



Procurement

Assistant Director of Procurement – Tracey David
 15675 Ambaum Boulevard Southwest
 Burien, Washington 98166
highlineschools.org
 206.631.3202

DATE: January 10th, 2022

TO: Organizations whom submitted bids; RFP 21/22-3 Tutoring Services.

FROM: Highline Public Schools #401 - Tracey David, Assistant Director of Procurement

RE: Addendum #5: Schedule update

Thank you for your participation in the bid for Tutoring Services. It is in the best interest of the District to adjust the original scheduled date for “Bid Due Date” from January 10th, 2022 at 2:20:00 pm to January 19th, 2022 at 2:00:00 PM (Pacific Standard Time), “Public Opening and Reading” from January 10th at 2:30PM to January 19th, 2022 at 2:05 PM (Pacific Standard Time), “Completion of Review, Evaluation, Scorings, and Notification Intent to Award No Later Than” from January 12th, 2022 to January 26th, 2022. An updated schedule can be found below.

SCHEDULE OF EVENTS

The estimate schedule of events through award of the contract is outlined below.

Event	Date
RFP Release	December 10 th , 2021
RFP 1 st Advertisement	December 10 th , 2021
RFP 2 nd Advertisement	December 17 th , 2021
Deadline for Questions:	December 20 th , 2021
Response to Questions	Will be posted on the purchasing page of Highline Public Schools on or before January 4 th , 2022
Bid Due Date (Sealed bids)	January 10th, 2022, at 2:20:00 PM (Pacific Standard Time) January 19th, 2022 at 2:00:00 PM (Pacific Standard Time)
Public Opening and Reading	January 10th, 2022, at 2:30:00 PM (Pacific Standard Time) January 19th, 2022 at 2:05 PM (Pacific Standard Time) Central Office, South Classroom 15675 Ambaum Blvd SW, Burien, WA 98166
Completion of Review, Evaluation, Scorings, and Notification Intent to Award No Later Than	January 12th, 2022 January 26 th , 2022