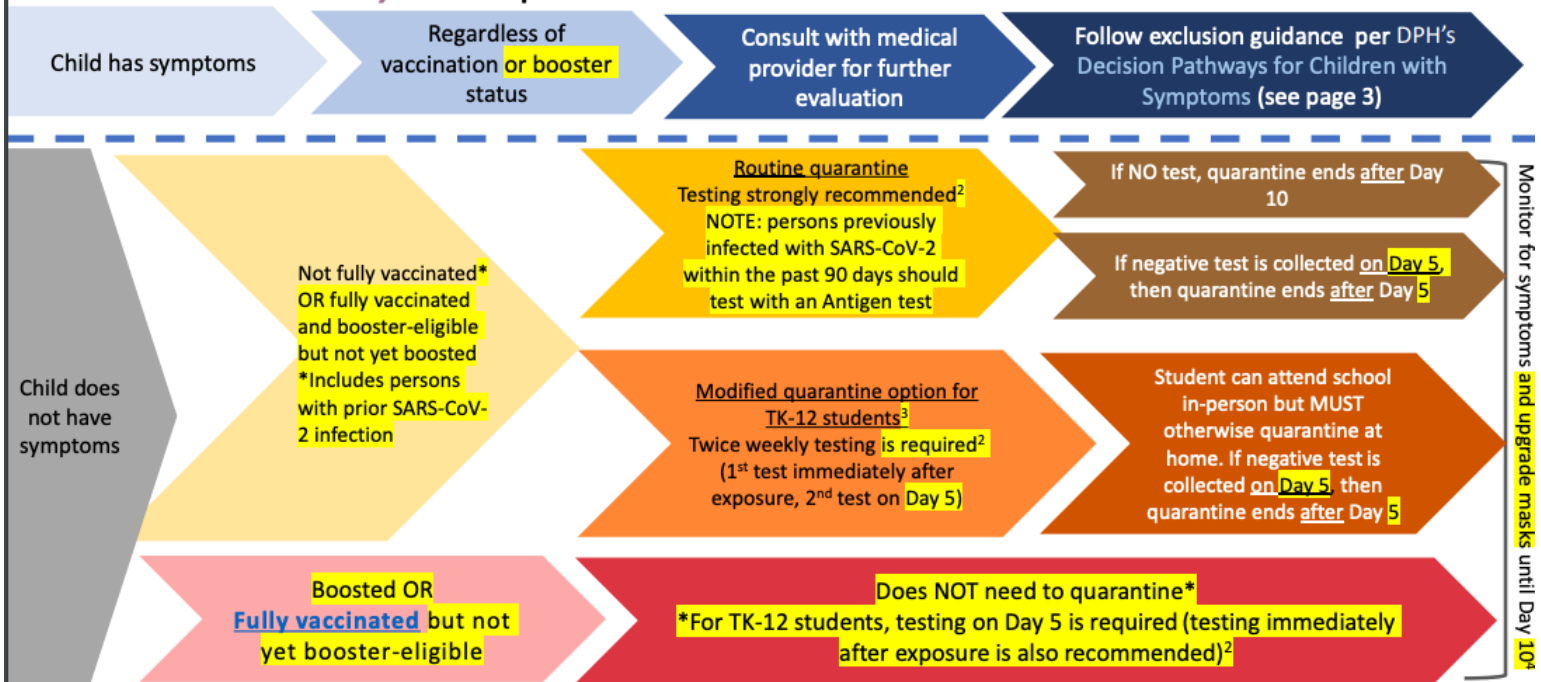
- 1) Follow required steps for 1 confirmed case.
- 2) If the 2 cases occurred within 14 days of each other, school determines whether the cases have epidemiological (epi) links. A [COVID-19 Exposure Investigation Worksheet for the Education Sector](#) tool is available to help assess for epi links (characteristic that links two cases, such as common exposure). If Epi links exist, Fenton’s COVID-19 Compliance Officer or designee contacts LA DPH for additional guidance.

### 3+ Cases Within 14 Days

- 1) If a cluster of 3 or more cases occurred within 14 days of each other, Fenton's COVID-19 Compliance Officer or designee must **immediately notify** LA DPH by either submitting information through <http://www.redcap.link/lacdph.educationsector.covidreport> or completing the [COVID-19 Case and Contact Line List for the Educational Sector](#) form and submitting it to [ACDC-Education@ph.lacounty.gov](mailto:ACDC-Education@ph.lacounty.gov). LA DPH will provide additional guidance with regards to contact tracing and notifying the school community.
- 2) LA DPH determines if the outbreak criteria have been met. If outbreak criteria are met, a LA DPH outbreak investigation is activated, and a public health investigator will contact Fenton to coordinate the outbreak investigation.

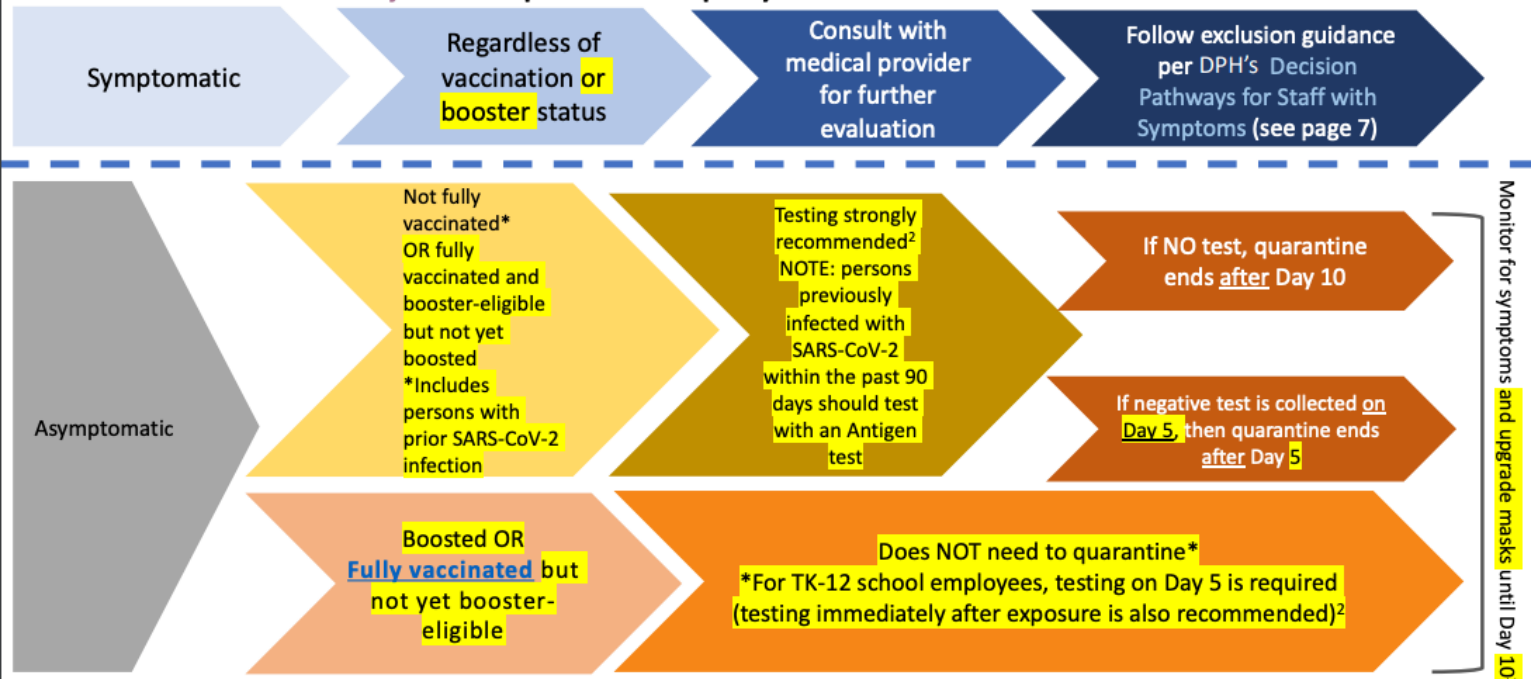
- **When Individuals Can Return After Self-Quarantine/Self-Isolation:** Fenton will follow [LA DPH's Symptom and Exposure Screening Pathways](#) (see below) to determine when individuals can return to campus after self-quarantine (for close contact) or self-isolation (positive test for COVID-19).

## Quarantine Pathway For Exposed Children<sup>1</sup>



<sup>1</sup>Follows Los Angeles County Department of Public Health [Home Quarantine Guidance](#). <sup>2</sup>Testing: A COVID-19 diagnostic viral test, including a nucleic acid amplification test (NAAT, such as PCR) or an Antigen test for SARS-CoV-2, that is collected and performed in a healthcare setting or certified testing site, or an FDA-authorized Over-the-Counter test may be used. If the Over-the-Counter test used and is positive, the individual should be presumed to have COVID-19 and should follow [Home Isolation Guidance](#). <sup>3</sup>Modified quarantine applies only to TK-12 school students who had a school exposure. Criteria for modified quarantine can be found in the TK-12 [Exposure Management Plan](#). <sup>4</sup>There are some people who should not wear a mask, such as children younger than 24 months. Children ages 2 to 8 should wear a mask only when under adult supervision. See [Who should not wear a mask](#) and [Special considerations for persons with communication difficulties or certain disabilities](#).

## Quarantine Pathway for Exposed Employees<sup>1</sup>



<sup>1</sup>Follows Los Angeles County Department of Public Health [Home Quarantine Guidance](#) which allows employees to return to work as soon as they have cleared quarantine, which may be before they meet Cal/OSHA's criteria for return-to-work. <sup>2</sup>Testing: A COVID-19 diagnostic viral test, including a nucleic acid amplification test (NAAT, such as PCR) or an Antigen test for SARS-CoV-2, that is collected and performed in a healthcare setting or certified testing site, or an FDA-authorized Over-the-Counter test may be used. If the Over-the-Counter test used and is positive, the individual should be presumed to have COVID-19 and should follow [Home Isolation Guidance](#). <sup>3</sup>There are some people who should not wear a mask. See [Who should not wear a mask](#) and [Special considerations for persons with communication difficulties or certain disabilities](#).

- **Contingency Plans for Full or Partial Closure:** If there is a need to partially or fully close in-person instruction at a Fenton campus, Fenton will transition to distance learning instruction for impacted families. Considering the uncertainty presented by the COVID-19 pandemic, each school is prepared to offer distance learning to all students for the remainder of the school year. Fenton will ensure it retains the operational flexibility to offer distance learning for all students.

## **HEALTHY HYGIENE PRACTICES**

The following describes Fenton's measures to make handwashing stations and hand sanitizer available, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students:

- **Wash Hands for at Least 20 Seconds:** Students and staff are given frequent opportunities to wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single-use cloth towels) to dry hands thoroughly. Signage will be placed in restrooms to remind students and staff of the 20 second handwashing recommendations.  
Soap and water are available to all students and staff at the following locations: restrooms, breakrooms, and PODs with sinks.
- **Hygiene Instruction for Younger Students:** Younger students are regularly scheduled for frequent mandatory handwashing breaks, including before and after eating, after using the restroom, and after outdoor play. Staff are instructed to model frequent handwashing, especially in lower grades where bathroom time is an opportunity to reinforce healthy habits and monitor proper handwashing.
- **Hand Sanitizers:** Ethyl alcohol-based (contains at least 60% ethanol), hand sanitizer is made available to students and staff at strategic locations throughout the school where there is no sink or portable handwashing station including: building entrances/exits, main office, stairway entrances, classrooms, faculty breakroom, and offices.
- **Reduced Sharing of Supplies:** Each employee is assigned their own tools, supplies, equipment and defined workspace to the extent feasible. Sharing of workspaces and items is minimized or eliminated. Students should also have their own school supplies to the extent feasible.

## **PHYSICAL DISTANCING**

The following protocols are intended to ensure safe physical distancing between individuals to minimize the potential for COVID-19 exposure. Physical distancing strategies will not interfere with full-time attendance for all students. This is especially important during times that groups of students are outside the classroom (e.g. hallway transitions) and/or anytime masks must be removed in a group setting (e.g., lunch time, recess) where increased physical distance is preferred. For situations when physical distancing may not be feasible (e.g. very full classrooms), the importance of 100% mask adherence is critical.

- ☐ Fenton will implement measures that allow for recommended physical distancing within classrooms when possible without interfering with essential operations. These may include the following measures (check all that apply):
  - ☐ Classroom furniture is set up to maximize distance between students and between students and teachers. Where distancing is not feasible consider other safety measures including Focus on high mask adherence;
  - ☐ Fenton has enhanced mitigation layers, such as stable groups, improved ventilation with MERV-13 Air Filters and Medical Grade Air Purifiers in every classroom;
  - ☐ Fenton will ensure distance between students is ensured as much as possible during times when students or staff are not masked (e.g., due to eating or drinking)

### **STAFF TRAINING AND FAMILY EDUCATION**

Fenton will implement the following measures to train staff and educate families on the application and enforcement of Fenton's health and safety protocols.

- ☐ **Staff Training:** All Fenton staff members and substitutes who interact with students will receive a copy of this Plan and training regarding Fenton's health and safety protocols before in-person instruction begins. Topics covered in the training will include physical distancing, cleaning protocols, screening protocols, face covering requirements, exposure management (e.g., steps to take if confirmed case of COVID-19 on campus), and hygiene practices.
- ☐ **Instructions to Vendors Visiting Campus:** Fenton will provide all contractors, vendors and delivery personnel with instructions regarding maintaining physical distancing and the required use face coverings when around others before they visit campus.



- ❑ **Communication to Families:** Fenton will make this Plan accessible on its website and at the main office. Fenton will provide in-person instruction to students on health and safety topics including hygiene best practices, physical distancing, and face covering requirements. Before school reopens, Fenton will distribute a copy of the Plan to families and offer contact information in case families have questions.
- ❑ **School Website Postings:** Fenton will post this Plan and provide clear, up-to-date information about building hours, visitation policies, changes in academic and extracurricular programming, and requirements concerning use of face coverings, physical distancing and hand washing on the school's website. The website will also instruct students, parents and teachers on how to contact the school in case of infection or exposure.

### **TESTING OF STUDENTS AND STAFF**

The following describes Fenton's strategies to ensure that students and staff who have symptoms of COVID-19 or who have been exposed to someone with COVID-19 will have access to testing.

- ❑ **Providing Access to Testing:** If a student or employee is symptomatic or believes they have been exposed to an individual infected with COVID-19, Fenton will direct the individual to obtain a COVID-19 test from their health care provider or local COVID-19 testing facility (including free options) (<https://covid19.lacounty.gov/testing/>).
- ❑ **Periodic Testing for Asymptomatic Individuals:** Fenton is testing all staff and students for COVID-19 on a weekly basis. All staff and students will be required to have a negative COVID-19 test at least one week prior to returning to school.

	<b>Yellow</b> CR <1.0* TP <2%	<b>Orange</b> CR 1-3.9* TP 2-4.9%	<b>Red</b> CR 4-7* TP 5-8%	<b>Purple</b> CR >7-13.9* TP >8%	<b>CR &gt;14*</b>
<b>Staff</b>	Symptomatic and response testing.	Symptomatic and response testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + weekly asymptomatic (PCR or twice weekly antigen testing)**.
<b>Students K-12</b>	Symptomatic and response testing.	Symptomatic and response testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + weekly asymptomatic (PCR or twice weekly antigen testing)**.

TP = test positivity; CR = case rates.

\* The case rates above are adjusted case rates.



**\*\* Weekly asymptomatic testing assumes the use of a PCR test. If antigen testing is used, testing should be at a twice weekly cadence.**

**Note 1:** Students or staff who have tested positive for active infection with COVID-19 within the last 90 days are exempt from asymptomatic testing.

**Note 2:** Any school currently open is subject to the minimum testing requirement standards established by Cal/OSHA. These standards include response testing for exposed cases and outbreak testing for everyone weekly until no longer considered an outbreak. Please refer to Cal/OSHA [cadence](#) for complete details.

Fenton intends to partner with CoVerify Health to offer a PCR Test (lab-based) that utilizes a CLIA-certified lab providing test results in 24-48 hours.

- ☐ **Test Reporting to LA DPH:** = For tests conducted by Fenton (or its contractors), Fenton shall report test results to LA DPH.

## **DISINFECTION/CLEANING OF FENTON CAMPUSES**

The following cleaning and disinfection measures will be followed to help minimize COVID-19 exposure:

- ☐ **Use of Cleaning Products Effective Against COVID-19:** Fenton will use a cleaning product effective against COVID-19 according to EPA's approved list "N". When EPA-approved disinfectants are not available, alternative disinfectants can be used (for example, 1/3 cup of bleach added to 1 gallon of water, or 70% alcohol solutions). Fenton will not mix bleach or other cleaning and disinfection products together, in order to avoid creating toxic fumes that may be very dangerous to breathe.
- ☐ **Cleaning Common Areas:** Fenton custodial staff and other staff/contractors ("Custodial Staff") tasked with cleaning campuses will clean and disinfect common areas (tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, elevator switches and buttons, touch screens, printers/copiers, grab bars, and handrails). These areas are disinfected at least daily and more frequently as resources allow.
- ☐ **Storage of Cleaning Products:** All cleaning products are kept out of children's reach and stored in a space with restricted access. Fenton's staff, including Custodial Staff, are informed of the location of where cleaning products are kept.
- ☐ **PPE for Custodial Staff:** Fenton will ensure Custodial Staff are equipped with appropriate PPE such as gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product.
- ☐ **Training on Use of Cleaning Products:** Fenton will ensure Custodial Staff are trained on the manufacturer's directions to use cleaning products.
- ☐ **Ventilation:** Ventilation is maximized during cleaning and disinfecting to the extent feasible. If using air conditioning, Fenton uses the setting that brings in fresh air. Fenton will implement measures to promote optimal ventilation in the school such as:
  - At least 50% of classroom learning, meals, and activities have been moved to outdoor space

whenever feasible and weather permitting.

- The school HVAC system(s) is in good, working order.
  - HVAC systems are set to maximize indoor/outdoor air exchange unless outdoor conditions (recent fire, very high outside temperature, high pollen count, etc.) make this inappropriate.
  - Portable, high-efficiency air cleaners have been installed if feasible.
  - Doors and windows are kept open during the school day if feasible and if outdoor conditions make this appropriate.
  - Air filters have been upgraded to the highest efficiency possible, target rating of MERV-13.
- ☐ **Eliminate Use of Shared Objects:** Use of shared objects is eliminated wherever possible, for example, water fountains are shut down and individual water bottles are provided as an alternative; high touch playground equipment may be taken out of use and replaced with no-touch playground games, etc.
- ☐ **Enhanced Cleaning when School is Closed:** Enhanced cleaning of school premises is done when students are not at school with adequate time to let spaces air out before the start of the school day.
- ☐ **Follow CDC Guidance on Reopening Buildings:** Custodial Staff are instructed to take steps to ensure that all water systems and sinks are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water. (see [CDC's Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operation](#)).
- ☐ **Schedule of Cleaning/Disinfection:** At each Fenton campus, Fenton will establish a regular cleaning schedule maintaining appropriate physical distancing from other students and staff at frequent intervals:
- Restrooms: At least once every school day
  - Lobbies/entry areas: At least once every school day
  - Teacher/staff break rooms: At least once every school day
  - Class rooms: At least once every school day
  - Cafeteria dining area: At least once every school day
  - Cafeteria food preparation area: At least once every school day
  - Front office: At least once every school day
  - Other offices: At least once every school day
  - Other areas: At least once every school day
- ☐ **High Touch Areas:** High touch areas in staff breakrooms are frequently disinfected, and commonly shared items, such as coffee pots, pots, and dishes, are replaced with single use items or thoroughly cleaned after each use by a different person.

## **ADDITIONAL STAFF CONSIDERATIONS**

- ☐ **Support for Vulnerable Employees:** Fenton assigns work to Vulnerable Employees (those above age 65, and those with chronic health conditions that would place them at high risk if infected) that can be done from home whenever possible. Vulnerable Employees should discuss any concerns with their healthcare provider or occupational health services to make appropriate decisions on returning to the workplace.
  - ☐ Each school site should create a list of either self-identified Vulnerable Employees or potential Vulnerable Employees based on the definition above.
  - ☐ Each school site will submit the Vulnerable Employees list to Payroll/Human Resources Manager for review. The Payroll/Human Resources Manager will review the list and discuss with the employee options for working from home in coordination with the school site leadership.

### **Working From Home**

- ☐ All employees have been told not to come to work if sick or if they have been exposed to a person who has COVID-19.
- ☐ Work processes are reconfigured to the extent consistent with academic requirements and student needs to increase opportunities for employees to work from home.
- ☐ Fenton has provided information to employees regarding employer or government sponsored leave benefits, including their right to paid sick leave as guaranteed by the [Families First Coronavirus Response Act \(FFCRA\)](#). [FFCRA Questions and Answers](#)

## **INTERIM FINAL REQUIREMENTS (IFR)**

The U.S. Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021 requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. LEAs (Fenton Charter Public Schools) who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements.

**Efforts to provide vaccination to school communities:** Fenton frequently shares information on vaccination resources through home/school communications, social media, and our school websites. The school website has links to MyTurn California and local LA vaccination resources.

**Fenton will ensure the continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.**" The following is a link to Fenton's meal website (<https://www.fentoncharter.net/families/student-nutrition>). All families can contact the Director of their child's school for questions about accessing meals whether through distance learning or in-person.

**Fenton provides the public with an opportunity to provide comment and feedback and how such feedback was incorporated into the development of the plan.** Fenton developed a Reopening Committee in June 2020. The Reopening Committee consists of staff and parents. Our staff and parents have been involved in reopening plans throughout school year to meet needs of our students, and their feedback was used to develop COVID-19 safety plans and protocols. All parents have an opportunity to continue to provide feedback directly with staff and at parent meetings. Parents are welcome to send comments and feedback to [driddick@fentoncharter.net](mailto:driddick@fentoncharter.net).